

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	1
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Section A Reference and administration details

Charity name

Somerton Scout Group

Other names the charity is known by

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Registered charity number (if any)

2	6	7	9	1	5
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HQ registration number

1	0	0	1	3	2	3	4
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Charity's principal address

Willowbrook

St Cleers

Somerton

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Fiona Bayles	Group Scout Leader	
2	Phillip Bayles	Exec Member	
3	Delyth Barton	Treasuer	
4	Kate Pettemerides	Secretary	
5	Joanne Gale	Exec Member	
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Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)**

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>We offer weekly meetings together with adventurous activities eg sailing, canoeing, climbing and UK and International camps.</p> <p>During lockdowns we have continued meetings via zoom.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

During the year we have not been able to hold face to face meetings for most of the year but have held weekly Zoom meetings for all sections which included drumming and lego workshops. Virtual Camps, making mug cakes and completing badgework.

Our Explorer Unit continued to achieve with the DofE award and have earned 2 Bronze and 1 Silver award.

We were succesful in an application for a grant from Viridor Credits which will enable us to refurbish the Scout HQ during the Summer of 2021.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £3,000

Quantify and explain any designations

The Group held reserves of approximately £26,000 against this at year end. This is above the level required for operating expenses. this However this can be explained by we have a major refurbishment plan for the Scout HQ which is being carr

£8,000 Professional Fees for refurbishment project
£7,000 investment to group equipment
£6,000 to add covered outdoor area to the refurbishment
£5,000 for operating reserves

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Future plans include refurbishment for the Scout HQ which we have been fundraising for a period of many years.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Fiona Bayles

Full name(s)

Fiona Bayles

Position (eg Secretary, Chair)

Group Scout Leader

Date

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Balance Sheet

Somerton Scout Group

As at 31 March 2021

31 MAR 2021

Fixed Assets

Tangible Assets

Camping Equipment	3,066.81
Group Activity Equipment	204.00
Less Accumulated Depreciation on Activity Equipment	(51.00)
Less Accumulated Depreciation on Camping Equipment	(751.46)
Less Accumulated Depreciation on Scout HQ Equipment	(243.23)
Scout HQ Equipment	1,762.39
Total Tangible Assets	3,987.51
Total Fixed Assets	3,987.51

Current Assets

Cash at bank and in hand

CAF Cash Account	3,213.73
CAF Gold Account	25,834.14
Cash Account	54.02
Total Cash at bank and in hand	29,101.89
Prepayments	505.68
Total Current Assets	29,607.57

Net Current Assets (Liabilities)

29,607.57

Total Assets less Current Liabilities

33,595.08

Net Assets

33,595.08

Capital and Reserves

Current Year Earnings	12,265.53
Retained Earnings	21,329.55
Total Capital and Reserves	33,595.08

Profit and Loss

Somerton Scout Group

For the year ended 31 March 2021

2021

Turnover

Donations / Grants	21,749.93
Fundraising	6.33
Gift Aid income	2,266.25
Interest Income	10.85
Membership (Subs)	3,521.91
Total Turnover	27,555.27

Cost of Sales

Capitation	3,330.00
Cost of Badges, Scarves and Uniform	4.70
Cost of materials for weekly meetings	425.33
Total Cost of Sales	3,760.03

Gross Profit

23,795.24

Administrative Costs

Audit & Accountancy fees	70.00
Bank Fees	90.00
Charitable Donations	55.50
Depreciation Expense	1,045.69
Insurance	629.15
Leaders Training	(142.16)
Light, Power, Heating, Water	461.88
Maintenance and Refurbishment of Scout HQ	7,793.61
Maintenance of Fire Safety Equipment	33.60
Online Scout Manager	112.44
Storage Costs	1,380.00
Total Administrative Costs	11,529.71

Operating Profit

12,265.53

Profit on Ordinary Activities Before Taxation

12,265.53

Profit after Taxation

12,265.53

Somerton Scout Group

Auditors Report

I have examined the books and records of the Somerton Scout Group for the year to 31st March 2021 and am happy that the attached Balance Sheet and Profit & Loss Account accurately reflect the financial status of the Group.

Auditor :



G J Thomas A.C.M.A.

21.08.21

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