

Trustees' Annual Report

For the period

From (start date)

0	1	0	1	2	1
---	---	---	---	---	---

 to end date

3	1	1	2	2	1
---	---	---	---	---	---

Section A Reference and administration details

Charity name

1st Newport IW Scout Group (The Old Guard)

Registered charity number (if any)

2 6 7 8 0 3

HQ registration number

1 0 0 0 9 9 9 3

Charity's principal address

The Wendes Hall Scout Headquarters

Woodbine Close

Newport, Isle of Wight

Postcode

P 0 3 0 1 A N

Names of the Charity Trustees who manage the Charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Graham Drudge	Chair	
2	Maire Reeves	Secretary	
3	Alexander Tapley	Treasurer	
4	Shaun Hunnybun	Group Scout Leader	
5	David Turner		
6	Samantha Blake		
7	Rebecca Wollweber		
8	James Wollweber		
9	Teresa Morey		To 27th October 2021
10	Danika Barber		To 27th October 2021
11	Gary Jerram		

Names and addresses of advisers

	Type of Adviser	Name	Address
1			
2			

Section B Structure, governance and management

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules, which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional Governance Issues

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As Charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual Section Leaders (where opted to take on the responsibility), and Parent representation, together with Members, who fulfil a specific function, that are co-opted. During this year of unprecedented circumstances brought about by the Covid-19 Pandemic, the Committee meet on 2 occasions and communicated electronically at other times, when Meetings were not permitted by the UK Government.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the Committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for :-

- The maintenance of Group property;
- The raising of funds and the administration of Group finances;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:-

1. Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
2. Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
3. Reduced income from fund raising. The Group is primarily reliant upon income from Subscriptions, Lettings and Fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently. During 2021, the Group received Grants from HM Government, to mitigate the loss of income during Lockdowns caused by the Covid-19 Pandemic.
4. Reduction or loss of Leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of Leaders to an unacceptable level in a particular Section or the Group, as a whole, then there would have to be a contraction, consolidation or closure of a Section. In the worst case scenario the complete closure of the Group.
5. Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular Section or the Group, as whole, then there would also have to be a contraction, consolidation or closure of a Section. In the worst case scenario the complete closure of the Group. During 2021, there has been a slight recovery in the numbers of Youth Members but still well below the level pre the Covid Pandemic, however, the Group has retained it's level of Adult Leadership and Youth Activities continue, albeit run inline with the Guidelines applicable in this year.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and :- - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>1st Newport IW Scout Group (The Old Guard) ensures that there is adequate Scouting provision for all of its Youth Members and any prospective Members, primarily in the Newport Area, but also any based on the Isle of Wight.</p> <p>The Charity Trustees support all of the Group's Leaders in providing an active and challenging programme relevant to the Values of Scouting and carried out using the Scout Method.</p>
Policy on Grant making Investments	<p>The Group is not primarily a Grant making Charity. Any applications for Grants are reviewed by the Charity Trustees on an individual basis.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p>2021 was another difficult year for 1st Newport due to the ever present Covid-19 pandemic. Scouting continued, as best it could, despite the various periods of lockdown. The leadership was more settled during 2021 but the stop/start nature of restrictions did have some impact at what is renowned to be the oldest active Scout Group in the world. The Scout Group continued to operate, with a small increase in Youth numbers, after the drop-off in 2020. The majority of the leadership team remained in post. Scouting is about preparing young people with skills for life. We have a highly skilled leadership team all of whom continued to spend additional hours of free time gaining further qualifications, undertaking mandatory training and preparing themselves to provide exciting, meaningful & unique experiences for local young people.</p>
Section E	Financial Review
Reserves Policy	<p>Reserves Policy</p> <p>The Group's Policy on Reserves, other than Designated Funds, is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that a sum equivalent to 12 months normal running costs, circa £25,000, should be held.</p> <p>The Group held General Reserves of £31,835 against this at year end. This is in excess of the Reserves Policy, which is a result of receiving Government Grants, in 2021, for future expenditure.</p> <p>The Designated Funds at the Year End were :- Major Building Repairs Fund - £25,000 Equipment Fund - £10,000 Storage Facility Fund - £5,000 Refurbishment of Group Standards Fund - £887 Youth Members' Future Activities Funds - £965 Future Group Activities Fund - £3,258 Future Section Activities Fund - £988 Future Xtreme ESU Activities Fund - £500</p>

Investment Policy

Investment Policy

The Group's Funds are, in the main, for the provision of Scouting for its Members and, therefore, the Charity Trustees adopt a policy that the funds should be invested in Bank or Building Society Instant Access or Short Notice Accounts to enable the funds to be withdrawn in a timely manner. Funds designated for any major Building Work are kept in a 60 Day Notice Bank Deposit Account.

The Scout Council's attitude to risk is that the funds generated from the Scout Council's members should be dealt with in such a way that there is no risk of loss of those funds. The Scout Council's primary aim is the provision of Scouting in the Newport and surrounding areas and not to generate additional funds by way of investment.

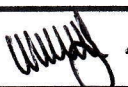
Plans for future periods

Despite the severe limitations on Scouting activities, due to the Covid-19 pandemic, the Group is in a positive position to re-establish its levels of youth membership and continue its high profile within the community, as the only Group on the Isle of Wight with the Freedom of its hometown.

The Trustees declare that they have approved the Trustees' Report, as above, on 14th April 2022.

Signed on behalf of the Charity's Trustees

Signature(s)



Full name(s)

Graham Christopher Drudge

Maire Reeves

Position

Chair

Secretary

Date

1	4	0	4	2	0	2	2
---	---	---	---	---	---	---	---

Scouts



**1st Newport IW Scout
Group (The Old Guard)**

STATUTORY ACCOUNTS

YEAR ENDED

31 DECEMBER 2021

1st Newport IW Scout Group (The Old Guard)

Charity Commission Number - 267803

Scout Registration Number - 10009993

Receipts and Payments Accounts

For the period 1st January 2021 to 31st December 2021

	Unrestricted Funds £	Designated Funds £	Total Funds £	Previous Year £
RECEIPTS				
Charitable Receipts				
Membership Subscriptions	6,020	-	6,020	3,863
Membership Subscriptions Paid On	1,776		1,776	2,552
Net Membership Subscriptions	4,244	-	4,244	1,311
Activities & Events Income	275	1,384	1,659	1,336
Lettings Income	2,958	-	2,958	3,770
Hiring of Equipment	-		-	-
Donations Received	454	-	454	132
Income Tax Refunds	442	-	442	4,953
Miscellaneous	-		-	9
Sub total	8,373	1,384	9,757	11,511
Grants and Loans				
Grants	16,335	-	16,335	11,334
		-	-	
Sub total	16,335	-	16,335	11,334
Fund Raising				
Fund Raising Income	5	-	5	534
Badge & Uniform Sales	-	-	-	-
Sub total	5	-	5	534
Investment Income				
Bank Interest Received	171	-	171	195
Other Interest Received	-	-	-	12
Sub total	171	-	171	207
Total Operating Income	24,884	1,384	26,268	23,586
Sales of Assets and Investments	-	-	-	-
Total Group Receipts	24,884	1,384	26,268	23,586

1st Newport IW Scout Group (The Old Guard)

Charity Commission Number - 267803

Scout Registration Number - 10009993

Receipts and Payments Accounts

For the period 1st January 2021 to 31st December 2021

	Unrestricted Funds £	Designated Funds £	Total Funds £	Previous Year £
PAYMENTS				
Charitable Payments				
Youth Programme & Activities	923	1,627	2,550	853
Adult Support & Training	-	-	-	60
Administration Expenses	10	-	10	24
PPE Purchases	-	-	-	130
Trustees & Governance Expenses	-	-	-	-
Internet & Website Costs	587		587	375
Donations Paid	1,165		1,165	434
Badges, Uniform & Clothing Costs	288	-	288	392
Other Insurance	288	-	288	241
Equipment Maintenance	26	-	26	21
Miscellaneous	30	-	30	-
Sub total	3,317	1,627	4,944	2,530
Premises Costs				
Rates & Water after Rates Relief	(578)		(578)	512
Gas & Electricity	1,261		1,261	1,239
Property & Equipment Insurance	1,348		1,348	1,259
Property Maintenance	10,623	517	11,140	7,810
Property Miscellaneous	-		-	-
Sub total	12,654	517	13,171	10,820
Fund Raising				
Fund Raising Costs	-	-	-	-
Sub total	-	-	-	-
Total Operating Expenditure	15,971	2,144	18,115	13,350
Equipment Purchases	80	-	80	68
Total Group Expenditure	16,051	2,144	18,195	13,418
Net Group Receipts/(Payments)	8,833	(760)	8,073	10,168
Transfers Between Funds	(4,793)	4,793	-	-
Cash Funds Last Year End	27,795	42,565	70,360	60,192
Cash Funds This Year End	31,835	46,598	78,433	70,360

1st Newport IW Scout Group (The Old Guard)



Charity Commission Number - 267803

Scout Registration Number - 10009993

Statement of Assets and Liabilities as at 31st December 2021

	Unrestricted Funds	Designated Funds	Total Funds £	Previous Year £
Cash Funds				
Bank Current Accounts	7,401	-	7,401	6,627
Bank Deposit Account	23,519	26,598	50,117	42,991
Charities Aid Foundation Account	906	20,000	20,906	20,740
Cash Floats	9	-	9	2
Total Cash Funds	31,835	46,598	78,433	70,360
Other Monetary Assets				
Income Tax Refund Due	1,024	-	1,024	368
Debts Due	421	-	421	659
Total Other Monetary Assets	1,445	-	1,445	1,027
Investment Assets				
Freehold Property	434,000	-	434,000	400,000
Total Investment Assets	434,000	-	434,000	400,000
Non Monetary Assets Retained for the Charity's Own Use				
Scouting Equipment	64,035	-	64,035	62,037
Badge Stock		1,212	1,212	1,199
Total	64,035	1,212	65,247	63,236
Liabilities				
Utilities	-	-	-	115
Total Liabilities	-	-	-	115
Contingent Liabilities and Future Obligations	None			

The above Receipts and Payments Account and Statement of Assets and Liabilities were approved by the Charity Trustees on 14th April 2022 and signed on their behalf.

	Signature	PRINTED NAME
Group Chair		G C Drudge
Group Treasurer		A C Tapley

**Scrutineer's Report to the Trustees of the 1st Newport IW Scout Group
(The Old Guard) Scout Council**

I report on the accounts of the Group for the year ended 31st December 2021.

Respective Responsibilities of Trustees and Scrutineer

As the Group's Charity Trustees you are responsible for the preparation of the Accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the Accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the Accounts set out on pages 1 to 3.

Scrutineer's Statement

In my opinion the Accounts are in accordance with the records produced to me and comply with the constitution.

Signature



Name Norman Page

Qualification Member of The ICPA

Address Little Gables, High Street, Godshill, Ventnor, Isle of Wight, PO38 3HH

Date 22ND MARCH 2022

Scrutineer's Report to the Trustees of the 1st Newport IW Scout Group (The Old Guard) Scout Council

I report on the accounts of the Group for the year ended 31st December 2021.

Respective Responsibilities of Trustees and Scrutineer

As the Group's Charity Trustees you are responsible for the preparation of the Accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the Accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the Accounts set out on pages 1 to 3.

Scrutineer's Statement

In my opinion the Accounts are in accordance with the records produced to me and comply with the constitution.

Signature



Name Norman Page

Qualification Member of The ICPA

Address Little Gables, High Street, Godshill, Ventnor, Isle of Wight, PO38 3HH

Date 22ND MARCH 2022