



Trustees' Annual Report for the period

	Period start date	Period end date
From	1 st April 2023	To 31 st March 2024

Section A

Reference and administration details

Charity name

84TH READING SCOUT GROUP

Other names charity is known by

84th Reading (1st Earley St Peter's) Scout Group

Registered charity number (if any)

268450

Charity's principal address

Finch Road

Earley

Reading

Postcode

RG6 7JX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jason Sutton	Group Treasurer		84th Reading Scout Group Council
2	Tiffany Forshaw	Group Secretary	12 th Sept 2023 - Present	84th Reading Scout Group Council
3	Richard Taylor	Scout Leader		Group Scout Leader
4	Vicki Randall	Membership Secretary		84th Reading Scout Group Council
5	Malcolm Paine			84th Reading Scout Group Council
6	Ian Abbott		12 th Sept 2023 - Present	84th Reading Scout Group Council
7	Kevin Deadman		12 th Sept 2023 - Present	84th Reading Scout Group Council
8				
9				
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

ROYAL CHARTER 4TH JANUARY 1912

How the charity is constituted
(eg. trust, association, company)

Scout Group

Trustee selection methods
(eg. appointed by, elected by)

Some appointed, some elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Scout Group is a member of The Scout Association and is supported by Loddon Scout District and Berkshire Scout County. The Policies and procedures are those of The Scout Association (charity no. 306101).

Summary of the objects of the charity set out in its governing document

The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potential; as individuals, as responsible citizens and as members of their local, national and international communities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We deliver inspiring activities and programmes for young people consistent with our vision of Scouting being shaped by young people in partnership with adults. We deliver the nationally directed programme of development for Beaver Scouts, Cub Scouts and Scouts, including Skills for Life.

The Group's Trustees have a duty to report on the Group's public benefit in the Annual Report. We have assessed our aims, objectives and activities and believe we have met the Charity Commission's public benefit criteria for both the advancement of education and the advancement of citizenship or community development.

Additional details of objectives and activities (Optional information)

Activities are run by volunteer Leaders and helpers.

Our Group is currently without a Group Volunteer Leader (GVL) at present and therefore the Board of Trustees has provided the following Review of Scouting in the Group.

Volunteers

Leaders

We would like to thank our

Beaver Leaders Alison and Martin assisted by Ella & Young Leader Adrian;

Cub Leaders Lisa, Mark, Ronan and Ananjan;

Scout Leaders Richard, Jordan and Oscar

Sea Scout Leaders Alvin and Natasha assisted by James, Laura and Asa as well as Sea Scout Young Leaders Alec and Nathaniel.

The hours they volunteer to give the children brilliant experiences and life-long lessons which enrich their lives is unbelievable and we are truly grateful to them.

The Board of Trustees

We would lastly like to let you know about some of the vital work carried out behind the scenes by the Board of Trustees in the running of the Group:

Treasurer Jason Sutton, ensures our accounts are in order, manages

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

our budget and deals with payments and funds received. He is a Sea Scout parent.

Secretary *Tiffany Forshaw*, arranges our Trustee meetings and takes the Minutes. She is a Beaver parent.

IT specialist *Kevin Deadman*, runs our website, emails and creates our Newsletters along with his wife Sara. They are Beaver parents.

Scout Leader *Richard Taylor*, who is also **Leader Representative**. Richard communicates on behalf of all the other Leaders at the Board of Trustee meetings. He is the **Quartermaster** and looked after our minibus and he also ran the Christmas Tree fundraiser this year.

Parent Volunteer *Malcolm Paine*, organises our annual Regatta fundraiser event which includes the catering and stake boats over two weekends. He is a Sea Scout parent.

Property Co-ordinator *Ian Abbott*, takes care of our property as they require maintenance. He is a Scout parent.

Membership Co-ordinator *Vicki Randall*. Organises the waiting lists and linking as the children move through the Sections. She is also our DBS check coordinator and manages the annual census.

Chairman We are currently without a Chair and looking to recruit one as soon as possible. If anyone is interested, please do not hesitate to contact us for more information on a very rewarding role.

Summary of the main achievements of the charity during the year

Our Group is currently without a Group Volunteer Leader (GVL) at present and therefore the Board of Trustees has provided the following Review of Scouting in the Group.

Badges

We see all the badges sewn onto the children's tops which look fantastic representing all their achievements throughout their time with us and thank you to parents for all the sewing unless your child sews on their own badges!

Goodbyes

We have said a big thank you to Jordan, our Scout Leader, who is stepping down after 10 years. We are extremely grateful for all the time Jordan has committed to the Group, and we wish him well with his relocation to Wales.

Section Activities

The Beavers, Cubs, Scouts and Sea Scouts have undertaken a vast range of activities this last year including just some of the following:

Beavers

- Katakanoeing on the Thames/ Wildlife walk around Reading University
- Activities at Paddicks Patch from obstacle courses to campfires
- Visits to the Earley Fire Station, the Look Out Discovery Centre and Ten Pin Bowling
- Activities at Radstock from building bug hotels to a hard of hearing awareness session
- Loddon District Christmas party

Cubs

Scouts

- Back to basics Scouting skills such as fire safety, shelter building, backwoods cooking, pioneering and first aid which culminated in the survival skills weekend camp putting all these skills into action working in patrols
- Expedition skills such as correct bag packing, Trangia cooking, map skills, night hikes, radio communication and GPS/Geocaching skills which culminated in the Breakfast chase night hike district event and will work towards the upcoming expedition camp
- Teamleader and teamwork skills being improved through problem solving evenings, wide games, cooking nights, teambuilding challenges and patrol competitions
- Adventurous/ external activities including paddleboarding, laser quest, bowling and on camp shooting, high ropes, zip wires and much more!

Sea Scouts

- Sailing at Dinton Pastures
- Wide games/ Cooking/ Night Hike/ Breakfast Chase Camp Competition
- Marble run challenge/ Chip Shop Hike
- Candlemaking/ Making bottle rockets
- Summer Camp/ Christmas party

Remembrance Day and New Rev'd at St Peters Church

The Group was proud to have the Beavers, Cubs, Scouts and Sea Scouts representing the Group at this special Remembrance Day Service as they do each year at St. Peters Church. We would also like to say thank you to Alison Swaddle and Richard Taylor, two of our Leaders along with Michael Paine, a Trustee, for attending the Service of Institution, Induction and Installation of The Rev'd Kate Wakeman-Toogood at St Peters Church in January.

Fundraising

In December, we ran a Christmas fundraiser at Dobbies in Hare Hatch where Cubs and Scouts enjoyed netting Christmas Trees and carrying them to customers' cars. We also ran a guess the weight of the Christmas cake competition which was very popular. Thank you to Scout Leader Richard Taylor for organising, and all those Cubs, Scouts and parents who volunteered. Thank you to Vicki Randall's husband Charles for baking another amazing Christmas cake! We raised nearly £4,000!! A great success.

In June, we ran our Regatta fundraiser event held over two days on the River Thames, where our older Cubs and Scouts manned the Stake Boats at the start line of the Rowing. At the other end of the rowing course, we provided Catering to the event, cooking and serving bacon rolls, burgers, teas, coffees, cold drinks and snacks – all prepared and served by our team of adult volunteers (parents, Leaders and friends of 84th Reading). Thank you to all the volunteers who made this event happen, including Sea Scout Leader Alvin who ran the Stake Boats. A special thanks to 17-year-old Daniel Tapp, a former Scout, who worked on the till full time for both days. A huge thank you to Sea Scout parent Malcolm Paine for organising the event and raising circa £4,000 for our group. Another great success! We will need new volunteers to run this again next year – so please volunteer with the fun!

Summer Camp 2024

In July, we had our Summer Camp at Ferny Crofts which was enjoyed by all. Our thanks to Scout Leader Richard Taylor and Cub Leader Lisa Methvan for organising the camp which included 48 children, 12 Leaders and five parent helpers. We are now looking forward to Summer Camp 2025!

Finch Road Refurbishment

Over the last year, we have seen the fantastic refurbishment of our Finch Road site. We would like to give a special mention to Ian Abbott, a Trustee and Scout parent, who has put hours of hard work into making this happen. Thank you.

Equipment/ Minibus

This year we gave notice to the Island Sailing Club as we no longer required the storage for our boats which were in a poor state and not seaworthy. We saved one boat, Uncle Napoleon, which is now being stored at our Finch Road site as a future project for our Sea Scouts. We have also said goodbye to our Minibus which had sadly come to the end of its life. We will continue without one for the time being and assess the need for one over the coming year.

Brief statement of the charity's policy on reserves

We aim to have a quarter of a year's outgoings held in reserve. In addition, we make specific reserves for larger items, e.g. minibus, 5-yearly international WINGS camp, property repairs and equipment.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We levy a membership subscription for each child member of the Group, and we charge for adventurous activities such as camps.

The Scout Group aims to run two fundraising activities during the year, during the year 23/24 the group was successful running it's Christmas Tree fund raising event giving section members the opportunity to raise funds for the group, and its Reading Regatta events in which the Scouts perform start line stake boat activity and Parents run the food catering.

Gift Aid was reclaimed during the year on Subscriptions paid by the membership.

Our expenditure is on maintaining the assets of the charity (buildings, minibus, and camping equipment); our fees due to the Scout Association, Berkshire Scout County and Loddon Scout District; and on activities and hall hire.



None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jason Sutton	Tiffany Forshaw
Position (eg Secretary, Chair, etc)	Group Treasurer	Group Secretary
Date	27/11/2025	

84th Reading (1st Earley St Peter's) Scout Group

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st March 2024

Income

Expenditure

Beavers	Subs	£2,556.84 D&L	Beavers Hall Hire	£889.00
	Other	£571.19 CA	Beavers Expenses	£1,389.58
Cubs	Subs	£2,614.95 D&L	Cubs Hall Hire	£1,251.00
	Other	£3,152.34 CA	Cubs Expenses	£4,392.63
Scouts	Subs	£1,782.04 D&L	Scouts Expenses	£2,529.85
	Other	£576.28 CA		
Sea Scouts	Subs	£4,300.14 D&L	Sea Scout Expenses	£7,421.72
	Other	£1,980.55 CA	Badges	£636.76
			HQ Subscription	£5,730.00
			Activity Training	£0.00
WINGS		£0.00	WINGS	£0.00
Gift Aid		£3,090.25 D&L	Admin expenses (stationery, printing, accounting, etc)	£374.03
Bank Interest		£135.08 IfI	Bank and GoCardless Charges	£78.00
Unrestricted Grants		£2,825.00 D&L	Grant Funding	£1,000.00
Restricted Grants		£0.00 CA	Restricted Grants	£657.52
Other Fund Raising		£9,440.86 OTA	Fund Raising	£3,498.53
Group Events		£0.00 CA	Group Events	£0.00
Family Camp 2023		£0.00	Family Camp 2023	£0.00
Family Camp 2024		£0.00	Family Camp 2024	£0.00
Mini Bus		£0.00	Mini Bus	£1,650.80
Hall usage		£0.00 OTA	Quartermaster	£824.37
Garage Rental		£735.00 IfI	Property	£31,182.80
			Utilities	£1,608.14
			Insurance	£3,110.20
Total Income		£33,760.52	Total Expenditure	£68,224.93

Surplus/Deficit income vs expenditure **-£34,464.41**

BALANCE SHEET AT 31 MARCH 2024

Group Capital at 31st March 2023	£78,625.87	CAF Account made up of:	£44,125.46
Plus/Minus Net Income	-£34,464.41	Minibus replacement accrual fund	£0.00
		Property repairs reserve	£2,000.00
		WINGS (2025+) accrual fund	£3,750.00
		Property development fund	£25,000.00
		General reserve	£12,000.00
		Sea Scouts equipment Reserve	£435.81
		Restricted funds (Grant)	£0.00
		Total Allocated Funds	£43,185.81
		Unallocated Operating Funds	£939.65
		Petty Cash	£36.00
Total	£44,161.46	Total	£44,161.46

Secretary
Tiffany Forshaw

Treasurer
Jason Sutton

We confirm that from the information supplied to us that these accounts show a true and fair view of the financial position of the Group.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
84th Reading Scout Group

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

268450

Set out on pages

Accounts are on 1 page within the Annual Treasurers & GSL report

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

27/10/2025

Name:

MICHAEL WALLACE

**Relevant professional
qualification(s) or body
(if any):**

BOOKKEEPER

Address:	3 Western Oaks
	Tilehurst
	Reading RG31 6JE

Section B**Disclosure**

N/A Only complete if the examiner needs to highlight material problems.