

Thriftvale Scout Group Trustees' Annual Report

For the period 01/01/22 – 31/12/22

Section A – Reference and administration details

Charity Name: 5th Ampthill & Woburn (Thriftvale) Scout Group

Registered Charity Number:

268119

Charity's principal address:

Cranfield Scout Hut, Merchant Lane, Cranfield, MK430DA

Names of the charity trustees who managed the charity during the year:

Trustee Name	Office (if any)
Vacant	Chairman
Amanda Clawson	Treasurer
Hayley Reardon	Secretary
Sharon Davis	Cub Leader
Sarah Gemmell	
Georgia Gritton	Cub Leader
Heather Hill	
Carol Reardon	
Tim Chick	Beaver Leader
Jenny Worthington	Beaver Leader

The ownership of the buildings of the Group are vested in The Scout Association Trust Corporation who must act in the best interests concerning the property in accordance with Charity Law.

Section B – Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted (e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods (e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of a Chair, Treasurer and Secretary together with individual section leaders, parents' representation and other committee members. The Committee normally meets at least once every three months and can communicate in between by email or a dedicated WhatsApp group.

The Group Executive Committee exists to support the Leaders in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.
- Controlling personal information in line with GDPR Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of risk that have been identified are:

Damage to the building, property and equipment.

The Group has buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members.

The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities. Leaders are appropriately trained, including in First Response.

Health and safety matters form a standing agenda item for Committee meetings and maintenance is undertaken to the premises as required to address identified health and safety issues and other building defects. Annual testing is undertaken of fire safety equipment and gas appliances, and at regulatory intervals for electrical equipment.

Reduction or loss of leaders.

The group is totally reliant on volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular Section or in the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduction or loss of members.

The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular Section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Other financial risk.

The continuing economic situation is expected to have long-term adverse impacts on the Group's finances. There remains a reduction in interest rates affecting bank interest received throughout 2022 and will continue to have a significant impact on this source of income for the foreseeable future.

Financial controls.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include: two signatories required for all cheques and authorisation of internet transactions; all bank accounts are held in the name of the Thriftvale Scout Group; Group accounts are subject to independent examination; and examined annual accounts are sent to the Charity Commission and the Scout Association.

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Public benefit

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Two key principles demonstrating that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

Summary of the main activities in relation to these objects

Thriftvale Scout Group aims to achieve these objectives by providing an enjoyable and attractive programme. We run Cubs on Mondays and Wednesdays, Beavers on Mondays and Thursdays, and Scouts on Thursdays.

Section D – Achievements and performance

Summary of the main achievements of the charity during the year.

We are still running at capacity in our Beaver, Cub and Scout groups with waiting lists in place too. We do not have an explorers group at Thriftvale at present.

All of our groups have made the most of the dry, warm weather this summer and lots of our sessions have taken place outdoors. With one Cub section having two camps and the other Cub section having one camp.

Plans for future activity include continuing to try and recruit more volunteers to join the committee and to look for some new leaders/assistant leaders.

Section E – Financial review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group held reserves of approximately £38,997 at year end, mostly due to the local government grants received in the prior year in regards to the pandemic. This is above the level required for operating expenses. However, the Group is dependent on these sources of income to meet both annual costs, and capital expenditure, including the costs of maintaining the premises. The Group Executive Committee has therefore agreed that funds surplus to the day-to-day requirements of the Group should be designated as a Fund to cover any major repairs and planned maintenance and to cover the costs of running the Group should there be substantial reduction of income.

Quantify and explain any designations

In 2022, total receipts were £25,840 and payments totalled £18,856 (£32,013 brought forward from 2021). The closing balance of the bank account(s) as of December 2022 was £38,997.

The closing balance is due to the local government grant received during the pandemic. Some of this was spent in 2021 on flooring at both huts, and replacing the kitchen at Marston, some will be used for further improvements to both huts, and also some has been put aside for membership fees for next year.

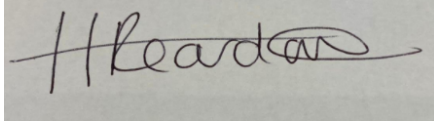
Investment Policy

The Group has adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

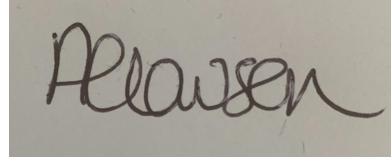
Section F – Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

A handwritten signature in dark ink, appearing to read 'H Reardon', with a stylized flourish at the end.

Hayley Reardon
Secretary

A handwritten signature in dark ink, appearing to read 'A Clawson', with a stylized flourish at the end.

Amanda Clawson
Treasurer

Date 5th September 2023

5th Ampthill and Woburn (Thriftvale) Scout Group

Receipts and Payments Account Summary for year ending 31st December 2022

	This Year Unrestricted	This Year Restricted	This Year Unrestricted & Total Fund	Last Year Unrestricted & Total Fund
	31.12.22	31.12.22	31.12.22	31.12.21
Total Receipts for the year	24040	1800	25840	40816
Total payments for the year	17056	1800	18856	33330
Net Receipts for the year	6984	0	6984	7486
Cash, bank and similar funds brought forward	32013	0	32013	24461
Cash, bank and similar funds carried forward	38997	0	38997	32013

5TH AMPTHILL & WOBURN (THRIFTVALE) SCOUT GROUP

Receipts for the year ended 31st December 2022

	This Year Unrestricted 31.12.22 £	This Year Restricted 31.12.22 £	This Year Unrestricted & Total Fund 31.12.22 £	Last Year Unrestricted & Total Fund 31.12.21 £
MEMBERSHIP SUBSCRIPTIONS				
Received	17813	0	17813	8992
Less Paid	-3870	0	-3870	-2025
	13943	0	13943	6967
INVESTMENT INCOME RECEIVED				
Hall Hire				
Bank interest received	13	0	13	0
The Scout Assoc'n Short Term Investment Service	-154	0	-154	0
	-141	0	-141	0
DONATIONS/GRANTS				
Local Council	0	0	0	33814
Others	0	1800	1800	0
	0	1800	1800	33814
ACTIVITIES				
Camps / Sleepovers	0	0	0	0
	2977	0	2977	0
	2977	0	2977	0
FUND RAISING(gross)				
Group Fundraising	361	0	361	0
Amazon Smile	44	0	44	35
	405	0	405	35
OTHER INCOME				
Income Tax recovered- on subscriptions and donations	6856	0	6856	0
	6856	0	6856	0
SUNDRY RECEIPTS				
Uniform Sale	0	0	0	0
Badge Receipts	0	0	0	0
	0	0	0	0
	24040	1800	25840	40816
TOTAL RECEIPTS				

5TH AMPHILL & WOBURN (THRIFTVALE) SCOUT GROUP

Expenses for the year ended 31st December 2022

	This Year Unrestricted 31.12.22 £	This Year Restricted 31.12.22	This Year Unrestricted & Total Fund 31.12.22	Last Year Unrestricted & Total Fund 31.12.21 £
PREMISES				
Rent	0	0	0	
Insurance	2013	0	2013	1965
Heat & light	3499	0	3499	2597
Water	598	0	598	525
Repairs & Renewals	894	0	894	26472
Cleaner	420	0	420	0
Bins	1215	0	1215	302
	8639	0	8639	31861
DONATIONS AND GRANTS				
	0	0	0	0
	0	0	0	0
ACTIVITIES				
Camps/ Sleepovers	3005	0	3005	0
Section Floats	2822		2822	1102
	5827	0	5827	1102
FUND RAISING EXPENSES				
Group Fundraiser / AGM	19	0	19	0
	19	0	19	0
ADMINISTRATION EXPENSES				
OSM	95	0	95	81
Website Maintenance	180	0	180	180
Domain	0	0	0	18
Go Cardless Fees	607	0	607	0
	882	0	882	279
AGM	0	0	0	
Training	0	0	0	0
Post & Stationery	0	0	0	0
Capital Equipment	0	0	0	0
	0	0	0	0
TRUSTEE EXPENSES				
Audit & Accounts	0		0	0
Health & Safety	0		0	0
	0	0	0	0
OTHER EXPENSES				
Purchase of Badges & Uniform	1097	0	1097	68
Group Supplies	533	1800	2333	
Misc	59	0	59	20
	1689	1800	3489	88
TOTAL PAYMENTS	17056	1800	18856	33330

5TH AMPHILL & WOBURN (THRIFTVALE) SCOUT GROUP

Assets & Liabilities for the year ended 31st December 2022

	This Year Unrestricted & Total Fund 31.12.22 £	Last Year Unrestricted & Total Fund 31.12.21 £
MONETARY ASSETS		
Bank Current Accounts	29131	31699
Bank Deposit Account	10013	0
Scout Association short term investment service	0	461
cash/cheques in hand	0	0
	<u>39144</u>	<u>32160</u>
OTHER MONETARY ASSETS		
Tax claimed for year ending	0	0
Debts due from Group/District	0	0
	<u>0</u>	<u>0</u>
INVESTMENT ASSETS		
Government Stocks at market value	0	0
Other quoted securities at market value	0	0
Other investments	0	0
Property held for investment purposes	0	0
	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>39144</u>	<u>32160</u>
LIABILITIES those due within one year		
Accounts not yet paid		
Expenses incurred not yet invoiced	0	0
Subscriptions not yet paid	0	0
Debts owed to Group/Dist	147	147
	<u>147</u>	<u>147</u>
LIABILITIES Those payable after one year		
Loan (with details)	0	0
Hire Purchase owing	0	0
Leasing payments outstanding	0	0
Other long term liabilities	0	0
	<u>0</u>	<u>0</u>
TOTAL LIABILITIES	<u>147</u>	<u>147</u>
TOTAL ASSETS LESS LIABILITIES	<u><u>38997</u></u>	<u><u>32013</u></u>
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS	NONE	NONE
NON MONETARY ASSETS Assets for Charity's own use		
Badge Secretary's stock	0	0
Land buildings:use of land & buildings at Milton Bryan Campsite	0	0
Motor Vehicles Tractor used on campsite only	0	0
Scouting equipment, furniture etc....	0	0
	<u>0</u>	<u>0</u>

**Independent Examiner's Report to the Trustees of 5th Ampthill and Woburn
(Thriftvale) Scout Group
for the year ended 31st December 2022**

I report to the trustees on my examination of the accounts of 5th Ampthill and Woburn (Thriftvale) Scout Group

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:



Date 8th June 2023

Natalie Coleman FCCA
Chartered Certified Accountant
24 Dew Pond Road,
Flitwick, Beds