

Thriftvale Scout Group Trustees' Annual Report

For the period 01/01/21 - 31/12/21

Section A - Reference and administration details

Charity Name: 5th Ampthill & Woburn (Thriftvale) Scout Group

Registered Charity Number:

268119

Charity's principal address:

Cranfield Scout Hut, Merchant Lane, Cranfield, MK430DA

Names of the charity trustees who managed the charity during the year:

Trustee Name	Office (if any)
Nicola Preston	Chairman (outgoing)
Helen Ranger	Secretary (outgoing)
Hayley Reardon	Secretary (incoming)
Sharon Davis	Group Scout Leader (outgoing)
Georgia Gritton	Treasurer (outgoing)
Heather Hill	
Sarah Dixon	(outgoing)
Tim Chick	(Beaver Leader)
Jenny Worthington	(Beaver Leader)

The ownership of the buildings of the Group are vested in The Scout Association Trust Corporation who must act in the best interests concerning the property in accordance with Charity Law.

Section B - Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted (e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods (e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives (Chair, Treasurer and Secretary) together with the Group Scout Leader, individual section leaders, parents' representation and other committee members. The Committee normally meets at least once every 3 months and can communicate in between by email or a dedicated WhatsApp group.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.
- Controlling personal information in line with GDPR Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of risk that have been identified are:

Damage to the building, property and equipment.

The Group has buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members.

The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities. Leaders are appropriately trained, including in First Response.

Health and safety matters form a standing agenda item for Committee meetings and maintenance is undertaken to the premises as required to address identified health and safety issues and other building defects. Annual testing is undertaken of fire safety equipment and gas appliances, and at regulatory intervals for electrical equipment.

Reduction or loss of leaders.

The group is totally reliant on volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular Section or in the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduction or loss of members.

The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular Section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduced income from fund raising.

The Group is primarily reliant upon income from subscriptions and fundraising.

Fortunately the group was able to secure numerous grants from the local authority during the pandemic, and therefore was able to halve the monthly subscriptions to take into account that no face to face meetings could be held, to £9 per month, per young person, up to October 2021. The committee felt that fundraising from parents / the local community would not be appropriate / possible during the pandemic.

Other financial risk.

The continuing economic situation is expected to have long-term adverse impacts on the Group's finances. There remains a reduction in interest rates affecting bank interest received throughout 2021 and will continue to have a significant impact on this source of income for the foreseeable future.

Financial controls.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include: two signatories required for all cheques and authorisation of internet transactions; all bank accounts are held in the name of the Thriftvale Scout Group; Group accounts are subject to independent examination; and examined annual accounts are sent to the Charity Commission and the Scout Association.

Section C - Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Public benefit

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions. Two key principles demonstrating that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

Summary of the main activities in relation to these objects

Thriftvale Scout Group aims to achieve these objectives by providing an enjoyable and attractive programme, which was able to continue running throughout the pandemic by utilising technology such as Zoom. We run Cubs on Mondays and Wednesdays, Beavers on Monday and Thursday, and Scouts on Thursdays.

Section D - Achievements and performance

Summary of the main achievements of the charity during the year.

All of our meetings have now been back face to face in the huts. We are still running at capacity in our beaver and cub groups with waiting lists in place too. Scouts are still running on lower numbers and we do not have an explorers group at Thriftvale at present.

All of our groups have made the most of the dry, warm weather this summer and lots of our sessions have taken place outdoors. Moving into the autumn term, both of the beaver groups have sleepovers planned and the cubs are taking part in a 2 night camp.

With a couple of new members on the committee, some renewed energy has been put into recruiting more people to join us; however, we haven't had much luck. We did manage to recruit a new scout leader, which is fantastic! We have finally found a replacement for our treasurer, who has been wanting to step down from the role for quite some time now. We were also successful in securing a couple of grants and this is an area that we would like to focus on in the coming year to try and gain some much needed funds for upgrades to both of the huts.

Plans for future activity includes continuing to try and recruit more volunteers to join the committee and to look for some new cub leaders to join the Saturn cub pack (1 leader and 1 assistant leader left at the end of the summer term).

Section E - Financial review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group held reserves of approximately £32,000 at year end, mostly due to the local government grants received. This is above the level required for operating expenses. However, the Group is dependent on these sources of income to meet both annual costs, and capital expenditure, including the costs of maintaining the premises. The Group Executive Committee has therefore agreed that funds surplus to the day-to-day requirements of the Group should be designated as a Fund to cover any major repairs and planned maintenance and to cover the costs of running the Group should there be substantial reduction of income.

Quantify and explain any designations

In 2021, total receipts were £40,816 and payments totalled £33,330. The surplus is £32,013.

The increased surplus is due to the local government grant received during the pandemic. Some of this has now been spent on replacing the flooring at both huts, and replacing the kitchen at Marston, and some has been put aside for membership fees for next year.

Investment Policy

The Group has adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

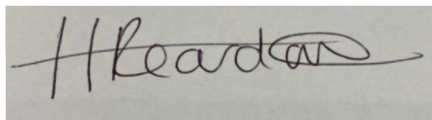
Section F - Declaration

The trustees declare that they have approved the trustees' report above

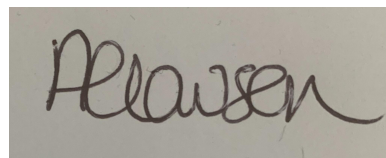
Signed on behalf of the charity's trustees



Georgia Gritton
Clawson
Treasurer
(2022)



Hayley Reardon
Secretary



Amanda
Treasurer (incoming)

Date 5 September 2022

**Independent Examiner's Report to the Trustees of 5th Ampthill and Woburn
(Thriftvale) Scout Group
for the year ended 31st December 2021**

I report to the trustees on my examination of the accounts of 5th Ampthill and Woburn
(Thriftvale) Scout Group

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section
145 of the 2011 Act and in carrying out my examination I have followed all the applicable
Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my
attention in connection with the examination giving me cause to believe that in any
material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of
the Act; or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and
content of accounts set out in the Charities (Accounts and Reports) Regulations 2008
other than any requirement that the accounts give a 'true and fair view which is not a
matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the
examination to which attention should be drawn in this report in order to enable a proper
understanding of the accounts to be reached

Signed: 

Date 9th July 2022

Natalie Coleman FCCA
Chartered Certified Accountant
24 Dew Pond Road,
Flitwick, Beds

5th Ampthill and Woburn (Thriftvale) Scout Group

Receipts and Payments Account Summary for year ending 31st December 2021

	Unrestricted and Total Fund	
	2021	2020
Total Receipts for the year	40816	34018
Total payments for the year	33330	14197
Net Receipts for the year	7486	19821
Cash, bank and similar funds brought forward	24527	4706
Cash, bank and similar funds carried forward	32013	24527

5TH AMPHILL & WOBURN (THRIFTVALE) SCOUT GROUP

Receipts for the year ended 31st December 2021

	This Year Unrestricted & Total Fund 31.12.21 £	Last Year Unrestricted & Total Fund 31.12.20 £
MEMBERSHIP SUBSCRIPTIONS		
Received	8992	12746
Less Paid	-2025	-3303
	<u>6967</u>	<u>9443</u>
INVESTMENT INCOME RECEIVED		
Hall Hire		597
The Scout Assoc'n Short Term Investment Service		
	<u>0</u>	<u>597</u>
DONATIONS/GRANTS		
Local Council	33814	22830
	<u>33814</u>	<u>22830</u>
ACTIVITIES	0	
	<u>0</u>	<u>0</u>
FUND RAISING(gross)		
Amazon Smile	35	40
	<u>35</u>	<u>40</u>
OTHER INCOME		
Income Tax recovered-		
on subscriptions and donations	0	
on dividends and interest	0	0
	<u>0</u>	<u>0</u>
SUNDRY RECEIPTS		
Uniform Sale		0
Badge Receipts		0
Other		1108
	<u>0</u>	<u>1108</u>
TOTAL RECEIPTS	<u>40816</u>	<u>34018</u>

5TH AMPHILL & WOBURN (THRIFTVALE) SCOUT GROUP

Expenses for the year ended 31st December 2021

	This Year Unrestricted & Total Fund 31.12.21 £	Last Year Unrestricted & Total Fund 31.12.20 £
PREMISES		
Rent		
Insurance	1965	1713
Heat & light	2597	1807
Water	525	3190
Repairs & Renewals	26472	3734
Telephone	0	0
Cleaning & Refuse	302	403
	<u>31861</u>	<u>10847</u>
DONATIONS AND GRANTS		
	<u>0</u>	<u>0</u>
ACTIVITIES		
Camp (refunds)	0	440
Section Floats	1102	1415
	<u>1102</u>	<u>1855</u>
FUND RAISING EXPENSES		
Cubs Panto	0	13
	<u>0</u>	<u>13</u>
ADMINISTRATION EXPENSES		
OSM	81	150
Website Maintenance	180	180
Domain	18	
Go Cardless Fees	0	
	<u>279</u>	<u>330</u>
AGM		
Training	0	0
Post & Stationery	0	0
Capital Equipment	0	163
	<u>0</u>	<u>163</u>
TRUSTEE EXPENSES		
Audit & Accounts	0	0
Health & Safety	0	0
	<u>0</u>	<u>0</u>
OTHER EXPENSES		
Purchase of Badges & Uniform	68	
Sundry Payment	0	0
Misc	20	989
	<u>88</u>	<u>989</u>
TOTAL PAYMENTS	<u>33330</u>	<u>14197</u>

5TH AMPHILL & WOBURN (THRIFTVALE) SCOUT GROUP

Assets & Liabilities for the year ended 31st December 2021

	This Year Unrestricted & Total Fund 31.12.21 £	Last Year Unrestricted & Total Fund 31.12.20 £
MONETARY ASSETS		
Bank Current Accounts	31699	24413
Bank Deposit Account	0	0
Scout Association short term investment service	461	461
cash/cheques in hand	0	0
	<u>32160</u>	<u>24874</u>
OTHER MONETARY ASSETS		
Tax claimed for year ending	0	0
Debts due from Group/District	0	0
	<u>0</u>	<u>0</u>
INVESTMENT ASSETS		
Government Stocks at market value	0	0
Other quoted securities at market value	0	0
Other investments	0	0
Property held for investment purposes	0	0
	<u>0</u>	<u>0</u>
TOTAL ASSETS	<u>32160</u>	<u>24874</u>
LIABILITIES those due within one year		
Accounts not yet paid		199
Expenses incurred not yet invoiced	0	0
Subscriptions not yet paid	0	0
Debts owed to Group/Dist	147	147
	<u>147</u>	<u>413</u>
LIABILITIES Those payable after one year		
Loan (with details)	0	0
Hire Purchase owing	0	0
Leasing payments outstanding	0	0
Other long term liabilities	0	0
	<u>0</u>	<u>0</u>
TOTAL LIABILITIES	<u>147</u>	<u>413</u>
TOTAL ASSETS LESS LIABILITIES	32013	24461
CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS	NONE	NONE
NON MONETARY ASSETS Assets for Charity's own use		
Badge Secretary's stock	0	0
Land buildings:use of land & buildings at Milton Bryan Campsite	0	0
Motor Vehicles Tractor used on campsite only	0	0
Scouting equipment, furniture etc....	0	0
	<u>0</u>	<u>0</u>

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