



## Old Court Community Pre-School

Station Road, Wootton Bassett

Wiltshire, SN4 8QY

Tel: 01793 849783

Email: oldcourt@talktalk.net



### Chair's Report – AGM 15<sup>th</sup> November 2023

Welcome to our AGM 2023, it's great to see you all.

We are a committee run pre-school, and without the help of our amazing volunteers, we wouldn't have the pre-school to send our children too. We come from all backgrounds and have many different skills between us. We have had a few committee members leave for various reasons; Adele, Jennifer, Katie but have welcomed some new faces; Helen and Annabel. If you would like to join, we are looking to make the meetings more accessible by having every other meeting on Teams so all can join without the need to leave the house.

Over the past year we have encountered a few staff changes. We've sadly said goodbye to Debbie who had been working in the setting for 22 years. We wish her a lovely retirement. Michelle, previous deputy manager, has been promoted to role of Manager; and we have welcomed Emma Giles as Deputy Manager who started in September 2023. We have also welcomed Emma P and Sally who both started in January 2023. Finally, Amy, who started off on the committee and went on to be staff member welcomed her second baby Teddy – we congratulate her and her family on their latest addition.

Our staff here are always keen to learn and we currently have Emma Giles completing her Level 3 Team Leader, Emma Parfitt is beginning her Level 2 Early Years Educator, Amy is completing her Level 3 Early Years Educator, and Sarah is working towards Level 3 Senco. We wish them all the best of luck.

In February 2023, we had an Ofsted inspection which had a Good outcome. Congratulations to all at Pre-School for keeping up with high standards.

We have some fantastic fundraisers this last year starting with the Christmas party where we had name the teddy, cake donation and make your own reindeer food which proved popular. In Easter we had our annual Eggstravaganza which was very popular and raised nearly £1000 for the setting. This money went on replacing some of the older toys and towards some much needed improvements. Finally, the children helped with the scarecrows for the scarecrow trail and this was a very popular event for all involved and we hope to see this one back again next year.

As mentioned earlier, we have had some improvements made to the building which was the change of the lights in the setting. Before we had the florescent tubes in each room but these have now been replaced with light panels which are more cost effective, and a lot safer.

As a pre-school, we are looking for ways to improve and grow the setting. With the sad closure of Broad Town Pre-School, we have welcomed some new children to the setting and they are enjoying settling in well to their new pre-school. From April 2024, the funding for 2 year olds will be changing and we will be looking to increase sessions available in Teddy Tots and recruit a new staff member.

Without our volunteers, some maintenance would not be completed like the painting of the outside of the buildings. We will be looking to finish these in the Spring time (weather dependant) so would welcome extra helpers to finish this task.



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A massive thank you again to all the staff for their continued hard work and support.

Samantha Lear  
Chairperson

TREVOR HUNT ACCOUNTANCY LIMITED  
48 MALMESBURY ROAD  
LEIGH  
WILTSHIRE

ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2023

OLD COURT COMMUNITY PRE-SCHOOL

CHARITY NUMBER : 269115

OLD COURT COMMUNITY PRE-SCHOOL

ACCOUNTANT'S REPORT

I have prepared, without audit, the attached accounts, and confirm these are in accordance with the books, records, information and explanations provided to me.



Trevor Hunt - Financial Accountant  
On behalf of Trevor Hunt Accountancy Limited  
48 Malmesbury Road  
Leigh  
Cricklade  
Wiltshire  
SN6 6RG

Date : 10/10/2023

# OLD COURT COMMUNITY PRE-SCHOOL

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST AUGUST 2023

2023	2022	
£	£	
117952	117952	INCOME
12448	12448	FUNDING
20711	20711	FUND RAISING INCOME
1749	2300	OTHER INCOME INCLUDING INTEREST RECEIVED
902	51	
194927	132751	
148439	133933	EXPENDITURE
4643	4260	SALARIES
8052	3426	RENT AND RATES
2700	2852	UTILITY COSTS
429	492	INSURANCES AND SERVICE CONTRACTS
1453	2001	TELEPHONE AND INTERNET
3350	59	POSTAGE, PRINTING AND STATIONERY
1209	-	SNACKS AND KITCHEN COSTS
997	289	NURSERY IMPROVEMENT COSTS
383	809	REPAIRS AND MAINTENANCE
2083	1770	UNIFORMS AND CLOTHING
648	684	NURSERY EQUIPMENT
665	609	NURSERY CONSUMABLES AND SUNDRY COSTS
235	214	ACCOUNTANCY
175365	151514	FUND RAISING COSTS
19562	(18763)	TAPESTRY
		SURPLUS ( DEFICIT ) OF INCOME OVER EXPENDITURE

OLD COURT COMMUNITY PRE-SCHOOL

BALANCE SHEET AS AT 31ST AUGUST 2023

2023  
2022  
£  
£

BANK AND CASH BALANCES :  
CAF CASH ACCOUNT  
CAF GOLD ACCOUNT  
CASH IN HAND

59542	141117
81547	28
80742	73
40673	121488

AMOUNTS OWED :  
CREDITORS AND ACCRUALS

2171	2104
138946	119384

NET ASSETS AS AT 31ST AUGUST 2023

FUNDS

BALANCE AS AT 1ST SEPTEMBER 2022  
DEFICIT OF INCOME OVER EXPENDITURE

119384	138147
19562	(18763)
138946	119384

BALANCE AS AT 31ST AUGUST 2023



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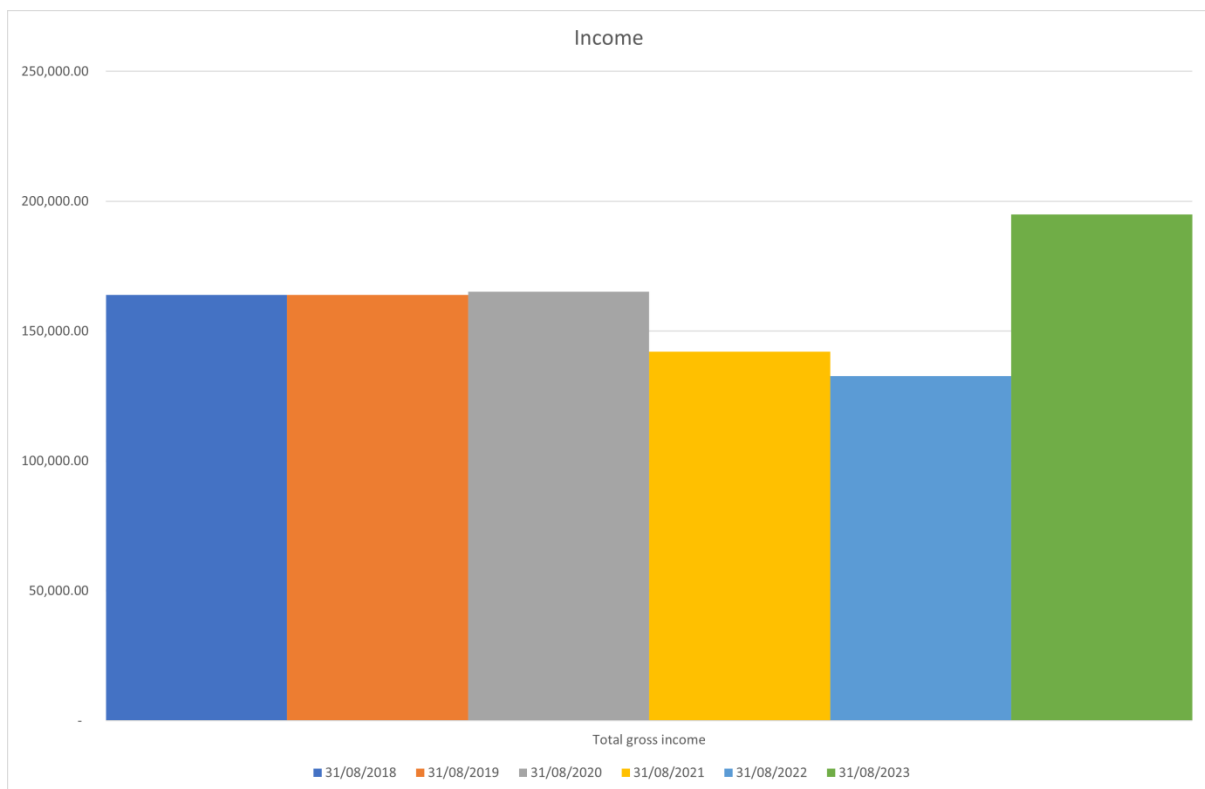


### **Treasurers Report YE Aug 2023**

#### **Income**

The income for the year ended Aug 2023 year was £62k higher than in 2022, with the basic funding from Wiltshire council being £43k up on the year before due to the greater numbers of children in the setting, and an additional £15k of inclusion support funding as we had a large number of children with additional needs.

Numbers of children had been lower in previous years especially at the start of the year, however this return to pre covid levels was very welcome.



#### **Expenditure**

Overall expenditure was £25k more in 2023 than in 2022, with the increase in salaries due to minimum wage increases being the majority of this extra spend.



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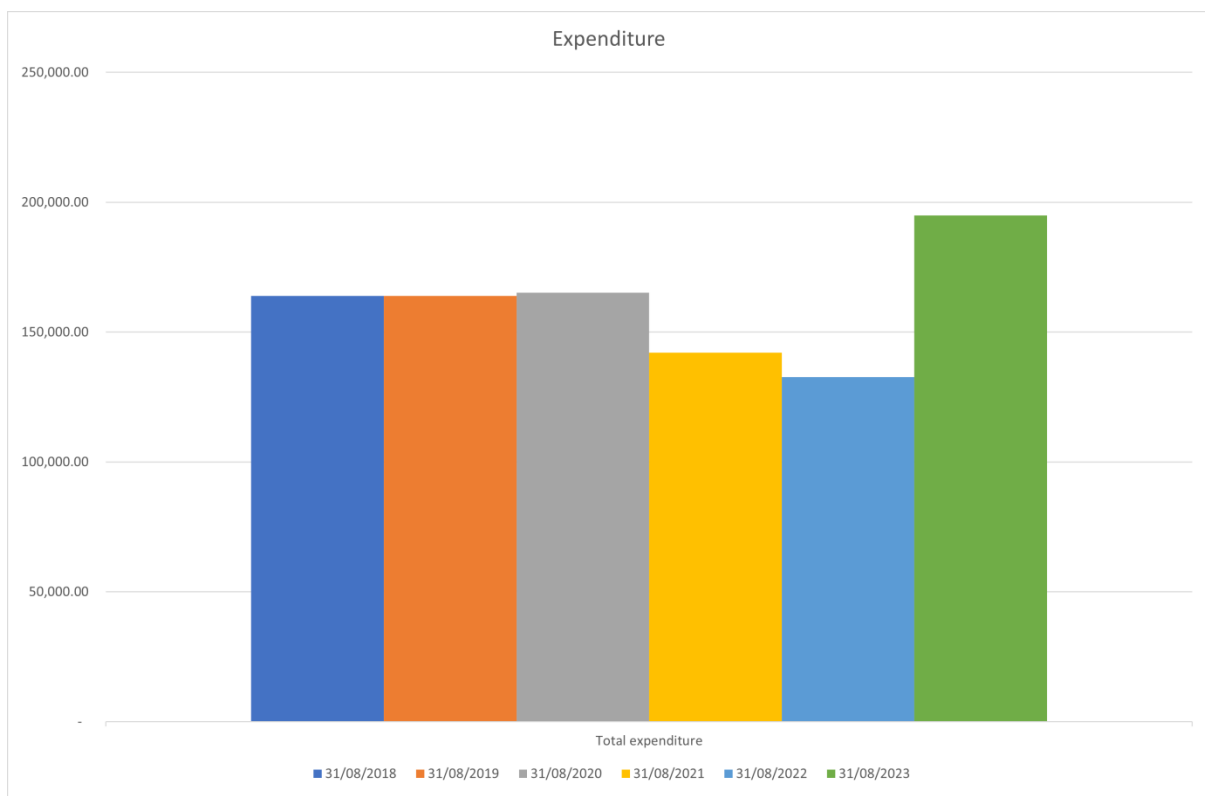
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We as a committee decided to spend £3.3k on replacing the old fluorescent tubes with modern LED lights across the rooms. These are much more efficient, last longer and being within the roof space are less prone to accidental damage!



### **Summary**

2023 has been a fantastic year financially, and overall we have a surplus of £19.5k.

This has helped to offset the previous years where we have used up some of our reserves. Ensuring we have money set aside should any urgent repairs need to be completed.

Adrian Heavens  
Treasurer