

Trustees' Annual Report for the year to 31 December 2024

Charity name: Mill End and District Community Association
Registered number: 269254
Principal address: Church Lane
Mill End
Rickmansworth
Hertfordshire WD3 8HD

Trustees serving during the year:

<u>Name</u>	<u>Position</u>
Kim Baker	Holding Trustee
Margaret Gallagher	Holding Trustee
Preeti Shetty	Holding Trustee

Honorary Officers:

Maria King	Chair
Sarah Nelmes	Secretary

Committee Members:

Andy Morrell (group)	
Marie Truman	Centre Manager

Structure, governance and management

Under the Constitution adopted 8 January 1974, as amended on 3 October 1974.

The charity was established by a charitable trust deed.

Trustees are appointed or re-appointed annually at the AGM normally held in June.

Objectives and Activities

1. To promote for the benefit of inhabitants of Mill End and District without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants; and
2. To establish or secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority, in the maintenance and management of such a Centre for activities, promoted by the Association and its constituent bodies in furtherance of the above objects.

The policy and general management of the affairs of the Association is directed by a Council, which in turn delegates any or all of its powers to an Executive Committee made up of elected members of the Association.

Review of financial position

The Association's receipts and payments accounts are shown on pages 5 and 6 and have been re-stated to show separately, Donations & Grants received and expended.

Cash funds at the end of 2024 totalled £104,102 (2023: £104,651) – a decrease of £549.

The Association's total revenue for the year was £93,762 versus £107,492 in the previous year – a decrease of £13,730. Income from hall hire at £51,308 was up by £1,253 on the previous year. Rental income from the Social Club was £11,626 versus £12,357 in the previous year. Café sales of £4,274 were £820 lower than in 2023. Donations/Grants received were £14,044 versus £30,000 (grants towards roof repairs being the largest item).

The Association's total revenue expenditure in 2024 increased by £8,664 to £94,311 for the year, mainly due to higher wage costs and a short-term loan of £4,000 to the Social Club which has now been repaid. The overall net cash position for the year was therefore down £549 on the previous year.

During 2024:

Once again the centre has had a really busy year with continued increase in hirers of all halls as reflected in the figures and the continuing increase in users of the Centre as we continue to support the local community in ever adapting and increasing ways and remaining at the heart of our community.

We have introduced many new activities as well as supporting our long-standing groups.

The café continues to thrive as does the RVS lunch club.

The running and maintenance of an old building such as ours is not without its challenges and the management team and committee have worked incredibly hard in securing grants to make improvements in and around the Centre to ensure we remain a focal point within our community and we thank everyone who continues to support us.

Reserves policy

It is the policy of the Association that unrestricted funds, which have not been designated for a specific use or tied up in buildings and other tangible assets, should be maintained at a level equivalent to three months expenditure.

The trustees consider that this policy reflects the wish to commit as much as possible, within the bounds of safety, to providing suitable facilities for the members and the local community, while retaining financial stability and the potential to respond to new opportunities.

At the end of 2024, the Association's cash reserves were £104,102, equivalent to 4.4 times the current estimate for three months expenditure. This means that the Association's level of reserves is sufficient for the trustees to continue to commit to providing suitable facilities for members and the local community.

Related party transactions

The M.E.A.D.C.A. Social Club Limited is affiliated to the Mill End and District Community Association and its rules state that it will support the objects, activities and financing of the Mill End and District Community Association.

Furthermore, the profits of M.E.A.D.C.A. Social Club Limited shall be applied to maintaining or supporting the Mill End and District Community Association by way of covenants.

There are arrangements to split the cost of shared services which remain under constant review.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature: _____

Full name: _____

Position: _____

Date: _____

Independent Examiner's Report to the Trustees/Members of Mill End and District Community Association

I report on the accounts for the year ended 31 December 2024 which are set out on pages 5 and 6.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 ("the Act") and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

1. To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or,
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Derek Skinner FCA
Skinner & Co
The Old Vicarage, 10 Church Street
Rickmansworth WD3 1BS



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Mill End and District Community Association

No (if any)
269254

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2024	To	Period end date 31/12/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hire	51,308	-	-	51,308	50,055
Field hire	2,225	-	-	2,225	2,535
Café sales	4,274	-	-	4,274	5,094
Kitchen	260	-	-	260	115
Snooker Room	3,600	-	-	3,600	1,500
Rental income	11,626	-	-	11,626	12,357
Donations/Grants received	14,044	-	-	14,044	30,000
Sales	6,071	-	-	6,071	5,633
Interest received	354	-	-	354	203
Sub total (Gross income for AR)	93,762	-	-	93,762	107,492
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	93,762	-	-	93,762	107,492
A3 Payments					
Field expenses	-	-	-	-	1,777
Café direct costs	3,354	-	-	3,354	3,086
Advertising	143	-	-	143	82
Wages, salaries, pension & NI	28,823	-	-	28,823	22,982
Donations/Grants expended	21,693	-	-	21,693	22,154
Loan	4,000	-	-	4,000	-
Net change in working capital	1,480	-	-	1,480	2,568
Computer & software costs	1,014	-	-	1,014	1,030
Repairs and renewals	11,785	-	-	11,785	14,428
Cleaning	1,667	-	-	1,667	3,870
Insurance	1,356	-	-	1,356	1,445
Light and heat	11,670	-	-	11,670	7,054
Business rates & trade refuse	1,544	-	-	1,544	1,350
Health & safety and training costs	1,995	-	-	1,995	1,776
Printing, postage & stationery	359	-	-	359	670
Accountancy & bookkeeping	4,470	-	-	4,470	4,855
Legal & professional fees	338	-	-	338	295
Telephone & internet	1,136	-	-	1,136	982
Sundry expenses	730	-	-	730	543
Sub total	94,311	-	-	94,311	85,647
A4 Asset and investment purchases, (see table)					
Furniture & equipment	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	94,311	-	-	94,311	85,647
Net of receipts/(payments)	- 549	-	-	- 549	21,845
A5 Transfers between funds					
A6 Cash funds last year end	104,651			104,651	82,806
Cash funds this year end	104,102			104,102	104,651

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Deposit accounts	20,584	-	-
	Current account	81,661	-	-
	Café reserve account	1,839	-	-
	Petty cash	18	-	-
	Total cash funds	104,102	-	-

(agree balances with receipts and payments account(s))

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval