



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 06/04/2023 **Period start date**

**To** 05/004/2024 **Period end date**

**Charity name:** Harrold Institute

**Charity registration number:** 268251

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a village hall for the use of residents of Harrold, Carlton and Odell, including use for meetings, lectures, classes and other forms of recreation and leisure-time occupation, with the aim of improving the conditions of life for the said residents.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	A Snooker club with full-sized snooker table and a tennis club with two hard-courts and floodlights. Dance classes, Yoga, Book Club, Baby & Toddler club, Monday morning café, Sunday Brunches, drama productions, musical events, social events, weddings, and parties, art and craft fairs and various group meetings.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit which can be evidenced by the excellent feedback it gets from the public and the support of the Parish Council and other grant-awarding authorities.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	

volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity provides support for all sectors of the community – but is particularly supportive of the young and the old in providing warm and cool spaces when required; the baby and toddler club, and café facilities. It provides a wide range of facilities for local residents, which are being increasingly utilised

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>The Harrold Institute has a had a very good year financially with profit of over £7000. This has been achieved despite significant investments and continuing repairs and maintenance. The two major areas of income are fund raising and hire of the Institute. The most significant reason for the increased income is the return of the Pit Run in 2022, the net profit from which was in the order of £4,400. Other fund raising was also much increased with regular events, brunches, film nights etc. Hire of Institute income has almost doubled since the last financial year. Yoga classes, dance classes continue to be very significant and regular income streams. Toddler group restarting, the return of Adhoc events post-Covid, and a significant increase in the number of parties and social events have made a major contribution. The Institute has developed a strong reputation as an attractive venue for many types of events. All this brings with it an increase in workload, and we are lucky to have an active and engaged committee, but we remain over-stretched. Major investments during the financial year were in new furniture, which was supported by grants from the Bedford Borough Council and the Parish Council, and in a new dishwasher. The most significant spend (over £3000) in maintenance was incurred for an electrical safety check and subsequent fixes. Energy costs, of course remain a major concern as the previous fixed price deals ended at the time of peak energy rises. As a result of these rises, we will review the annual Snooker Club rent. Overall, the £7,000 operating profit is good and bank balance is healthy. The strength of year financially has enabled the Institute to pay off a further £7000 of the loan from the Charities Bank. (Although not shown in the financial year being reported, the loan is now down to under £9000, with current payments of approximately £150/month, completing in 2028.)</p>
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		Future investments and repairs are anticipated to include solar panels, repairs to the chimney, signage, further improvements to storage facilities and, possibly, to the car park. The intention to move the status of the Harrold Institute from an unincorporated to an incorporated charity will also involve changing bank accounts which will require careful management.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Charity Commission scheme,
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Existing Trustees can nominate, or external individuals submit themselves for nomination. Nominees are then voted on by the trustees by simple majority. No person or body is entitled to appoint any additional trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	The Harrold Institute
Other name the charity uses	Harrold Centre
Registered charity number	268251
Charity's principal address	High Street Harrold Bedford MK43 7BH

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Chaplin	Chair		
2	Yvonne Wolfram-Murray	Secretary		
3	Debbie Earl			
4	Paul Earl			
5	Chris Woodley			
6	Rose Johnston			
7	Mike Alison			
8	Julie Bell			
9	Duncan Gray			
10	Phil Briggs	Treasurer		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Chris Chaplin	
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Position (eg Secretary,  
Chair, etc)

Chair	
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Date

08/02/2025
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