



# Trustees' Annual Report for the period

Period start date  
From 1<sup>st</sup> April 2021 To 31<sup>st</sup> March 2022  
Period end date

## Section A Reference and administration details

Charity name 84TH READING SCOUT GROUP

Other names charity is known by 84th Reading (1st Earley St Peter's) Scout Group

Registered charity number (if any) 268450

Charity's principal address

Finch Road

Earley

Reading

Postcode

RG6 7JX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mathew Simpson	Group Chair		Group Scout Leader
2	Malcolm Paine	Group Secretary		84th Reading Scout Group Council
3	Jason Sutton	Group Treasurer		84th Reading Scout Group Council
4	Richard Taylor	Scout Leader		Group Scout Leader
5	Vicki Randall	Membership Secretary		84th Reading Scout Group Council
6	Natasha Gill	Executive Committee Member		84th Reading Scout Group Council
7				
8				
9				
10				
11				
12				
13				
14				
15				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	ROYAL CHARTER 4TH JANUARY 1912
How the charity is constituted (eg. trust, association, company)	Scout Group
Trustee selection methods (eg. appointed by, elected by)	Some appointed, some elected

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Scout Group is a member of The Scout Association and is supported by Loddon Scout District and Berkshire Scout County. The Policies and procedures are those of The Scout Association (charity no. 306101).

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potential; as individuals, as responsible citizens and as members of their local, national and international communities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We deliver inspiring activities and programmes for young people consistent with our vision of Scouting being shaped by young people in partnership with adults. We deliver the nationally directed programme of development for Beaver Scouts, Cub Scouts and Scouts, including Skills for Life.

The Group's Trustees have a duty to report on the Group's public benefit in the Annual Report. We have assessed our aims, objectives and activities and believe we have met the Charity Commission's public benefit criteria for both the advancement of education and the advancement of citizenship or community development.

### **Additional details of objectives and activities (Optional information)**

Activities are run by volunteer Leaders and helpers.

The Group is reviewing its policy on Grant Making in order to review support offered to Members in attending Scouting events.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Year 21/22 was significantly affected by Lockdown and Nervousness in relation to Covid19 throughout the year, as a result normal activities undertaken by the scout group were not possible.

Online Meetings were held by all sections during the early part of the year with groups starting to meet outdoors again once restrictions were lifted and the scout associated moved to a yellow status.

Normal fundraising and social activities were difficult to plan throughout the period and the group AGM which normally allows all members and helpers to gather was delayed until later in the year.

In past years the AGM has been held during Family Camp, unfortunately due to the uncertainty around Covid and lack of qualified helpers it was not possible to run this event; however a very successful activity day was run instead allowing for social gathering and the running of scouting activities for all the family.

Some Highlights of the year from each section in addition to regular scouting activities:

**Beavers** had a night away camp, attended Remembrance Sunday, welcomed Berkshire Reptiles to Earley and went ten-pin bowling.

**Cubs** went to Summer Camp in the New Forest and had a back to basics camp in October and a Winter Camp at the Youlbury Activity Centre in January. In March a night was spent on the Golden Hinde in London.

**SeaScouts** activities knots, first aid, ironing neckers, outdoor games, learning about Baden-Powell, badge work and fun challenges.

**Scouts** began training on outdoor and survival skills such as fire lighting, tent pitching, knife, axe & saw skills. In September the scouts were put in patrols and given all their equipment & food to "survive" for 30 hours. This involved sleeping in shelters, cooking on open fires and using teamwork and knowledge to succeed. The Great Breakfast Chase district competition camp in October saw the scouts work in teams to complete a night hike around Slough countryside with checkpoints & challenges along the way. Great teamwork was shown by all who attended, with one team coming a close 2nd out of over 15 teams.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We aim to have a quarter of a year's outgoings held in reserve. In addition, we make specific reserves for larger items, e.g. minibus, 5 yearly international WINGS camp, property repairs and equipment.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We levy a membership subscription for each child member of the Group and we charge for adventurous activities such as camps.

We run normally run two main fundraising activities during the year however during the year 21/22 it was not possible to run fund raising events due to Covid 19. As a result of Covid and not being able to operate as normal throughout the year the Scout Group was successful in its application for a National Lockdown Grant otherwise known as LRSG (Closed) Addendum scheme Grant.

Gift Aid was reclaimed during the year on Subscriptions paid by the membership.


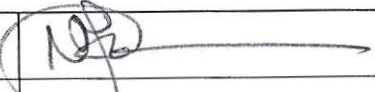
Our expenditure is on maintaining the assets of the charity (buildings, minibus, and camping equipment); our fees due to the Scout Association, Berkshire Scout County and Loddon Scout District; and on activities and hall hire.

None

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jason Sutton	Mathew Simpson
Position (eg Secretary, Chair, etc)	Group Treasurer	Group Chair

Date	31/01/2023
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# 84th Reading (1st Earley St Peter's) Scout Group

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st March 2022

Income			Expenditure	
Beavers	Subs	£2,031.75	Beavers Hall Hire	£338.00
	Other	£123.00	Beavers Expenses	£461.23
Cubs	Subs	£3,294.16	Cubs Hall Hire	£466.50
	Other	£4,425.88	Cubs - Expenses	£4,502.41
Scouts	Subs	£1,317.16	Scouts Expenses	£3,066.01
	Other	£610.08	Sea Scout Expenses	£2,746.70
Sea Scouts	Subs	£4,280.77	Badges	£428.72
	Other	£773.38	HQ Subscription	£5,680.00
			Activity Training	£0.00
WINGS		£290.52	WINGS	£1,975.00
Gift Aid		£2,295.00	Admin expenses (stationery, printing, accounting, etc)	£66.00
Bank Interest		£0.00	Bank and GoCardless Charges	£96.00
Unrestricted Grants		£9,004.03	Restricted Grants	£0.00
Restricted Grants		£0.00	Fund Raising	£100.00
Other Fund Raising		£0.00	Group Events	£0.00
Group Events		£0.00	Family Camp 2021	£144.00
Family Camp 2021		£0.00	Family Camp 2022	£0.00
Family Camp 2022		£0.00	Mini Bus	£706.72
Mini Bus		£0.00	Quartermaster	£1,899.00
ATC - Hall usage		£0.00	Property (Rates Refund)	£257.26
Garage Rental		£660.00	Utilities	£622.58
			Insurance	£3,094.16
<b>Total Income</b>		<b>£29,105.73</b>	<b>Total Expenditure</b>	<b>£26,650.29</b>
<b>Surplus/Deficit income vs expenditure</b>		<b>£2,455.44</b>		

### BALANCE SHEET AT 31 MARCH 2022

Group Capital at 31st March 21	£72,322.54	CAF Account made up of:	£74,741.98
Plus/Minus Net Income	£2,455.44	Minibus replacement accrual fund	£15,000.00
		Property repairs reserve	£2,000.00
		WINGS (2025+) accrual fund	£2,250.00
		Property development fund	£44,000.00
		General reserve	£10,000.00
		Sea Scouts equipment Reserve	£435.81
		Restricted funds (Grant)	£657.52
		Total Allocated Funds	£74,343.33
		Unallocated Operating Funds	£398.65
		Petty Cash	£36.00
<b>Total</b>	<b>£74,777.98</b>	<b>Total</b>	<b>£74,777.98</b>

Chair .....  
Matthew Simpson

Treasurer .....  
Jason Sutton

We confirm that from the information supplied to us that these accounts show a true and fair view of the financial position of the Group.



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
84th Reading Scout Group

**On accounts for the year  
ended**

31<sup>st</sup> March 2022

**Charity no  
(if any)**

268450

**Set out on pages**

Accounts are on 1 page within the Annual Treasurers & GSL report

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

25/1/2022

**Name:**

MICHAEL WALLACE

**Relevant professional  
qualification(s) or body  
(if any):**

BOOKKEEPER

<b>Address:</b>	3 Western Oaks
	Tilehurst
	Reading RG31 6JE

<b>Section B</b>	<b>Disclosure</b>
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N/A Only complete if the examiner needs to highlight material problems.