

Trustees' Annual Report

For the period

From (start date)

0 1 0 1 2 2

0101

to end date

3 1 1 2 2 2

Section A

Reference and administration details

Charity name

1st Fareham Scout Group

Other names the charity is known by

Registered charity number (if any)

2 6 8 1 8 1

HQ registration number

Charity's principal address

The Gillies

Crescent Road

Fareham

Postcode

P O 1 6 0 H J

Names of the charity trustees who manage the charity

| | Trustee Name | Office (if any) | Dates acted if not for whole year |
|----|-------------------|-----------------------|-----------------------------------|
| 1 | Gary Callaghan | Group Scout Leader | |
| 2 | Linda Wells | Chair | |
| 3 | Michele Rix | Treasurer | |
| 4 | Clare Longsdon | Member | |
| 5 | Ceri Winson | Beaver Leader | |
| 6 | Susan Metcalf | Member | 20.10.2022 - date |
| 7 | Guy Breakwell | Explorer Scout Leader | |
| 8 | Gareth Hawksworth | Scout Leader | |
| 9 | Tom Spooner | Cub Leader | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |

Names and addresses of advisers (optional information but encouraged as best practice)

| Type of advisor | Name | Address |
|-----------------|-------------|-----------------------------------|
| Account auditor | Tracey Bell | 7 Madison Court, Fareham, PO160QU |
| | | |
| | | |

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 4 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

| Section B | Structure, governance and management (continued) |
|-----------|--|
| | <p>Risk and Internal Control</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.</p> |

Summary of the objects of the charity set out in its governing document

| Section C | Objectives and activities |
|-----------|--|
| | <p>The Purpose of Scouting</p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting</p> <p>As Scouts we are guided by these values:</p> <p>Integrity - We act with integrity; we are honest, trustworthy and loyal.</p> <p>Respect - We have self-respect and respect for others.</p> <p>Care - We support others and take care of the world in which we live.</p> <p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method</p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise. |

Summary of the main activities in relation to these objectives

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- contribution made by volunteers;
- policy on investments.

The Group carried out a full review of its financial controls and policies.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Summary of the main achievements
Of the charity during the year

After the pandemic the group has now achieved normality again. Camps resumed and were enjoyed by many. Outdoor and off-site activities also resumed. The Squirrel section continues to thrive due to popularity as well as the enthusiasm of the Squirrel leaders. The newest Scout section, West End Troop, also continues to thrive, as well as the long established Gillies Troop. All other sections are equally successful and enjoying all Scouting activities.

The group attended the District St George's Day Parade in Fareham town centre. There was an excellent turnout of all sections. The group also participated in the District Remembrance Day Parade, again an excellent turnout.

The Executive Committee have been able to resume face to face meetings again and were able to hold an Afternoon Tea AGM, where we welcomed the Mayor of Fareham. Spinnaker Brass Band also performed at this event.

During the year the work on the Lean-to and Stores Extension stalled due to building regulations but improvement works inside the hut did were carried out. Funds for this project were raised prior to the pandemic. Our new project to purchase a new minibus is progressing well. Grant applications have continued. We carried out Catering Fundraiser for a motor cycle rally. The regular hall hires continue to bring in welcome revenue.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000, which we have achieved.

Quantify and explain any designation.

Details of any funds materially in deficit
(circumstances plus steps to eliminate)

| |
|--|
| |
|--|

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

The Group Executive Committee agrees a termly budget at each Executive Committee meeting, this is monitored by the Group Treasurer throughout the Term and reported back to the executive committee at the following Executive Committee Meeting. Any expenses beyond this may be agreed by the executive committee via email or ad hoc Executive Committee meeting.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Group is committed to supporting 'The Scouts' 2018-2023 Skills for Life Strategy. We will achieve this by:
Encouraging Leaders to gain more camp and activity permits, allowing for more in house adventure, whilst enabling a more flexible attitude to volunteering by relieving heavy reliance placed on those who currently hold permits. We will actively recruit for more adult volunteers to enable further growth whilst providing ongoing support for our existing volunteers to ensure they achieve the required standards of Leader training. The Leaders will continue to facilitate a youth shaped programme particularly within the Scout Section with the hope of greater input to termly programmes by youth members. The Group must continue to invest in equipment to ensure it can maintain current levels of continued growth.

Planning permission to extend our current headquarters specifically the store has been granted. Work on the rear stores extension and 15 metre lean-to has now commenced.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

| | |
|---|---|
|  |  |
|---|---|

Full name(s)

| | |
|-------------|------------|
| LINDA WELLS | CARL HARMS |
|-------------|------------|

Position (eg Secretary, Chair)

| | |
|-------|-----|
| Chair | GSL |
|-------|-----|

Date

27/06/2023

1st Fareham Scout Group

Receipts and Payments Account

Year start date

Year end date

| | | | |
|-------------------|------------|----|------------|
| For the year from | 01/01/2022 | To | 31/12/2022 |
|-------------------|------------|----|------------|

Receipts and payments

2022

2021

Unrestricted funds

Unrestricted funds

£

£

Receipts

| | | |
|--|---------------------|--------------------|
| Donations, legacies and similar income | | |
| Membership subscriptions | £ 22,537.50 | £ 10,471.60 |
| Less: Membership subscriptions paid on (National/County/Area/District) | | |
| Net membership subscriptions retained | £ 22,537.50 | £ 10,471.60 |
| Donations | £ - | £ 20.00 |
| Legacies | | |
| Gift Aid | £ 2,160.77 | £ 2,132.91 |
| Other similar income (Camps/Activities) | £ 13,733.19 | £ 8,473.60 |
| Less: Go cardless Fees paid on Online Payments | £ (1,150.82) | £ 532.40 |
| Transfer from sub accounts | £ 113,206.58 | £ 17,611.42 |
| Transfer to sub accounts | | |
| Adjustments (Refund to account) | | |
| Sub total | £ 150,487.22 | £ 38,709.53 |
| Grants | | £ - |
| Maintenance grant | £ - | £ - |
| Other grants | £ 3,450.00 | £ 24,824.00 |
| Sub total | £ 3,450.00 | £ 24,824.00 |
| Fundraising (gross) | | |
| Fundraising Events | £ 14,174.56 | £ 607.25 |
| Sundries | £ - | £ - |
| Tuck Shop | £ - | £ - |
| Other fundraising activities (Floats Returned to Account) | £ 1,304.00 | £ 1,499.20 |
| Sub total | £ 15,478.56 | £ 2,106.45 |
| Investment income | | |
| Bank interest | £ 16.14 | £ 2.19 |
| Building Society interest | £ - | £ - |
| The Scout Association Short Term Investment Service | £ - | £ - |

1 LT700002 (1st January 2017)

Confidential - Company Proprietary

| | | | | |
|----------------------|---|----------|---|----------|
| Property rent income | £ | 8,203.50 | £ | 3,505.50 |
| Minibus hire income | | | | |
| Sub total | £ | 8,219.64 | £ | 3,507.69 |

| | | |
|--|--------------|-------------|
| Sub Total | £ 177,635.42 | £ 69,147.67 |
| Total Gross Income (Less Transfers & Adjustments) | £ 64,428.84 | £ 51,536.25 |
| Total receipts | £ 64,428.84 | £ 51,536.25 |

1st Fareham Scout Group Receipts and Payments Account

Year start date

Year end date

| | | | |
|----------------------|------------|----|------------|
| For the year from | 01/01/2022 | To | 31/12/2022 |
|----------------------|------------|----|------------|

Receipts and payments

| | 2022 | 2021 |
|--------------------------------|---------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Payments | | |
| Charitable Payments | | |
| Youth programme and activities | £ 25,004.55 | £ 10,740.87 |
| Adult support and training | £ 250.00 | £ 200.00 |
| Rent | £ 1,788.00 | £ 10.00 |
| Water and Sewerage | £ 219.14 | £ 266.61 |
| Electricity and Gas | £ 2,010.80 | £ 957.64 |
| Trade Waste | £ 721.65 | £ 698.83 |
| Insurance | £ 535.23 | £ 1,743.05 |
| Repairs and Renewals | £ 10,511.03 | £ 5,550.63 |
| Materials and equipment | £ 2,166.56 | £ 7,825.77 |
| Donations | £ 50.00 | |
| Minibus maintenance | £ 54.65 | £ - |
| Uniforms | £ 742.98 | £ 119.99 |
| AGM and trustee expenses | £ 277.17 | £ 30.66 |
| Waste Disposal | | |
| Broadband | £ 311.72 | £ 259.40 |
| Administration | £ 1,423.42 | £ 887.77 |
| Fundraising payments | £ - | £ - |
| Loan repayment | £ 375.00 | £ 2,250.00 |
| Adjustments | | £ - |
| Transfer from sub accounts | £ - | £ 900.00 |
| Transfer to sub accounts | £ 125,516.09 | £ 17,611.42 |
| Sub total | £ 172,057.99 | £ 50,052.64 |
| Fundraising expenses | | |
| Floats/Advances | £ 914.88 | £ 2,576.05 |
| Charges | | |
| Sundries | £ 548.35 | £ 1,330.89 |

| | | |
|---|--------------|-------------|
| Tuck Shop | | |
| Sub total | £ 1,463.23 | £ 3,906.94 |
| Sub Total | £ 173,621.22 | £ 53,959.58 |
| Total Gross Expenditure (Less Transfers & Adjustments) | £ 47,905.13 | £ 35,448.16 |
| Total payments | £ 47,905.13 | £ 35,448.16 |
| Net of receipts/(payments) | £ 4,114.20 | £ 15,188.09 |
| Cash funds last year end | £ 31,375.90 | £ 16,187.81 |
| Cash funds this year end | £ 35,490.10 | £ 31,375.90 |

Statement of assets and liabilities at the end of the year

| | 31st Dec 2022 | 31st Dec 2021 |
|---|-------------------------|-------------------------|
| | Unrestricted funds £ | Unrestricted funds £ |
| Cash funds | | |
| Bank current account | £ 1,093.02 | £ 2,089.30 |
| Bank deposit account | £ 34,397.08 | £ 19,286.34 |
| Restricted funds account | £ - | £ 10,000.26 |
| The Scout Association Short Term Investment Service | | |
| Cash/Floats | £ 3,120.00 | £ 1,089.20 |
| Total cash funds | £ 38,610.10 | £ 32,465.10 |
| Other monetary assets | | |
| Tax claim | £ - | £ - |
| Debts due from the County/Area/District/Group | £ - | £ - |
| Insurance claim | £ - | £ 1,133.00 |
| Sub total | | £ 1,133.00 |
| Investment assets | | |
| Investment property - detail | £ - | £ - |
| Quoted investments | £ - | £ - |
| Other investments - detail | £ - | £ - |
| Sub total | | £ - |
| Non monetary assets for charity's own use | | |
| Badge stock | £ 1,973.99 | £ 2,322.06 |
| Shop stock | £ - | £ - |
| Other stock | | |
| Land and buildings | £ 35,000.00 | £ 35,000.00 |
| Motor vehicles | £ - | £ 1,500.00 |
| Scouting equipment, furniture etc | | |
| Other | | |
| Sub total | £ 36,973.99 | £ 38,822.06 |
| Liabilities | | |
| Accounts not yet paid | £ - | £ - |
| Expenses incurred but not invoiced | £ - | £ - |
| Subscriptions not yet paid | £ - | £ - |
| Loan - detail | £ - | £ - |
| Other liabilities (Section Cards) | £ - | £ 375.00 |
| Sub total | £ - | £ 375.00 |

Contingent liabilities and future obligations

6 LT700002 (1st January 2017)

.Confidential - Company Proprietary

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

| Signature | |
|-----------|---------|
| Wells | 27/6/23 |
| Charm | 6/11/23 |

| Print Name | |
|-------------|--------------------|
| LINDA WELLS | Chair |
| CERI HARMS | Group Scout Leader |



Report to the trustees

1st Fareham Scout Group

On accounts for the year
ended

31 -12- 2022.

Charity no
(if any)

265151

Set out on pages

1-9.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [Insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J.A. Bell

Date:

21.5.2023

Name:

TRACEY BELL

Relevant professional
qualification(s) or body (if
any):

N/A

Address:

| |
|--------------------|
| 7 MADISON COURT |
| FAREHAM, HAMPSHIRE |
| PO16 0QU |

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.

1st Fareham Scout Group

Receipts and Payments Account

Year start date

Year end date

| | | | |
|----------------------|------------|----|------------|
| For the year from | 01/01/2022 | To | 31/12/2022 |
|----------------------|------------|----|------------|

Receipts and payments

2022

2021

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Unrestricted funds

£

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Confidential - Community Proprietary

| | | | | |
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Sub Total

Total Gross Income (Less Transfers & Adjustments)

Total receipts

£ 177,635.42

£ 64,428.84

£ 64,428.84

£ 69,147.67

£ 51,536.25

£ 51,536.25

1st Fareham Scout Group Receipts and Payments Account

Year start date

Year end date

| | | | |
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| Expenses incurred but not invoiced | £ - | £ - |
| Subscriptions not yet paid - | £ - | £ - |
| Loan - detail | £ - | £ - |
| Other liabilities (Section Cards) | | £ 375.00 |
| Sub total | £ - | £ 375.00 |

Contingent liabilities and future obligations

6 LT700002 (1st January 2017)

Confidential - Company Proprietary

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| Signature | |
|-----------|---------|
| Wells | 27/6/23 |
| Charm | 6/11/23 |

| Print Name | |
|-------------|--------------------|
| LINDA WELLS | Chair |
| CERI HARMS | Group Scout Leader |

