

BARSTABLE TENANTS COMMUNITY ASSOCIATION

ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2024

CHARITY NUMBER 268464

Robinson & Co.
42 Doulton Way
Rochford
Essex SS4 3BX

BARSTABLE TENANTS COMMUNITY ASSOCIATION

Contents

	Page
Legal and administrative information	1
Report of the management committee	2
Independent examiner's report	3
Statement of financial activities	4
Balance Sheet	5
Notes to the Accounts	6 - 7

BARSTABLE TENANTS COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION FOR
THE YEAR ENDED 31 MARCH 2024

Status

The charity was established by trust deed dated 2 January 1970 with the Charities Commission, number 268464.

Trustees

D. Griffiths
K. Allen

Management committee

D. Griffiths - Chairman
K. Allen - Treasurer
D. Coburn - Secretary
Mrs L. Connolly
D Marsh
M. Adams
P. O'Toole
A. Rogers
L. Tribley
K. Woodfine
P. Young

The management committee are elected or appointed on an annual basis at the Annual General Meeting.

Address

South Riding
Basildon
Essex SS14 1PD

Independent examiner

E D Robinson
Robinson & Co
42 Doulton Way
Rochford
Essex SS4 3BX

Bankers

Santander UK PLC
Bridle Road
Bootle
Merseyside
L30 4GB

BARSTABLE TENANTS COMMUNITY ASSOCIATION

REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31 MARCH 2024

Objects, organisation and activities

The charity's aim is to enhance the lives of the inhabitants of Barstable by providing communal facilities and promoting community projects of a charitable nature.

The communal hall is available for hire by an individual or organisation in accordance with the standard hiring agreement and scale of charges adopted for the year. It is intended that the charges are adequate to generate enough income to meet all expenditure incurred in providing the hall.

The charity is organised in an independent association of local residents with a management committee made up of elected and nominated members. Activities include the provision of the hall as a permanent community facility.

Review of progress and achievements

I am extremely pleased to report the Association achieved a surplus of £5,994.

Reserves policy

The management committee have established a policy whereby the unrestricted funds not committed or invested in fixed assets held by the charity should be between 3 to 6 months of the resources spent, which is approximately £10,000 to £15,000 in general funds. At this level, the management committee is confident that it would be able to continue the current activities of the charity were funding to fall significantly. Unrestricted funds were maintained at this level throughout the year.

Finances

The attached accounts show the current state of finances which the committee considers to be sound.


Trustees' responsibilities in relation to the accounts

Law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, disclosed and explained in the financial statements; and
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the managing committee



K. Allen

Dated: 23 May 2024

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
BARSTABLE TENANTS COMMUNITY ASSOCIATION (CHARITY NUMBER 268464)

FOR THE YEAR ENDED 31 MARCH 2024

I report on the accounts of the association for the year ended 31 March 2024 set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the charity commissioners. An examination includes a review of accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounting records which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

E D Robinson
Robinson & Co
42 Doulton Way
Rochford
Essex SS4 3BX

Robinson & Co.

Dated: 23 May 2024

BARSTABLE TENANTS COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024


	<u>2024</u>		<u>2023</u>	
	(unrestricted funds)		(unrestricted funds)	
	£	£	£	£
Incoming resources from generated funds				
Hall hire and membership fees	5,718		5,325	
Raffle income and membership fees	10,441		9,031	
Income from charity night	-		1,292	
		16,159		15,648
Other incoming resources				
Rents received	26,000		24,050	
		26,000		24,050
		42,159		39,698
Resources expended				
Rent	1,628		1,628	
Rates	262		755	
Light and heat	12,081		2,325	
Repairs and renewals (incl. maintenance of alarm system)	6,329		5,102	
Insurance	2,135		1,664	
Donations	6,558		8,100	
Sundry expenses	-		270	
Legal and professional	318		-	
Accountancy	590		590	
Depreciation - Improvements to property	5,768		5,623	
Depreciation - Plant and machinery	496		583	
		36,165		26,640
Net increase in resources		<u>£ 5,994</u>		<u>£ 13,058</u>

BARSTABLE TENANTS COMMUNITY ASSOCIATION

BALANCE SHEET
AS AT 31 MARCH 2024

	Note	<u>2024</u>	<u>2023</u>
		£	£
Fixed Assets			
Improvements to property		163,088	161,606
Plant and machinery		2,808	3,304
		<hr/>	<hr/>
	2	165,896	164,910
Current Assets			
Barstable and District Social Club		26,397	35,513
Prepayments		777	583
Bank account		135,578	121,646
		<hr/>	<hr/>
		162,752	157,742
Current liabilities			
Accrued expenses		590	590
		<hr/>	<hr/>
		590	590
Net current assets		162,162	157,152
Total assets less current liabilities		<u>£ 328,058</u>	<u>£ 322,062</u>
Capital account			
Restricted funds		119,561	125,825
Designated funds		17,500	17,500
General funds		190,997	178,737
		<hr/>	<hr/>
	3	<u>£ 328,058</u>	<u>£ 322,062</u>

On behalf of the Managing Committee


.....
K. Allen

Dated: 23 May 2024

BARSTABLE TENANTS COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting policies

a) Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with :

Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005);

and with applicable accounting standards;

and with the Charities Act 1993.

b) Incoming resources

Income is accounted for on an accruals basis.

c) Resources expended

Expenditure is accounted for on an accruals basis.

d) Tangible fixed assets

All assets costing more than £2,500 are capitalised.

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life as follows:-

- Plant and machinery is written off on a reducing balance basis at 15%.
- Improvements to property are written off on a straight line basis over 50 years.

2. Tangible Fixed Assets

	Total	Improvements to property	Plant and machinery
	£	£	£
Cost			
As at 1 April 2023	356,140	281,172	74,968
Additions	7,250	7,250	-
Disposal	-	-	-
As at 31 March 2024	<u>363,390</u>	<u>288,422</u>	<u>74,968</u>
Depreciation			
As at 1 April 2023	191,230	119,566	71,664
On disposals	6,264	5,768	496
Charge for the year	-	-	-
As at 31 March 2024	<u>197,494</u>	<u>125,334</u>	<u>72,160</u>
Net book values			
As at 31 March 2024	<u>£ 165,896</u>	<u>163,088</u>	<u>2,808</u>
As at 1 April 2023	<u>£ 164,910</u>	<u>161,606</u>	<u>3,304</u>

BARSTABLE TENANTS COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS FOR
THE YEAR ENDED 31 MARCH 2024 (continued)

3. Movement in funds

	At 31st March 2024	Resources generated (expended)	Transfers	At 1st April 2023
	£	£	£	£
Restricted fund				
Tangible fixed assets	119,561	-	(6,264)	125,825
Designated fund				
Major maintenance	17,500	-	-	17,500
General fund	190,995	5,994	6,264	178,737
	<u>328,056</u>	<u>5,994</u>	<u>-</u>	<u>322,062</u>

4. Transactions with related parties

The charity leases its freehold premises at South Riding to the Barstable and District Social Club for an annual rent £26,000.