



8th SQUIRRELS HEATH SCOUT GROUP

Registered Charity No: 268279

Trustee's Annual Report

From 01 04 2020 to 2021

Charity name 8th Squirrels Heath Scouts

Charity's principle address : Kingsland Hall
82/84 Gubbins Lane
Romford
RM30BL

Names of the charity trustees who manage the charity

Trustee name	Office	Dates acted if not for the whole year
Sonia Lynch	Chair	
Cheryl Burden	Secretary	
Stuart Weston	Treasurer	
Gary Ward	GSL	
Jane Cambell	BSL	
Bonnie Gibson		
Lucie Hudson		
Cat Trinder		
Craig Cassidy		
Sarah Prior		
Natalie Gibbons		

Section B Structure, governance and management

Description of the charities trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association

How the charity is constituted

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Trustee selection methods

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months. Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

Additional governance issues

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected

Controlling personal information in line with GDPR

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment.

The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members.

The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising.

The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders.

The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members.

The Group provides activities for all young people aged 6 to 16. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C Objectives and Activities

Summary of the charity set out in the governing document

The Purpose of Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes

. Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.

Summary of the main activities in relation to these objectives

During the Covid pandemic activities have been restricted. When able to, the sections have met at the scout hall with extra cleaning and precautions in place. Where possible, according to government directives, the groups have met in outdoor spaces, using local parks, countryside etc.

When unable to meet face to face weekly online activities have been on line zoom meetings.

As much as possible a wide range of activities have been organised to include activities that are adventurous and exciting as well as badge work and community service

**Additional details
of objectives and
activities**

All leaders, helpers and executive members are volunteers, giving their time and expertise free of charge.

The GLS and executive committee always encourage people to volunteer to help with the group

**Public benefit
Statement**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D
Achievements and
Performance**

During the year we have kept in contact with all members and have continued to promote the goals for scouting, despite the restrictions during the Lockdown and covid pandemic. With the use of zoom etc. the section leaders have delivered all aspects of scouting in a different and imaginative way

**Section E
The charities
policy on reserves**

The groups policy on reserves is to hold enough resources to continue the charitable activities of the group and to maintain the scout hall in a safe condition and to pay all the utility bills.

The Group held reserves of approximately £35.000 at the years end. This is above the level required for operating expenses. However this can be explained by the grants we were given by the local Authority during Covid. The executive committee have used these extra funds to future proof the scout hall and carry out the maintenance work needed for a safe and secure environment for the scout group

**Details of funds in
deficit**

None

Investment policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

Future plans

To use the grant money to update the Groups scout hut to ensure that it will be more cost effective to maintain and enhance the facilities available to the young people who belong to the scout group.

Declaration **The trustees declare that they have accepted the report above**

Signed on behalf of the charity's trustees

Signatures

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Full Names

Sonia Lynch Chair	Stuart Weston Treasurer
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Date

14 06 2021

8th Squirrels Heath Scout Group
Statement of Account as at 31/03/2021

Income and Expenditure					
INCOME			EXPENDITURE		
Membership Fees	Beavers	0.00	Headquarters	Rates	0.00
	Cubs	0.00		Rent	12.00
	Scouts	0.00		Water Rates	476.55
				Gas	925.51
Capitation Fees		2,470.00		Electricity	536.58
Gift Aid		1,439.69		Cleaning	250.41
				Equipment/Repairs	495.50
Fund Raising				Maintenance	349.50
Use of Hall			Capitation Fees	Yr. Comm. 01/04/20	2,700.00
Yoga Group		100.00	AGM Expenses		0.00
Madrasah Group		800.00	Insurance		1,884.00
LBH Grants		20,241.00	Camp		0.00
Community Award		500.00	Scout Jamboree 2020 Refunds		850.00
Scout Jamboree 2020 Repayment		1,000.00	Group Equipment		128.00
Martial Arts Group		355.00	Thriftwood Family Day		0.00
Donation		12.00	Training		0.00
			Section Activities		0.00
			Uniforms		59.20
			Miscellaneous		41.97
			Cub Event Refunds		160.00
Sub Total		26,917.69	Sub Total		8,869.22
Total		26,917.69	Excess Income over Expenditure		18,048.47
			Total		26,917.69

Balance Sheet				
Balance B/Fwd	Current Account	25,868.34		
	Cash in Hand	822.20		
	Section Funds	4,429.61		32,120.15
Income	Group	26,917.69		
	Sections	3,584.40		30,502.09
Expenditure	Group	8,869.22		
	Sections	2,865.75		11,734.97
Balance C/Fwd	Current Account	45,286.73		
	Cash in Hand	452.28		
	Section Funds	5,148.26		50,887.27

Treasurer

GSI

I have examined the income and expenditure account for the year ended 31/03/2021 and I am of the opinion that they show a true and fair view from the books and vouchers presented to me

V Brome Auditor

Date

15/5/21