

Barstable Tenants Community Association

Accounts

For the year ended 31 March 2025

Charity number 268464

Robinson & Co.  
42 Doulton Way  
Rochford  
Essex SS4 3BX

# Barstable Tenants Community Association

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Barstable Tenants Community Association

Legal and Administrative Information for  
the year ended 31 March 2025

**Status**

The charity was established by trust deed dated 2 January 1970 with the Charities Commission, number 268464.

**Trustees**

D. Griffiths  
K. Allen

**Management committee**

D. Griffiths - Chairman  
K. Allen - Treasurer  
D. Coburn - Secretary  
L. Tooley  
M. Odams  
P. O'Toole  
A. Rogers  
L. Tribley  
K. Woodfine

The management committee are elected or appointed on an annual basis at the Annual General Meeting.

**Address**

South Riding  
Basildon  
Essex SS14 1PD

**Independent examiner**

E D Robinson  
Robinson & Co  
42 Doulton Way  
Rochford  
Essex SS4 3BX

**Bankers**

Santander UK PLC  
Bridle Road  
Bootle  
Merseyside  
L30 4GB

## Barstable Tenants Community Association

### Report of the Management Committee for the year ended 31 March 2025

#### **Objects, organisation and activities**

The charity's aim is to enhance the lives of the inhabitants of Barstable by providing communal facilities and promoting community projects of a charitable nature.

The communal hall is available for hire by an individual or organisation in accordance with the standard hiring agreement and scale of charges adopted for the year. It is intended that the charges are adequate to generate enough income to meet all expenditure incurred in providing the hall.

The charity is organised in an independent association of local residents with a management committee made up of elected and nominated members. Activities include the provision of the hall as a permanent community facility.

#### **Review of progress and achievements**

I am extremely pleased to report the Association achieved a surplus of £9,835.

#### **Reserves policy**

The management committee have established a policy whereby the unrestricted funds not committed or invested in fixed assets held by the charity should be between 3 to 6 months of the resources spent, which is approximately £10,000 to £15,000 in general funds. At this level, the management committee is confident that it would be able to continue the current activities of the charity were funding to fall significantly. Unrestricted funds were maintained at this level throughout the year.

#### **Finances**

The attached accounts show the current state of finances which the committee considers to be sound.

#### **Trustees' responsibilities in relation to the accounts**

Law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, disclosed and explained in the financial statements; and
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the managing committee



.....  
K. Allen

Dated: 5 June 2025

Independent Examiner's Report to the Trustees of  
Barstable Tenants Community Association (charity number 268464)  
for the year ended 31 March 2025

I report on the accounts of the association for the year ended 31 March 2025 set out on pages 4 to 7.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the charity commissioners. An examination includes a review of accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounting records which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

E D Robinson  
Robinson & Co  
42 Doulton Way  
Rochford  
Essex SS4 3BX

*Robinson & Co.*

Dated: 5 June 2025

Barstable Tenants Community Association

Statement of Financial Activities  
for the year ended 31 March 2025


	<u>2025</u>		<u>2024</u>	
	(unrestricted funds)		(unrestricted funds)	
	£	£	£	£
<b>Incoming resources from generated funds</b>				
Hall hire and membership fees	7,528		5,718	
Raffle income and membership fees	12,813		10,441	
Income from charity night	-		-	
	<hr/>	20,341	<hr/>	16,159
<b>Other incoming resources</b>				
Rents received	26,000		26,000	
	<hr/>		<hr/>	
		26,000		26,000
		<hr/>		<hr/>
		46,341		42,159
<b>Resources expended</b>				
Rent	1,628		1,628	
Rates	256		262	
Light and heat	7,261		12,081	
Repairs and renewals (incl. maintenance of alarm system)	7,101		6,329	
Insurance	2,606		2,135	
Donations	6,641		6,558	
Sundry expenses	95		-	
Legal and professional	3,518		318	
Accountancy	590		590	
Depreciation - Improvements to property	6,389		5,768	
Depreciation - Plant and machinery	421		496	
	<hr/>		<hr/>	
		36,506		36,165
<b>Net increase in resources</b>		<hr/>		<hr/>
		£ 9,835		£ 5,994

Barstable Tenants Community Association

Balance Sheet  
as at 31 March 2025

	Note	2025	2024
		£	£
<b>Fixed Assets</b>			
Improvements to property		187,755	163,088
Plant and machinery		2,387	2,808
		<hr/>	<hr/>
	2	190,142	165,896
<b>Current Assets</b>			
Barstable and District Social Club		21,948	26,397
Prepayments		915	776
Bank account		125,476	135,577
		<hr/>	<hr/>
		148,339	162,750
<b>Current liabilities</b>			
Accrued expenses		590	590
		<hr/>	<hr/>
		590	590
<b>Net current assets</b>		147,749	162,160
<b>Total assets less current liabilities</b>		<hr/>	<hr/>
		£ 337,891	£ 328,056
<b>Capital account</b>			
Restricted funds		112,751	119,561
Designated funds		17,500	17,500
General funds		207,640	190,995
		<hr/>	<hr/>
	3	£ 337,891	£ 328,056

On behalf of the Managing Committee

  
.....  
K. Allen

Dated: 5 June 2025

Barstable Tenants Community Association

Notes to the Accounts for  
the year ended 31 March 2025

**1. Accounting policies**

**a) Accounting convention**

The financial statements are prepared under the historical cost convention and in accordance with :

Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005);.

and with applicable accounting standards;

and with the Charities Act 1993.

**b) Incoming resources**

Income is accounted for on an accruals basis.

**c) Resources expended**

Expenditure is accounted for on an accruals basis.

**d) Tangible fixed assets**

All assets costing more than £2,500 are capitalised.

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life as follows:-

- Plant and machinery is written off on a reducing balance basis at 15%.
- Improvements to property are written off on a straight line basis over 50 years.

**2. Tangible Fixed Assets**

	Total	Improvements to property	Plant and machinery
	£	£	£
<b>Cost</b>			
As at 1 April 2024	363,390	288,422	74,968
Additions	31,056	31,056	-
Disposal	-	-	-
As at 31 March 2025	<u>394,446</u>	<u>319,478</u>	<u>74,968</u>
<b>Depreciation</b>			
As at 1 April 2024	197,494	125,334	72,160
On disposals	-	-	-
Charge for the year	6,810	6,389	421
As at 31 March 2025	<u>204,304</u>	<u>131,723</u>	<u>72,581</u>
<b>Net book values</b>			
As at 31 March 2025	<u>£ 190,142</u>	<u>187,755</u>	<u>2,387</u>
As at 1 April 2024	<u>£ 165,896</u>	<u>163,088</u>	<u>2,808</u>



Barstable Tenants Community Association

Notes to the accounts for  
the year ended 31 March 2025 (continued)

**3. Movement in funds**

	At 31st March 2025	Resources generated (expended)	Transfers	At 1st April 2024
	£	£	£	£
<b>Restricted fund</b>				
Tangible fixed assets	112,751	-	(6,810)	119,561
<b>Designated fund</b>				
Major maintenance	17,500	-	-	17,500
<b>General fund</b>	207,640	9,835	6,810	190,995
	<u>337,891</u>	<u>9,835</u>	<u>-</u>	<u>328,056</u>

**4. Transactions with related parties**

The charity leases its freehold premises at South Riding to the Barstable and District Social Club for an annual rent £26,000.