



# Trustees' Annual Report for the period

Period start date		Period end date		
From	01	04	2018	To 31 03 2019

## Section A Reference and administration details

Charity name THE LEAGUE OF FRIENDS OF THE ROYAL EYE INFIRMARY, PLYMOUTH

Other names charity is known by

Registered charity number (if any) 268980

Charity's principal address Level 3 Derriford Hospital  
Derriford Road Crownhill  
Plymouth  
PL6 8DH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	The Baroness Fookes of Plymouth DBE DL	President		
2	Mr. Fuad Feddo	Chairman		
3	Mr. Alan Forrester	Honorary treasurer		
4	Mr. Glyn Durrant	Membership secretary		
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
THE BARONESS FOOKES	
FUAD FEDDO	
GLYN DURRANT	
ALAN DAVID FORRESTER	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Bankers	CAF Bank Limited	25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4TA
Independent Examiner	Mr Simon Lukies	34/36 Fore St, Bovey Tracey, Newton Abbot TQ13 9AE

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Written Constitutions 1975, 2007 and 2008
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of

The Charity is administered by a Management Body comprising the President, Vice-President, at the Trustees' discretion, and a Committee comprising up to fifteen Members who are elected at the Annual General Meeting by the subscribing members of the Charity. The Charity's Officers, who are drawn from the committee, are the Chairman, the Honorary Treasurer, the Membership Secretary and the Canteen Manager.

Elected members serve for a term of three years and are eligible for re-election without a maximum term of office. The Committee may co-opt new members to the Committee. Members of the Charity, staff of The Royal Eye Infirmary, Plymouth, interested parties and members of the public may attend meetings of the Committee where, at the Chairman's discretion, they may speak but not vote.

The day-to-day management of the Charity is delegated to the Officers of

major risks and the system and procedures to manage them.

the Charity by the Committee.

Under the terms of the risk management policy adopted by the Trustees, the strategic operational and financial risks to which the Charity is exposed are evaluated on a continuing basis and appropriate systems have been put in place to mitigate any major risks which are identified. The Trustees are satisfied that this policy is sufficient to identify those risks on a timely basis and to ensure that appropriate action be taken so as to keep perceived risks to an acceptable level.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the Charity are set out in its Constitution, adopted on January 22, 1975 as amended on June 29, 2007 and June 26, 2008. These are to provide assistance in any form to current and former patients alike of The Royal Eye Infirmary, Plymouth, who are sick, convalescent, disabled, handicapped, infirm or in need of support or financial assistance and generally to support the work of the said Infirmary.

The current activities of the Charity encompass the provision of specialist equipment to The Royal Eye Infirmary, Plymouth by way of donation. These donations are funded from donations, legacies, fundraising events, gifts in memoriam and from income generated from investments held for that purpose.

The Charity also provides canteen facilities for patients, staff and visitors to the Infirmary.

Officers and Committee Members do not receive any remuneration nor any payment for services provided. Expenses of £123 (2020 - nil) were incurred to cover the cost of conducting business on behalf of the Charity.



The Charity continues to provide an essential service to the community in terms of funding the provision of specialist equipment to The Royal Eye Infirmary, Plymouth, and providing financial assistance and canteen facilities to patients and the public on the premises.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main  
achievements of the charity  
during the year**

During the year the Charity funded the purchase of specialist equipment and library books by the Plymouth Hospitals NHS Trust on behalf of The Royal Eye Infirmary, Plymouth amounting to £12,683 (2020 - £nil).

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

It is the policy of the Trustees to ensure adequate funds for such amounts as are appropriate to provide specialised equipment as required and for all future charitable requirements. These funds are anticipated costs of circa £150,000 regarded as necessary to provide for the estimated cost of equipment. It is also the policy of the Trustees to maintain unrestricted funds, which are free reserves, at a level sufficient to provide specialised equipment which may be required in an emergency and to secure the continued provision of canteen facilities on the premises for a period of at least 12 months.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In accordance with the Charity's constitution, the Trustees have the power to invest funds in any investments that they see fit. However, the policy is to adopt a low-risk strategy whilst maximising returns. The Trustees are satisfied with the performance of the investments held and that the policy adopted remains adequate and appropriate. The increase in the quoted value of the Charity's investments since the beginning of the year is reassuring. It is not intended to make further investments until the financial situation is more stabilised.

The Trustees do not expect any major changes in the Charity's objectives and charitable activities in the forthcoming year and will continue to provide an essential and valued service to the community.

## Section F

## Other optional information

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the of the Charity at the year end and of the financial activities for the year ended on that date.

In preparing those financial statements, the Trustees are required to select suitable accounting policies and to apply them on a consistent basis, making judgements and estimates that are reasonable and prudent. They must also prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in business.

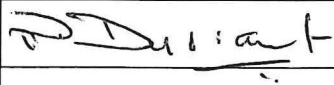

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act, 2013. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

It is the opinion of the Trustees that the financial statements comply with these statutory requirements, the Charity's governing documents and the Charities' Statement of Recommended Practices.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Patricia Durrant	Alan Forrester
Position (eg Secretary, Chair, etc)	Vice Chairman	Honorary Treasurer
Date	18/01/2022	





Charity Name			Charity No (if any)		CC17a
Annual accounts for the period					
Period start date	01/04/2020		Period end date	31/03/2021	

## Section A Statement of financial activities

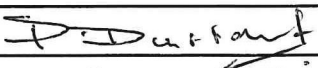

Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year	Total last year
			Unrestricted funds	income funds	Endowment funds		
			£	£	£	£	£
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
Incoming resources from generated funds			112,688	1	-	112,689	10,793
Voluntary income		S01	-	-	-	-	-
Activities for generating funds		S02	-	-	-	-	-
Investment income		S03	-	-	-	-	-
Incoming resources from charitable activities		S04	-	-	-	-	-
Other incoming resources		S05	99,421	-	-	99,421	3,917
<b>Total incoming resources</b>		S06	212,109	1	-	212,110	14,710
<b>Resources expended (Notes 4-8)</b>							
Costs of Generating Funds			-	-	-	-	-
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	-	-	-	-	-
Charitable activities		S10	12,683	-	-	12,683	4,283
Governance costs		S11	536	-	-	536	559
Other resources expended		S12	-	-	-	-	-
<b>Total resources expended</b>		S13	13,219	-	-	13,219	4,842
<b>Net incoming/(outgoing) resources before transfers</b>		S14	198,890	1	-	198,891	9,868
<b>Gross transfers between funds</b>		S15	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	198,890	1	-	198,891	9,868
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	198,890	1	-	198,891	9,868
<b>Total funds brought forward</b>		S20	590,247	-	-	590,247	580,379
<b>Total funds carried forward</b>		S21	789,137	1	-	789,138	590,247



## Section B Balance sheet

	Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	-	-	-	-	-
	B02	-	-	-	-	-
Investments (Note 10)	B03	614,733	-	-	614,733	515,312
<b>Total fixed assets</b>	B04	614,733	-	-	614,733	515,312
<b>Current assets</b>						
Stock and work in progress	B05	-	-	-	-	-
Debtors (Note 11)	B06	-	-	-	-	-
(Short term) investments	B07	-	-	-	-	-
Cash at bank and in hand	B08	171,069	4,080	-	175,149	75,679
<b>Total current assets</b>	B09	171,069	4,080	-	175,149	75,679
Creditors: amounts falling due within one year (Note 12)	B10	-	-	-	-	-
<b>Net current assets/(liabilities)</b>	B11	171,069	4,080	-	175,149	75,679
<b>Total assets less current liabilities</b>	B12	785,802	4,080	-	789,882	590,991
Creditors: amounts falling due after one year (Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges	B14	-	-	-	-	-
<b>Net assets</b>	B15	785,802	4,080	-	789,882	590,991
<b>Funds of the Charity</b>						
Unrestricted funds	B16	785,802			785,802	586,731
	B17	-			-	-
Restricted income funds (Note 13)	B18		4,080		4,080	4,080
Endowment funds (Note 13)	B19			-	-	-
<b>Total funds</b>	B20	785,802	4,080	-	789,882	590,811

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Patricia Durrant	18/01/2022
	Alan Forrester	18/01/2022

**Section C****Notes to the accounts****Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* ☒ Accounting Standards;
- or ☐ Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

[\*\* except for the following].

**Give details in this box if a different standard has been followed.**

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

**Give details in this box of any material changes that have been made.**

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years (§§ except for the following).

**Give details in this box of any material changes that have been made.**

§§ if no changes have been made to accounts for previous periods then delete these words.

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**



**Section C****Notes to the accounts****(cont)****Note 4 Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Costs of generating voluntary income		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
Fundraising trading costs		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
Investment management costs		-	-
		-	-
	<b>Total</b>	-	-
Charitable activities	Equipment donated to PREI	12,683	-
		-	-
		-	-
		-	-
	<b>Total</b>	12,683	-
Governance costs	Bank charges	123	-
	Insurance	270	-
	Subscriptions/Sundries	143	-
	<b>Total</b>	536	-

**THE LEAGUE OF FRIENDS OF  
THE ROYAL EYE INFIRMARY, PLYMOUTH**  
**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**  
**YEAR ENDED MARCH 31, 2021**

I report on the financial statements of the Charity for the year ended March 31, 2021, which are set out in the attached Charity Commission document CC17a.

**Respective responsibilities of the Trustee and the Examiner**

As the Charity's Trustees you are responsible for the preparation of the financial statements. You consider that the audit requirement of Section 43(2) of the Charities Act, 1993 (the Act) as amended by Section 28 of the Charities Act, 2006 does not apply. It is my responsibility:

- to examine the accounts (under section 43 of the Act as amended);
- to follow the procedures specified in the General Directions given by the Charity Commission (under Section 43(7)(b) of the Act as amended);
- and to state whether particular matters have come to my attention.

**Basis of the Independent Examiner's report**


My examination was carried out in accordance with the General Directions given by the Charity Commission which includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with these records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking an explanation from you, as Trustees, concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the financial statements.

**Independent Examiner's Statement**

In the course of my examination no matter has come to my attention.

- (1) which gives me reasonable cause to believe that, in any material respect, the Trustees have not met the requirements to keep proper accounting records in accordance with Section 41 of the Act and to prepare financial statements which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed



Date

12/1/2021

Simon Lukies