

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

1st Fareham Scout Group

Other names the charity is known by

Registered charity number (if any)

2 6 8 1 8 1

HQ registration number

Charity's principal address

The Gillies

Crescent Road

Fareham

Postcode

P O 1 6 0 H J

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Jon Skinner	Group Scout Leader	
2	Linda Wells	Chair	
3	Michele Rix	Treasurer	
4	Clare Longsdon	Member	
5	Ceri Winson	Beaver Leader	
6	Matthew Pearce	Member	
7	Guy Breakwell	Explorer Scout Leader	
8	Gareth Hawksworth	Scout Leader	
9	Tom Spooner	Cub Leader	
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Account auditor	Tracey Bell	7 Madison Court, Fareham, PO160QU

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed,

constitution) How the

charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 4 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance; The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Section B Structure, governance and management (continued)

Section C Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: enjoy what they are doing and have fun

take part in activities indoors and outdoors

learn by doing

share in spiritual reflection

take responsibility and make choices

undertake new and challenging activities

make and live by their Promise.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Summary of the objects of the charity set out in its governing document

Summary of the main activities in
relation to these objectives

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Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- contribution made by volunteers;
- policy on investments.

The Group carried out a full review of its financial controls and policies.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements
Of the charity during the year

This was the second year of the COVID-19 Pandemic. Again, the group was restricted for part of the year. But the leaders diligently continued scouting via Zoom and then resuming full scouting sessions as soon as possible. When restrictions were lifted normal scouting resumed and member numbers increased. We were also able to start up a brand new section - Squirrels. This was hugely successful, due to popularity as well as the enthusiasm of the new Squirrel leaders. All sections thrived.

The group was fortunate to be in receipt of several Government COVID-19 Grants which helped the recovery and resumption of regular scouting, activities and camps. We were able to hold 7 days camping in 2021.

The Executive Committee held Zoom meetings until restrictions were lifted and could, once again, hold normal meetings. Also we were able to hold the AGM albeit later in the year. This was held in October.

In the latter part of the year the work on the Lean-to and Stores extension was able to commence. Funds for this project were raised prior to the pandemic. Our new project was launched which is to purchase a new minibus. Grant applications have commenced. Usual fundraising events are still not able to take place.

The District Remembrance Parade was attended in November. All sections helped create a Wall of Remembrance by placing poppies made by members on our fence.

Section EFinancial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000, which we have achieved.

Quantify and explain any designation.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

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Further financial review details (optional information)

You **may choose** to include additional

information, where relevant, about:

- the charity's principal sources of funds (including any fundraising)

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

The Group Executive Committee agrees a termly budget at each Executive Committee meeting, this is monitored by the Group Treasurer throughout the Term and reported back to the executive committee at the following Executive Committee Meeting. Any expenses beyond this may be agreed by the executive committee

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Group is committed to supporting 'The Scouts' 2018- 2023 Skills for Life Strategy. We will achieve this by: Encouraging Leaders to gain more camp and activity permits, allowing for more in house adventure, whilst enabling a more flexible attitude to volunteering by relieving heavy reliance placed on those who currently hold permits. We will actively recruit for more adult volunteers to enable further growth whilst providing ongoing support for our existing volunteers to ensure they achieve the required standards of Leader training. The Leaders will continue to facilitate a youth shaped programme particularly within the Scout Section with the hope of greater input to termly programmes by youth members. The Group must continue to invest in equipment to ensure it can maintain current levels of continued growth.

Planning permission to extend our current headquarters specifically the store has been granted. Work on the rear stores extension and 15 metre lean-to still has now commenced.

Section G

Declaration

The trustees declare that they have approved the trustees' report
above Signed on behalf of the charity's trustees

Signature(

	
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s) Full

LINDA WELLS	
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name(s)

Chair	
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Position (eg Secretary, Chair)

Date

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1st Fareham Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/01/2021	To	31/12/2021
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Receipts and payments

	2021 Unrestricted funds £	2020 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	£ 10,471.60	£ 9,869.45
Less: Membership subscriptions paid on (National/County/Area/District)		£ -
Net membership subscriptions retained	£ 10,471.60	£ 9,869.45
Donations	£ 20.00	£ -
Legacies		£ -
Gift Aid	£ 2,132.91	£ 2,885.99
Other similar income (Camps/Activities)	£ 8,473.60	£ 15,993.99
Less: Gocardless Fees paid on Online Payments	£ 532.40	£ 439.32
Transfer from sub accounts	£ 17,611.42	£ 14,369.93
Transfer to sub accounts		£ -
Adjustments (Refund to account)		£ -
Sub total	£ 38,709.53	£ 43,558.68
Grants		
Maintenance grant	£ -	£ -
Other grants	£ 24,824.00	£ 18,323.50
Sub total	£ 24,824.00	£ 18,323.50
Fundraising (gross)		
Fundraising Events	£ 607.25	£ 1,329.83
Sundries	£ -	£ -
Tuck Shop	£ -	£ -
Other fundraising activities (Floats Returned to Account)	£ 1,499.20	£ 1,021.88
Sub total	£ 2,106.45	£ 2,351.71
Investment income		
Bank interest	£ 2.19	£ 2.29
Building Society interest	£ -	£ -
The Scout Association Short Term Investment Service	£ -	£ -
Property rent income	£ 3,505.50	£ 1,100.00
Minibus hire income		£ -
Sub total	£ 3,507.69	£ 1,102.29
Sub Total	£ 69,147.67	£ 65,336.18
Total Gross Income (Less Transfers & Adjustments)	£ 51,536.25	£ 50,966.25
Total receipts	£ 51,536.25	£ 50,966.25

1st Fareham Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/01/2021	To	31/12/2021
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Receipts and payments


	2021 Unrestricted funds £	2020 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	£ 10,740.87	£ 5,090.38
Adult support and training	£ 200.00	£ -
Rent	£ 10.00	£ -
Water and Sewerage	£ 266.61	£ -
Electricity and Gas	£ 957.64	£ 949.01
Trade Waste	£ 698.83	£ -
Insurance	£ 1,743.05	£ 503.14
Repairs and Renewals	£ 5,550.63	£ 15,282.04
Materials and equipment	£ 7,825.77	£ 244.80
Donations		£ -
Minibus maintenance	£ -	£ 165.00
Uniforms	£ 119.99	£ 70.50
AGM and trustee expenses	£ 30.66	£ -
Waste Disposal		£ 520.80
Broadband	£ 259.40	£ 407.34
Administration	£ 887.77	£ 220.00
Fundraising payments	£ -	£ 290.00
Loan repayment	£ 2,250.00	£ 1,875.00
Adjustments		£ -
Transfer from sub accounts	£ 900.00	£ -
Transfer to sub accounts	£ 17,611.42	£ 25,283.93
Sub total	£ 50,052.64	£ 50,901.94
Fundraising expenses		
Floats/Advances	£ 2,576.05	£ 1,741.94
Charges		£ -
Sundries	£ 1,330.89	£ 3,037.94
Tuck Shop		£ -
Sub total	£ 3,906.94	£ 4,779.88
Sub Total	£ 53,959.58	£ 55,681.82
Total Gross Expenditure (Less Transfers & Adjustments)	£ 35,448.16	£ 30,397.89
Total payments	£ 35,448.16	£ 30,397.89
Net of receipts/(payments)	£ 15,188.09	£ 9,654.36
Cash funds last year end	£ 16,187.81	£ 6,533.45
Cash funds this year end	£ 31,375.90	£ 15,187.81

Statement of assets and liabilities at the end of the year

	31st Dec 2021	31st Dec 2020
	Unrestricted funds £	Unrestricted funds £
Cash funds		
Bank current account	£ 2,089.30	£ 3,271.81
Bank deposit account	£ 19,286.34	£ 1,914.50
Restricted funds account	£ 10,000.26	£ 11,000.00
The Scout Association Short Term Investment Service		£ -
Cash/Floats	£ 1,089.20	£ 1,337.06
Total cash funds	£ 32,465.10	£ 17,523.37
Other monetary assets		
Tax claim	£ -	£ -
Debts due from the County/Area/District/Group	£ -	£ -
Insurance claim	£ 1,133.00	£ -
Sub total		£ -
Investment assets		
Investment property - detail	£ -	£ -
Quoted investments	£ -	£ -
Other investments - detail	£ -	£ -
Sub total		£ -
Non monetary assets for charity's own use		
Badge stock	£ 2,322.06	£ 1,891.57
Shop stock	£ -	£ -
Other stock		£ -
Land and buildings	£ 35,000.00	£ 35,000.00
Motor vehicles	£ 1,500.00	£ 1,500.00
Scouting equipment, furniture etc		£ -
Other		£ -
Sub total	£ 38,822.06	£ 38,391.57
Liabilities		
Accounts not yet paid	£ -	£ -
Expenses incurred but not invoiced	£ -	£ -
Subscriptions not yet paid	£ -	£ -
Loan - detail	£ 375.00	£ -
Other liabilities (Section Cards)		
Sub total	£ 375.00	£ -

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature


Print Name
 LINDA WELLS Chair
 Gary Callaghan Group Scout Leader



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

Report to the trustees/
members of

1st FAREHAM SCOUT GROUP

On accounts for the year
ended

31st DECEMBER 2021

Charity no
(if any)

268181

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J. A. Bee

Date:

18 June 22

Name:

Relevant professional
qualification(s) or body
(if any):

Address:

7 MADISON COURT, FAREHAM, HAMPSHIRE
PO16 0QU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.