

ST STEPHENS COTTAGES RUMBURGH TRUST

England & Wales · Charity number 268999

Details

Status Registered

Legal form Other

Registered 1975-03-06

Register [View on the Charity Commission register](#)

Contact

Address SPRAKE & KINGSLEY
16 Broad Street
Bungay
NR35 1EN

Phone 01986892721

Email hdavy@sprakekingsley.co.uk

Activities

Objects: REPAIRING FURNISHING AND EQUIPPING THE CHURCHES OF RUMBURGH ABBEY AND ST MICHAEL SOUTH ELMHAM.

Activities: Grants for maintenance and improvements to the churches of Rumburgh Abbey and St Michael South Elmham

Classification

- **How:** Makes Grants To Organisations
- **What:** Religious Activities, Environment/conservation/heritage
- **Who:** Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** RUMBRUGH AND ST. MICHAEL SOUTH ELMHAM
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£42,376	£12,536	-	-
2024-04-05	£46,666	£15,275	-	-
2023-04-05	£45,118	£99,127	-	-
2022-04-05	£44,532	£16,419	-	-
2021-04-05	£38,190	£49,426	-	-

Trustees

Name	Role	Appointed
DAVID JOHN SPRAKE		
JOHN ERNEST FLATT		

ST STEPHENS COTTAGES RUMBURGH TRUST

England & Wales - Charity number 268999

Accounts

Charity No. 268999

**ST. STEPHENS COTTAGES RUMBURGH TRUST
RECEIPTS AND PAYMENTS ACCOUNTS
AND STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR TO 5 APRIL 2025**

ST. STEPHENS COTTAGES RUMBURGH TRUST
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR TO 5 APRIL 2025

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Statement of assets and liabilities	8
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Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 06	Month April	Year 2024		Day 05	Month April	Year 2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David J Sprake			
2	John E Flatt			
3				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Will of Blanch Mildred Percival Gosden
How the charity is constituted (eg. trust, association, company)	By clause 8 of the above will
Trustee selection methods (eg. appointed by, elected by)	By existing trustees in accordance with clause 9 of the above will

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

After providing for the maintenance of St Stephens Cottages, any surplus should be used towards repairing, furnishing and equipping the churches of Rumburgh Abbey and St Michael, South Elmham.
--

The trustees maintain and upgrade the cottages on the recommendations of the managing agents. Surplus income is used to assist in the maintenance of the Abbey and St Michaels and repair or upgrading the buildings.

The Trustees have given due consideration to general guidance published by the charity commission relating to public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Grants to Rumburgh for grass cutting and general maintenance within the churchyard.

Cottages:

General repairs and maintenance to all cottages.

Section E Financial review

Brief statement of the charity's policy on reserves

The Trustees are mindful of their obligations to maintain St Stephens Cottages which are the main generators of income for the Trust and which are given priority in consequences. The cottages are inspected on an annual basis following which a report is made to the Trustees with recommendations as to what repairs or improvements are required in the short term, the medium term and the longer term. This enables the Trustees to build up reserves in advance to cover any more major expenditure required on the properties.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:


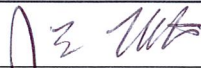
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David John Sprake	John Ernest Flatt
Position (eg Secretary, Chair, etc)	Trustee	Trustee

Date 08/04/2026

**ST. STEPHENS COTTAGES RUMBURGH TRUST
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees: D J Sprake
J Flatt

Bankers: Barclays Bank PLC
12 Broad Street
Bungay
Suffolk
NR35 1EW

COIF Charity Funds
80 Cheapside
London
EC2V 6DZ

Solicitors: Sprake and Kingsley Solicitors
16 Broad Street
Bungay
Suffolk
NR35 1EN

Independent examiner: G Kerkham
Larking Gowen LLP
Faiers House
Gilray Road
Diss
Norfolk
IP22 4WR

Independent Examiner's Report to the trustees of the St Stephens Cottages Rumburgh Trust

I report to the trustees on my examination of the accounts of the Trust for the year ended 5 April 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

G Kerkham FCA DChA
Larking Gowen LLP
Chartered Accountants
Diss

Date: 15 April 2026

ST. STEPHENS COTTAGES RUMBURGH TRUST

STATEMENT OF ASSETS AND LIABILITIES

AS AT 5 APRIL 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Fixed assets	2		103,000		103,000
Investments	3		70,737		71,749
			<u>173,737</u>		<u>174,749</u>
Current assets					
Cash at bank		86,713		56,873	
Rent held by agent		5,605		550	
		<u>92,318</u>		<u>57,423</u>	
Current liabilities					
Creditors and accruals		<u>9,312</u>		<u>1,752</u>	
Net current assets			83,006		55,671
Net assets			<u><u>256,743</u></u>		<u><u>230,420</u></u>
Funds of the Charity					
Permanent Endowment fund			143,148		143,587
Unrestricted funds			113,595		86,833
			<u><u>256,743</u></u>		<u><u>230,420</u></u>

Signed D J Sprake
J Flatt

Date

23.3.26



On behalf of the board of trustees

ST. STEPHENS COTTAGES RUMBURGH TRUST

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR TO 5 APRIL 2025

	2025	2024
	£	£
Receipts		
Incoming resources from charitable activities		
Rents - St Stephens Cottages	39,395	43,744
Investment income		
Dividends from UK Companies & Treasury Stock	2,181	2,096
Bank interest	800	826
Total Receipts	<u><u>42,376</u></u>	<u><u>46,666</u></u>
Payments		
Charitable activities		
Agents commission	4,757	5,215
Repairs and maintenance	4,926	5,632
Insurance	1,044	918
Council tax and utilities	-	267
	<u><u>10,727</u></u>	<u><u>11,498</u></u>
Management and administration of the Charity		
Independent examiners fee	852	-
Administration fees	4 -	2,409
	<u><u>852</u></u>	<u><u>2,409</u></u>
Other expenses		
Payments to:		
Rumburgh Church PCC	957	1,368
St Michael's Church	-	-
	<u><u>957</u></u>	<u><u>1,368</u></u>
Total payments	<u><u>12,536</u></u>	<u><u>15,275</u></u>
Net cash movement for the year	29,840	31,391
Bank balances at 6 April 2025	56,873	25,482
Bank balances at 5 April 2026	<u><u>86,713</u></u>	<u><u>56,873</u></u>

ST. STEPHENS COTTAGES RUMBURGH TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR TO 5 APRIL 2025

1. Taxation

The charity is eligible to claim reliefs from Income Tax under Sections 521 to 536 ITA 2007. Consequently there is no taxation charge for the year (2022 Nil.)

2. Fixed Assets

Land and buildings at cost:	£
At 5 April 2025 and 6 April 2024	<u>103,000</u>

The properties were professionally valued in August 2015 and had a market value of £840,000.

3. Fixed Assets Investments

Listed investments:	£
Carrying value at 6 April 2024 (at market value)	71,749
Add: Net gain/loss on revaluation	(1,012)
Carrying value at 5 April 2025 (at market value)	<u>70,737</u>

4. Related party transactions

Administration charges and legal fees totalling £Nil (2024 - £2,409) were paid to Sprake and Kingsley Solicitors, of which D J Sprake, a trustee of the Rumburgh Trust, is a partner.

ST STEPHENS COTTAGES RUMBURGH TRUST

England & Wales - Charity number 268999

Accounts

Charity No. 268999

**ST. STEPHENS COTTAGES RUMBURGH TRUST
RECEIPTS AND PAYMENTS ACCOUNTS
AND STATEMENT OF ASSETS AND LIABILITIES
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ST. STEPHENS COTTAGES RUMBURGH TRUST
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Period start date			Period end date				
From	Day	Month	Year	To	Day	Month	Year
	06	April	2023		05	April	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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2	John E Flatt			
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- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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The trustees maintain and upgrade the cottages on the recommendations of the managing agents. Surplus income is used to assist in the maintenance of the Abbey and St Michaels and repair or upgrading the buildings.

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

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General repairs and maintenance to all cottages.

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Brief statement of the charity's policy on reserves

The Trustees are mindful of their obligations to maintain St Stephens Cottages which are the main generators of income for the Trust and which are given priority in consequences. The cottages are inspected on an annual basis following which a report is made to the Trustees with recommendations as to what repairs or improvements are required in the short term, the medium term and the longer term. This enables the Trustees to build up reserves in advance to cover any more major expenditure required on the properties.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

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Section F

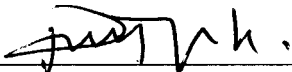

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David John Sprake	John Ernest Flatt
Position (eg Secretary, Chair, etc)	Trustee	Trustee

Date 15 / 10 / 2025

**ST. STEPHENS COTTAGES RUMBURGH TRUST
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees: D J Sprake
J Flatt

Bankers: Barclays Bank PLC
12 Broad Street
Bungay
Suffolk
NR35 1EW

COIF Charity Funds
80 Cheapside
London
EC2V 6DZ

Solicitors: Sprake and Kingsley Solicitors
16 Broad Street
Bungay
Suffolk
NR35 1EN

Independent examiner: G Kerkham
Larking Gowen LLP
Faiers House
Gilray Road
Diss
Norfolk
IP22 4WR

Independent Examiner's Report to the trustees of the St Stephens Cottages Rumburgh Trust

I report to the trustees on my examination of the accounts of the Trust for the year ended 5 April 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

G Kerkham FCA DChA
Larking Gowen LLP
Chartered Accountants
Diss

Date: 24 October 2025

ST. STEPHENS COTTAGES RUMBURGH TRUST

STATEMENT OF ASSETS AND LIABILITIES

AS AT 5 APRIL 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Fixed assets	2		103,000		103,000
Investments	3		71,749		69,885
			<u>174,749</u>		<u>172,885</u>
Current assets					
Cash at bank		56,873		25,482	
Rent held by agent		550		530	
		<u>57,423</u>		<u>26,012</u>	
Current liabilities					
Creditors and accruals		<u>1,752</u>		<u>-</u>	
Net current assets			55,671		26,012
Net assets			<u><u>230,420</u></u>		<u><u>198,897</u></u>
Funds of the Charity					
Permanent Endowment fund			143,587		142,845
Unrestricted funds			86,833		56,052
			<u><u>230,420</u></u>		<u><u>198,897</u></u>

Signed D J Sprake
J Flatt

[Handwritten signatures]

Date 15 October 2025

On behalf of the board of trustees

ST. STEPHENS COTTAGES RUMBURGH TRUST**RECEIPTS AND PAYMENTS ACCOUNTS**

FOR THE YEAR TO 5 APRIL 2024

	2024	2023
	£	£
Receipts		
Incoming resources from charitable activities		
Rents - St Stephens Cottages	43,744	42,709
Investment income		
Dividends from UK Companies & Treasury Stock	2,096	1,848
Bank interest	826	561
Total Receipts	<u><u>46,666</u></u>	<u><u>45,118</u></u>
Payments		
Charitable activities		
Agents commission	5,215	5,775
Repairs and maintenance	5,632	83,519
Insurance	918	849
Council tax and utilities	(267)	1,244
	<u><u>11,498</u></u>	<u><u>91,387</u></u>
Management and administration of the Charity		
Independent examiners fee	-	738
Administration fees	4 2,409	5,827
	<u><u>2,409</u></u>	<u><u>6,565</u></u>
Other expenses		
Payments to:		
Rumburgh Church PCC	1,368	1,175
St Michael's Church	-	-
	<u><u>1,368</u></u>	<u><u>1,175</u></u>
Total payments	<u><u>15,275</u></u>	<u><u>99,127</u></u>
Net cash movement for the year	31,391	(54,009)
Bank balances at 6 April 2023	25,482	79,491
Bank balances at 5 April 2024	<u><u>56,873</u></u>	<u><u>25,482</u></u>

ST. STEPHENS COTTAGES RUMBURGH TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR TO 5 APRIL 2024

1. Taxation

The charity is eligible to claim reliefs from Income Tax under Sections 521 to 536 ITA 2007. Consequently there is no taxation charge for the year (2022 Nil.)

2. Fixed Assets

Land and buildings at cost:	£
At 5 April 2024 and 6 April 2023	<u>103,000</u>

The properties were professionally valued in August 2015 and had a market value of £840,000.

3. Fixed Assets Investments

Listed investments:	£
Carrying value at 6 April 2023 (at market value)	69,885
Add: Net gain/loss on revaluation	1,864
Carrying value at 5 April 2024 (at market value)	<u>71,749</u>

4. Related party transactions

Administration charges and legal fees totalling £2,409 (2023 - 5,827) were paid to Sprake and Kingsley Solicitors, of which D J Sprake, a trustee of the Rumburgh Trust, is a partner.

ST STEPHENS COTTAGES RUMBURGH TRUST

England & Wales - Charity number 268999

Accounts

St Stephens Cottages Rumburgh Trust
16 Broad Street
Bungay
Suffolk
NR35 1EN

Larking Gowen LLP
Chartered Accountants
Faiers House
Gilray Road
Diss
IP22 4WR

Dear Larking Gowen

St Stephens Cottages Rumburgh Trust – Year ended 5 April 2023

We confirm to the best of our knowledge and belief, and having made appropriate enquiries of other trustees and officials of the charity, the following representations given to you in connection with your examination of the charity's annual accounts for the above period.

1. Preparation of the Financial Statements

We acknowledge as trustees our responsibility for preparing the account and statement in accordance with the Charities Act 2011 and regulations thereunder. We confirm that the charity is within the criteria set out in Charities Act 2011 section 145, for its accounts to be examined by an independent examiner, and has made the election under that section for its accounts to be so examined.

As allowed by Charities Act 2011 section 133, we have elected to prepare a receipts and payments account and a statement of assets and liabilities as the charity's annual statement of accounts

All the accounting records have been made available to you for the purpose of your examination All cash transactions undertaken by the charity and all its monetary assets have been properly reflected and recorded in the accounts.

Accounting policies have been applied consistently with the previous year

2. Law and Regulations

We confirm that we are responsible for ensuring that the charity complies with the laws and regulations applicable to its activities and in particular its status as a registered charity, and for establishing arrangements designed to prevent any non-compliance with laws and regulations and to detect any that occur.


We are not aware of any irregularities, including fraud, involving management or employees of the charity; nor are we aware of any breaches or possible breaches of statute, regulations, contracts, [or] agreements which might prejudice the charity's going concern status or that might result in the charity suffering significant penalties or other loss. No allegations of such irregularities, including fraud, or such breaches have come to our notice.

We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

We confirm there is nothing to report to you in respect of matters of material significance reported to the Charity Commission nor any on-going enquiry raised by the Charity Commission.
In approving the financial statements, the trustees are confirming that, to the best of their knowledge and belief, those statements give a true and fair view and have been properly prepared in accordance with the Charities Act 1993.

Yours faithfully

Signed on behalf of the Trustees

Signature : 

Title : Trustee

Date : 20/05/2024

Signature : 

Title : Trustee

Date : 20/05/2024

Charity No. 268999

**ST. STEPHENS COTTAGES RUMBURGH TRUST
RECEIPTS AND PAYMENTS ACCOUNTS
AND STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR TO 5 APRIL 2023**

ST. STEPHENS COTTAGES RUMBURGH TRUST
RECEIPTS AND PAYMENTS ACCOUNTS
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Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 06	Month April	Year 2022		Day 05	Month April	Year 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

16 Broad Street	
Bungay	
Suffolk	
Postcode	NR35 1EN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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2	John E Flatt			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Will of Blanch Mildred Percival Gosden
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Summary of the objects of the charity set out in its governing document

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The trustees maintain and upgrade the cottages on the recommendations of the managing agents. Surplus income is used to assist in the maintenance of the Abbey and St Michaels and repair or upgrading the buildings.

The Trustees have given due consideration to general guidance published by the charity commission relating to public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Grants to Rumburgh for grass cutting and general maintenance within the churchyard.

Cottages:

Re-roof Nos 2, 3 & 4, re-roof garage at No 2, two new window units at No 4, replace fencing at nos 3 & 5.

General repairs and maintenance to all cottages.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees are mindful of their obligations to maintain St Stephens Cottages which are the main generators of income for the Trust and which are given priority in consequences. The cottages are inspected on an annual basis following which a report is made to the Trustees with recommendations as to what repairs or improvements are required in the short term, the medium term and the longer term. This enables the Trustees to build up reserves in advance to cover any more major expenditure required on the properties.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David John Sprake	John Ernest Flatt
Position (eg Secretary, Chair, etc)	Trustee	Trustee

Date

20/05/2024

**ST. STEPHENS COTTAGES RUMBURGH TRUST
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees: D J Sprake
J Flatt

Bankers: Barclays Bank PLC
12 Broad Street
Bungay
Suffolk
NR35 1EW

COIF Charity Funds
80 Cheapside
London
EC2V 6DZ

Solicitors: Sprake and Kingsley Solicitors
16 Broad Street
Bungay
Suffolk
NR35 1EN

Independent examiner: G Kerkham
Larking Gowen LLP
Faiers House
Gilray Road
Diss
Norfolk
IP22 4WR

Independent Examiner's Report to the trustees of the St Stephens Cottages Rumburgh Trust

I report to the trustees on my examination of the accounts of the Trust for the year ended 5 April 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**G Kerkham FCA DChA
Larking Gowen LLP
Chartered Accountants
Diss**

Date:

ST. STEPHENS COTTAGES RUMBURGH TRUST

STATEMENT OF ASSETS AND LIABILITIES

AS AT 5 APRIL 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Fixed assets	2		103,000		103,000
Investments	3		69,885		76,125
			<u>172,885</u>		<u>179,125</u>
Current assets					
Cash at bank		25,482		79,491	
Rent held by agent		530		-	
		<u>26,012</u>		<u>79,491</u>	
Current liabilities					
Creditors		-		-	
		<u>-</u>		<u>-</u>	
Net current assets			26,012		79,491
			<u>198,897</u>		<u>258,616</u>
Net assets					
			<u>198,897</u>		<u>258,616</u>
Funds of the Charity					
Permanent Endowment fund			142,845		144,140
Unrestricted funds			56,052		114,476
			<u>198,897</u>		<u>258,616</u>

Signed D J Sprake
J Flatt

Date

On behalf of the board of trustees

ST. STEPHENS COTTAGES RUMBURGH TRUST**RECEIPTS AND PAYMENTS ACCOUNTS****FOR THE YEAR TO 5 APRIL 2023**

	2023	2022
	£	£
Receipts		
Incoming resources from charitable activities		
Rents - St Stephens Cottages	42,709	42,490
Investment income		
Dividends from UK Companies & Treasury Stock	1,848	1,997
COIF deposit - 870560001C	369	36
COIF deposit - 870560002C	192	9
Barratt & Cooke interest	-	-
Total Receipts	<u>45,118</u>	<u>44,532</u>
Payments		
Charitable activities		
Agents commission	5,775	5,099
Repairs and maintenance	83,519	3,776
Insurance	849	786
Council tax and utilities	1,244	-
	<u>91,387</u>	<u>9,661</u>
Management and administration of the Charity		
Independent examiners fee	738	696
Administration fees	4 5,827	4,162
	<u>6,565</u>	<u>4,858</u>
Other expenses		
Payments to:		
Rumburgh Church PCC	1,175	1,289
St Michael's Church	-	612
	<u>1,175</u>	<u>1,901</u>
Total payments	<u>99,127</u>	<u>16,419</u>
Net cash movement for the year	(54,009)	28,113
Bank balances at 6 April 2022	79,491	51,378
Bank balances at 5 April 2023	<u>25,482</u>	<u>79,491</u>

ST. STEPHENS COTTAGES RUMBURGH TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR TO 5 APRIL 2023

1. Taxation

The charity is eligible to claim reliefs from Income Tax under Sections 521 to 536 ITA 2007. Consequently there is no taxation charge for the year (2022 Nil.)

2. Fixed Assets

Land and buildings at cost:	£
At 5 April 2023 and 6 April 2022	<u>103,000</u>

The properties were professionally valued in August 2015 and had a market value of £840,000.

3. Fixed Assets Investments

Listed investments:	£
Carrying value at 6 April 2022 (at market value)	76,125
Add: Net gain/loss on revaluation	(6,240)
Carrying value at 5 April 2023 (at market value)	<u>69,885</u>

4. Related party transactions

Administration charges and legal fees totalling £5,827 (2022 - £4,162) were paid to Sprake and Kingsley Solicitors, of which D J Sprake, a trustee of the Rumburgh Trust, is a partner.

ST STEPHENS COTTAGES RUMBURGH TRUST

England & Wales - Charity number 268999

Accounts

Charity No. 268999

**ST. STEPHENS COTTAGES RUMBURGH TRUST
RECEIPTS AND PAYMENTS ACCOUNTS
AND STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR TO 5 APRIL 2022**

ST. STEPHENS COTTAGES RUMBURGH TRUST
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR TO 5 APRIL 2022

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Trustees' Annual Report for the period

Period start date			Period end date				
From	Day	Month	Year	To	Day	Month	Year
	06	April	2021		05	April	2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David J Sprake			
2	John E Flatt			
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Will of Blanch Mildred Percival Gosden
How the charity is constituted (eg. trust, association, company)	By clause 8 of the above will
Trustee selection methods (eg. appointed by, elected by)	By existing trustees in accordance with clause 9 of the above will

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

After providing for the maintenance of St Stephens Cottages, any surplus should be used towards repairing, furnishing and equipping the churches of Rumburgh Abbey and St Michael, South Elmham.

The trustees maintain and upgrade the cottages on the recommendations of the managing agents. Surplus income is used to assist in the maintenance of the Abbey and St Michaels and repair or upgrading the buildings.

The Trustees have given due consideration to general guidance published by the charity commission relating to public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Grants to Rumburgh for grass cutting and general maintenance within the churchyard.

Grant to St Michaels towards renovations.

Cottages:

Re-felting and roof repairs at No 7 plus general maintenance to all cottages.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The Trustees are mindful of their obligations to maintain St Stephens Cottages which are the main generators of income for the Trust and which are given priority in consequences. The cottages are inspected on an annual basis following which a report is made to the Trustees with recommendations as to what repairs or improvements are required in the short term, the medium term and the longer term. This enables the Trustees to build up reserves in advance to cover any more major expenditure required on the properties.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)



You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David John Sprake	John Ernest Flatt
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	26/9/22	

**ST. STEPHENS COTTAGES RUMBURGH TRUST
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees: D J Sprake
J Flatt

Bankers: Barclays Bank PLC
12 Broad Street
Bungay
Suffolk
NR35 1EW

COIF Charity Funds
80 Cheapside
London
EC2V 6DZ

Solicitors: Sprake and Kingsley Solicitors
16 Broad Street
Bungay
Suffolk
NR35 1EN

Independent examiner: G Kerkham
Larking Gowen LLP
Faiers House
Gilray Road
Diss
Norfolk
IP22 4WR

Independent Examiner's Report to the trustees of the St Stephens Cottages Rumburgh Trust

I report to the trustees on my examination of the accounts of the Trust for the year ended 5 April 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**G Kerkham FCA DChA
Larking Gowen LLP
Chartered Accountants
Diss**

Date: 4/10/2022

ST. STEPHENS COTTAGES RUMBURGH TRUST

STATEMENT OF ASSETS AND LIABILITIES

AS AT 5 APRIL 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Fixed assets	2		103,000		103,000
Investments	3		76,125		74,838
			<u>179,125</u>		<u>177,838</u>
Current assets					
Cash at bank			79,491		51,378
			<u>79,491</u>		<u>51,378</u>
Current liabilities					
Creditors			<u>-</u>		<u>-</u>
Net current assets			79,491		51,378
Net assets			<u>258,616</u>		<u>229,216</u>

Funds of the Charity

Permanent Endowment fund			144,140		144,140
Unrestricted funds			114,476		85,076
			<u>258,616</u>		<u>229,216</u>

Signed D J Sprake
J Flatt

Date 26/9/22

On behalf of the board of trustees




ST. STEPHENS COTTAGES RUMBURGH TRUST

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR TO 5 APRIL 2022

	2022	2021
	£	£
Receipts		
Incoming resources from charitable activities		
Rents - St Stephens Cottages	42,490	36,249
Investment income		
Dividends from UK Companies & Treasury Stock	1,997	1,894
COIF deposit - 870560001C	36	35
COIF deposit - 870560002C	9	9
Barratt & Cooke interest	-	4
Total Receipts	<u><u>44,532</u></u>	<u><u>38,190</u></u>
Payments		
Charitable activities		
Agents commission	5,099	4,566
Repairs and maintenance	3,776	43,537
Insurance	786	741
Council tax and utilities	-	582
	<u><u>9,661</u></u>	<u><u>49,426</u></u>
Management and administration of the Charity		
Independent examiners fee	696	672
Administration fees	4,162	3,910
	<u><u>4,858</u></u>	<u><u>4,582</u></u>
Other expenses		
Payments to:		
Rumburgh Church PCC	1,289	466
St Michael's Church	612	6,000
	<u><u>1,901</u></u>	<u><u>6,466</u></u>
Total payments	<u><u>16,419</u></u>	<u><u>60,473</u></u>
Net cash movement for the year	28,113	(22,283)
Bank balances at 6 April 2021	51,378	73,661
Bank balances at 5 April 2022	<u><u>79,491</u></u>	<u><u>51,378</u></u>

ST. STEPHENS COTTAGES RUMBURGH TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR TO 5 APRIL 2022

1. Taxation

The charity is eligible to claim reliefs from Corporation Tax under Section 505 I.C.T.A 1988. Consequently there is no taxation charge for the year (2021 Nil.)

2. Fixed Assets

Land and buildings at cost:	£
At 5 April 2022 and 6 April 2021	<u>103,000</u>

The properties were professionally valued in August 2015 and had a market value of £840,000.

3. Fixed Assets Investments

Listed investments:	£
Carrying value at 6 April 2021 (at market value)	74,838
Add: Net gain/loss on revaluation	1,287
Carrying value at 5 April 2022 (at market value)	<u>76,125</u>

4. Related party transactions

Administration charges and legal fees totalling £4,162 (2021 - £3,910) were paid to Sprake and Kingsley Solicitors, of which D J Sprake, a trustee of the Rumburgh Trust, is a partner.

ST STEPHENS COTTAGES RUMBURGH TRUST

England & Wales - Charity number 268999

Accounts

Charity No. 268999

**ST. STEPHENS COTTAGES RUMBURGH TRUST
RECEIPTS AND PAYMENTS ACCOUNTS
AND STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR TO 5 APRIL 2021**

ST. STEPHENS COTTAGES RUMBURGH TRUST
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR TO 5 APRIL 2021

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Trustees' Annual Report for the period

Period start date			Period end date				
From	Day	Month	Year	To	Day	Month	Year
	06	April	2020		05	April	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

16 Broad Street	
Bungay	
Suffolk	
Postcode	NR35 1EN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David J Sprake			
2	John E Flatt			
3				
4				
5				
6				
7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. Memorandum and Articles of Association)</i>	Will of Blanch Mildred Percival Gosden
How the charity is constituted <i>(eg. By deed or by will)</i>	By clause 8 of the above will
Trustee selection methods <i>(eg. By deed or by will)</i>	By existing trustees in accordance with clause 9 of the above will

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

After providing for the maintenance of St Stephens Cottages, any surplus should be used towards repairing, furnishing and equipping the churches of Rumburgh Abbey and St Michael, South Elmham.
--

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees maintain and upgrade the cottages on the recommendations of the managing agents. Surplus income is used to assist in the maintenance of the Abbey and St Michaels and repair or upgrading the buildings.

The Trustees have given due consideration to general guidance published by the charity commission relating to public benefit.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Grants to Rumburgh for grass cutting and general maintenance within the churchyard.

Grant to St Michaels to limewash and repaint.

Cottages:

Extensive electrical and maintenance repairs to walls, ceiling, floors, windows, kitchen and bathroom at No 3 plus general maintenance to all cottages.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The Trustees are mindful of their obligations to maintain St Stephens Cottages which are the main generators of income for the Trust and which are given priority in consequences. The cottages are inspected on an annual basis following which a report is made to the Trustees with recommendations as to what repairs or improvements are required in the short term, the medium term and the longer term. This enables the Trustees to build up reserves in advance to cover any more major expenditure required on the properties.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

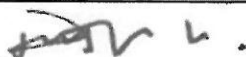
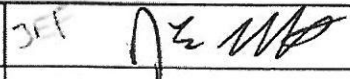
You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David John Sprake	John Ernest Flatt
Position (eg Secretary, Chair, etc)	Trustee	Trustee

Date 30/09/2021

**ST. STEPHENS COTTAGES RUMBURGH TRUST
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees: D J Sprake
J Flatt

Bankers: Barclays Bank PLC
12 Broad Street
Bungay
Suffolk
NR35 1EW

COIF Charity Funds
80 Cheapside
London
EC2V 6DZ

Solicitors: Sprake and Kingsley Solicitors
16 Broad Street
Bungay
Suffolk
NR35 1EN

Independent examiners: I S Webster
Larking Gowen LLP
Faiers House
Gilray Road
Diss
Norfolk
IP22 4WR

Independent Examiner's Report to the trustees of the St Stephens Cottages Rumburgh Trust

I report to the trustees on my examination of the accounts of the Trust for the year ended 5 April 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



I S Webster FCA
Larking Gowen LLP
Chartered Accountants
Diss

Date: 5 October 2021

ST. STEPHENS COTTAGES RUMBURGH TRUST

STATEMENT OF ASSETS AND LIABILITIES

AS AT 5 APRIL 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Fixed assets	2		103,000		103,000
Investments	3		74,838		62,651
			<u>177,838</u>		<u>165,651</u>
Current assets					
Cash at bank			51,378		73,661
			<u>51,378</u>		<u>73,661</u>
Current liabilities					
Creditors			<u>-</u>		<u>-</u>
Net current assets			51,378		73,661
Net assets			<u><u>229,216</u></u>		<u><u>239,312</u></u>
Funds of the Charity					
Permanent Endowment fund			144,140		144,140
Unrestricted funds			85,076		95,172
			<u><u>229,216</u></u>		<u><u>239,312</u></u>

Signed D J Sprake
J Flatt

Date 30/09/2021

On behalf of the board of trustees

ST. STEPHENS COTTAGES RUMBURGH TRUST

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR TO 5 APRIL 2021

	2021	2020
	£	£
Receipts		
Incoming resources from charitable activities		
Rents - St Stephens Cottages	36,249	34,959
Investment income		
Dividends from UK Companies & Treasury Stock	1,894	891
COIF deposit - 870560001C	35	252
COIF deposit - 870560002C	9	68
Barratt & Cooke interest	4	5
Total Receipts	<u><u>38,190</u></u>	<u><u>36,173</u></u>
Payments		
Charitable activities		
Agents commission	4,566	4,915
Repairs and maintenance	43,537	3,244
Insurance	741	703
Council tax and utilities	582	87
	<u><u>49,426</u></u>	<u><u>8,949</u></u>
Management and administration of the Charity		
Independent examiners fee	672	642
Administration fees	4 3,910	4,176
	<u><u>4,582</u></u>	<u><u>4,818</u></u>
Other expenses		
Payments to:		
Rumburgh Church PCC	466	1,293
St Michael's Church	6,000	7,200
	<u><u>6,466</u></u>	<u><u>8,493</u></u>
Total payments	<u><u>60,473</u></u>	<u><u>22,260</u></u>
Net cash movement for the year	- 22,283	13,913
Bank balances at 6 April 2020	73,661	59,748
Bank balances at 5 April 2021	<u><u>51,378</u></u>	<u><u>73,661</u></u>

ST. STEPHENS COTTAGES RUMBURGH TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR TO 5 APRIL 2021

1. Taxation

The charity is eligible to claim reliefs from Corporation Tax under Section 505 I.C.T.A 1988. Consequently there is no taxation charge for the year (2020 Nil.)

2. Fixed Assets

Land and buildings at cost:	£
At 5 April 2021 and 6 April 2020	<u>103,000</u>

The properties were professionally valued in August 2015 and had a market value of £840,000.

3. Fixed Assets Investments

Listed investments:	£
Carrying value at 6 April 2020 (at market value)	62,651
Add: Net gain/loss on revaluation	12,187
Carrying value at 5 April 2021 (at market value)	<u>74,838</u>

4. Related party transactions

Administration charges and legal fees totalling £3,910 (2020 - £4,176) were paid to Sprake and Kingsley Solicitors, of which D J Sprake, a trustee of the Rumburgh Trust, is a partner.