

CHAPPEL & WAKES COLNE VILLAGE HALL

Colchester Road, Wakes Colne, Colchester, Essex, CO6 2BX

Registered Charity No. 268905

TRUSTEES ANNUAL REPORT

For the Year Ended 31st December 2022

Names of Trustees who managed the charity in the year

Francesca Mead (Chair)
Glynis Parker (caretaker) (Appointed 05.09.22)
Sandra Blunden (Appointed 05.09.22)
Alan Thorogood (Treasurer)
Christine Underwood
Keith Underwood
Monica Taylor (representing Wakes Colne Parish Council)
Mary McLean
Valerie Sayers

Structure, Governance and Management

Governance

The village hall is an unincorporated charity run by the trustees, known as the management committee in accordance with a declaration of trust dated 8th December 1925, a scheme dated 19th January 1962 as further amended in 2002, 2003, 2004 and 2015.

Appointment of Trustees

The trustees are re-appointed annually at the annual general meeting. Both Chappel Parish Council and Wakes Colne Parish Council are entitled to appoint trustees but, during this year, only Wakes Colne Parish Council was represented.

Hiring Agreement.

Use of the village hall is subject to a Hiring agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and the responsibilities of each party.

Licences

The village hall has a premises licence authorising entertainment.

Objectives and Activities

Purpose of the Charity

A village hall for the use of the inhabitants of Chappel and Wakes Colne without distinction of sex, political, religious or other opinions.

Principal Activities

The hall is in use for regular clubs and activities including an art group, Tai Chi classes, Pilates classes, Women's institute and band practice.

The hall is available for hire for private functions including children's parties, wedding receptions, fund raising events and village social functions.

Charities commission guidance on public benefit

The trustees keep in mind the Charities commission guidance on public benefit in their management of the hall.

Volunteer's Efforts

All trustees are unpaid and the committee greatly appreciate the effort put in by the trustees and all other volunteers who help with the running of the hall.

Achievements and Performance

Early in 2022 the committee were informed that a planning S.106 grant of £36,000, which the committee had relied upon, would not be paid to the Village Hall. Naturally, this was an enormous blow as Mandy Sexton, our previous chair and architect, had most carefully prepared a list of works needed to bring the Hall into good repair.

Enquiries were made and we were most fortunate in obtaining a grant from Enovert of £43,000 less a 10% contribution from our own funds. Enovert have been as good as their word and we have very successfully worked with them and our local builder, Wayne Goodchild, to achieve several of our objectives. Works are ongoing into 2023.

At the same time, we successfully applied through the Rural Community Council of Essex for a 'Covid' grant to raise the hygiene standards in our Hall by fitting stainless steel worktops, a dishwasher and an instant 'hot tap'. It is hoped that these works will be completed in 2023.

Since the Covid pandemic lockdowns during 2020/21 life has gradually been returning to some kind of normality. Although the Village Hall suffered from closures and reduced income, the grant previously given from Colchester Borough council has been useful in settling the 10% contribution required by Enovert.

We are pleased to confirm that during 2022 our Village Hall was regularly used by the Chappel Parish Council and the Wakes Colne Parish Council. Courses are run by Peter Chillingworth (Art), Glynis Parker (Tai Chi) and Rebecca Johnson (Pilates). Two bands also practise here regularly. The local W.I. group meet and will celebrate their 75th birthday here in 2023. Our Hall is also a much favoured venue for childrens' parties and other gatherings. Additionally, Patrick Dent organised a highly enjoyable and successful 'Rock Choir' in May and the Common Ground Theatre Company performed 'The Raven' in the autumn. In November a highly enjoyable wine tasting evening was held!

It was also discovered, by perusing our earliest Minutes, that our Village Hall would be 100 years old in 2023!

In all, it has been a very successful year and the Committee and local residents would be justified in thinking that the Village Hall is a very worthwhile asset for both villages and that it can enter into its 100th year with every confidence.

Financial Review

The trustees aim to manage the finances so that the hiring fees paid by the users of the hall broadly cover the running costs. Fund raising activities boost revenues but for anything larger than minor maintenance the committee would seek grants. In 2022 we have been very successful in obtaining grants totalling £22,273 for essential maintenance and repairs and this will continue into 2023.

The committee aims to hold circa £10,000 at the bank in order to cover several months of running expenses and any emergency repairs/replacements as necessary. At the end of the year cash at bank was £9,872 in unrestricted funds. A further £4,100 was held being the grant monies received and ring-fenced for the kitchen refurbishment.

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees

Signature

A P Thorogood

Full Name

Alan Peter Thorogood

Position

Treasurer

Date

17/10/23

Chappel and Wakes Colne Village Hall

REGISTERED CHARITY No. 268905

Receipts and payments accounts

For the period from 1st January 2022 to 31st December 2022

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Receipts				
Regular Lettings	5,573		5,573	2,766
Other Lettings	1,266		1,266	785
Fund Raising	1,198		1,198	78
Other Income/Donations	1,252		1,252	8
Grants		22,273	22,273	175
Gross Income	9,289	22,273	31,562	3,812
Payments				
Insurance	1,733		1,733	2,692
Cleaning	1,087		1,087	-
Utilities	1,181		1,181	470
Certificates and subscriptions	246		246	247
Repairs and Maintenance	5,551	18,173	23,724	869
Sundry Other Expenses	563		563	346
Total Expenditure	10,361	18,173	28,534	4,624
Net Receipts for the year	- 1,072	4,100	3,028	- 812
Cash at bank at start of year	10,944		10,944	11,756
Cash at Bank at End of Year	9,872	4,100	13,972	10,944
Movement in cash at Bank	- 1,072	4,100	3,028	- 812



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Report to the trustees/
members of

Chappel and Wakes Colne Village Hall
Charity Name

On accounts for the year
ended

31st December 2022

Charity no
(if any)

268905

Set out on pages

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I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.
* Please delete the words in the brackets if they do not apply.

Independent
examiner's statement

Signed:

Name:

JOHN BARRY SMITH

Relevant professional
qualification(s) or body
(if any):

FIA - INSTITUTE OF ACTUARIES (Retired)

Address:

RIVENDELL, MEESONS LANE

GRAYS

RM17 5HR