

# PRAE WOOD SCHOOL ASSOCIATION

England & Wales · Charity number 269393

## Details

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**Other names** PWSA

**Status** Registered

**Legal form** Other

**Registered** 1975-04-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Prae Wood Jmi School  
King Harry Lane  
St. Albans  
AL3 4HZ

**Phone** 01727751930

**Email** [pwsa@praewood.herts.sch.uk](mailto:pwsa@praewood.herts.sch.uk)

**Website** [www.praewood.herts.sch.uk](http://www.praewood.herts.sch.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS AT THE SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL (NOT NORMALLY PROVIDED BY THE LOCAL EDUCATION AUTHORITY).

**Activities:** The main activities of the Prae Wood School Association (PWSA) in relation to the objectives are the organisation of fund raising activities and the provision of assistance to the school when required to support the school in the advancement of the education of pupils attending the school.

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£67,862	£54,665	-	-
2024-07-31	£43,318	£58,289	-	-
2023-07-31	£52,335	£58,058	-	-
2022-07-31	£55,422	£45,379	-	-
2021-07-31	£19,899	£13,272	-	-
2020-07-31	£32,004	£30,340	-	-

## Trustees

Name	Role	Appointed
<b>Jen Rose</b>	Chair	2025-11-10
Alice Thomson		2025-11-10
Gemma Harrison		2025-01-13
Jennifer Anne Mouratsing		2024-11-11
Nicola Anne Clift		2024-11-11
Sinead Eleanor Williams		2024-11-11

**PRAE WOOD SCHOOL ASSOCIATION**

England & Wales - Charity number 269393

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	08	2024		31	07	2025

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
**Postcode**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Goldbrom	Chair		Committee
2	Nicola Clift	Secretary	11 <sup>th</sup> November 2024 onwards	Committee
3	Jen Rose	Treasurer	13 <sup>th</sup> January 2025 onwards	Committee
4	Gemma Harrison	Treasurer	13 <sup>th</sup> January 2025 onwards	Committee
5	Sinead Williams	Treasurer	11 <sup>th</sup> November 2024 onwards	Committee
6	Jennifer Mouratsing	Communications	11 <sup>th</sup> November 2024 onwards	Committee
7				
8				
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

To advance the education of the pupils at Prae Wood Primary School by providing and assisting in the provision of facilities for education at the school (not normally provided by the local education authority).

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities of the Prae Wood School Association (PWSA) in relation to the objectives are the organisation of fundraising activities and the provision of assistance to the school when required, to support the school in the advancement of the education of pupils attending.

**Additional details of objectives and activities (Optional information)**

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CLAIRE ALLEN  
SECRETARY

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

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**Summary of the main achievements of the charity during the year**

Continued enrichment of pupils' education through grants to the school to assist with paying for equipment, trips and workshops. The main grants were the annual 'enrichment funds', and funding the OPAL play equipment, which has hugely improved the educational value of pupils' play outdoors. Other grants have included funding towards sports week workshops, purchases of bikes and a piano, and a contribution to the travel tracker which encourages pupils to travel to school actively.

**Brief statement of the charity's policy on reserves**

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities principal source of funds was from fundraising events such as the Winter and Summer Fayres, and the PWSA Ball. Afterschool events such as Family Fun Night/Junior Disco and Movie nights were also very profitable. We introduced new Fundraising events aimed at parents this year (Cheese and Wine Night, and Braid Maidens) and they were also good sources of income. All of the above events had the benefit of simultaneously improving community spirit.

**Section F**

**Other optional information**

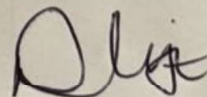
[Empty box for other optional information]

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)





Full name(s)

ELIZABETH GOLDBLOM

NICOLA CLIFT

Position (eg Secretary, Chair, etc)

CHAIR

SECRETARY

Date

7/11/25



**Receipts and payments accounts**

For the period from **1/8/24** To **31/7/25**

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events	66,672	0	0	66,672	42,101
Donations	916	0	0	916	1,056
Passive Fundraising	274	0	0	274	161
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total(Gross income for AR)</b>	<b>67,862</b>	<b>0</b>	<b>0</b>	<b>67,862</b>	<b>43,318</b>
<b>A2 Asset and investment sales, (see table).</b>					
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total receipts</b>	<b>67,862</b>	<b>0</b>	<b>0</b>	<b>67,862</b>	<b>43,318</b>
<b>A3 Payments</b>					
Fundraising expenses	33,782	0	0	33,782	17,439
Bank charges	0	0	0	0	0
Admin and sundry expenses	522	0	0	522	1,485
Grants made to Prae Wood	20,360	0	0	20,360	39,365
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total</b>	<b>54,665</b>	<b>0</b>	<b>0</b>	<b>54,665</b>	<b>58,289</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Stock	0	0	0	0	0
	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total payments</b>	<b>54,665</b>	<b>0</b>	<b>0</b>	<b>54,665</b>	<b>58,289</b>
<b>Net of receipts/(payments)</b>	<b>13,197</b>	<b>0</b>	<b>0</b>	<b>13,197</b>	<b>-14,971</b>
<b>A5 Transfers between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>A6 Cash funds last year end</b>	<b>15,754</b>	<b>0</b>	<b>0</b>	<b>15,754</b>	<b>0</b>
<b>Cash funds this year end</b>	<b>28,951</b>	<b>0</b>	<b>0</b>	<b>28,951</b>	<b>-14,971</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	28,951	0	0
		0	0	0
		0	0	0
	<b>Total cash funds</b>	<b>28,951</b>	<b>0</b>	<b>0</b>

(agree balances with receipts and payments account(s))

OK Unrestricted funds OK Restricted funds OK Endowment funds

**B2 Other monetary assets**

Details	to nearest £	to nearest £	to nearest £
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

**B5 Liabilities**

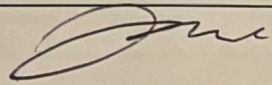
Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		0	
		0	
		0	
		0	
		0	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



JENNIFER  
MOURATSING

14/11/25



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Prae Wood School Association

**On accounts for the year  
ended**

31 July 2025

**Charity no  
(if any)**

269393

**Set out on pages**

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2025.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:** Marianne Milnes

**Date:** 21 November 2025

**Name:** Marianne Milnes

**Relevant professional  
qualification(s) or body  
(if any):**

ACA, ICAEW

**Address:** 43 St Stephen's Avenue

St Albans

AL3 4AA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

n/a

Report to the trustees members of On accounts for the year ended Set out on pages	12
Report to the trustees on my examination of the accounts of the charity (the Trust) for the year ended 31/03/2021	
As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).	
I report in respect of my examination of the Trust's accounts carried out under section 48 of the 2011 Act and in carrying out my examination I have followed the specific directions given by the Charity Commission under section 148(b) of the Act.	
I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below) in connection with the examination which gives me cause to believe that in any material respect:	
<ul style="list-style-type: none"> <li>the accounts do not accord with the accounting records</li> <li>accounting records were not kept in accordance with section 100 of the Act or</li> </ul>	
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.	
* Please delete the words in the brackets if they do not apply.	
Signed: <i>Marianne Milnes</i>	Date: 21 November 2020
Name: Marianne Milnes	
Relevant professional qualification(s) or body (if any): ACA, ICAEW	
Address: 43 St Stephen's Avenue St Albans	
AA3 4AA	

**PRAE WOOD SCHOOL ASSOCIATION**

England & Wales - Charity number 269393

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# Accounts

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# Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	08	2023	31	07	2024
From			To		

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jenny Sheppard			Committee
2	Rachel Kepinska-Smith			Committee
3	Melanie Page			Committee
4	Katherine Henderson			Committee
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12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Election by committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees implemented a GDPR policy in September 2018.
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## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance the education of the pupils at the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the local education authority).

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities of the Prae Wood School Association (PWSA) in relation to the objectives are the organisation of fundraising activities and the provision of assistance to the school when required to support the school in the advancement of the education of pupils attending the school.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Continued enrichment of pupils education through grants to the school to assist with trips and workshops.

The main grants were the annual 'enrichment funds' and funding new school equipment, a new piano, balance bikes, and a quiet area.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

N/A

Details of any funds materially in deficit

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


The charities principal source of funds was from fund raising events such as the PWSA Golden Gala ball and the return of the annual Summer Fair.

2023/24 has seen a return to usual fundraising events, such as the Christmas Fayre, Summer fayre and other events going ahead as normal.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	RACHEL KERNSKA-SMITH	
Position (eg Secretary, Chair, etc)	TRUSTEE	

Date 11/11/24



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Prae Wood School Association ("PWSA")	No (if any) 269393
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## Receipts and payments accounts

CC16a

For the period from	Period start date 8/1/2023	To	Period end date 7/31/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events	42,101	-	-	42,101	51,290
Donations	1,056	-	-	1,056	505
Passive Fundraising	161	-	-	161	540
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>43,318</b>	<b>-</b>	<b>-</b>	<b>43,318</b>	<b>52,335</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>43,318</b>	<b>-</b>	<b>-</b>	<b>43,318</b>	<b>52,335</b>
<b>A3 Payments</b>					
Fundraising expenses	17,439	-	-	17,439	20,654
Bank charges	-	-	-	-	-
Admin and sundry expenses	1,485	-	-	1,485	1,214
Grants made to Prae Wood	39,365	-	-	39,365	36,190
Stock	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>58,289</b>	<b>-</b>	<b>-</b>	<b>58,289</b>	<b>58,058</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
Stock - None in 2023/24 all purchases recorded as an event expense.	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>58,289</b>	<b>-</b>	<b>-</b>	<b>58,289</b>	<b>58,058</b>
<b>Net of receipts/(payments)</b>	<b>- 14,970</b>	<b>-</b>	<b>-</b>	<b>- 14,970</b>	<b>- 5,723</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>30,724</b>	<b>-</b>	<b>-</b>	<b>30,724</b>	<b>36,447</b>
<b>Cash funds this year end</b>	<b>15,754</b>	<b>-</b>	<b>-</b>	<b>15,754</b>	<b>30,724</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	15,754		-
			-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>		15,754	-
	<small>(agree balances with receipts and payments account(s))</small>	<small>OK</small>	<small>OK</small>	<small>OK</small>
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Stock		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	RACHA KOPINSKI-SMITH	11/11/24



CHARITY COMMISSION  
FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

**Section A**

**Independent Examiner's Report**

Report to the trustees/  
members of

Charity name  
Prae Wood School Association

On accounts for the year  
ended

31 JULY 2024

Charity no  
(if any) 269393

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Marianne Milwes

Date: 11/11/2024

Name: MARIANNE MILWES

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address: 43 ST STEPHEN'S AVENUE  
ST ALBANS  
AL3 4AA

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

n/a

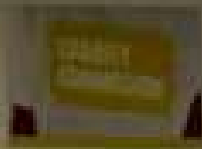
**PRAE WOOD SCHOOL ASSOCIATION**

England & Wales - Charity number 269393

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# Accounts

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# Trustees' Annual Report for the period

Period start date

Period end date

From

01

08

2012

To

31

07

2013

## Section A

### Reference and administration details

Charity name

Prae Wood School Association

Other names charity is known by

PWSA

Registered charity number (if any)

268050

Charity's principal address

Prae Wood Primary School

King Harry Lane

St Albans, Hertfordshire

Postcode

AL3 4HZ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jenny Sheppard			Committee
2	Rachel Kepinska-Smith			Committee
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document	Constitution
How the charity is constituted	Association
Trustee selection methods	Election by committee

**Additional governance issues (Optional information)**

- You may choose to include additional information, where relevant, about:
- policies and procedures adopted for the induction and training of trustees;
  - the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
  - trustees' consideration of major risks and the system and procedures to manage them.

The trustees implemented a GDPR policy in September 2018.
---

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance the education of the pupils at the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the local education authority).

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities of the Prae Wood School Association (PWSA) in relation to the objectives are the organisation of fundraising activities and the provision of assistance to the school when required to support the school in the advancement of the education of pupils attending the school.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Continued enrichment of pupils education through grants to the school to assist with trips and workshops.

The main grants were the annual 'enrichment funds' and funding the new library. New hall sound equipment, library books and a wellbeing corner were also granted to the school.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

N/A

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities principal source of funds was from fund raising events such as the PWSA Gitter ball, and the return of the annual Christmas and Summer Fairs.

2023 has seen a return to most usual fund-raising events going ahead as normal, with the addition of a few different events, such as fund-raiser weeks of summer Fridays selling ice lollies after school.



**Section F****Other optional information**

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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	RACHEL KOPYNSKA-SMITH	JOHN SHEPPARD
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE

Date 2/11/23 W/ies



### Receipts and payments accounts

For the period from	01/08/2022	To	31/07/2023
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#### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events	51,290	-	-	51,290	51,299
Donations	505	-	-	505	3,209
Passive Fundraising	540	-	-	540	814
Sundry income	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>52,335</b>	<b>-</b>	<b>-</b>	<b>52,335</b>	<b>55,422</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>52,335</b>	<b>-</b>	<b>-</b>	<b>52,335</b>	<b>55,422</b>
<b>A3 Payments</b>					
Fundraising expenses	20,654	-	-	20,654	18,528
Bank charges	-	-	-	-	-
Admin and sundry expenses	1,214	-	-	1,214	503
Grants made to Free Wood	35,190	1,000	-	36,190	10,131
Stock	-	-	-	-	142
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>57,058</b>	<b>1,000</b>	<b>-</b>	<b>58,058</b>	<b>30,302</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
Stock - None in 2022/23 all purchases recorded as an event expense	-	-	-	-	142
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>142</b>
<b>Total payments</b>	<b>57,058</b>	<b>1,000</b>	<b>-</b>	<b>58,058</b>	<b>30,444</b>
<b>Net of receipts/(payments)</b>	<b>- 4,724</b>	<b>- 1,000</b>	<b>-</b>	<b>- 5,724</b>	<b>34,978</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>35,447</b>	<b>1,000</b>	<b>-</b>	<b>36,447</b>	<b>25,546</b>
<b>Cash funds this year end</b>	<b>30,724</b>	<b>-</b>	<b>-</b>	<b>30,724</b>	<b>51,524</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	30,724		-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>30,724</b>	<b>-</b>	<b>-</b>
<i>(agree balances with receipts and payments account(s))</i>				
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Stock		-	142
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	RACHEL KEPINSKI-SMITH	2/11/23
	STEVEN SHEPPARD	6/11/23



Section A

Independent Examiner's Report

Report to the trustees/ members of

Prae Wood School Association

On accounts for the year ended

31<sup>st</sup> July 2023

Charity no (if any)

269393

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply

Signed: MARIANNE MILNES

Date: 17/11/2023

Name: MARIANNE MILNES

Relevant professional qualification(s) or body (if any):

FCA, ICAEW

Address: 43 ST STEPHEN'S AVENUE

ST ALBAUS, AL3 4AA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

n/a

**PRAE WOOD SCHOOL ASSOCIATION**

England & Wales - Charity number 269393

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# Accounts

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# Trustees' Annual Report for the period

Period start date: From Day 01 Month 08 Year 2021 To Day 31 Month 07 Year 2022

## Section A Reference and administration details

Charity name: Prae Wood School Association

Other names charity is known by: PWSA

Registered charity number (if any): 269393

Charity's principal address: Prae Wood Primary School  
 King Harry Lane  
 St Albans, Hertfordshire  
 Postcode: AL3 4HZ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jenny Sheppard			Committee
2	Claire Slim			Committee
3	Fiona Forster			Committee
4	Sarah Mayhew			Committee
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg trust deed constitution)</small>	Constitution
How the charity is constituted <small>(eg trust association company)</small>	Association
Trustee selection methods <small>(eg appointed by elected by)</small>	Election by committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>The trustees implemented a GDPR policy in September 2018.</p>
--

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance the education of the pupils at the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the local education authority).

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities of the Prae Wood School Association (PWSA) in relation to the objectives are the organisation of fundraising activities and the provision of assistance to the school when required to support the school in the advancement of the education of pupils attending the school.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Continued enrichment of pupils education through grants to the school to assist with trips and workshops.

The main grants were the annual 'enrichment funds' and a sensory garden. New hall lights and a contribution towards world book week were also granted to the school. In addition, funds were built up with the aim of funding a library project for 2022/23.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

N/A

Details of any funds materially in deficit

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities principal source of funds was from fund raising events such as the PWSA Golden Gala ball and the return of the annual Summer Fair.

2022 has seen a return to usual fund raising events with the ball, summer fair and other events going ahead as normal. However, there was still a cautious approach at the end of 2021 with the Christmas fair being cancelled, the popular (but less profitable) Festive Fun day taking its place.

**Section F****Other optional information**

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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>F. U. FORSTER</i>	<i>J. Sheppard</i>
Full name(s)	FIONA FORSTER	JENNY SHEPPARD
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE

Date



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name: Prae Wood School Association

On accounts for the year ended

31 July 2022 Charity no (if any): 269393

Set out on pages

1-2 (remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Marianne Milnes

Date:

6 November 2022

Name:

Marianne Milnes

Relevant professional qualification(s) or body (if any):

FCA, ICAEW

Address:

43 St Stephen's Avenue

St Albans AL3 4AA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

n/a



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Prae Wood School Association ("PWSA")

No. of orgs  
00000

CC16a

### Receipts and payments accounts

For the period from 01/08/2021 To 31/07/2022

#### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events	51,399	-	-	51,399	18,460
Donations	2,209	1,000	-	3,209	1,327
Passive Fundraising	814	-	-	814	112
Sundry income	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>54,422</b>	<b>1,000</b>	<b>-</b>	<b>55,422</b>	<b>19,899</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>54,422</b>	<b>1,000</b>	<b>-</b>	<b>55,422</b>	<b>19,899</b>
<b>A3 Payments</b>					
Fundraising expenses	19,526	-	-	19,526	2,711
Bank charges	-	-	-	-	-
Admin and sundry expenses	503	-	-	503	430
Grants made to Prae Wood	25,492	-	-	25,492	10,131
Stock	142	-	-	142	212
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>45,379</b>	<b>-</b>	<b>-</b>	<b>45,379</b>	<b>13,060</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
Stock - None in 2021/22 all purchases recorded as an event expense, any 'stock' is now an additional asset.	142	-	-	142	212
<b>Sub total</b>	<b>142</b>	<b>-</b>	<b>-</b>	<b>142</b>	<b>212</b>
<b>Total payments</b>	<b>45,521</b>	<b>-</b>	<b>-</b>	<b>45,521</b>	<b>13,272</b>
<b>Net of receipts/(payments)</b>	<b>8,901</b>	<b>1,000</b>	<b>-</b>	<b>9,901</b>	<b>6,627</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>26,546</b>	<b>-</b>	<b>-</b>	<b>26,546</b>	<b>19,919</b>
<b>Cash funds this year end</b>	<b>35,447</b>	<b>1,000</b>	<b>-</b>	<b>36,447</b>	<b>26,546</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	35,447	1,000	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>35,447</b>	<b>1,000</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Stock		-	142
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
F.M. FOESTER	FIONA FOESTER	02/11/2022
J Sheppard	JENNY SHEPPARD	04/11/22