

Trustees' Annual Report for the year to 31 December 2022

Charity name: Mill End and District Community Association
Registered number: 269254
Principal address: Church Lane
Mill End
Rickmansworth
Hertfordshire WD3 8HD

Trustees serving during the year:

<u>Name</u>	<u>Position</u>
Kim Baker	Holding Trustee
Diana Barber	Holding Trustee
Margaret Gallagher	Holding Trustee
Preeti Shetty	Holding Trustee

Honorary Officers:

Maria King	Chair
Sarah Nelmes	Secretary
Lisa Burns	Treasurer

Committee Members:

Tricia Hedge (group)
Hanim Karahan
Andy Morrell (group)
Joanne Nethersole
Debby Tindall
Marie Truman

Structure, governance and management

Under the Constitution adopted 8 January 1974, as amended on 3 October 1974.

The charity was established by a charitable trust deed.

Trustees are appointed or re-appointed annually at the AGM normally held in June.

Objectives and Activities

1. To promote for the benefit of inhabitants of Mill End and District without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants; and
2. To establish or secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority, in the maintenance and management of such a Centre for activities, promoted by the Association and its constituent bodies in furtherance of the above objects.

The policy and general management of the affairs of the Association is directed by a Council, which in turn delegates any or all of its powers to an Executive Committee made up of elected members of the Association.

Review of financial position

The Association's receipts and payments accounts are shown on pages 5 and 6.

Cash funds at the end of 2022 totalled £82,805 (2021: £58,200) – an increase of £24,605.

The Association's total revenue for the year was £80,483 versus £49,047 in the previous year – an increase of £31,436. Income from hall hire at £51,273 was up by £21,256 on the previous year. Rental income from the Social Club was £5,885 higher than the previous year at £15,208. Café sales of £2,808 were recorded in 2022, up by £1,685 over 2021. There were no JRS scheme grants in 2022 (2021: £952).

The Association's total revenue expenditure in 2022 increased by £14,802 to £55,878 for the year, mainly due to higher wage costs. The overall net cash position for the year was therefore up £24,605 versus the previous year.

During 2022:

The Community Centre continued to support local residents by making the Association's extensive facilities available for hire and charitable use.

The centre had a really busy year with continued increase in hirers for all halls which is reflected in the figures and offering a wider range of activities for our local community. The café continues to thrive as does the RVS lunch club.

The management team and committee have worked incredibly hard making improvements to the building and also in securing grants for some much-needed improvements including to the roof and toilets. The building has been redecorated and recarpeted throughout, allowing us to remain at the heart of our community.

Reserves policy

It is the policy of the Association that unrestricted funds, which have not been designated for a specific use or tied up in buildings and other tangible assets, should be maintained at a level equivalent to three months expenditure. The trustees consider that this policy reflects the wish to commit as much as possible, within the bounds of safety, to providing suitable facilities for the members and the local community, while retaining financial stability and the potential to respond to new opportunities.

At the end of 2021, the Association's cash reserves were £58,200, equivalent to 5.4 times the current estimate for three months expenditure. This means that the Association's level of reserves, despite the adverse impact of the pandemic, are

sufficient for the trustees to continue to commit to providing suitable facilities for members and the local community.

Related party transactions

The M.E.A.D.C.A. Social Club Limited is affiliated to the Mill End and District Community Association and its rules state that it will support the objects, activities and financing of the Mill End and District Community Association.

Furthermore, the profits of M.E.A.D.C.A. Social Club Limited shall be applied to maintaining or supporting the Mill End and District Community Association by way of covenants.

There are arrangements to split the cost of shared services which remain under constant review.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature: _____

Full name: _____

Position: _____

Date: _____

Independent Examiner's Report to the Trustees/Members of Mill End and District Community Association

I report on the accounts for the year ended 31 December 2022 which are set out on pages 5 and 6.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 ("the Act")) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

1. To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or,
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Derek Skinner FCA
Skinner & Co
The Old Vicarage, 10 Church Street
Rickmansworth WD3 1BS



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Mill End and District Community Association	269254

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/01/2022		31/12/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hire	51,273	-	-	51,273	30,017
Field hire	1,607	-	-	1,607	-
Café sales	2,808	-	-	2,808	1,123
Rental income	15,208	-	-	15,208	9,323
Grants (2021: JRS scheme)	-	-	-	-	952
Donations	9,572	-	-	9,572	5,840
Insurance claim	-	-	-	-	1,790
Interest received	15	-	-	15	2
Sub total (Gross income for AR)	80,483	-	-	80,483	49,047
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	80,483	-	-	80,483	49,047
A3 Payments					
Field expenses	720	-	-	720	-
Café direct costs	1,444	-	-	1,444	534
Advertising	586	-	-	586	-
Wages, salaries, pension & NI	23,622	-	-	23,622	16,529
Computer & software costs	1,520	-	-	1,520	1,140
Repairs and renewals	9,128	-	-	9,128	9,091
Cleaning	1,156	-	-	1,156	897
Insurance	3,258	-	-	3,258	636
Light and heat	6,548	-	-	6,548	5,787
Business rates & trade refuse	2,158	-	-	2,158	1,052
Health & safety and training costs	81	-	-	81	293
Printing, postage & stationery	173	-	-	173	114
Accountancy & bookkeeping	4,189	-	-	4,189	3,434
Legal & professional fees	474	-	-	474	7
Telephone & internet	724	-	-	724	1,293
Sundry expenses	97	-	-	97	269
Sub total	55,878	-	-	55,878	41,076
A4 Asset and investment purchases, (see table)					
Furniture & equipment	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	55,878	-	-	55,878	41,076
Net of receipts/(payments)	24,605	-	-	24,605	7,971
A5 Transfers between funds					
A6 Cash funds last year end	58,200			58,200	50,229
Cash funds this year end	82,805			82,805	58,200

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Deposit accounts	26,952	-	-
	Current account	55,835	-	-
	Petty cash	18	-	-
	Total cash funds	82,805	-	-
(agree balances with receipts and payments account(s))				

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval