

AGE CONCERN BISHOP'S STORTFORD

England & Wales · Charity number 268579

Details

Other names	BISHOP'S STORTFORD OLD PEOPLES' WELFARE COMMITTEE, AGE CONCERN - BISHOPS STORTFORD
Status	Registered
Legal form	Other
Registered	1974-12-12
Register	View on the Charity Commission register

Contact

Address	22a Apton Road Bishop's Stortford CM23 3SN
Phone	01279504748
Email	office@thenewaptoncentre.org
Website	www.thenewaptoncentre.org

Activities

Objects: TO PROMOTE THE WELFARE OF ELDERLY PEOPLE IN ANY MANNER, AS IS NOW OR HEREAFTER MAY BE DEEMED BY LAW TO BE CHARITABLE IN THE TOWN OF BISHOP'S STORTFORD.

Activities: The provision of day centre facilities for older people on 4 - 5 days each week.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives, Disability, Amateur Sport
- **Who:** Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** BISHOP'S STORTFORD
- Essex
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£211,768	£190,904	-	-
2024-03-31	£152,922	£147,138	-	-
2023-03-31	£286,191	£149,093	-	-
2022-03-31	£109,232	£120,112	-	-
2021-03-31	£155,163	£131,246	-	-

Trustees

Name	Role	Appointed
Richard Horwood	Chair	2021-09-01
Anthony Pook		2022-12-02
Deborah Fish		2025-11-01
Phillip Godfrey		2022-11-03

AGE CONCERN BISHOP'S STORTFORD

England & Wales - Charity number 268579

Accounts

AGE CONCERN BISHOP'S STORTFORD

Registered Charity – No. 268579

**Annual Report of the Trustees
and Financial Statements
for the year ending 31 March 2025**

Address:

The New Apton Centre
22A Apton Road
Bishop's Stortford
CM23 3SN

Bank:

HSBC plc
18 North Street
Bishop's Stortford
CM23 2LP

Independent Examiner:

D L A Sheppard
21 Avenue Road
Bishop's Stortford
CM23 5NT

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
AGE CONCERN BISHOP'S STORTFORD (Charity Number 268579)**

I report on the accounts for the year ended 31st March 2025 set out on pages 4 – 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts and consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act; and
- to state where particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

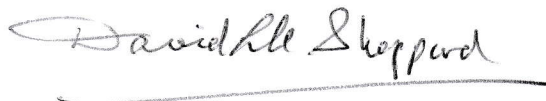
Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



18th December 2025

**D L A Sheppard BA (Hons), FCA
21 Avenue Road
Bishop's Stortford
Hertfordshire
CM23 5NT**

AGE CONCERN BISHOP'S STORTFORD
Registered Charity Number 268579

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31st MARCH 2025

The trustees present their report with the financial statements of the charity for the year ended 31st March 2025. The trustees have complied with the reporting and accounting requirements set out in the Charities Act 2011 together with its associated regulations including the Charities (Accounts & Reports) Regulations 2008. The annual Chair's Report presented to the AGM gives further details of major activities and our commitment to and the success in providing benefits to the community.

REFERENCE AND ADMINISTRATIVE DETAILS

Principal Address

The New Apton Centre
22A Apton Road
Bishop's Stortford
CM23 3SN

Trustees

Richard Horwood - Chair
Phillip Godfrey - Secretary
Anthony Pook - Treasurer

Bankers

HSBC plc
18 North Street
Bishop's Stortford
CM23 2LP

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Trustees

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees of the charity throughout the year are shown above. Trustees are elected or re-elected annually at the Annual General Meeting. As a result of vacancies arising, the Board of Trustees may appoint trustees at its meetings during the year. Trustees are recruited from across the town and immediate surrounds.

OBJECTIVES AND ACTIVITIES

Objectives and Activities

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The focus of our activities remains the promotion of relief of elderly people in any manner as is now, or is hereafter may be deemed by law to be charitable, in the town of Bishop's Stortford.

Donations & Grants

The charity has been most appreciative of the continued support received from the Bishop's Stortford Town Council, Hertfordshire County Council and Hertfordshire Community Foundation, as well as other businesses, charities and individuals who have made grants and donations during the year.

RESULTS AND ACTIVITIES REVIEW

The results for the year are set out in the Statement of Financial Activities on pages 4-7.

The charity continues to provide day centre facilities for elderly people at The New Apton Centre in Bishop's Stortford. The Centre provides health care from 'Home Instead' and social activities including bingo, games, films, arts and crafts, keep fit, art group, craft group and organises a number of trips and excursions. A lunch service is provided and a mixture of activities to gently exercise both body and mind.

RESERVES AND FUNDS

Reserves as at 31 March 2025 totalled £189,185 which equates to 12 months running costs. Net Current Assets have risen to £184,953 and cash balances at the end of the year are up slightly at £187,356. The Centre nearly shut in September 2022 due to a shortage of funding, but was saved by generous donations from local people and two institutions. To cover its operating costs, the charity relies on donations and grants, which can be unpredictable; therefore the trustees have specified a minimum of 12 months reserves are desirable to ensure the continuity of the Centre.

DAY TO DAY MANAGEMENT

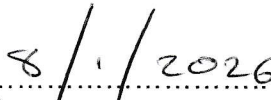
The centre has a Board of Trustees, which meets approximately four times a year and Centre officers meet as circumstances dictate. Day to day management is administered through the Centre Manager with oversight by the Chair and Treasurer as necessary.

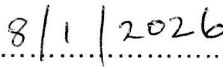
The charity actively monitors its costs and endeavours to ensure that it obtains the optimum value for money.

ON BEHALF OF THE BOARD


.....
Chair


.....
Treasurer


.....
Date


.....
Date

AGE CONCERN BISHOP'S STORTFORD
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted £	2025 Restricted £	Total Funds £	2024 Total Funds £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations (inc gift aid)		33,411		33,411	7,654
Activities for Generating Funds	2	121,567	0	121,567	95,202
Investment Income	3	2,758		2,758	2,666
Incoming Resources from Charitable Activities					
Activities to further the Charity's Objectives	4	0	54,032	54,032	47,400
Total Incoming Resources		<u>157,736</u>	<u>54,032</u>	<u>211,768</u>	<u>152,922</u>
RESOURCES EXPENDED					
Charitable Activities					
Resources Used		56,078	39,949	96,027	67,505
Depreciation		1,456		1,456	1,345
Governance Costs					
		77,772	15,650	93,422	78,287
Total Resources Expended		<u>135,306</u>	<u>55,599</u>	<u>190,904</u>	<u>147,138</u>
Net Income/(Expenditure)		<u>22,430</u>	<u>-1,567</u>	<u>20,864</u>	<u>5,784</u>

**AGE CONCERN BISHOP'S STORTFORD
BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted £	2025 Restricted £	Total Funds £	2024 Total Funds £
FIXED ASSETS					
Furniture, Plant & Machinery	7	8,248	0	8,248	7,624
CURRENT ASSETS					
Debtors: Amounts falling due within one year	8	8,719	0	8,719	6,053
Bank and Cash Balances		187,356	0	187,356	159,796
		<u>196,075</u>	<u>0</u>	<u>196,075</u>	<u>165,849</u>
CURRENT LIABILITIES					
Creditors: Amounts falling due within one year	9	11,122	0	11,122	5,152
NET CURRENT ASSETS					
		<u>184,953</u>	<u>0</u>	<u>184,953</u>	<u>160,698</u>
TOTAL NET ASSETS					
		<u>193,201</u>	<u>0</u>	<u>193,201</u>	<u>168,321</u>
FUNDS					
Funds brought forward		168,321	0	168,321	162,537
Surplus/(Deficit) for the year		22,430	-1,567	20,864	5,784
TOTAL FUNDS CARRIED FORWARD					
		<u>190,752</u>	<u>-1,567</u>	<u>189,185</u>	<u>168,321</u>

AGE CONCERN BISHOP'S STORTFORD
Notes to the Financial Statements for the year ending 31 March 2025

1. ACCOUNTING POLICIES

Accounting Conventions

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Charities Act 1993 and the requirements of the Statement of Recommended Practice, Accountancy and Reporting by Charities.

Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Fixed Assets

Depreciation is provided at a rate calculated to write off each asset over its useful life.

Taxation

The charity is exempt from taxation on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charity's objectives and at the discretion of the Trustees.

Restricted funds can only be used for the particular restricted purpose and within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

2. ACTIVITIES FOR GENERATING FUNDS

	2025	2024
	£	£
Attendance Fees	96,576	74,104
Room Hire Charges	23,136	20,193
Activity Classes	1,856	905
Others	-	-
	<u>121,567</u>	<u>95,202</u>

3. INVESTMENT INCOME

	2025	2024
	£	£
Deposit Account Interest	<u>2,758</u>	<u>2,666</u>

4. GRANTS RECEIVED

Included in **Activities to further the Charity's Objectives** are the following grants

	2025	2024
	£	£
Herts Community Foundation	22,720	30,900
Bishop's Stortford Town Council	16,000	16,000
Hertfordshire County Council	5,000	500
Brazier Trust	2,000	
East Herts District Council	3,000	
Stanstead Airport Trust	3,312	
John Lewis plc	1,000	
Davies Foundation	1,000	
	<u>54,032</u>	<u>47,400</u>

AGE CONCERN BISHOP'S STORTFORD
Notes to the Financial Statements for the year ended 31 March 2025

5. TRUSTEES REMUNERATION AND BENEFITS

Trustees Remuneration

Trustees are not paid and do not receive any benefits

Trustees Expenses

Trustees can be reimbursed for expenses incurred in furthering the charity's objectives and activities. Any such expense is approved by two other trustees prior to payment

6. STAFF COSTS

	2025 £	2024 £
Wages & Salaries	<u>93,151</u>	<u>78,079</u>

7. FIXED ASSETS

	2025 £	2024 £
COST		
Brought Forward 1st April	35,286	35,286
Costs Capitalised	2,080	-
Disposals	-	-
Carried Forward 31st March	<u>37,366</u>	<u>35,286</u>
DEPRECIATION		
Brought Forward 1st April	27,662	26,317
Charge for year	1,456	1,345
Released on disposals	-	-
Carried Forward 31st March	<u>29,118</u>	<u>27,662</u>
Net Book Value 31st March	<u>8,248</u>	<u>7,624</u>

8. DEBTORS

	2025 £	2024 £
Other Debtors (Due within one year)	<u>8,719</u>	<u>6,053</u>

9. CREDITORS

	2025 £	2024 £
Other Creditors (Due within one year)	5,556	1,485
Deferred Income	5,567	3,667
	<u>11,122</u>	<u>5,152</u>

AGE CONCERN BISHOP'S STORTFORD

England & Wales - Charity number 268579

Accounts

AGE CONCERN BISHOP'S STORTFORD

Registered Charity – No. 268579

Annual Report of the Trustees and Financial Statements for the year ending 31 March 2024

Address:

The New Apton Centre
22A Apton Road
Bishop's Stortford
CM23 3SN

Bank:

HSBC plc
18 North Street
Bishop's Stortford
CM23 2LP

Independent Examiner:

D L A Sheppard
21 Avenue Road
Bishop's Stortford
CM23 5NT

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
AGE CONCERN BISHOP'S STORTFORD (Charity Number 268579)**

I report on the accounts for the year ended 31st March 2024 set out on pages 4 – 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts and consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act; and
- to state where particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



14th January 2024

**D L A Sheppard BA (Hons), FCA
21 Avenue Road
Bishop's Stortford
Hertfordshire
CM23 5NT**

AGE CONCERN BISHOP'S STORTFORD
Registered Charity Number 268579

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31st MARCH 2024

The trustees present their report with the financial statements of the charity for the year ended 31st March 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and reporting by Charities 2005 and updated May 2008, taking into account changes made by the Charities Act 2006. The annual Chair's Report presented to the AGM gives further details of major activities and our commitment to and the success in providing benefits to the community.

REFERENCE AND ADMINISTRATIVE DETAILS

Principal Address

The New Apton Centre
22A Apton Road
Bishop's Stortford
CM23 3SN

Trustees

Mr R Horwood - Chair
Mr P Godfrey - Secretary
Mr A Pook - Treasurer

Bankers

HSBC plc
18 North Street
Bishop's Stortford
CM23 2LP

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Trustees

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees of the charity throughout the year are shown above. Trustees are elected or re-elected annually at the Annual General Meeting. As a result of vacancies arising, the Board of Trustees may appoint trustees at its meetings during the year. Trustees are recruited from across the town and immediate surrounds.

OBJECTIVES AND ACTIVITIES

Objectives and Activities

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The focus of our activities remains the promotion of relief of elderly people in any manner as is now, or is hereafter may be deemed by law to be charitable, in the town of Bishop's Stortford.

Donations & Grants

The charity has been most appreciative of the continued support received from the Bishop's Stortford Town Council, Hertfordshire County Council and Hertfordshire Community Foundation, as well as other businesses, charities and individuals who have made grants and donations during the year.

RESULTS AND REVIEW ACTIVITIES

The results for the year are set out in the Statement of Financial Activities on pages 4-7.

The charity continues to provide day centre facilities for elderly people at The New Apton Centre in Bishop's Stortford. The Centre also provides hairdressing and chiropody services along with social activities including bingo, films, arts and crafts, keep fit, art group, craft group and organises a number of trips and excursions. A lunch service is provided and a mixture of activities to gently exercise both body and mind.

RESERVES AND FUNDS

Reserves as at 31 March 2024 totalled £168,321 which equates to 13 months running costs. Net Current Assets have risen to £160,698 and cash balances at the end of the year are up slightly at £159,796. The Centre nearly shut in September 2022 due to a shortage of funding, but was saved by generous donations from local people and two institutions. To cover its operating costs, the charity relies on donations and grants, which can be unpredictable; therefore the trustees have specified a minimum of 12 months reserves are desirable to ensure the continuity of the Centre.

DAY TO DAY MANAGEMENT

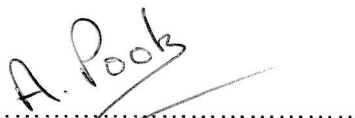
The centre has a Board of Trustees, which meets approximately four times a year and Centre officers meet as circumstances dictate. Day to day management is administered through the Centre Manager with oversight by the Chair and Treasurer as necessary.

The charity actively monitors its costs and endeavours to ensure that it obtains the optimum value for money.

ON BEHALF OF THE BOARD



Chair



Treasurer

23/1/25
Date

23/1/25
Date

AGE CONCERN BISHOP'S STORTFORD
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted £	2024 Restricted £	Total Funds £	2023 Total Funds £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations		7,654	-	7,654	157,876
Activities for Generating Funds	2	95,202	0	95,202	78,203
Investment Income	3	2,666	-	2,666	236
Incoming Resources from Charitable Activities					
Activities to further the Charity's Objectives (Page 8)	4	500	46,900	47,400	49,876
Total Incoming Resources		<u>106,022</u>	<u>46,900</u>	<u>152,922</u>	<u>286,191</u>
RESOURCES EXPENDED					
Charitable Activities					
Resources Used (Page 9)		35,072	32,434	67,505	68,258
Depreciation		1,345	0	1,345	1,583
Governance Costs		59,137	19,150	78,287	79,252
Total Resources Expended		<u>95,554</u>	<u>51,584</u>	<u>147,138</u>	<u>149,093</u>
Net Income/(Expenditure)		<u>10,468</u>	<u>-4,684</u>	<u>5,784</u>	<u>137,098</u>

**AGE CONCERN BISHOP'S STORTFORD
BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted £	2024 Restricted £	Total Funds £	2023 Total Funds £
FIXED ASSETS					
Furniture, Plant & Machinery	7	7,624	0	7,624	8,969
CURRENT ASSETS					
Debtors: Amounts falling due within one year	8	6,053	0	6,053	5,346
Bank and Cash Balances		159,796	0	159,796	153,339
		<u>165,849</u>	<u>0</u>	<u>165,849</u>	<u>158,685</u>
CURRENT LIABILITIES					
Creditors: Amounts falling due within one year	9	5,152	0	5,152	5,117
NET CURRENT ASSETS					
		<u>160,698</u>	<u>0</u>	<u>160,698</u>	<u>153,568</u>
TOTAL NET ASSETS					
		<u>168,321</u>	<u>0</u>	<u>168,321</u>	<u>162,537</u>
FUNDS					
Funds brought forward		162,537	0	162,537	25,439
Surplus/(Deficit) for the year		10,468	-4,684	5,784	137,098
TOTAL FUNDS CARRIED FORWARD					
		<u>173,005</u>	<u>-4,684</u>	<u>168,321</u>	<u>162,537</u>

AGE CONCERN BISHOP'S STORTFORD
Notes to the Financial Statements for the year ending 31 March 2023

1. ACCOUNTING POLICIES

Accounting Conventions

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Charities Act 1993 and the requirements of the Statement of Recommended Practice, Accountancy and Reporting by Charities.

Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Fixed Assets

Depreciation is provided at a rate calculated to write off each asset over its useful life.

Taxation

The charity is exempt from taxation on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charity's objectives and at the discretion of the Trustees.

Restricted funds can only be used for the particular restricted purpose and within the objectives of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular purposes.

2. ACTIVITIES FOR GENERATING FUNDS

	2024	2023
	£	£
Attendance Fees	74,104	59,194
Room Hire Charges	20,193	17,394
Activity Classes	905	1,616
Others	-	-
	<u>95,202</u>	<u>78,203</u>

3. INVESTMENT INCOME

	2024	2023
	£	£
Deposit Account Interest	<u>2,666</u>	<u>236</u>

4. GRANTS RECEIVED

Included in **Activities to further the Charity's Objectives** are the following grants

	2024	2023
	£	£
Hertfordshire County Council	500	256
Hertfordshire Community NHS Trust		
East Herts District Council		100
Herts Community Foundation	30,900	30,000
Bishop's Stortford Town Council	16,000	16,000
Aviva		3,520
	<u>47,400</u>	<u>49,876</u>

AGE CONCERN BISHOP'S STORTFORD
Notes to the Financial Statements for the year ended 31 March 2023

5. TRUSTEES REMUNERATION AND BENEFITS

Trustees Remuneration

Trustees are not paid and do not receive any benefits

Trustees Expenses

Trustees can be reimbursed for expenses incurred in furthering the charity's objectives and activities. Any such expense is approved by two other trustees prior to payment

6. STAFF COSTS

	2024	2023
	£	£
Wages & Salaries	<u>78,079</u>	<u>78,886</u>

7. FIXED ASSETS

	2024	2023
	£	£
COST		
Brought Forward 1st April	35,286	35,286
Costs Capitalised	-	-
Disposals	-	-
Carried Forward 31st March	<u>35,286</u>	<u>35,286</u>
DEPRECIATION		
Brought Forward 1st April	26,317	24,734
Charge for year	1,345	1,583
Released on disposals	-	-
Carried Forward 31st March	<u>27,662</u>	<u>26,317</u>
Net Book Value 31st March	<u>7,624</u>	<u>8,969</u>

8. DEBTORS

	2024	2023
	£	£
Other Debtors (Due within one year)	<u>6,053</u>	<u>5,346</u>

9. CREDITORS

	2024	2023
	£	£
Other Creditors (Due within one year)	1,485	1,617
Deferred Income	3,667	3,500
	<u>5,152</u>	<u>5,117</u>

AGE CONCERN BISHOP'S STORTFORD

England & Wales - Charity number 268579

Accounts

AGE CONCERN BISHOP'S STORTFORD

Registered Charity – No. 268579

Annual Report of the Trustees and Financial Statements for the year ending 31 March 2023

Address:

The New Apton Centre
22A Apton Road
Bishop's Stortford
CM23 3SN

Bank:

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**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
AGE CONCERN BISHOP'S STORTFORD (Charity Number 268579)**

I report on the accounts for the year ended 31st March 2023 set out on pages 4 – 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts and consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act; and
- to state where particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



5th December 2023

**D L A Sheppard BA (Hons), FCA
21 Avenue Road
Bishop's Stortford
Hertfordshire
CM23 5NT**

AGE CONCERN BISHOP'S STORTFORD

Registered Charity Number 268579

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2023

The trustees present their report with the financial statements of the charity for the year ended 31st March 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and reporting by Charities 2005 and updated May 2008, taking into account changes made by the Charities Act 2006. The annual Chair's Report presented to the AGM gives further details of major activities and our commitment to and the success in providing benefits to the community.

REFERENCE AND ADMINISTRATIVE DETAILS

Principal Address

The New Apton Centre
22A Apton Road
Bishop's Stortford
CM23 3SN

Trustees

Mr R Horwood - Chair	From 3 rd November 2022
Mr P Godfrey - Secretary	From 2 nd December 2022
Mr A Pook - Treasurer	Resigned 31 st August 2022
Mrs D Anderson	Resigned 31 st August 2022
Mr G Cutting	Resigned 31 st August 2022
Mrs C Florey	Resigned 31 st August 2022
Mrs A Alder	Resigned 12 th October 2022

Bankers

HSBC plc
18 North Street
Bishop's Stortford
CM23 2LP

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Trustees

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees of the charity throughout the year are shown above. Trustees are elected or re-elected annually at the Annual General Meeting. As a result of vacancies arising, the Board of Trustees may appoint trustees at its meetings during the year. Trustees are recruited from across the town and immediate surrounds.

OBJECTIVES AND ACTIVITIES

Objectives and Activities

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The focus of our activities remains the promotion of relief of elderly people in any manner as is now, or is hereafter may be deemed by law to be charitable, in the town of Bishop's Stortford.

Donations

The charity has been most appreciative of the continued support received from the Bishop's Stortford Town Council, East Herts Council, Hertfordshire County Council and Age UK Hertfordshire, as well as other charities and individuals who have made grants and donations during the year.

RESULTS AND REVIEW ACTIVITIES

The results for the year are set out in the Statement of Financial Activities on pages 4-7.

The charity continues to provide day centre facilities for elderly people at The New Apton Centre in Bishop's Stortford. The centre also provided hairdressing and chiropody services along with social activities including bingo, films, arts and crafts, keep fit, art group, craft group and organises a number of trips and excursions. A lunch service is provided and a mixture of activities to gently exercise both body and mind.

RESERVES AND FUNDS

Reserves as at 31 March 2023 totalled £162,537 which equates to 13 months running costs. Net Current Assets have risen to £153,568 and cash balances at the end of the year have increased to £153,339. The Centre nearly shut in September 2022 due to a shortage of funding, but was saved by generous donations from local people and two institutions.

The charity actively monitors its costs and endeavours to ensure that it obtains the optimum value for money.

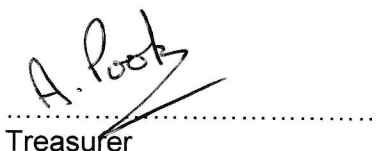
DAY TO DAY MANAGEMENT

The centre has a Board of Trustees, which meets approximately four times a year and Centre officers meet as circumstances dictate. Day to day management is administered through the Centre Manager with oversight by the Chair and Treasurer as necessary.

ON BEHALF OF THE BOARD



.....
Chair



.....
Treasurer

8/12/2023
.....
Date

8/12/23
.....
Date

AGE CONCERN BISHOP'S STORTFORD
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted £	2023 Restricted £	Total Funds £	2022 Total Funds £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations		157,876	-	157,876	3,665
Activities for Generating Funds	2	80,203	-2,000	78,203	47,345
Investment Income	3	236	-	236	0
Incoming Resources from Charitable Activities					
Activities to further the Charity's Objectives (Page 8)	4	356	49,520	49,876	58,222
Total Incoming Resources		<u>238,671</u>	<u>47,520</u>	<u>286,191</u>	<u>109,232</u>
RESOURCES EXPENDED					
Charitable Activities					
Resources Used (Page 9)		42,408	25,850	68,258	61,650
Depreciation		1,583	0	1,583	1,862
Governance Costs					
		65,752	13,500	79,252	56,600
Total Resources Expended		<u>109,743</u>	<u>39,350</u>	<u>149,093</u>	<u>120,112</u>
Net Income/(Expenditure)		<u>128,928</u>	<u>8,170</u>	<u>137,098</u>	<u>-10,880</u>

**AGE CONCERN BISHOP'S STORTFORD
BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted £	2023 Restricted £	Total Funds £	2022 Total Funds £
FIXED ASSETS					
Furniture, Plant & Machinery	7	8,969	0	8,969	10,552
CURRENT ASSETS					
Debtors: Amounts falling due within one year	8	5,346	0	5,346	942
Bank and Cash Balances		153,339	0	153,339	18,795
		<u>158,685</u>	<u>0</u>	<u>158,685</u>	<u>19,737</u>
CURRENT LIABILITIES					
Creditors: Amounts falling due within one year	9	5,117	0	5,117	4,850
NET CURRENT ASSETS					
		<u>153,568</u>	<u>0</u>	<u>153,568</u>	<u>14,887</u>
TOTAL NET ASSETS					
		<u>162,537</u>	<u>0</u>	<u>162,537</u>	<u>25,439</u>
FUNDS					
Funds brought forward		25,439	0	25,439	36,319
Surplus/(Deficit) for the year		128,928	8,170	137,098	-10,880
TOTAL FUNDS CARRIED FORWARD					
		<u>154,367</u>	<u>8,170</u>	<u>162,537</u>	<u>25,439</u>

AGE CONCERN BISHOP'S STORTFORD
Notes to the Financial Statements for the year ending 31 March 2023

1. ACCOUNTING POLICIES

Accounting Conventions

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Charities Act 1993 and the requirements of the Statement of Recommended Practice, Accountancy and Reporting by Charities.

Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Fixed Assets

Depreciation is provided at a rate calculated to write off each asset over its useful life.

Taxation

The charity is exempt from taxation on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charity's objectives and at the discretion of the Trustees.

Restricted funds can only be used for the particular restricted purpose and within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

2. ACTIVITIES FOR GENERATING FUNDS

	2023	2022
	£	£
Attendance Fees	59,194	47,345
Room Hire Charges	17,394	-
Activity Classes	1,616	-
Others	-	-
	<u>78,203</u>	<u>47,345</u>

3. INVESTMENT INCOME

	2023	2022
	£	£
Deposit Account Interest	<u>236</u>	<u>-</u>

4. GRANTS RECEIVED

Included in **Activities to further the Charity's Objectives** are the following grants

	2023	2022
	£	£
Hertfordshire County Council	256	16,006
Hertfordshire Community NHS Trust		1,500
East Herts District Council	100	11,000
Herts Community Foundation	30,000	4,756
Bishop's Stortford Town Council	16,000	21,000
ACS Infection Control Grant		3,960
Aviva	3,520	
	<u>49,876</u>	<u>58,222</u>

AGE CONCERN BISHOP'S STORTFORD
Notes to the Financial Statements for the year ended 31 March 2023

5. TRUSTEES REMUNERATION AND BENEFITS

Trustees Remuneration

Trustees are not paid and do not receive any benefits

Trustees Expenses

Trustees can be reimbursed for expenses incurred in furthering the charity's objectives and activities. Any such expense is approved by two other trustees prior to payment

6. STAFF COSTS

	2023	2022
	£	£
Wages & Salaries	<u>78,886</u>	<u>56,520</u>

7. FIXED ASSETS

	2023	2022
	£	£
COST		
Brought Forward 1st April	35,286	35,286
Costs Capitalised	-	-
Disposals	-	-
Carried Forward 31st March	<u>35,286</u>	<u>35,286</u>
DEPRECIATION		
Brought Forward 1st April	24,734	22,872
Charge for year	1,583	1,862
Released on disposals	-	-
Carried Forward 31st March	<u>26,317</u>	<u>24,734</u>
Net Book Value 31st March	<u>8,969</u>	<u>10,552</u>

8. DEBTORS

	2023	2022
	£	£
Other Debtors (Due within one year)	<u>5,346</u>	<u>942</u>

9. CREDITORS

	2023	2022
	£	£
Other Creditors (Due within one year)	1,617	1,700
Deferred Income	3,500	3,150
	<u>5,117</u>	<u>4,850</u>

AGE CONCERN BISHOP'S STORTFORD

England & Wales - Charity number 268579

Accounts

AGE CONCERN BISHOP'S STORTFORD

Registered Charity – No. 268579

Annual Report of the Trustees and Financial Statements for the year ending 31 March 2022

Address:

The New Apton Centre
22A Apton Road
Bishop's Stortford
CM23 3SN

Bank:

HSBC plc
18 North Street
Bishop's Stortford
CM23 2LP

Independent Examiner:

D L A Sheppard
21 Avenue Road
Bishop's Stortford
CM23 5NT

AGE CONCERN BISHOP'S STORTFORD
Registered Charity Number 268579

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31st MARCH 2022

The trustees present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and reporting by Charities 2005 and updated May 2008, taking into account changes made by the Charities Act 2006. The annual Chair's Report presented to the AGM gives further details of major activities and our commitment to and the success in providing benefits to the community.

REFERENCE AND ADMINISTRATIVE DETAILS

Principal Address

The New Apton Centre
22A Apton Road
Bishop's Stortford
CM23 3SN

Trustees

Mrs A Alder	Chair
Mrs D Anderson	
Mr G Cutting	Vice Chair
Mrs C Florey	
Mr R Horwood	from 1 September 2021

Bankers

HSBC plc
18 North Street
Bishop's Stortford
CM23 2LP

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Trustees

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees of the charity throughout the year are shown above. Trustees are elected or re-elected annually at the Annual General Meeting. As a result of vacancies arising, the Board of Trustees may appoint trustees at its meetings during the year. Trustees are recruited from across the town and immediate surrounds.

OBJECTIVES AND ACTIVITIES

Objectives and Activities

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The focus of our activities remains the promotion of relief of elderly people in any manner as is now, or is hereafter may be deemed by law to be charitable, in the town of Bishop's Stortford.

Donations

The charity has been most appreciative of the continued support received from the Bishop's Stortford Town Council, East Herts Council, Hertfordshire County Council and Age UK Hertfordshire, as well as other charities and individuals who have made grants and donations during the year.

RESULTS AND REVIEW ACTIVITIES

The results for the year are set out in the Statement of Financial Activities on pages 4-7.

The charity continues to provide day centre facilities for elderly people at The New Apton Centre in Bishop's Stortford. The centre also provided hairdressing and chiropody services along with social activities including bingo, films, arts and crafts, keep fit, art group, craft group and organises a number of trips and excursions. A lunch service is provided and a mixture of activities to gently exercise both body and mind.

RESERVES AND FUNDS

Reserves as at 31 March 2022 totalled £25,439 which equates to 2.5 months running costs. Net Current Assets have fallen to £14,887 and cash balances at the end of the year have decreased to £18,795. The trustees are aware of the position and continue to monitor cash flow closely.


The charity actively monitors its costs and endeavours to ensure that it obtains the optimum value for money.

DAY TO DAY MANAGEMENT

The centre has a Board of Trustees, which meets approximately four times a year and Centre officers meet as circumstances dictate. Day to day management is administered through the Centre Manager with oversight by the Chair and Treasurer as necessary.

ON BEHALF OF THE BOARD


.....
Chair


.....
Treasurer

27/1/2023
.....
Date

28/1/2023
.....
Date

**AGE CONCERN BISHOP'S STORTFORD
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted £	2022 Restricted £	Total Funds £	2021 Total Funds £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations		3,665	-	3,665	20,430
Activities for Generating Funds	2	47,345	-	47,345	46,877
Investment Income	3	-	-	0	0
Incoming Resources from Charitable Activities					
Activities to further the Charity's Objectives (Page 8)	4	44,876	13,346	58,222	87,856
Total Incoming Resources		<u>95,886</u>	<u>13,346</u>	<u>109,232</u>	<u>155,163</u>
RESOURCES EXPENDED					
Charitable Activities					
Resources Used (Page 9)		60,150	1,500	61,650	67,203
Depreciation		1,862	0	1,862	2,930
Governance Costs		49,754	6,846	56,600	61,113
Total Resources Expended		<u>111,766</u>	<u>8,346</u>	<u>120,112</u>	<u>131,246</u>
Net Income/(Expenditure)		<u>-15,880</u>	<u>5,000</u>	<u>-10,880</u>	<u>23,917</u>

**AGE CONCERN BISHOP'S STORTFORD
BALANCE SHEET
AS AT 31 MARCH 2022**

	Notes	Unrestricted £	2022 Restricted £	Total Funds £	2021 Total Funds £
FIXED ASSETS					
Furniture, Plant & Machinery	7	10,552	0	10,552	12,414
CURRENT ASSETS					
Debtors: Amounts falling due within one year	8	942	0	942	2,164
Bank and Cash Balances		18,795	0	18,795	25,824
Total Resources Expended		<u>19,737</u>	<u>0</u>	<u>19,737</u>	<u>27,988</u>
CURRENT LIABILITIES					
Creditors: Amounts falling due within one year	9	4,850	0	4,850	4,083
NET CURRENT ASSETS		<u>14,887</u>	<u>0</u>	<u>14,887</u>	<u>23,905</u>
NET TOTAL ASSETS		<u>25,439</u>	<u>0</u>	<u>25,439</u>	<u>36,319</u>
FUNDS					
Funds brought forward		36,319	0	36,319	12,402
Surplus/(Deficit) for the year		-15,880	5,000	-10,880	23,917
TOTAL FUNDS CARRIED FORWARD		<u>20,439</u>	<u>5,000</u>	<u>25,439</u>	<u>36,319</u>

AGE CONCERN BISHOP'S STORTFORD
Notes to the Financial Statements for the year ending 31 March 2022

1. ACCOUNTING POLICIES

Accounting Conventions

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Charities Act 1993 and the requirements of the Statement of Recommended Practice, Accountancy and Reporting by Charities.

Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Fixed Assets

Depreciation is provided at a rate calculated to write off each asset over its useful life.

Taxation

The charity is exempt from taxation on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charity's objectives and at the discretion of the Trustees.

Restricted funds can only be used for the particular restricted purpose and within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

2. ACTIVITIES FOR GENERATING FUNDS

	2022	2021
	£	£
Attendance Fees	50,495	17,178
Room Hire Charges	-	-
Services Provided	-	-
Others	-	29,699
	<u>50,495</u>	<u>46,877</u>

3. INVESTMENT INCOME

	2022	2021
	£	£
Deposit Account Interest	<u>-</u>	<u>-</u>

4. GRANTS RECEIVED

Included in **Activities to further the Charity's Objectives** are the following grants

	2022	2021
	£	£
Hertfordshire County Council	16,006	12,541
ACS Infection Control Grant	3,960	
Hertfordshire Community NHS Trust	1,500	
East Herts Council	11,000	10,000
Herts Community Foundation	4,756	9,634
Stansted Airport Trust		-
Funding BB Project		9,815
Community Lottery Funding		29,866
Bishop's Stortford Town Council	21,000	16,000
	<u>58,222</u>	<u>87,856</u>

AGE CONCERN BISHOP'S STORTFORD
Notes to the Financial Statements for the year ended 31 March 2022

5. TRUSTEES REMUNERATION AND BENEFITS

Trustees Remuneration

Trustees are not paid and do not receive any benefits

Trustees Expenses

Trustees can be reimbursed for expenses incurred in furthering the charity's objectives and activities. Any such expense is approved by two other trustees prior to payment

6. STAFF COSTS

	2022 £	2021 £
Wages & Salaries	<u>56,520</u>	<u>61,098</u>

7. FIXED ASSETS

	2022 £	2021 £
COST		
Brought Forward 1st April	35,286	30,293
Costs Capitalised	-	4,993
Disposals	-	-
Carried Forward 31st March	<u>35,286</u>	<u>35,286</u>
DEPRECIATION		
Brought Forward 1st April	22,872	19,942
Charge for year	1,862	2,930
Released on disposals	-	-
Carried Forward 31st March	<u>24,734</u>	<u>22,872</u>
Net Book Value 31st March	<u>10,552</u>	<u>12,414</u>

8. DEBTORS

	2022 £	2021 £
Other Debtors (Due within one year)	<u>942</u>	<u>2,164</u>

9. CREDITORS

	2022 £	2021 £
Other Creditors (Due within one year)	1,700	4,083
Deferred Income	<u>3,150</u>	<u>-</u>
	4,850	4,083

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
AGE CONCERN BISHOP'S STORTFORD (Charity Number 268579)**

I report on the accounts for the year ended 31st March 2022 set out on pages 4 – 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts and consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act; and
- to state where particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



26th January 2023

**D L A Sheppard BA (Hons), FCA
21 Avenue Road
Bishop's Stortford
Hertfordshire
CM23 5NT**

AGE CONCERN BISHOP'S STORTFORD

England & Wales - Charity number 268579

Accounts

AGE CONCERN BISHOP'S STORTFORD

Registered Charity Number 268579

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2021

The trustees present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities 2005 and updated May 2008, taking into account changes made by the Charities Act 2006. The annual Chairman's Report presented to the AGM gives further details of major activities and our commitment to and success in providing benefits to the community.

REFERENCE AND ADMINISTRATIVE DETAILS

Principal Address

The Apton Centre
22A Apton Road
Bishop's Stortford
Hertfordshire
CM23 3SN

Trustees

Mrs A Alder	Chair
Mrs D Anderson	
Mr G Cutting	Vice Chair
Mr M Fidler	Resigned 17 th September 2021
Mrs C Florey	
Mr R Gilbert	Resigned 17 th December 2021
Mr R Hore	Hon. Treasurer – resigned 29 th January 2021

Secretary to the Trustees

Bankers

HSBC plc
18 North Street
Bishops Stortford
CM23 2LP

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Trustees

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees of the charity throughout the year are shown above. Trustees are elected or re-elected annually at the Annual General Meeting. As a result of vacancies arising, the Board of Trustees may appoint trustees at its meetings during the year. Trustees are recruited from across the town and immediate surrounds.

OBJECTIVES AND ACTIVITIES

Objectives and Activities

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The focus of our activities remains the promotion of relief of elderly people in any manner as is now, or is hereafter may be deemed by law to be charitable, in the town of Bishop's Stortford.

Donations

The charity has been most appreciative of the continued support received from Bishop's Stortford Town Council, East Herts Council, Hertfordshire County Council and Age UK Hertfordshire, as well as other charities and individuals who have made grants and donations during the year,

RESULTS AND REVIEW OF ACTIVITIES

The results for the year are set out in the Statement of Financial Activities on pages 4-7.

The charity continues to provide day centre facilities for elderly people at The Apton Centre in Bishop's Stortford. The centre also provides hairdressing and chiropody services along with social activities including bingo, films, arts and crafts, keep fit, art group, needlework group and organises a number of trips and excursions. A lunch service is provided and a mixture of activities to gently exercise both body and mind.

RESERVES AND FUNDS

Reserves as at 31 March 2021 totalled £36,319 which equates to 4 months running costs. Net Current Assets are £23,900 and cash balances at the end of the year are £25,824. The Trustees are aware of the position and continue to monitor cash flow closely.

The charity actively monitors its costs and endeavours to ensure that it obtains the optimum value for money.

DAY TO DAY MANAGEMENT

The centre has a Board of Trustees, which meets approximately four times a year and Centre officers meet as circumstances dictate. Day to day management is administered through the Centre Manager with oversight by the Chair and Vice Chair as necessary.

ON BEHALF OF THE BOARD

Angela Hill

Chair

21st January 2022

Date

G.P. Pattinson

Vice Chair

21/1/2022

Date

AGE CONCERN BISHOP'S STOR
STATEMENT OF FINANCIAL ACTI'
FOR THE YEAR ENDED 31 MARCI

	Notes	Unrestricted £
INCOMING RESOURCES		
Incoming Resources from Generated Funds		
Donations		#REF!
Activities for Generating Funds	2	#REF!
Investment Income	3	-
Incoming Resources from Charitable Activities		
Activities to further the Charity's Objectives (Page 8)	4	#REF!
Total Incoming Resources		#REF!
RESOURCES EXPENDED		
Charitable Activities		
Resources Used (Page 9)		#REF!
Depreciation		#REF!
Governance Costs		#REF!
Total Resources Expended		#REF!
Net Income/(Expenditure)		#REF!

**TFORD
VITIES
1 2021**

2021 Restricted £	Total Funds £	2020 Total Funds £
-	#REF!	4,685
-	#REF!	53,723
-	0	0
#REF!	#REF!	58,649
<u>#REF!</u>	<u>#REF!</u>	<u>117,057</u>
#REF!	#REF!	67,041
#REF!	#REF!	1,568
#REF!	#REF!	53,401
<u>#REF!</u>	<u>#REF!</u>	<u>122,010</u>
<u>#REF!</u>	<u>#REF!</u>	<u>-4,953</u>

AGE CONCERN BISHOP'S STOR
BALANCE SHEET
AS AT 31 MARCH 2021

	Notes	Unrestricted £
FIXED ASSETS		
Furniture, Plant & Machinery	7	12,414
CURRENT ASSETS		
Debtors: Amounts falling due within one year	8	2,164
Bank and Cash Balances		25,824
Total Resources Expended		27,988
CURRENT LIABILITIES		
Creditors: Amounts falling due within one year	9	4,083
NET CURRENT ASSETS		23,905
NET TOTAL ASSETS		36,319
FUNDS		
Funds brought forward		12,402
Surplus/(Deficit) for the year		#REF!
TOTAL FUNDS CARRIED FORWARD		#REF!

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2021 Restricted £	Total Funds £	2020 Total Funds £
0	12,414	10,351
0	2,164	3,364
0	25,824	4,886
<hr/> 0	<hr/> 27,988	<hr/> 8,250
0	4,083	6,199
<hr/> 0	<hr/> 23,905	<hr/> 2,051
<hr/> 0	<hr/> 36,319	<hr/> 12,402
0	12,402	17,355
0	#REF!	-4,953
<hr/> 0	<hr/> #REF!	<hr/> 12,402

AGE CONCERN BISHOP'S STORTON
Notes to the Financial Statements for the year ended 31 March 2014

1. ACCOUNTING POLICIES

Accounting Conventions

The financial statements have been prepared under the historical cost convention in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accountancy and Reporting for Charities.

Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity has a right to the income and the amount can be quantified with reasonable accuracy.

Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under the heading of the activity related to that category. Where costs cannot be directly attributed to particular activities, they are allocated on a basis consistent with the use of resources.

Fixed Assets

Depreciation is provided at a rate calculated to write off each asset over its useful life.

Taxation

The charity is exempt from taxation on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charity's objectives and are available for the general purposes of the charity.

Restricted funds can only be used for the particular restricted purpose and within the terms of the restrictions. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

2. ACTIVITIES FOR GENERATING FUNDS

Attendance Fees
Room Hire Charges
Services Provided
Others

3. INVESTMENT INCOME

Deposit Account Interest

4. GRANTS RECEIVED

Included in **Activities to further the Charity's Objectives** are the following grants received:

Hertfordshire County Council

East Herts Council
Herts Community Foundation
Stansted Airport Trust
Funding BB Project
Community Lottery Funding
Bishop's Stortford Town Council

IFORD
ending 31 March 2021

on and in accordance with the
Charities Act 1993 and the
governing by Charities.

the charity is legally entitled to the

headings that aggregate all costs
headings they have been allocated on

ful life.

at the discretion of the Trustees.

n the objectives of the charity.
icular purposes.

2021	2020
£	£
17,178	34,405
-	18,370
-	425
29,699	523
<u>46,877</u>	<u>53,723</u>

2021	2020
£	£
-	-
<u>-</u>	<u>-</u>

grants

2021	2020
£	£
12,541	12,541

10,000	1,077
9,634	-
-	2,000
9,815	-
29,866	-
16,000	16,000
<u>87,856</u>	<u>31,618</u>

AGE CONCERN BISHOP'S STORTFORD
Notes to the Financial Statements for the year ended 31 March 2021

5. TRUSTEES REMUNERATION AND BENEFITS

Trustees Remuneration

Trustees are not paid and do not receive any benefits

Trustees Expenses

Trustees can be reimbursed for expenses incurred in furthering the charity's objectives and a Any such expense is approved by two other trustees prior to payment

6. STAFF COSTS

	2021 £
Wages & Salaries	<u>61,098</u>

7. FIXED ASSETS

	2021 £
COST	
Brought Forward 1st April	30,293
Costs Capitalised	4,993
Disposals	-
Carried Forward 31st March	<u>35,286</u>
DEPRECIATION	
Brought Forward 1st April	19,942
Charge for year	2,930
Released on disposals	-
Carried Forward 31st March	<u>22,872</u>
Net Book Value 31st March	<u>12,414</u>

8. DEBTORS

	2021 £
Other Debtors (Due within one year)	<u>2,164</u>

9. CREDITORS

2021
£

Other Creditors (Due within one year)

4,083

ctivities.

2020
£

53,162

2020
£

28,321
1,972
-

30,293

18,374
1,568
-

19,942

10,351

2020
£

3,364

2020
£

6,199

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
AGE CONCERN BISHOP'S STORTFORD (Charity Number 268579)**

I report on the accounts for the year ended 31st March 2021 set out on pages 4 – 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts and consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act; and
- to state where particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



19th January 2022

**D L A Sheppard BA (Hons), FCA
21 Avenue Road
Bishop's Stortford
Hertfordshire
CM23 5NT**