

MILL END AND DISTRICT COMMUNITY ASSOCIATION

England & Wales · Charity number 269254

Details

Status Registered

Legal form Other

Registered 1975-04-30

Register [View on the Charity Commission register](#)

Contact

Address Church Lane
Mill End
Rickmansworth
Hertfordshire
WD3 8HD

Phone 01923493344

Email manager@millendcc.co.uk

Website millendcc.co.uk

Activities

Objects: (A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF MILL END AND DISTRICT WITHOUT DISTINCTION OF SEX OR POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL AUTHORITIES VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS, AND (B) TO ESTABLISH OR TO SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE.

Activities: To promote the benefit of the inhabitants of Mill End and District without distinction, and associating in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants. To maintain and manage the community centre in furtherance of these objectives

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** MILL END AND DISTRICT
- Hertfordshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £93,762 | £94,311 | - | - |
| 2023-12-31 | £87,886 | £66,040 | - | - |
| 2022-12-31 | £80,483 | £55,878 | - | - |
| 2021-12-31 | £49,047 | £41,076 | - | - |
| 2020-12-31 | £50,685 | £45,309 | - | - |

Trustees

| Name | Role | Appointed |
|--------------------|------|------------|
| Kim Baker | | 2017-11-07 |
| Margaret Gallagher | | 2021-11-18 |

MILL END AND DISTRICT COMMUNITY ASSOCIATION

England & Wales - Charity number 269254

Accounts

Trustees' Annual Report for the year to 31 December 2024

Charity name: Mill End and District Community Association
Registered number: 269254
Principal address: Church Lane
Mill End
Rickmansworth
Hertfordshire WD3 8HD

Trustees serving during the year:

| <u>Name</u> | <u>Position</u> |
|--------------------|-----------------|
| Kim Baker | Holding Trustee |
| Margaret Gallagher | Holding Trustee |
| Preeti Shetty | Holding Trustee |

Honorary Officers:

| | |
|--------------|-----------|
| Maria King | Chair |
| Sarah Nelmes | Secretary |

Committee Members:

| | |
|----------------------|----------------|
| Andy Morrell (group) | |
| Marie Truman | Centre Manager |

Structure, governance and management

Under the Constitution adopted 8 January 1974, as amended on 3 October 1974.

The charity was established by a charitable trust deed.

Trustees are appointed or re-appointed annually at the AGM normally held in June.

Objectives and Activities

1. To promote for the benefit of inhabitants of Mill End and District without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants; and
2. To establish or secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority, in the maintenance and management of such a Centre for activities, promoted by the Association and its constituent bodies in furtherance of the above objects.

The policy and general management of the affairs of the Association is directed by a Council, which in turn delegates any or all of its powers to an Executive Committee made up of elected members of the Association.

Review of financial position

The Association's receipts and payments accounts are shown on pages 5 and 6 and have been re-stated to show separately, Donations & Grants received and expended.

Cash funds at the end of 2024 totalled £104,102 (2023: £104,651) – a decrease of £549.

The Association's total revenue for the year was £93,762 versus £107,492 in the previous year – a decrease of £13,730. Income from hall hire at £51,308 was up by £1,253 on the previous year. Rental income from the Social Club was £11,626 versus £12,357 in the previous year. Café sales of £4,274 were £820 lower than in 2023. Donations/Grants received were £14,044 versus £30,000 (grants towards roof repairs being the largest item).

The Association's total revenue expenditure in 2024 increased by £8,664 to £94,311 for the year, mainly due to higher wage costs and a short-term loan of £4,000 to the Social Club which has now been repaid. The overall net cash position for the year was therefore down £549 on the previous year.

During 2024:

Once again the centre has had a really busy year with continued increase in hirers of all halls as reflected in the figures and the continuing increase in users of the Centre as we continue to support the local community in ever adapting and increasing ways and remaining at the heart of our community.

We have introduced many new activities as well as supporting our long-standing groups.

The café continues to thrive as does the RVS lunch club.

The running and maintenance of an old building such as ours is not without its challenges and the management team and committee have worked incredibly hard in securing grants to make improvements in and around the Centre to ensure we remain a focal point within our community and we thank everyone who continues to support us.

Reserves policy

It is the policy of the Association that unrestricted funds, which have not been designated for a specific use or tied up in buildings and other tangible assets, should be maintained at a level equivalent to three months expenditure.

The trustees consider that this policy reflects the wish to commit as much as possible, within the bounds of safety, to providing suitable facilities for the members and the local community, while retaining financial stability and the potential to respond to new opportunities.

At the end of 2024, the Association's cash reserves were £104,102, equivalent to 4.4 times the current estimate for three months expenditure. This means that the Association's level of reserves is sufficient for the trustees to continue to commit to providing suitable facilities for members and the local community.

Related party transactions

The M.E.A.D.C.A. Social Club Limited is affiliated to the Mill End and District Community Association and its rules state that it will support the objects, activities and financing of the Mill End and District Community Association.

Furthermore, the profits of M.E.A.D.C.A. Social Club Limited shall be applied to maintaining or supporting the Mill End and District Community Association by way of covenants.

There are arrangements to split the cost of shared services which remain under constant review.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature: _____

Full name: _____

Position: _____

Date: _____

Independent Examiner's Report to the Trustees/Members of Mill End and District Community Association

I report on the accounts for the year ended 31 December 2024 which are set out on pages 5 and 6.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 ("the Act") and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

1. To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or,
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Derek Skinner FCA
Skinner & Co
The Old Vicarage, 10 Church Street
Rickmansworth WD3 1BS



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Mill End and District Community Association

No (if any)
269254

CC16a

Receipts and payments accounts

| | | | |
|---------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/01/2024 | To | Period end date 31/12/2024 |
|---------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Hall hire | 51,308 | - | - | 51,308 | 50,055 |
| Field hire | 2,225 | - | - | 2,225 | 2,535 |
| Café sales | 4,274 | - | - | 4,274 | 5,094 |
| Kitchen | 260 | - | - | 260 | 115 |
| Snooker Room | 3,600 | - | - | 3,600 | 1,500 |
| Rental income | 11,626 | - | - | 11,626 | 12,357 |
| Donations/Grants received | 14,044 | - | - | 14,044 | 30,000 |
| Sales | 6,071 | - | - | 6,071 | 5,633 |
| Interest received | 354 | - | - | 354 | 203 |
| Sub total (Gross income for AR) | 93,762 | - | - | 93,762 | 107,492 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 93,762 | - | - | 93,762 | 107,492 |
| A3 Payments | | | | | |
| Field expenses | - | - | - | - | 1,777 |
| Café direct costs | 3,354 | - | - | 3,354 | 3,086 |
| Advertising | 143 | - | - | 143 | 82 |
| Wages, salaries, pension & NI | 28,823 | - | - | 28,823 | 22,982 |
| Donations/Grants expended | 21,693 | - | - | 21,693 | 22,154 |
| Loan | 4,000 | - | - | 4,000 | - |
| Net change in working capital | 1,480 | - | - | 1,480 | 2,568 |
| Computer & software costs | 1,014 | - | - | 1,014 | 1,030 |
| Repairs and renewals | 11,785 | - | - | 11,785 | 14,428 |
| Cleaning | 1,667 | - | - | 1,667 | 3,870 |
| Insurance | 1,356 | - | - | 1,356 | 1,445 |
| Light and heat | 11,670 | - | - | 11,670 | 7,054 |
| Business rates & trade refuse | 1,544 | - | - | 1,544 | 1,350 |
| Health & safety and training costs | 1,995 | - | - | 1,995 | 1,776 |
| Printing, postage & stationery | 359 | - | - | 359 | 670 |
| Accountancy & bookkeeping | 4,470 | - | - | 4,470 | 4,855 |
| Legal & professional fees | 338 | - | - | 338 | 295 |
| Telephone & internet | 1,136 | - | - | 1,136 | 982 |
| Sundry expenses | 730 | - | - | 730 | 543 |
| Sub total | 94,311 | - | - | 94,311 | 85,647 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Furniture & equipment | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 94,311 | - | - | 94,311 | 85,647 |
| Net of receipts/(payments) | 549 | - | - | 549 | 21,845 |
| A5 Transfers between funds | | | | | |
| A6 Cash funds last year end | 104,651 | | | 104,651 | 82,806 |
| Cash funds this year end | 104,102 | | | 104,102 | 104,651 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Deposit accounts | 20,584 | - | - |
| | Current account | 81,661 | - | - |
| | Café reserve account | 1,839 | - | - |
| | Petty cash | 18 | - | - |
| | Total cash funds | 104,102 | - | - |

(agree balances with receipts and payments account(s))

| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
| | | |
| | | |

MILL END AND DISTRICT COMMUNITY ASSOCIATION

England & Wales - Charity number 269254

Accounts

Trustees' Annual Report for the year to 31 December 2023

Charity name: Mill End and District Community Association
Registered number: 269254
Principal address: Church Lane
Mill End
Rickmansworth
Hertfordshire WD3 8HD

Trustees serving during the year:

| <u>Name</u> | <u>Position</u> |
|--------------------|-----------------|
| Kim Baker | Holding Trustee |
| Margaret Gallagher | Holding Trustee |
| Preeti Shetty | Holding Trustee |

Honorary Officers:

| | |
|--------------|-----------|
| Maria King | Chair |
| Sarah Nelmes | Secretary |

Committee Members:

| | |
|----------------------|----------------|
| Andy Morrell (group) | |
| Marie Truman | Centre Manager |

Structure, governance and management

Under the Constitution adopted 8 January 1974, as amended on 3 October 1974.

The charity was established by a charitable trust deed.

Trustees are appointed or re-appointed annually at the AGM normally held in June.

Objectives and Activities

1. To promote for the benefit of inhabitants of Mill End and District without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants; and
2. To establish or secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority, in the maintenance and management of such a Centre for activities, promoted by the Association and its constituent bodies in furtherance of the above objects.

The policy and general management of the affairs of the Association is directed by a Council, which in turn delegates any or all of its powers to an Executive Committee made up of elected members of the Association.

Review of financial position

The Association's receipts and payments accounts are shown on pages 5 and 6.

Cash funds at the end of 2023 totalled £104,651 (2022: £82,805) – an increase of £21,846.

The Association's total revenue for the year was £87,886 versus £80,493 in the previous year – an increase of £7,405. Income from hall hire at £56,132 was up by £4,859 on the previous year. Rental income from the Social Club was £2,851 lower than the previous year at £12,357. Café sales of £5,094, up by £2,286 over 2022.

The Association's total revenue expenditure in 2023 increased by £10,162 to £66,040 for the year, mainly due to higher repairs and renewals costs.

The overall net cash position for the year was therefore up £21,846 versus the previous year.

During 2023:

The Centre has continued to support local residents by way of the extensive facilities once again. It has had a really busy year with continued increase in hirers for all halls as reflected in the figures and the continuing increase in users of the Centre for a wide range of activities on offer.

The Messy Play and Table Tennis are just a few of the new activities on offer with Knitting Club starting soon.

The Centre Café continues to thrive as does the RVS Lunch Club.

The management team and committee have worked incredibly hard in securing grants to make improvements in and around the Centre to ensure we remain at the heart of our community and are able to continue to thrive and grow.

Reserves policy

It is the policy of the Association that unrestricted funds, which have not been designated for a specific use or tied up in buildings and other tangible assets, should be maintained at a level equivalent to three months expenditure.

The trustees consider that this policy reflects the wish to commit as much as possible, within the bounds of safety, to providing suitable facilities for the members and the local community, while retaining financial stability and the potential to respond to new opportunities.

At the end of 2023, the Association's cash reserves were £104,651, equivalent to 6.3 times the current estimate for three months expenditure. This means that the Association's level of reserves are sufficient for the trustees to continue to commit to providing suitable facilities for members and the local community.

Related party transactions

The M.E.A.D.C.A. Social Club Limited is affiliated to the Mill End and District Community Association and its rules state that it will support the objects, activities and financing of the Mill End and District Community Association.

Furthermore, the profits of M.E.A.D.C.A. Social Club Limited shall be applied to maintaining or supporting the Mill End and District Community Association by way of covenants.

There are arrangements to split the cost of shared services which remain under constant review.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature: _____

Full name: _____

Position: _____

Date: _____

Independent Examiner's Report to the Trustees/Members of Mill End and District Community Association

I report on the accounts for the year ended 31 December 2023 which are set out on pages 5 and 6.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 ("the Act") and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

1. To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or,
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Derek Skinner FCA
Skinner & Co
The Old Vicarage, 10 Church Street
Rickmansworth WD3 1BS



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Mill End and District Community Association

No (if any)
269254

CC16a

Receipts and payments accounts

For the period from 01/01/2023 To 31/12/2023

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Hall hire | 56,132 | - | - | 56,132 | 51,273 |
| Field hire | 2,535 | - | - | 2,535 | 1,607 |
| Café sales | 5,094 | - | - | 5,094 | 2,808 |
| Kitchen | 115 | - | - | 115 | - |
| Rental income | 12,357 | - | - | 12,357 | 15,208 |
| Donations | 9,950 | - | - | 9,950 | 9,572 |
| Snooker Room | 1,500 | - | - | 1,500 | - |
| Interest received | 203 | - | - | 203 | 15 |
| Sub total (Gross income for AR) | 87,886 | - | - | 87,886 | 80,483 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 87,886 | - | - | 87,886 | 80,483 |
| A3 Payments | | | | | |
| Field expenses | 1,777 | - | - | 1,777 | 720 |
| Café direct costs | 3,086 | - | - | 3,086 | 1,444 |
| Advertising | 82 | - | - | 82 | 586 |
| Wages, salaries, pension & NI | 22,983 | - | - | 22,983 | 23,622 |
| Computer & software costs | 1,030 | - | - | 1,030 | 1,520 |
| Repairs and renewals | 14,428 | - | - | 14,428 | 9,128 |
| Cleaning | 3,870 | - | - | 3,870 | 1,156 |
| Insurance | 1,445 | - | - | 1,445 | 3,258 |
| Light and heat | 7,054 | - | - | 7,054 | 6,548 |
| Business rates & trade refuse | 1,350 | - | - | 1,350 | 2,158 |
| Health & safety and training costs | 1,776 | - | - | 1,776 | 81 |
| Printing, postage & stationery | 670 | - | - | 670 | 173 |
| Accountancy & bookkeeping | 4,855 | - | - | 4,855 | 4,189 |
| Legal & professional fees | 295 | - | - | 295 | 474 |
| Telephone & internet | 982 | - | - | 982 | 724 |
| Sundry expenses | 521 | - | - | 521 | 97 |
| Sub total | 66,040 | - | - | 66,040 | 55,878 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Furniture & equipment | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 66,040 | - | - | 66,040 | 55,878 |
| Net of receipts/(payments) | 21,846 | - | - | 21,846 | 24,605 |
| A5 Transfers between funds | | | | | |
| A6 Cash funds last year end | 82,805 | | | 82,805 | 58,200 |
| Cash funds this year end | 104,651 | | | 104,651 | 82,805 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Deposit accounts | 24,375 | - | - |
| | Current account | 75,897 | | - |
| | Café float | 4,361 | | |
| | Petty cash | 18 | - | - |
| | Total cash funds | | 104,651 | - |

(agree balances with receipts and payments account(s))

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
| | | |
| | | |

MILL END AND DISTRICT COMMUNITY ASSOCIATION

England & Wales - Charity number 269254

Accounts

Trustees' Annual Report for the year to 31 December 2022

Charity name: Mill End and District Community Association
Registered number: 269254
Principal address: Church Lane
Mill End
Rickmansworth
Hertfordshire WD3 8HD

Trustees serving during the year:

| <u>Name</u> | <u>Position</u> |
|--------------------|-----------------|
| Kim Baker | Holding Trustee |
| Diana Barber | Holding Trustee |
| Margaret Gallagher | Holding Trustee |
| Preeti Shetty | Holding Trustee |

Honorary Officers:

| | |
|--------------|-----------|
| Maria King | Chair |
| Sarah Nelmes | Secretary |
| Lisa Burns | Treasurer |

Committee Members:

Tricia Hedge (group)
Hanim Karahan
Andy Morrell (group)
Joanne Nethersole
Debby Tindall
Marie Truman

Structure, governance and management

Under the Constitution adopted 8 January 1974, as amended on 3 October 1974.

The charity was established by a charitable trust deed.

Trustees are appointed or re-appointed annually at the AGM normally held in June.

Objectives and Activities

1. To promote for the benefit of inhabitants of Mill End and District without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants; and
2. To establish or secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority, in the maintenance and management of such a Centre for activities, promoted by the Association and its constituent bodies in furtherance of the above objects.

The policy and general management of the affairs of the Association is directed by a Council, which in turn delegates any or all of its powers to an Executive Committee made up of elected members of the Association.

Review of financial position

The Association's receipts and payments accounts are shown on pages 5 and 6.

Cash funds at the end of 2022 totalled £82,805 (2021: £58,200) – an increase of £24,605.

The Association's total revenue for the year was £80,483 versus £49,047 in the previous year – an increase of £31,436. Income from hall hire at £51,273 was up by £21,256 on the previous year. Rental income from the Social Club was £5,885 higher than the previous year at £15,208. Café sales of £2,808 were recorded in 2022, up by £1,685 over 2021. There were no JRS scheme grants in 2022 (2021: £952).

The Association's total revenue expenditure in 2022 increased by £14,802 to £55,878 for the year, mainly due to higher wage costs. The overall net cash position for the year was therefore up £24,605 versus the previous year.

During 2022:

The Community Centre continued to support local residents by making the Association's extensive facilities available for hire and charitable use.

The centre had a really busy year with continued increase in hirers for all halls which is reflected in the figures and offering a wider range of activities for our local community. The café continues to thrive as does the RVS lunch club.

The management team and committee have worked incredibly hard making improvements to the building and also in securing grants for some much-needed improvements including to the roof and toilets. The building has been redecorated and recarpeted throughout, allowing us to remain at the heart of our community.

Reserves policy

It is the policy of the Association that unrestricted funds, which have not been designated for a specific use or tied up in buildings and other tangible assets, should be maintained at a level equivalent to three months expenditure. The trustees consider that this policy reflects the wish to commit as much as possible, within the bounds of safety, to providing suitable facilities for the members and the local community, while retaining financial stability and the potential to respond to new opportunities.

At the end of 2021, the Association's cash reserves were £58,200, equivalent to 5.4 times the current estimate for three months expenditure. This means that the Association's level of reserves, despite the adverse impact of the pandemic, are

sufficient for the trustees to continue to commit to providing suitable facilities for members and the local community.

Related party transactions

The M.E.A.D.C.A. Social Club Limited is affiliated to the Mill End and District Community Association and its rules state that it will support the objects, activities and financing of the Mill End and District Community Association.

Furthermore, the profits of M.E.A.D.C.A. Social Club Limited shall be applied to maintaining or supporting the Mill End and District Community Association by way of covenants.

There are arrangements to split the cost of shared services which remain under constant review.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature: _____

Full name: _____

Position: _____

Date: _____

Independent Examiner's Report to the Trustees/Members of Mill End and District Community Association

I report on the accounts for the year ended 31 December 2022 which are set out on pages 5 and 6.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 ("the Act") and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

1. To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or,
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Derek Skinner FCA
Skinner & Co
The Old Vicarage, 10 Church Street
Rickmansworth WD3 1BS



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|---|-----------------------|
| Charity Name Mill End and District Community Association | No (if any) 269254 |
|---|-----------------------|

CC16a

Receipts and payments accounts

| | | | |
|---------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/01/2022 | To | Period end date 31/12/2022 |
|---------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Hall hire | 51,273 | - | - | 51,273 | 30,017 |
| Field hire | 1,607 | - | - | 1,607 | - |
| Café sales | 2,808 | - | - | 2,808 | 1,123 |
| Rental income | 15,208 | - | - | 15,208 | 9,323 |
| Grants (2021: JRS scheme) | - | - | - | - | 952 |
| Donations | 9,572 | - | - | 9,572 | 5,840 |
| Insurance claim | - | - | - | - | 1,790 |
| Interest received | 15 | - | - | 15 | 2 |
| Sub total (Gross income for AR) | 80,483 | - | - | 80,483 | 49,047 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 80,483 | - | - | 80,483 | 49,047 |
| A3 Payments | | | | | |
| Field expenses | 720 | - | - | 720 | - |
| Café direct costs | 1,444 | - | - | 1,444 | 534 |
| Advertising | 586 | - | - | 586 | - |
| Wages, salaries, pension & NI | 23,622 | - | - | 23,622 | 16,529 |
| Computer & software costs | 1,520 | - | - | 1,520 | 1,140 |
| Repairs and renewals | 9,128 | - | - | 9,128 | 9,091 |
| Cleaning | 1,156 | - | - | 1,156 | 897 |
| Insurance | 3,258 | - | - | 3,258 | 636 |
| Light and heat | 6,548 | - | - | 6,548 | 5,787 |
| Business rates & trade refuse | 2,158 | - | - | 2,158 | 1,052 |
| Health & safety and training costs | 81 | - | - | 81 | 293 |
| Printing, postage & stationery | 173 | - | - | 173 | 114 |
| Accountancy & bookkeeping | 4,189 | - | - | 4,189 | 3,434 |
| Legal & professional fees | 474 | - | - | 474 | 7 |
| Telephone & internet | 724 | - | - | 724 | 1,293 |
| Sundry expenses | 97 | - | - | 97 | 269 |
| Sub total | 55,878 | - | - | 55,878 | 41,076 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Furniture & equipment | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 55,878 | - | - | 55,878 | 41,076 |
| Net of receipts/(payments) | 24,605 | - | - | 24,605 | 7,971 |
| A5 Transfers between funds | | | | | |
| A6 Cash funds last year end | 58,200 | | | 58,200 | 50,229 |
| Cash funds this year end | 82,805 | | | 82,805 | 58,200 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Deposit accounts | 26,952 | - | - |
| | Current account | 55,835 | - | - |
| | Petty cash | 18 | - | - |
| | Total cash funds | 82,805 | - | - |

(agree balances with receipts and payments account(s))

| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
| | | |
| | | |

MILL END AND DISTRICT COMMUNITY ASSOCIATION

England & Wales - Charity number 269254

Accounts

Trustees' Annual Report for the year to 31 December 2021

Charity name: Mill End and District Community Association
Registered number: 269254
Principal address: Church Lane
Mill End
Rickmansworth
Hertfordshire WD3 8HD

Trustees serving during the year:

| <u>Name</u> | <u>Position</u> |
|--------------------|-----------------|
| Kim Baker | Holding Trustee |
| Diana Barber | Holding Trustee |
| Margaret Gallagher | Holding Trustee |
| Preeti Shetty | Holding Trustee |

Honorary Officers:

| | |
|--------------|-----------|
| Maria King | Chair |
| Sarah Nelmes | Secretary |
| Lisa Burns | Treasurer |

Committee Members:

Tricia Hedge (group)
Hanim Karahan
Andy Morrell (group)
Joanne Nethersole
Debby Tindall
Marie Truman

Structure, governance and management

Under the Constitution adopted 8 January 1974, as amended on 3 October 1974.

The charity was established by a charitable trust deed.

The Association's membership at 31 December 2021 was 247 (2020: 247).

Trustees are appointed or re-appointed annually at the AGM normally held in June.

Objectives and Activities

1. To promote for the benefit of inhabitants of Mill End and District without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants; and
2. To establish or secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority, in the maintenance

and management of such a Centre for activities, promoted by the Association and its constituent bodies in furtherance of the above objects.

The policy and general management of the affairs of the Association is directed by a Council, which in turn delegates any or all of its powers to an Executive Committee made up of elected members of the Association.

Review of financial position

The Association's receipts and payments accounts are shown on pages 5 and 6.

Cash funds at the end of 2021 totalled £58,200 (2020: £50,229) – an increase of £7,971.

The Association's total revenue for the year was £49,047 versus £50,685 in the previous year – a decrease of £1,638. Income from hall hire at £30,017 was much the same as the previous year. Rental income from the Social Club was £1,354 higher than the previous year at £9,323. Café sales of £1,123 were recorded in 2021 for the first time. As anticipated, JRS scheme grants were £5,490 lower than in 2020.

At the same time, the Association's total revenue expenditure in 2021 decreased by £4,233 to £41,076 for the year. The overall net cash position for the year was therefore up £7,971 versus the previous year.

During 2021:

The Community Centre continued to support local residents by making the Association's extensive facilities available for hire and charitable use.

It was a busy year with activities returning to the centre after restrictions eased. We were delighted to welcome back the RVS lunch club and lots of other existing and new users. It was lovely to be welcoming everyone back to the centre.

We were fortunate to receive funding from W3RT enabling us to change lighting to LED.

This year we have secured some further funding and it is planned to spend this on general building maintenance but particularly on repairs to the roof.

We continue to focus on increasing our presence within the community and our social media platforms are proving very popular which is leading to an increase in the number of enquiries and bookings.

Reserves policy

It is the policy of the Association that unrestricted funds, which have not been designated for a specific use or tied up in buildings and other tangible assets, should be maintained at a level equivalent to three months expenditure. The trustees consider that this policy reflects the wish to commit as much as possible, within the

bounds of safety, to providing suitable facilities for the members and the local community, while retaining financial stability and the potential to respond to new opportunities.

At the end of 2021, the Association's cash reserves were £58,200, equivalent to 5.4 times the current estimate for three months expenditure. This means that the Association's level of reserves, despite the adverse impact of the pandemic, are sufficient for the trustees to continue to commit to providing suitable facilities for members and the local community.

Related party transactions

The M.E.A.D.C.A. Social Club Limited is affiliated to the Mill End and District Community Association and its rules state that it will support the objects, activities and financing of the Mill End and District Community Association.

Furthermore, the profits of M.E.A.D.C.A. Social Club Limited shall be applied to maintaining or supporting the Mill End and District Community Association by way of covenants.

There are arrangements to split the cost of shared services which remain under constant review.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature: _____

Full name: _____

Position: _____

Date: _____



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|---|-----------------------|
| Charity Name Mill End and District Community Association | No (if any) 269254 |
|---|-----------------------|

CC16a

Receipts and payments accounts

| | | | |
|---------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/01/2021 | To | Period end date 31/12/2021 |
|---------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Hall hire | 30,017 | - | - | 30,017 | 30,416 |
| Café sales | 1,123 | - | - | 1,123 | - |
| Rental income | 9,323 | - | - | 9,323 | 7,969 |
| Grants (2021: JRS scheme) | 952 | - | - | 952 | 6,442 |
| Donations | 5,840 | - | - | 5,840 | 4,879 |
| Insurance claim | 1,790 | - | - | 1,790 | - |
| Members' subscriptions | - | - | - | - | 790 |
| Writing course | - | - | - | - | 90 |
| Interest received | 2 | - | - | 2 | 99 |
| Sub total (Gross income for AR) | 49,047 | - | - | 49,047 | 50,685 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 49,047 | - | - | 49,047 | 50,685 |
| A3 Payments | | | | | |
| Cleaning | 897 | - | - | 897 | 1,225 |
| Garden costs | 860 | - | - | 860 | 360 |
| Security & fire alarm costs | 921 | - | - | 921 | 955 |
| Insurance | 636 | - | - | 636 | 2,377 |
| Light and heat | 5,787 | - | - | 5,787 | 7,725 |
| Business rates & trade refuse | 1,052 | - | - | 1,052 | 1,304 |
| Repairs and renewals | 7,310 | - | - | 7,310 | 5,794 |
| Health & safety and training costs | 293 | - | - | 293 | 120 |
| Printing, postage & stationery | 114 | - | - | 114 | 113 |
| Accountancy fees | 3,434 | - | - | 3,434 | 1,370 |
| Legal & professional fees | 7 | - | - | 7 | 1,080 |
| Wages, salaries, pension & NI | 16,529 | - | - | 16,529 | 20,253 |
| Travel costs | - | - | - | - | 73 |
| Telephone & internet | 1,293 | - | - | 1,293 | 1,364 |
| Café direct costs | 534 | - | - | 534 | - |
| Computer & software costs | 1,140 | - | - | 1,140 | 1,001 |
| Sundry expenses | 269 | - | - | 269 | 195 |
| Sub total | 41,076 | - | - | 41,076 | 45,309 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Computers (laptops) | - | - | - | - | - |
| Furniture & equipment | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 41,076 | - | - | 41,076 | 45,309 |
| Net of receipts/(payments) | 7,971 | - | - | 7,971 | 5,376 |
| A5 Transfers between funds | | | | - | - |
| A6 Cash funds last year end | 50,229 | | | 50,229 | 44,853 |
| Cash funds this year end | 58,200 | - | - | 58,200 | 50,229 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Deposit accounts | 26,924 | - | - |
| | Current account | 30,655 | - | - |
| | Petty cash | 621 | - | - |
| | Total cash funds | 58,200 | - | - |

(agree balances with receipts and payments account(s))

OK

OK

OK

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
| | | |
| | | |

Independent Examiner's Report to the Trustees/Members of Mill End and District Community Association

I report on the accounts for the year ended 31 December 2021 which are set out on pages 5 and 6.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 ("the Act") and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

1. To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or,
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Derek Skinner FCA
Skinner & Co
The Old Vicarage, 10 Church Street
Rickmansworth WD3 1BS

MILL END AND DISTRICT COMMUNITY ASSOCIATION

England & Wales - Charity number 269254

Accounts

Trustees' Annual Report for the year to 31 December 2020

Charity name: Mill End and District Community Association
Registered number: 269254
Principal address: Church Lane
Mill End
Rickmansworth
Hertfordshire WD3 8HD

Trustees serving during the year:

| <u>Name</u> | <u>Position</u> |
|--------------|-----------------------------|
| Mr J Elliott | Holding Trustee |
| Mrs D Barber | Holding Trustee (Designate) |
| Mrs K Baker | Holding Trustee (Designate) |

Committee Members:

| | |
|--------------|-----------|
| Mrs M King | Chair |
| Mrs D Barber | Treasurer |
| Mrs S Nelmes | Secretary |

Group Members:

| | |
|----------------|----------------|
| Tricia Hegde | RVS |
| Kathy Marsh | Community Café |
| Robert Tindell | ASC |

Structure, governance and management

Under the Constitution adopted 8 January 1974, as amended on 3 October 1974.

The charity was established by a charitable trust deed.

The Association's membership at 31 December 2020 was 247 (2019: 247).

Trustees are appointed or re-appointed annually at the AGM normally held in June.

Objectives and Activities

1. To promote for the benefit of inhabitants of Mill End and District without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants; and
2. To establish or secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority, in the maintenance and management of such a Centre for activities, promoted by the Association and its constituent bodies in furtherance of the above objects.

The policy and general management of the affairs of the Association is directed by a Council, which in turn delegates any or all of its powers to an Executive Committee made up of elected members of the Association.

Review of financial position

The Association's receipts and payments accounts are shown on pages 5 and 6.

Cash funds at the end of 2020 totalled £50,229 (2019: £44,853) – an increase of £5,376.

The Association's total revenue for the year was £50,685 versus £52,947 in the previous year – a decrease of £2,262. Due to reduced activity as a result of Covid-19 lockdowns, income from hall hire at £30,416 was down 19%, representing 60% of total income. Rental income from the Social Club was also lower than in the previous year by £4,236. The Association's income, however, was supplemented by support grants from the Government (JRC) and Three Rivers District Council totalling £11,311.

At the same time, the Association's total revenue expenditure in 2020 decreased by £6,962 to £45,309 for the year. The overall net cash position for the year was therefore up £5,376 versus the previous year.

During 2020:

The Community Centre continued to support local residents by making the Association's extensive facilities available for hire and charitable use.

It was a difficult year for everyone with the arrival of the pandemic and the centre was closed for many months in line with Government guidelines. When some of the restrictions were lifted, with the help of volunteers, the Association was able to do some work updating the centre.

It was also possible to hire out the main hall throughout the summer to the holiday club which brought in much-needed funds and, within the Government guidelines, gradually, the Association was able to reopen the centre to other users.

Sadly, after many years of service, the centre's manager Susan Gambula left in December. A new manager has been appointed and the focus is on increasing business by attracting new hirers and getting the centre back up to full capacity.

Reserves policy

It is the policy of the Association that unrestricted funds, which have not been designated for a specific use or tied up in buildings and other tangible assets, should be maintained at a level equivalent to three months expenditure. The trustees consider that this policy reflects the wish to commit as much as possible, within the bounds of safety, to providing suitable facilities for the members and the local

community, while retaining financial stability and the potential to respond to new opportunities.

At the end of 2020, the Association's cash reserves were £50,229, equivalent to 4.4 times the current estimate for three months expenditure. This means that the Association's level of reserves, despite the adverse impact of the pandemic, are sufficient for the trustees to continue to commit to providing suitable facilities for members and the local community.

Related party transactions

The M.E.A.D.C.A. Social Club Limited is affiliated to the Mill End and District Community Association and its rules state that it will support the objects, activities and financing of the Mill End and District Community Association.

Furthermore, the profits of M.E.A.D.C.A. Social Club Limited shall be applied to maintaining or supporting the Mill End and District Community Association by way of covenants.

Arrangements to split the cost of shared services are under review in order to create a usage based and more precise method of sharing such costs.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature: _____

Full name: _____

Position: _____

Date: _____



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|---|-----------------------|
| Charity Name Mill End and District Community Association | No (if any) 269254 |
|---|-----------------------|

CC16a

Receipts and payments accounts

| | | | |
|------------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/01/2020 | To | Period end date 31/12/2020 |
|------------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Hall hire | 30,416 | - | - | 30,416 | 37,765 |
| Rental income | 7,969 | - | - | 7,969 | 12,205 |
| Grants (2020: JRS scheme) | 6,442 | - | - | 6,442 | 2,000 |
| Donations (TRDC £4,869) | 4,879 | - | - | 4,879 | 24 |
| Community Day income | - | - | - | - | 777 |
| Members' subscriptions | 790 | - | - | 790 | - |
| Writing course | 90 | - | - | 90 | 51 |
| Interest received | 99 | - | - | 99 | 125 |
| Sub total (Gross income for AR) | 50,685 | - | - | 50,685 | 52,947 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 50,685 | - | - | 50,685 | 52,947 |
| A3 Payments | | | | | |
| Cleaning | 1,225 | - | - | 1,225 | 1,345 |
| Garden upkeep | 360 | - | - | 360 | 760 |
| Security & fire alarm costs | 955 | - | - | 955 | 1,289 |
| Insurance | 2,377 | - | - | 2,377 | 2,356 |
| Light and heat | 7,725 | - | - | 7,725 | 5,573 |
| Business rates & trade refuse | 1,304 | - | - | 1,304 | - |
| Repairs and renewals | 5,794 | - | - | 5,794 | 9,730 |
| Health & safety and training costs | 120 | - | - | 120 | 366 |
| Printing, postage & stationery | 113 | - | - | 113 | 230 |
| Accountancy fees | 1,370 | - | - | 1,370 | 1,080 |
| Legal & professional fees | 1,080 | - | - | 1,080 | 6,069 |
| Wages, salaries, pension & NI | 20,253 | - | - | 20,253 | 19,391 |
| Travel costs | 73 | - | - | 73 | 86 |
| Telephone & internet | 1,364 | - | - | 1,364 | 1,209 |
| Community Day expenses | 2 | - | - | 2 | 752 |
| Computer & software costs | 1,001 | - | - | 1,001 | 1,423 |
| Sundry expenses | 193 | - | - | 193 | 612 |
| Sub total | 45,309 | - | - | 45,309 | 52,271 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Computers (laptops) | - | - | - | - | - |
| Furniture & equipment | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 45,309 | - | - | 45,309 | 52,271 |
| Net of receipts/(payments) | 5,376 | - | - | 5,376 | 676 |
| A5 Transfers between funds | | | | | |
| A6 Cash funds last year end | 44,853 | | | 44,853 | 44,177 |
| Cash funds this year end | 50,229 | | | 50,229 | 44,853 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Deposit accounts | 26,921 | - | - |
| | Current account | 23,258 | - | - |
| | Petty cash | 50 | - | - |
| | Total cash funds | 50,229 | - | - |

(agree balances with receipts and payments account(s))

OK

OK

OK

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
| | | |
| | | |

Independent Examiner's Report to the Trustees/Members of Mill End and District Community Association

I report on the accounts for the year ended 31 December 2020 which are set out on pages 5 and 6.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 ("the Act") and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

1. To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or,
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Derek Skinner FCA
Skinner & Co
The Old Vicarage, 10 Church Street
Rickmansworth WD3 1BS