

Charity registration number: 267874

Yatton Village Hall

Annual Report and Financial Statements
for the Year Ended 31 March 2023

Phoenix Global Advisory Group Limited
3a Yeo Bank Business Park
Kenn Road
Clevedon
North Somerset
BS21 6UW

Yatton Village Hall

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Yatton Village Hall
Reference and Administrative Details

Charity name	Yatton Village Hall
Charity registration number	267874
Principal office	Yatton Village Hall The Causeway Yatton North Somerset BS49 4HL
Registered office	Yatton Village Hall The Causeway Yatton North Somerset BS49 4HL
Trustees	Mrs Margaret Edwards, Chairman Mr Mark Britten Mrs Lesley Casey Mrs Wendy Griggs Mrs Juley Howard Mr Jonathan Kelly Mrs Sandra Moloney, Secretary Mr David Stephens Mrs Gill Taylor
Treasurer	Mrs Susan Simmons (resigned 1 September 2022) Mr Tom Bateman (appointed 1 September 2022)
Accountant	Phoenix Global Advisory Group Limited 3a Yeo Bank Business Park Kenn Road Clevedon North Somerset BS21 6UW

Yatton Village Hall Trustees' Report

YATTON VILLAGE HALL MANAGEMENT COMMITTEE

TRUSTEES' ANNUAL REPORT 2022-2023

Registered Charity No. 267874

1 Reference and administrative details

Charity Registration No: 267874

Charity Address: The Causeway, Yatton, North Somerset BS49 4HL

Tel: 01934 832109

Email: admin@yattonvillagehall.co.uk

Web: www.yattonvillagehall.uk

Charity Trustees:

Mr Tom Bateman (Village Representative and Treasurer from Sept 2022) Mr Mark Britten (Bridge Club) Mrs Lesley Casey (Pantomime) Mrs Margaret Edwards (Chairman and Village Representative) Cllr Wendy Griggs (Yatton Parish Council) Ms Juley Howard (Village Market) Mr Jonathan Kelly (Yeo Valley Lions) Mrs Sandra Moloney (Secretary and Line Dancing) Mrs Susan Simmons (Treasurer and co-opted Trustee, resigned Sept 2022) Mr David Stephens (Village Club) Mrs Gill Taylor (Village Club)

2 Structure, Governance, and Management

The Hall was built in 1913 as a church hall, its foundation stone laid in April of that year. Following the building of a Chapter House extension to the Parish Church, the Hall was purchased by Yatton Parish Council to serve as a village hall. The status of the Hall and the arrangements for its

management were set out in a Trust Deed dated the 21st of June 1974. The Management Committee is not an incorporated body. The ownership of the Hall remains vested in the Hall Trustees with Yatton Parish Council as 'Custodian Trustee'. The Parish Council has no role in the management of the Hall other than appointing a representative to serve on the Management Committee as a Trustee. The management of the Hall is defined in the Trust Deed as administration by Committee "who shall be the Charity Trustees within the meaning of section 46 of the Charities Act 1960". The Committee to consist of :-

1. A number of elected members calculated at a rate of one per thousand of the population in the area of benefit. To be elected at the Annual General Meeting.
2. Eighteen representative members appointed by local organizations and groups. [*The majority of the original groups are no longer in existence.*]
3. Provision for six co-opted members with the proviso that the number should always be less than those elected. Co-opted members to be appointed at a duly constituted meeting of the Committee.

Yatton Village Hall

Trustees' Report

In more recent times the Management Committee has been made up of representatives of the organisations who are regular Hall users, elected members who fulfill the requirements of the Trust Deed, and a representative appointed by the Parish Council. New Trustees are recruited via the organisation concerned when a vacancy arises or by the Management Committee via local advertising and formal acceptance by that Committee following the nominee's agreement to serve in accordance with the Trust Deed and Charity Law. All the efforts of the Trustees, staff and volunteers, are directed to extending and improving the facilities the Hall has to offer local organisations and their members, or indeed members of the community who wish to hire the premises for family anniversaries and other celebrations. In short, the sole aim of the Management Committee is to ensure that its activities, aims and objectives are directed at all times towards maintaining and increasing public benefit – its sole reason for its existence.

3 Financial Review

The overall financial situation shows a decrease in balances compared to last year's figures. The annual accounts for the year ending 31st March 2023 show total funds of £19,482. This is a deficit of £2,833 compared to the previous year. The total income generated from hiring charges and government grants has increased by £1,596 from £31,728 in 2022 to £33,324 in 2023.

The impact of the huge increase in energy costs have had a significant effect on the expenditure of the Village Hall as our gas and electricity three year contract ended in October 2022 and renegotiation saw a dramatic increase in the costs of electricity by 110% per month and gas by 209%. The Hall did receive a small amount of government relief on our energy costs.

Measures were put in place by the Hall Administrator to encourage all users to be mindful of turning off lights, closing windows and doors and lowering thermostat settings as appropriate to the time of year. Regular hirers were advised by the Hall Administrator of the necessity of informing him of any cancellations as the weekly pre-set heating would need alteration.

A neighbour and supporter of the Village Hall has undertaken to look into obtaining a grant for changing non-LED lighting into LEDs. The main hall's lighting had previously been converted to LEDs.

The Committee is very appreciative and would like to thank the Hall Administrator for his smooth operation of the Hall and his willingness to accommodate the requests of hirers and maintenance visitors outside of the regular office hours.

The Committee is very grateful for the on-going support of regular hirers, local groups and businesses.

The Management Committee endeavours to:

- Increase the number of hirers;
- Keep the wage bill and hours worked by staff in balance with the needs to allow bookings to be made easily and the premises' cleanliness maintained at a high standard;
- Continue to undertake as much repair and maintenance 'in-house' as is practicable;
- Monitor all expenditure that has to be approved by members of the executive officers; • Monitor the use of gas, water, and electricity and put in hand schemes to reduce usage of energy the cost of which is a significant drain on the Committee's funds, and improve the Charity's carbon footprint.

Yatton Village Hall

Trustees' Report

Reserves policy. The Hall Management Committee's financial reserves, acquired at the time of the 'split' between Village Hall and Social Club in 1996/7, upon advice from the Charity commission, have been largely expended on a programme of essential renovations and improvements between 2002 – 2007 at a cost over £30,000, in order to keep the Hall

premises, now over one hundred years old, legal, safe, and insured. It is the policy of the Management Committee to increase its reserves. This will be achieved through increasing revenue by the reasonable and periodic enhancement of hire charges and increased lettings, at the same time constraining expenditure in order that a sum approaching £7,000 – £8,000 might be secured as a basis to fund a reasonable maintenance programme commensurate with the age and condition of the building. This policy will normally be reviewed biennially by the Management Committee but at other times should circumstances dictate. The income of the Committee derives solely from the hire of the Hall premises and from most welcome occasional grant aid and generous donations.

The Committee's professional advisers are:

Bankers: Lloyds TSB, 16 The Triangle, Clevedon, BS21 6NG

Independent Examiner: Mr Nicholas Williams, 3a Yeo Bank Business Park, Kenn Road, Clevedon, North Somerset, BS21 6UW.

Insurers: Ansvar Insurance Company Limited, Ansvar House, St Leonard's Road, Eastbourne, East Sussex BS21 3UR via brokers Norris and Fisher Ltd, 59 Abbey Enterprise Centre, Premier Way, Romsey, Hampshire SO51 9DF

4 Objectives and Activities

The Trust Deed states the primary objective: 'the Trust Property shall be held upon trust for the purposes of a village hall for the use of the inhabitants of the civil Parish of Yatton in the County of Avon without distinction of political, religious or other opinions including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.' The Hall is available for use seven days a week. The nature of activities undertaken has changed over the years. The following groups now use the Hall on a regular basis:-

Age UK (Tai Chi)

Age UK (SSSS – Stay Strong Stay Steady) Art Classes Badminton Groups (several) Bridge Club

Dance Fit Feel Good Pilates

Fencing

Karate

Latin Dance

Line Dancing

Little Green Home

Minotaur Fitness Pantomime Group

Skittle Teams (several)

Tae Kwon Do

Tiny Tots Football

Village Monthly Market

Yatton Village Hall

Trustees' Report

We are with you

Yatton Horticultural Society

Yeo Valley Lions Yatton Village Social Club - A discrete organisation (Registered Friendly Society No. 28159R) that pays an Occupancy Charge as detailed in a Memorandum of Joint Understanding and Agreement (November 1996).

In addition, the Hall is hired for private parties, training events, charity events, meetings. North Somerset Council hire the Hall for use as a polling station.

5 Achievements and Performance

The Hall continues to provide a venue for a wide range of groups and organisations and serves all age groups in the community in a variety of ways. A glance at the weekly online schedule shows the range of activities taking place and a list of users can be seen above under item 4 Objectives and Activities.

It is significant that the income from hirers has increased this year. We have seen the departure of a few groups but have attracted replacement activities. We welcomed Little Green Home which is a childcare provider operating 3 days a week. After an absence because of the pandemic, the Pantomime Group has returned.

The Hall is also used for seasonal events including the horticultural shows and the monthly village market.

Our application for a grant from Yatton Parish Council for a Bluetooth sound system and a hearing loop was successful, and the systems have been installed in the main hall.

Our website, www.yattonvillagehall.uk, our online calendar and our corporate e-mail address, admin@yattonvillagehall.co.uk, continue to be great assets, bringing in new hirers and enabling quicker resolution of any queries. This makes administration of the Hall a much more streamlined operation giving a more business like appearance to the organization.

6 The Future

With the on-going housing developments in the village over the coming years, it is hoped that the Village Hall will be able to meet the requirements of our expanding local community.

In order to remain competitive with other local venues, a decision was taken not to increase hire rates but to cease to give a discount to long-standing groups and organisations. This course of action has not resulted in the loss of any group or organisation.

With the help of Mr Steve Egginton, our neighbour and supporter, we are exploring ways to lower our energy bills and be more eco-friendly. As mentioned under the Financial Review, he applied for a grant on the Committee's behalf from Quartet Community Foundation which has been successful and LED lighting will be installed in all of the remaining non-LED lighting. He is also exploring the possibility of the installation of solar panels.

The Trustees offer their sincere thanks to everyone who has helped in any way, however slight the individuals concerned think that might have been, over the past year to enable the Management Committee to continue to offer to the local community the facilities now and in the foreseeable future. Special thanks go to the Treasurers, the Secretary and the Hall Administrator Mr Maurice Moloney.

The members of the Management Committee are put forward by the regular hirers of the building and form the Trust with an appointee from the Parish Council and members who volunteer as village trustees. A significant issue for the future management of the Hall is that in recent years it has become increasingly difficult to find volunteers who are willing to undertake such work.

Yatton Village Hall
Trustees' Report

Approved by the Trustees and signed on their behalf by:

M. M. Edwards

.....

Mrs Margaret Edwards
Trustee

Date: 16th November 2023

Independent Examiner's Report to the Trustees of Yatton Village Hall

I report on the accounts of the Trust for the year ended 31 March 2023, which are set out on pages 8 to 12.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

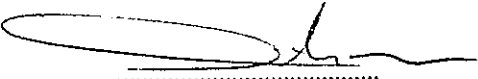
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
Nicholas Williams
Phoenix Global Advisory Group Limited

Date: 28/11/2023

3a Yeo Bank Business Park
Kenn Road
Clevedon
North Somerset
BS21 6UW

Yatton Village Hall
Statement of Financial Activities for the Year Ended 31 March 2023

		Unrestricted Funds	Total Funds 2023	Total Funds 2022
	Note	£	£	£
Incoming resources				
Incoming resources from generated funds				
Voluntary income	2	33,324	33,324	31,728
Total incoming resources		<u>33,324</u>	<u>33,324</u>	<u>31,728</u>
Resources expended				
Costs of generating funds				
Costs of generating voluntary income	4	36,157	36,157	32,145
Total resources expended		<u>36,157</u>	<u>36,157</u>	<u>32,145</u>
Net movements in funds		(2,833)	(2,833)	(417)
Reconciliation of funds				
Total funds brought forward		22,315	22,315	22,732
Total funds carried forward		<u>19,482</u>	<u>19,482</u>	<u>22,315</u>

The notes on pages 10 to 12 form an integral part of these financial statements.

Yatton Village Hall
Balance Sheet as at 31 March 2023

		2023		2022	
	Note	£	£	£	£
Current assets					
Debtors	6	1,004		2,259	
Cash at bank and in hand		<u>19,934</u>		<u>21,122</u>	
			20,938		23,381
Creditors: Amounts falling due within one year	7		<u>(1,456)</u>		<u>(1,066)</u>
Net current assets			<u>19,482</u>		<u>22,315</u>
Net assets			<u>19,482</u>		<u>22,315</u>
The funds of the charity:					
Unrestricted funds					
Unrestricted income funds			<u>19,482</u>		<u>22,315</u>
Total charity funds			<u>19,482</u>		<u>22,315</u>

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved by the Board on 16 Nov 2023 and signed on its behalf by:

M. M. Edwards

Mrs Margaret Edwards
Trustee

The notes on pages 10 to 12 form an integral part of these financial statements.

Yatton Village Hall

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 9.

Incoming resources

Grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs associated with attracting voluntary income.

2 Voluntary income

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations and legacies			
UK Government grants	4,484	4,484	12,607
Social lotteries	120	120	160
Rental income - Room hire charges	28,702	28,702	17,145
Other income - Insurance claim	-	-	1,815
Interest on cash deposits	18	18	1
	<u>33,324</u>	<u>33,324</u>	<u>31,728</u>

Yatton Village Hall

Notes to the Financial Statements for the Year Ended 31 March 2023

..... continued

3 Grants receivable

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
UK Government grants	4,484	4,484	12,607

4 Total resources expended

	Donations and legacies £	Total £
Direct costs		
Establishment costs	15,336	15,336
Repairs and maintenance	13,956	13,956
Office expenses	830	830
Travel and subsistence	70	70
Auditors' remuneration	390	390
Legal and professional costs	5,575	5,575
	<u>36,157</u>	<u>36,157</u>

5 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

6 Debtors

	2023 £	2022 £
Trade debtors	<u>1,004</u>	<u>2,259</u>

7 Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	<u>1,456</u>	<u>1,065</u>

Yatton Village Hall

Notes to the Financial Statements for the Year Ended 31 March 2023

..... continued

8 Related parties

Controlling entity

The charity is controlled by the trustees.

9 Analysis of funds

	At 1 April 2022	Incoming resources	Resources expended	At 31 March 2023
	£	£	£	£
General Funds				
Unrestricted income fund	22,315	33,324	(36,157)	19,482

10 Net assets by fund

	Unrestricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£
Current assets	20,938	20,938	23,381
Creditors: Amounts falling due within one year	(1,456)	(1,456)	(1,066)
Net assets	19,482	19,482	22,315

Yatton Village Hall

Statement of financial activities by fund Year Ended 31 March 2023

	Unrestricted income fund 2023	Unrestricted income fund 2022
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	33,324	31,728
Total incoming resources	<u>33,324</u>	<u>31,728</u>
Resources expended		
Costs of generating funds		
Costs of generating voluntary income	36,157	32,145
Total resources expended	<u>36,157</u>	<u>32,145</u>
Net movements in funds	(2,833)	(417)
Reconciliation of funds		
Total funds brought forward	<u>22,315</u>	<u>22,732</u>
Total funds carried forward	<u>19,482</u>	<u>22,315</u>

This page does not form part of the statutory financial statements.