

# 23RD BROMLEY SCOUT GROUP

England & Wales - Charity number 267692

## Details

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**Other names** 23rd Bromley (St Augustine's) Scout Group

**Status** Registered

**Legal form** Other

**Registered** 1974-06-28

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 3 Pondfield Road  
Orpington  
Kent  
BR6 8HJ

**Phone** 07977918685

**Email** [admin@23rdbromleyscouts.org](mailto:admin@23rdbromleyscouts.org)

**Website** [www.23rdbromleyscouts.org](http://www.23rdbromleyscouts.org)

## Activities

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**Objects:** THE INSTRUCTION OF GOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** The Group provides activities and interesting things to do for boys and girls aged 6 to 25, in accordance with the principles and rules of The Scout Association. The Group also runs an adult section that supports Scouting.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Amateur Sport
- **Who:** Children/young People

## Geography

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- Bromley

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£51,278	£29,343	-	-
2024-03-31	£38,123	£44,446	-	-
2023-03-31	£48,834	£38,229	-	-
2022-03-31	£25,679	£21,158	-	-
2021-03-31	£5,609	£6,238	-	-

## Trustees

Name	Role	Appointed
<b>COLIN GOODWIN</b>	Chair	2019-10-12
DAVID WILCOX		2018-10-06
Hazel Smith		2020-10-21
Jennifer Mary Owens		2018-10-06
Jonathan Pownall		2019-10-12
Matthew POWNALL		2025-05-15
PAUL GUBBY		2018-10-06
Robert Townsend		2018-10-06
SANDRA ANNE GOODWIN		

**23RD BROMLEY SCOUT GROUP**

England & Wales - Charity number 267692

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# Accounts

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# Annual Report and Accounts 2024-25

## 23rd Bromley (St. Augustine's) Scout Group

[scouts.org.uk/join](https://scouts.org.uk/join)  
#SkillsForLife



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# Trustees' report

## Reference and administration information

We present below the reference and administration details of the charity as required by law.

### Administration

<b>Name (as per Charity Commission register)</b>	23rd Bromley Scout Group
<b>Scout Association/working name</b>	23rd Bromley (St Augustine's) Scout Group
<b>Sponsoring body</b>	St Augustine's Parish Church, Bromley, Diocese of Rochester
<b>Scout Association registration number</b>	10011744
<b>Scout District and County</b>	Bromley District, Greater London South County
<b>Registered charity number</b>	267692 (registered 28 June 1974)
<b>Registered charity address</b>	3 Pondfield Road, Orpington, Kent, BR6 8HJ
<b>Operating premises</b>	Scout Headquarters, Homemead Road, Bromley, BR2 8BB

### Trustees

The charity trustees who managed the charity from 1st April 2024 to the date of signing this report were the members of the Group Trustee Board as follows:

<b>Group Chair</b>	Colin Goodwin
<b>Group Treasurer</b>	Jonathan Pownall
<b>Group Lead Volunteer</b>	Jenny Owens
<b>Other Members</b>	Sandra Goodwin, Paul Gubby, Henry Hudson (to 28 September 2024), Matthew Pownall (from 15 May 2025), Hazel Smith, Robert Townsend, David Wilcox

**Sponsoring Body Nominated Representative** Rev. Steve Spencer

### Advisers

<b>Independent Examiner</b>	Raymond Kirk
<b>Bankers</b>	Barclays Bank, Lloyds Bank, Bath Building Society
<b>Insurance broker</b>	Unity Insurance Services

# Structure, governance and management

The 23rd Bromley (St. Augustine's) Scout Group was formed just before the outbreak of World War Two. The earliest record we have is a note in a log book saying the first Scout meeting was held on 7th November 1939. Once Scout Groups reach a certain size or own property they are no longer covered by the Scout Association umbrella charity registration and are required to register individually with the Charity Commission. The Group was formally entered onto the Charity Commission register on 28th June 1974.



Leaders and members at HQ

The Group is sponsored by the Church of England, St Augustine's Bromley Parish in the Diocese of Rochester. We are registered with the Scout Association under registration number 10011744. We are part of Bromley District which in turn forms part of the enlarged Greater London South County incorporating the former Greater London South East County.

This Annual Report is issued by the Group Trustee Board of the 23rd Bromley (St Augustine's) Scout Group in conformity with the requirements of relevant Charities Acts and the Policy, Organisation and Rules of the Scout Association. It covers the financial year ended 31st March 2025 and the census year ending 31st January 2025.

## Governing document

The Group is established as a trust under rules which are common to all Scout Groups. The governing documents are those of the Scout Association, consisting of a Royal Charter of 4th January 1912 which incorporated the Scout Association and in turn gives authority to the byelaws of the Association and Policy, Organisation and Rules (POR) of the Scout Association under which the hierarchy of Counties, Districts and Groups is created.

The Group constitution follows the model constitution set out in POR.

## Management

The Group is led by a Trustee Board whose members are the charity trustees of the Scout Group. The charity trustees are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

As unincorporated associations, Scout Groups are not permitted in law to hold property title in their own name and must appoint a custodian trustee for the purpose. Custodian trustees are distinct from charity trustees and do not have any management or oversight role. Our Homemead Road premises are held on our behalf by the Scout Association Trust Corporation (SATC) as custodian trustee. SATC is a special purpose company limited by guarantee created by the Scout Association in 1935 and specifically authorised to hold title to land on behalf of Scout Groups, Districts and Counties.

The Trustee Board consists of a Chair and Treasurer together with the Group Lead Volunteer and other members as appropriate. It meets four times per year. We have adopted the new Scout Association governance structures under which elected officials may not serve on the same Trustee Board for more than 9 consecutive years. These changes took effect from the September 2024 Annual General Meeting.

The Trustee Board exists to support the Lead Volunteer in meeting the responsibilities of appointments and is responsible for:

- the maintenance and upkeep of group property and equipment;
- the raising of funds and the administration of group finance;
- the insurance of persons, property and equipment;
- Group public occasions;
- assisting in the recruitment of leaders and other adult support;
- appointing any sub-committees that may be required; and
- appointing group administrators and advisers other than those who are elected.

## Risk and internal control

The Trustee Board has identified the major risks to which it believes the Group is exposed. The risk register has been refreshed and updated during the year using the Scout Association model risk register as modified to reflect local circumstances.

Risks are now tracked and managed under the following categories:

**External risks.** These are associated with factors from outside Scouts, for example extreme weather events or a turbulent political or economic environment.

**Operational risks.** These are associated with running the Sections and delivering the programme.

**Financial risks.** These are associated with managing money, reserves, funding and investments.

**External risks.** These are associated with factors from outside Scouts, for example extreme weather events or a turbulent political or economic environment.

**Legal and regulatory risks.** These are associated with associated with change to or non-compliance with laws, regulations, and the Scouts policies, rules, and processes. These include safeguarding and health and safety.

**Governance risks.** These are associated with managing the charity.

**Data protection risks.** These are associated with personal or organisational data that could result in loss, damage, misuse, or destruction.

# Objectives and activities

## Objectives

The objectives of a charity are set out in its governing document and the objectives of the Group are as a unit of the Scout Association.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

## Public benefit

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. We help children and young adults reach their full potential and gain skills for life. We actively engage and support our members in their physical, intellectual, social and spiritual development and to achieve their full potential as individuals, as responsible citizens, and as members of their local, national and international communities.

# Achievements and performance

## Group membership

The annual census taken at 31 January 2025 showed 97 young people in Beavers, Cubs and Scouts with a further 38 in the Explorer Unit. In addition, we have 24 adult volunteers at Group level (2024 – 22).

Section	Youth Members			Adult Leaders			Young Leaders		
	2025	2024	2023	2025	2024	2023	2025	2024	2023
Monday Beavers (Spitfires)	17	17	21	2	2	3	6	2	3
Tuesday Beavers (Hurricanes)	11	12	4	4	3	1	2	3	2
Monday Cubs (Baloo)	22	17	18	4	4	3	2	4	1
Tuesday Cubs (Kim)	12	16	23	3	4	4	4	4	3
Wednesday Scout Troop	35	40	47	7	5	4	6	5	2
Thursday Phoenix Explorers	38	30	28	4	4	3	-	4	0
<b>Total</b>	<b>135</b>	<b>132</b>	<b>141</b>	<b>24</b>	<b>22</b>	<b>18</b>	<b>20</b>	<b>22</b>	<b>11</b>

The total Group membership as at the January 2025 census was 179 (2024 – 168). The latest position is set out in the reports below.

## Group Lead Volunteer report

We've had another active year with some amazing Scouting happening in every Section. I will leave them to tell you what they have been doing but the Group as a whole is in a very good shape.

We have:

- 33 Beavers
- 33 Cubs
- 36 Scouts
- 31 Explorers
- 20 Young leaders working in all Sections
- 18 leaders across all the Sections

We also have 42 Network members attached to the Group. 8 of them are leaders at 23rd Bromley and 11 are leaders in other Groups in Bromley. One of our members, Henry Pownall, was presented with the King's Scout Award in April 2025 which is the highest award in the Scouting programme.

On the 1st February we held our biennial Gang Show. Young people and leaders from all our Sections and Ruth's Brownies took part and it was a very entertaining event.

We have had representatives from most Sections at the regular Church Parades held in St Augustine's Church and most Sections attended the Bromley District St George's Day event at Frylands Wood.

We have said goodbye to Tejo Pendyal and would like to thank him for all his hard work and support during the time he was with us which included the difficult Covid years. I probably don't say this enough, thank you to all the leaders and young leaders for all their hard work and dedication to their Sections and the Group, it has been another very successful year.

We still have leaders coming and going to University and other training placements and we really do appreciate your support and dedication. We would also like to thank:

- The team who are working on the extension plans, we appreciate all your hard work fundraising, applying for grants and all the planning that's needed to move this huge project forward.
- The Trustee Board and Fund Raising Committee for all their support.
- Sandra, we share the Group Leadership role, thank you we make a good team.
- To all of you it's your hard work and dedication that makes the 23rd Bromley the amazing Group that it is.

The way Scouting is run has changed - we now have teams in each Section where people can do as much or as little as they like. If you would like to know more about how you can support the Group from helping at fund raising events, running a particular session or event, helping a Section in the background or at camp or attending regularly weekly meetings please come and talk to either myself and Sandra or have a chat with the leaders.

**Jenny Owens, Group Lead Volunteer**

## Section reports

### Beavers – Hurricanes Colony

Hurricanes have been very busy Beavers. Our numbers have fluctuated between 14 and 6 as we sent many up to Cubs this year. We've awarded 298 badges over the last year. 7 earned their Chief Scout Bronze award and 2 also achieved the 'I've earned all the possible Beaver badges' award, meaning that not only have they earned all their challenge badges, their Chief Scout Bronze but also all 23 possible activity badges and many of the staged badges too.

Our group has a big shift in leadership with one leaving for work commitments, one off to university and one into a healthcare training programme. This means we have been heavily reliant on parent helpers this year to which they've been amazing and not once had to cancel a meet due to lack of adults. So a huge thank you there. We have 3 brilliant young leaders of which our two longest standing each received a Jack Petchey award this year. So proud of them and they've been a key part of our successful year.

In the past year we looked at many of the activity badges. Pets at home welcomed us into their store for a talk on animal care and allowed them to handle some of their animals for the Animal friend badge. In doing the cook badge the parents discovered their beavers not only loved pizza and chocolate cake but also salads! The cyclist badge saw us take a nice ride through Jubilee Park. The Explore badge took us around the local shops and up into Petts Wood where we also gave it a go at the Chip shop challenge. Money skills badge had them looking at various existing currencies before making their own. They then used their currency to purchase some very real treats, with some of our savvier beavers realising that putting their money in our Beaver bank would make them more money.

We also worked on areas of the Beavers challenge badges. For their creative activity from the skills badge, they successfully completed the egg drop challenge. They learned to tie their shoe laces, light a candle, put up a tent and tie knots amongst many other popular scouting activities.

Not only did we do our own meets but we came along to some District events too. They enjoyed St George's Day and all the activities it provided. At the Beaver Space sleepover, they slept in hammocks in a big space station with many others from across the District and took part in many spaced themed activities. Some also earned their level 1 or 2 swim badges at the District swim event last winter.

This year started with us joining in with the Gang show. Bravely or stupidly the leaders opened the number along with one of our Beavers dressed in Ballet attire dancing to Swan Lakes Dance of the cygnets before cracking in to Cha Cha Slide along with the rest of the Group that rushed on stage to join us. We went on 2 Hurricane group camps. The first was back in February for 2 nights at Wilberforce camp site, where they took part in archery, pioneering activities, firefighting, mini golf and many games.

The second was in July for 1 night. We went down to Bewl Water for the day where the intention was to stand up paddleboard but given the wind the instructors took us out on canoes instead. This was still a new and challenging experience for all the beavers but by the end of it they were all paddling with their paired adult across Bewl Water in a race back to the boat hut. Lots of splashing but no one fell in! This resulted in many water based level 1 staged badges being awarded. Afterwards we headed over to Adamswell campsite in Tunbridge Wells, where once the tents were all put up they were treated to time on the campsite's bouncy castle. The Beavers also made paracord key chains and toasted marshmallows on a camp fire before bed. Unfortunately we picked the only weekend to go camping where it rained for the first time in weeks! We have however demonstrated that Beavers can go camping and love it!

### **Laura Evans, Hurricanes Beavers**

#### Beavers – Spitfires Colony

The Beavers have had a super busy year; collectively they achieved 276 badges, five Chief Scout Bronze awards and did five nights away over three camps.

The September term was kicked off with a trip to the shops to fill our harvest festival basket donation. In November we slept in the church halls in tents and worked on our teamwork and construction skills. We headed off to our annual trip to a bowling alley for a Christmas treat.

In the new year we rehearsed our act ready for the gang show and then headed off to camp in February which was all about animals and included a visit from a reptile guy. We finished the term off with litter picking in the local area and learning to cross the road safely.

The summer term saw us learning different forms of communication and making our camp t-shirts. In June we headed off to summer camp where the beavers did archery, climbing, tunnelling, pond dipping and made their own individual fires. While at camp the beavers also successfully used a drill to make a bug house each. We finished the year off with a sports day.

### **Laura L. Evans, Spitfires Beavers**

#### Cubs – Baloo Pack

We started with a camp at Wilberforce in October which was followed by a very spooky Halloween Party.

Then, after the loss of our son Dan we did not meet again until 9<sup>th</sup> December. At this point a "thank you" goes out to everyone who supported us at this time, our Cub parents current and past for their words and flowers, our leaders especially Heather Swinnerton and Linda Smyth, the members of the Fellowship who worked so hard to make it a little bit easier for us. We won't forget what you did for us.

Going back in December meant rehearsals for the Gang Show, 5,6,7,8 by Steps was the choice and even our young leaders joined in and it went down very well.

We had another Camp in March which was fun.

As usual we attended St. Georges Day celebrations with the District - a hot day this year!!

We took part in the District DIY Badge - cubs came away with bird boxes and pencil boxes.

We visited Christmas Tree Farm (thanks, Paul)

It has been a hard year but we have been blessed with our leaders and young Leaders and now look forward to a Camp in October and a new Term.

We have been able to award 5 Chief Scouts Silver Awards so congratulations to those who achieved them.

### **Tim and Marina Snook, Baloo Cub Pack**

#### Cubs – Kim Pack

The number of Cubs has stayed the same throughout the year with a few leavers and new joiners. We won't be moving any Cubs up to Scouts until the middle of next year.

This year we have done a lot of activities and badges to do with team work. Any games we have ran throughout the year we have tried to include team work in some way for the game. We have also got a lot of their challenge badges ticked off this year and plan to do what hasn't been completed in the early meetings next year in order for some of the cubs to get their Silver Chief Scout Award.

The following meeting up to the end of the year we will be doing some more DIY involved activities including rocket building and launching as well as the Pinewood Derby crafting and race night.

The year so far, we have only managed to do 2 camps and we are planning a sleep in night in the Scout hut during November time.

Our young leaders have also all been with us for at least 6 months and have shown how much their leadership skills have developed as they will now run a lot of the content of each evening with the leaders stepping in if needed or when doing larger more involved projects.

Our plans for next year are to have each Cub come up with at least 1 idea for the program that they can help plan; we are also going to be doing more adventurous activities in and away from the Scout hut.

### **Aston Bush, Kim Cub Pack**

#### Scout Troop

The troop has 36 members aged between 10 and 14 years of age, supported by a team of 6 adult and 4 young leaders. We are a diverse but inclusive group and support Scouts and leaders of all genders, from many varied ethnic backgrounds as well as those who have a range of physical impairments, are neurodiverse and those who identify as gender fluid or gender neutral.

Throughout the last year the Scouts have all had the opportunity to sleep out in shelters, when we raised over £2,000 for our local homeless charity; as well as supporting the Group in various fundraising and community activities. Several of the Scouts took part in the Group pantomime in leading and supporting roles and the Scouts attended the Essex International Jamboree where they enjoyed a fun filled week with Scouts and Guides from as far afield as India and Australia as well as those closer to home in the UK.

We have also taken part in many local camps and activity evenings including hiking & expeditions; water sports; plus finding out about our local history and community. We have awarded an amazing 7 Chief Scout Gold awards (the highest award a Scout of this age can achieve) and this is testament to the enthusiasm and dedication of those young people; as well as the support of their families; their fellow Scouts and of course the leadership team.

We have just wished 7 of our older Scouts "good luck" as they embark on their next adventures within the Phoenix Explorer Scout Unit and have welcomed 7 new Scouts from our 2 Cub packs. We are looking forward to the next

year of adventure and fun together.

### **Alex Pownall, Scout Troop**

#### Phoenix Explorer Unit

The Explorer Unit has had well over 30 Explorers all year; we have seen some of our Explorers move up to Network but they have been replaced with people from our waiting list and/or moving up from Scouts. We've run a varied programme on a Thursday night, teaching our young people soft skills and practical skills.

We have held a number of camps this year, including a hiking camp in November and an activity camp in February. Next year we might try to camp in some of the warmer months of the year! The Explorers have also taken part in a number of District Events, such as the overnight incident hike called Moonwalk, and the new Bromley Explorer Challenge.

Giving back to the community is a big focus for the Explorer Unit, and this year we have helped at the St Christopher's Fun Walk, marshalled at the Southborough Fireworks Display and once again supported the Bromley Rotary Christmas Collection.

It is great to see so many of our Explorers volunteering as Young Leaders in other Sections in the Group – not only does it help the wider Group, but the Explorers get a lot of enjoyment and personal development opportunities. We have also had a number of Explorers achieve their Chief Scout Diamond and Platinum Awards over the last year, and some have also received Jack Petchey achievement awards which is really pleasing to see.

### **David Goodwin, Phoenix Explorers**

#### Network

Over the past year, our Network unit (aka The Geckos!) has seen substantial growth, welcoming new members not only from the 23rd Bromley but also from other Explorer Units across Bromley District. Around 14 young adults have joined us, bringing our total close to 40 members on our books! Of course, with study, work, and travel commitments, our regular attendance is naturally much smaller!

This growth has allowed us to encourage young adults who have grown up in Scouting to stay involved. For some, this means staying engaged until they are ready to step into adult volunteer roles. For others already volunteering, Network provides the chance to still enjoy the fun side of Scouting themselves!

Our programme mixes Scouting activities with relaxed socials. Highlights this year include pub quizzes, Wii nights, Christmas dinner, gingerbread competitions, air rifle shooting, a "Would I Lie to You?" night, pirate assault course, Ready Steady Cook, mini golf and school sports day challenges! We have also enjoyed camps at Avery Hill, Downe Activity Centre, and most recently Gilwell Reunion. Several members have also achieved or are working toward top awards, including the Scouts of the World Award and the King's Scout Award!

### **Matthew Higginbottom, Geckos Network**

## Faiths and beliefs programme

The Group is sponsored by St Augustine's Parish Church. Membership of the Group is open to all faiths and beliefs. The Group actively promotes the Scout Association Faiths and Belief Programme, developing Scouting values, personal attitudes and a range of beliefs, Scouts' Own and St Augustine's youth structured services, and attendance at the Remembrance Day Service.



Church parade and visit to El-Amaan Mosque

## Community activities

We have supported our local community through the year in a number of ways. Our Headquarters building is used by two Brownie Packs for their regular weekly meetings and also by local families for children's birthday parties. It has also been used by the local authority to use as a Polling Station for both local and national elections. Our popular Pantomime and Gang Show are open to all members of the community. In January 2025 we once again held a free performance of our pantomime for local residents and this was very well received by those who attended.



Our pantomimes and gang shows are very popular!

# Financial review

## Financial review

The Group made a surplus of £34,636 (2023-24: deficit of £6,323) which increases our total funds to £93,579 (2023-24: £58,943). The most significant element of this is donations and grants received as contributions towards our HQ refurbishment project.

This places us in a very strong position to progress our HQ refurbishment project while maintaining our day-to-day Scouting activities. Expenditure of £805 (2023-24: £3,478) from restricted funds represents payment for planning consents and more detailed architectural plans.

The full accounts are presented on pages 15 to 17 below.

## Financial highlights 2024-25

- Receipts: £63,979
- Payments: £29,343
  
- Total funds: £93,579
  - Group Unrestricted: £53,345
  - Group Restricted: £25,983
  - Sections: £14,251

## Subscriptions, fundraising, grants and donations

The Group is dependent upon membership subscriptions to fund its core activities, and additional sources of income to support the membership and for the maintenance, renovation, refurbishment and replacement of buildings and equipment. Net membership subscriptions retained after capitation totalled £7,407 (2023-24: £8,232).

All parents and supporters are encouraged to subscribe to Gift Aid to maximise the tax relief on subscriptions and donations we can obtain through HM Revenue & Customs. Claims may be backdated and the Group submitted the claim for 2021-22 in March 2025. Owing to a technicality this has not yet been paid and the situation is under query with HMRC. Claims for 2022-23, 2023-24 and 2024-25 will be submitted in the 2025-26 financial year.

Restricted donations of £14,125 (2023-24: £2,490) and grants of £12,100 (2023-24: £nil) were received towards our HQ refurbishment project.

## Assets and liabilities

In addition to the monetary assets shown in the balance sheet representing cash and bank balances, the Group has non-monetary assets representing land, buildings and equipment. These are not required to be included in the statement of assets and liabilities but their values are disclosed as a note. They are valued for insurance purposes at the amounts shown below and in between formal reassessments, the most recent of which took place in December 2022, values are updated through indexation applied annually by the insurers.

Non-monetary assets – insurance values	2024-25	2023-24
Land and buildings	£742,918	£721,961
Contents, fixtures, fittings and stock	£10,681	£10,523
Scouting equipment	£29,856	£29,415

Land and buildings represent the HQ premises which are leased from St Augustine's Church in the Diocese of Rochester whereby the Group enjoys beneficial use of the asset and bears the cost of insurance, maintenance and enhancement expenditure. The lease was renewed in 2016 for a term of 30 years. The annual payment due under the lease is £10 until 2025, rising to £25 from 2025 and £50 from 2035.

Contents, fixtures, fittings and stock primarily comprise furniture and fittings in the HQ premises as well as props, staging, sound and lighting equipment for pantomimes and gang shows.

## Reserves policy

The Group's overall policy is to hold sufficient reserves to continue its charitable activities should there be a shortfall in income and fundraising activities. Our policy is to hold sufficient free reserves to meet expenditure as follows:

- HQ: 18 months of premises running costs, including maintenance, insurance and utilities, plus an allowance for the repair and renewal of our equipment and other assets;

- Sections: 110% of the previous years' capitation payment to the Scout Association, plus an amount equivalent to 110% of the most recent deposit for camp or other significant activity where deposits must be paid to secure the activity several months in advance of fees being collected.

The Group held unrestricted reserves of £67,297 at the year-end (2023-24: £46,281) together with restricted funds of £26,283 (2023-24: £12,662) towards HQ refurbishment. In total our monetary funds, comprising cash and bank balances, stood at £93,579 (2023-24: £58,943) at the financial year end.

### Investment policy

The Trustee Board has continued to maintain a low-risk strategy to the investment of its funds. At present funds are held in cash or instant access deposits using mainstream banks or building societies covered by the Financial Services Compensation Scheme. The Trustee Board regularly monitors the levels of balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements.

### Headquarters refurbishment project

Work continues to progress on the HQ refurbishment project. Building costs have escalated since the previous proposals were put forward, therefore mindful of overall affordability considerations the Trustee Board has commissioned alternative proposals and agreed to a modification of the original plans. The revised plans have received the required planning consents.

We have been successful in receiving grants from The Truemark Trust, Arnold Clark and Virgin Giving totalling £12,100 as well as two very generous individual donations from supporters of £8,000 as well as funds of over £3,000 raised from our 24-hour hopscotch challenge.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity trustees:



**Colin Goodwin**  
Group Chair  
19 September 2025



**Jonathan Pownall** MA ACA CISA  
Group Treasurer  
19 September 2025

# Receipts and payments account for the year ended 31 March 2025

## Receipts and payments summary and statement of assets and liabilities

	2024-25 Unrestricted funds	2024-25 Restricted funds	2024-25 Total funds	2023-24 Total funds
	£	£	£	£
Total receipts for the year (see page 16)	37,153.27	26,825.48	63,978.75	38,123.26
Total payments for the year (see page 17)	28,238.04	1,105.00	29,343.04	44,446.48
<b>Net surplus/(deficit) for the year</b>	8,915.23	25,720.48	34,635.71	<b>(6,323.22)</b>
Balance brought forward at 1 April 2024	46,281.33	12,662.02	58,943.35	65,266.57
<b>Balance carried forward at 31 March 2025</b>	<b>55,196.56</b>	<b>38,382.50</b>	<b>93,579.06</b>	<b>58,943.35</b>

### Statement of assets and liabilities as at 31 March 2025

#### Monetary assets

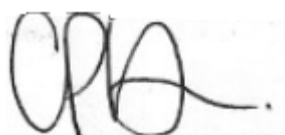
Section current accounts	13,950.82	300.00	14,250.82	10,008.30
Group current accounts	40,291.84		40,291.84	13,325.40
Investment accounts	6,123.04	25,982.50	32,105.54	31,331.21
Cash held	6,930.85		6,930.85	4,278.44
<b>Total funds</b>	<b>67,296.55</b>	<b>26,282.50</b>	<b>93,579.05</b>	<b>58,943.35</b>

#### Restricted funds

Group restricted funds comprise the Headquarters refurbishment and repairs fund. The property is owned by St. Augustine's Church and the Group is responsible for maintenance and enhancement expenditure under the terms of the lease. The valuation for insurance purposes is £742,918.

In addition the Group has two Designated funds held within Unrestricted funds. These are £1,386.46 in respect of the Jamboree fund and £123.09 in respect of the Kenya fund.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 19 September 2025 and signed on their behalf by



Colin Goodwin  
Group Chair



Jonathan Pownall MA ACA CISA  
Group Treasurer

## Receipts for the year ended 31 March 2025

	2024-25 Unrestricted funds	2024-25 Restricted funds	2024-25 Total funds	2023-24 Total funds
	£	£	£	£
<b>Membership subscriptions</b>				
Membership subscriptions	14,818.90		14,818.90	14,255.00
Less: capitation paid to District	(7,411.50)		(7,411.50)	(5,847.60)
Net membership subscriptions retained	7,407.40		7,407.40	8,407.40
<b>Donations, legacies and gift aid</b>				
Collections	250.00		250.00	236.30
Donations received	1,967.80	14,125.48	16,093.28	3,387.10
<b>Grants received</b>	0.00	12,700.00	12,700.00	0.00
<b>Fundraising income</b>				
Christmas Fair	675.37		675.37	758.39
Pantomime	4,240.50		4,240.50	4,520.75
Gang Show	2,002.00		2,002.00	0.00
Other fundraising activities	462.19		462.19	1,051.47
<b>Activities and events</b>				
Camp receipts	13,017.38		13,017.38	15,235.00
Group events	3,781.29		3,781.29	1,968.00
<b>Investment and property income</b>				
Hall hire	2,575.00		2,575.00	1,935.00
Interest received	774.34		774.34	623.85
<b>Total receipts</b>	<b>37,153.27</b>	<b>26,825.48</b>	<b>63,978.75</b>	<b>38,123.26</b>

## Payments for the year ended 31 March 2025

	2024-25 Unrestricted funds	2024-25 Restricted funds	2024-25 Total funds	2023-24 Total funds
	£	£	£	£
<b>Youth programme and activities</b>				
Core meetings and activities expenses	5,392.92	300.00	5,692.92	5,528.12
Prizes	157.47		157.47	46.25
<b>Event costs</b>				
Retirement and commemoration events	0.00		0.00	41.52
<b>Badges, uniforms and training</b>				
Badges	882.18		882.18	1,105.90
Scarves and uniform	439.40		439.40	(372.20)
<b>Camp fees and costs</b>				
	12,396.97		12,396.97	23,486.28
<b>Purchases of equipment</b>				
Camping equipment and gaz	1,499.36		1,499.36	703.58
Pantomime and gang show equipment	545.93		545.93	3,613.65
Props and costumes	0.00		0.00	511.37
Other equipment	25.68		25.68	7.25
<b>Insurance</b>				
	1,390.40		1,390.40	1,357.62
<b>Headquarters running costs</b>				
Building maintenance	70.94		70.94	27.99
Cleaning	1,064.63		1,064.63	653.93
Waste collection	740.88		740.88	681.48
Ground lease	10.00		10.00	10.00
Heaters	0.00		0.00	204.00
Broadband	357.77		357.77	303.68
Electricity	931.29		931.29	485.84
Gas	390.89		390.89	415.12
Water	442.28		442.28	326.53
<b>Headquarters refurbishment</b>				
	0.00	805.00	805.00	3,478.00
<b>Donations made</b>				
	127.83	0.00	127.83	661.30
<b>Service charges and miscellaneous expenses</b>				
Online Scout Manager fees	370.55		370.55	883.00
PayPal fees	7.61		7.61	7.29
Printing, postage and stationery	92.24		92.24	108.59
Website hosting costs	87.48		87.48	75.47
<b>Fundraising expenses</b>				
Christmas Fair expenses	58.39		58.39	55.00
Pantomime licence	476.34		476.34	0.00
Other fundraising expenses	278.61		278.61	39.92
<b>Total payments</b>	<b>28,238.04</b>	<b>1,105.00</b>	<b>29,343.04</b>	<b>44,446.48</b>

# Independent examiner's report

## Independent examiner's report to the trustees of the 23rd Bromley (St. Augustine's) Scout Group

I report to the trustees on my examination of the accounts of the 23rd Bromley (St. Augustine's) Scout Group (the Trust) for the year ended 31 March 2025.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name

Raymond Kirk BSc FCPFA

Address

Wellmeadow Road

Lewisham

SE13 6SY

Date

19 September 2025

**23RD BROMLEY SCOUT GROUP**

England & Wales - Charity number 267692

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# Accounts

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# Annual Report and Accounts 2023-24

## 23rd Bromley (St. Augustine's) Scout Group

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# Trustees' report

## Reference and administration information

We present below the reference and administration details of the charity as required by law.

### Administration

<b>Name (as per Charity Commission register)</b>	23rd Bromley Scout Group
<b>Scout Association/working name</b>	23rd Bromley (St Augustine's) Scout Group
<b>Sponsoring body</b>	St Augustine's Parish Church, Bromley, Diocese of Rochester
<b>Scout Association registration number</b>	10011744
<b>Scout District and County</b>	Bromley District, Greater London South & South East County
<b>Registered charity number</b>	267692 (registered 28 June 1974)
<b>Registered charity address</b>	3 Pondfield Road, Orpington, Kent, BR6 8HJ
<b>Operating premises</b>	Scout Headquarters, Homemead Road, Bromley, BR2 8BB

### Trustees

The charity trustees who managed the charity from 1st April 2023 to the date of signing this report were the members of the Group Trustee Board as follows:

<b>Group Chair</b>	Colin Goodwin
<b>Group Secretary</b>	Henry Hudson
<b>Group Treasurer</b>	Jonathan Pownall MA ACA CISA
<b>Group Lead Volunteer (Group Scout Leader)</b>	Jenny Owens
<b>Assistant Group Lead Volunteer</b>	Sandra Goodwin
<b>Fundraising Committee Chair</b>	David Wilcox
<b>Other Elected Members</b>	Paul Gubby, Hazel Smith, Robert Townsend (Quartermaster)
<b>Sponsoring Body Nominated Representative</b>	Rev. Steve Spencer

### Advisers

<b>Independent Examiner</b>	Raymond Kirk BSc FCPFA
<b>Bankers</b>	Barclays Bank, Lloyds Bank, Bath Building Society
<b>Insurance broker</b>	Unity Insurance Services

# Structure, governance and management

The 23rd Bromley (St. Augustine's) Scout Group was formed just before the outbreak of World War Two. The earliest record we have is a note in a log book saying the first Scout meeting was held on 7th November 1939. Once Scout Groups reach a certain size they are no longer covered by the Scout Association umbrella charity registration and are required to register individually with the Charity Commission. The Group was formally entered onto the Charity Commission register on 28th June 1974.



Leaders and members at HQ, February 2024

The Group is sponsored by the Church of England, St Augustine's Bromley Parish in the Diocese of Rochester. We are registered with the Scout Association under registration number 10011744. We are part of Bromley District which in turn forms part of the newly combined Greater London South & South East County.

This Annual Report is issued by the Group Trustee Board of the 23rd Bromley (St Augustine's) Scout Group in conformity with the requirements of relevant Charities Acts and the Policy, Organisation and Rules of the Scout Association. It covers the financial year ended 31st March 2024 and the census year ending 31st January 2024.

## Governing document

The Group is established as a trust under rules which are common to all Scout Groups. The governing documents are those of the Scout Association, consisting of a Royal Charter of 4th January 1912 which incorporated the Scout Association and in turn gives authority to the byelaws of the Association and Policy, Organisation and Rules (POR) of the Scout Association under which the hierarchy of Counties, Districts and Groups are created.

The Group constitution follows the model constitution set out in POR and has been updated to reflect the governance changes to reflect the changes introduced by the Scout Association during 2023.

## Management

The Group is led by a Trustee Board (formerly known as the Group Executive Committee) whose members are the charity trustees of the Scout Group. The charity trustees are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

As unincorporated associations, Scout Groups are not permitted in law to hold property title in their own name and must appoint a custodian trustee for the purpose. Custodian trustees are distinct from charity trustees and do not have any management or oversight role. Our Homestead Road premises are held on our behalf by the Scout Association Trust Corporation (SATC) as custodian trustee. SATC is a special purpose company limited by guarantee created by the Scout Association in 1935 and specifically authorised to hold title to land on behalf of Scout Groups, Districts and Counties.

The Trustee Board consists of a Chair and Treasurer together with the Group Lead Volunteer (previously known as Group Scout Leader) and other members as appropriate. It meets at least three times per year. Under the new Scout Association governance structures, there is no longer a Secretary role and elected officials cannot serve a consecutive term of office exceeding 9 years.

The Trustee Board exists to support the Lead Volunteer in meeting the responsibilities of appointments and is responsible for:

- the maintenance and upkeep of group property and equipment;

- the raising of funds and the administration of group finance;
- the insurance of persons, property and equipment;
- Group public occasions;
- assisting in the recruitment of leaders and other adult support;
- appointing any sub-committees that may be required; and
- appointing group administrators and advisers other than those who are elected.

## Risk and internal control

The Trustee Board has identified the major risks to which it believes the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Safeguarding.** Keeping young people safe is a paramount responsibility of all adults in Scouting. The Group administrator ensures that adults are checked through the Disclosure and Barring Service and the Scout Association's systems before appointment and that renewal takes place prior to expiry. All adults in the Group are required to complete the Scout Association safeguarding awareness course. Young people are encouraged to raise any concerns that they may have affecting them or another member of the Group with a trusted adult and/or with their own parents or guardians.

**Injury to leaders, helpers, supporters and members.** Risk assessments are prepared for all activities, communicated to all adults taking part and reviewed regularly. Training and the correct qualifications are integral to our safety management process. There are nominated trained first aiders on all activities. The Trustee Board reviews and updates the buildings risk assessment. All adult leaders and volunteers in the Group are required to complete the appropriate safety and activity training courses, and are expected to be familiar with the purple card 'Safe Scouting: A Code of Conduct' and to understand that safety is a joint responsibility of all adults in the Group, irrespective of their role. The Group, through capitation fees, contributes to the Scout Association's national accident insurance policy. Through a separate policy arranged through Unity Insurance, any helpers who are not members of the Scout Association are also covered for injury.

**Reduction or loss of leaders.** The Group is reliant upon volunteers to run and administer the activities of the Group. If there were to be a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario this might necessitate closure of the Group.

**Reduction or loss of members.** The Group provides activities for all young people aged 6 to 18. If there were to be a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario this might necessitate closure of the Group.

**Reduced income.** The Group is reliant upon income from subscriptions, fundraising, donations and ancillary sources such as hall hire. The Group has formalised a reserves policy intended to ensure we hold sufficient reserves to maintain financial viability in the short-to-medium term should there be a major reduction in income.

**Damage to buildings, property and equipment.** The Group has sufficient insurance cover in place to mitigate against loss, and to compensate for the loss of income from hall hire to third parties arising from physical damage to the premises.

**Financial loss.** The Group has in place systems of internal controls designed to provide reasonable assurance against material mismanagement or loss; these include dual authorisation for payments and comprehensive insurance to ensure that insurable risks are covered.

These risks are kept under review and a revised risk register is being prepared using the Scout Association model risk register as modified to reflect local circumstances.

# Objectives and activities

## Objectives

The objectives of a charity are set out in its governing document and therefore the objectives of the Group are as a unit of the Scout Association.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

## Public benefit

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. We help children and young adults reach their full potential and gain skills for life. We actively engage and support our members in their physical, intellectual, social and spiritual development and to achieve their full potential as individuals, as responsible citizens, and as members of their local, national and international communities.

# Achievements and performance

## Group membership

The annual census taken at 31 January 2024 showed 102 young people in Beavers, Cubs and Scouts with a further 30 in the Explorer Unit.

Section	Youth Members			Adult Leaders			Young Leaders		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Monday Beavers (Spitfires)	17	21	15	2	3	3	5	3	3
Tuesday Beavers (Hurricanes)	12	4	16	3	1	1	3	2	3
Monday Cubs (Baloo)	17	18	20	4	3	4	1	1	2
Tuesday Cubs (Kim)	16	23	20	4	4	4	3	3	1
Wednesday Scout Troop	40	47	44	5	4	4	2	2	2
Thursday Phoenix Explorers	30	28	28	4	3	4	0	0	0
<b>Total</b>	<b>132</b>	<b>141</b>	<b>143</b>	<b>22</b>	<b>18</b>	<b>20</b>	<b>14</b>	<b>11</b>	<b>11</b>

In addition, we have 11 adult volunteers at Group level. The total Group membership as at the January 2024 census was 168 (2023 – 170). The latest position is set out in the reports below.

## Group Lead Volunteer report

We've had another active year with some amazing Scouting happening in every Section. I will leave them to tell you what they have been doing but the Group as a whole is in a very good state.

At the time of writing the latest position is that we have:

- 34 Beavers
- 35 Cubs
- 36 Scouts
- 33 Explorers
- 19 Young leaders working in all Sections
- 21 leaders

We welcome Laura Evans to Hurricane Beavers (not the Laura Evans that runs Spitfire Beavers - another one!). We have said goodbye to Chris Powell and would like to thank him for all his years of service with the Group. We are also saying goodbye, hopefully not for ever, to Charlotte Miles, Matthew Higginbottom, Henry Pownall and Callum Hall, who are either going to university, taking a gap year or studying while working. We wish them luck and hope they know they are welcome at the 23rd any time.

I'd like to thank:

- Rob Townsend and Sean Ward for taking over the quartermaster role from Alan Alexander and continuing to make sure we have all the equipment we need, and thank you Alan for all your years of hard work;
- The team who are working on the extension plans, we appreciate all your hard work fundraising, applying for grants and all the planning that's needed to move this huge project forward;
- The Trustee Board and Fundraising Committee for all their support;
- All the leaders, I probably don't say this enough but thank you for everything you do to make the 23rd Bromley the amazing Group that it is;
- And Sandra, we share the Group Leadership role, thank you for all your help and support.

Things are changing in the way Scouting is run; we are moving over to a more team-based way of working where people can do as much or as little as they like and if you have a particular skill maybe you can help out. If you would like to know more about how you can support the Group, from helping at fundraising events, running a particular session or event, helping a Section in the background or at camp or attending regularly weekly meetings please come and talk to either myself and Sandra or have a chat with the leaders.

We have extended the Group Leadership Team to include David Goodwin, Alan Alexander and Ellen Alexander and this will mean we can continue to support the leaders and Sections as we always have but we can now offer extra support if they need it.

**Jenny Owens, Group Lead Volunteer (formerly known as Group Scout Leader)**

## Section reports

### Beavers – Hurricanes Colony

Hurricanes has been growing steadily this year, and we are now up to 14 members, with full attendance most weeks. We have seen 4 Chief Scout's Bronze awards in the last year, a great achievement by those who have achieved it, with several more on the way in the coming months. We have run a varied programme on Tuesday evenings, including supporting the local community through a litter pick of Jubilee Park in July, visits from Kent Falconry and the Fire Brigade alongside Kim Pack, and plenty of badges including Air Activities, Emergency Aid, Gardening, and Disability Awareness.

In September, we held our first camp for 2 years at Cudham. The Beavers hiked to Christmas Tree Farm in Downe, and got a chance to meet the animals, before returning for grass sledging and a campfire to finish off the weekend. Other events this year have included the District Easter Egg hunt in March and a very wet and muddy St George's Day Fun Day in April. For now, we have an expanded leadership team, with Laura kindly agreeing to step up, along with our 2 young leaders.

### Henry Pownall, Hurricanes Beavers

### Beavers – Spitfires Colony

The Beavers have had a busy year; collectively they achieved 492 badges, five Chief Scout Bronze awards and did five nights away over three camps. The November camp included a 4.6 mile sponsored walk where they raised £347 for the Royal British Legion. At Christmas they made over 100 Christmas cards to be handed out to local elderly residential homes as well as a trip to a bowling alley for a Christmas treat and a night at the local stables learning how to care for horses. In February they were off for a night away to do lots of experiments and have a go in at a cave bus. Even though it ended up being a little too dark and creepy for most Beavers to complete it everyone had a go. The Beavers learnt how to look after their bikes, and a few learnt how to ride. A couple of hectic life skills meetings had everyone learning how to lay a table, make a bed, hang washing on a line, tie their shoelaces, pack a bag for a camp and how to plan a balanced meal. At summer camp the Beavers managed to all do archery, climbing and made

their own individual fires. While on camp they proudly wore their t-shirts they had made a few weeks earlier and told many people how they had done them.

### **Laura Evans, Spitfires Beavers**

#### Cubs – Baloo Pack

We started with a camp in September at Wilberforce. A fiendishly festive Halloween Party was also attended by some very scary cubs, a good time was had by all.

After half-term we got stuck into the run-up to Christmas - cards were made and the Cubs decorated wooden baubles for our Christmas Fair.

Some of our Cubs were also very busy rehearsing and then performing in the Group Pantomime - well done to all.

February saw us on another camp at Wilberforce - tracking, compass work and crafts were enjoyed by everyone.

An Easter Egg hunt took place just before the Easter Break, after which we attended the District St. George's Day Event at Fryland's Wood Scout Campsite. A very wet and muddy day was enjoyed by all, even though we had to be towed out of the car park at the end of the day!

In May we also attended another District event - an overnight stay at Chatham Dockyards. There were lots of activities, good food and not very much sleep - a very enjoyable event!

Over this year we have had Cubs who have achieved badges in Fire Safety, My Faith, Hobbies, Collectors and Challenge Awards. We have also been incredibly proud to award a Chief Scout Silver Award to Genevieve Smith - congratulations to her and we also have another 4 cubs working towards their Silver Awards too.

We have had amazing help from our wonderful helpers this year - Heather, Charlotte, Matthew, Teddy and Anna, as well as Beth and Adam when they have been able to attend. Special thanks also go to Karen and Mick Shipp, who have been available to step in when needed, sometimes at very short notice - as well as Mick coming to help on camps. Thank you to all.

Thank you to the parents who support us throughout the year.

### **Tim and Marina Snook, Baloo Cub Pack**

#### Cubs – Kim Pack

Kim Pack has had around 20 Cubs this year and we're expecting a few more come in the new year. We have taken the Cubs to Chatham dockyard with Bromley District for the Cubs sleepover and have a survival themed camp later this year. We have increased the young leaders from 2 to 4 to help run evenings and games for the Cubs. We have run a variety of different evenings to do with the environment, science and creativity. Later this year we are doing the DIY badge where the Cubs will be making wooden cars and racing them. Another event this year was St. George's Day where some of the Cubs got to do a variety of activities around the muddy campsite where it was held. At the start of the year held a joint birds of prey evening with the Beavers on a Tuesday evening, The Cubs got to interact with lots of different birds of prey and learn about how they survive in the wild.

### **Aston Bush, Kim Cub Pack**

#### Scout Troop

The Troop has 36 members aged between 10 and 14 years of age, supported by a team of 6 adult and 4 young leaders. We are a diverse and inclusive Group and support Scouts and leaders of all genders, and from varied ethnic backgrounds as well as those who have a range of physical impairments, are neurodiverse and who identify as gender fluid or gender neutral.

Throughout the last year the Scouts have all had the opportunity to sleep out in shelters, when we raised over £2,000 for our local homeless charity in Bromley, as well as supporting the Group in various fundraising and community activities. Several of the Scouts took part in the Group pantomime in leading and supporting roles and the Scouts attended the Essex International Jamboree where they enjoyed a fun-filled week with Scouts and Guides from as far afield as India and Australia as well as those closer to home in the UK. We have also taken part in many local camps and activity evenings including hiking and expeditions, water sports, and in addition finding out about our local history and community.

We have awarded an amazing 7 Chief Scout Gold awards (the highest award a Scout of this age can achieve) and this is testament to the enthusiasm and dedication of those young people, as well as the support of their families, their fellow Scouts and of course the leadership team. We have just wished 7 of our older Scouts "good luck" as they embark on their next adventures within the Phoenix Explorer Scout Unit and have welcomed 7 new Scouts from our 2 Cub packs. We are looking forward to the next year of adventure and fun together.

### **Alex Pownall, Scout Troop**

#### Phoenix Explorer Unit

The Explorer Unit has had well over 30 Explorers all year; we have seen some of our Explorers move up to Network but they have been replaced with people from our waiting list and/or moving up from Scouts. We've run a varied programme on a Thursday night, teaching our young people soft skills and practical skills.

10 of our Explorers joined over 4,500 other Scouts from around the world at Essex International Jamboree over the summer. Throughout the week the Explorers were able to do a variety of different activities with new Scout friends they made from the UK and abroad – these included traditional Scouting skills, energetic activities and team building challenges. Each evening there was a wide range of entertainment on offer including circus acts, talent shows and silent discos.

3 Explorers also attended the Bromley District trip to Ardeche in France – it was a scorching hot week away but they had great fun. Activities on offer included high ropes and climbing, but the highlight for many was the river descent where they paddled down the river over a couple of days and camped by the riverside one night.

It is great to see so many of our Explorers volunteering as Young Leaders in other Sections in the Group – not only does it help the wider Group, but the Explorers get a lot of enjoyment and personal development opportunities. We have also had a number of Explorers achieve their Chief Scout Diamond and Platinum Awards over the last year – and have another few in the pipeline for next year.

### **David Goodwin, Phoenix Explorers**

#### Network

Network has expanded to 36 members with around 15 regular attendees every 2 weeks. This year we have done 2 camps so far and are planning another camp in October. Some members of Network are looking to complete their King Scout's Award so we'll be working towards that next year. We're also undertaking an expedition on Snowdon this year.

Earlier in the year we had a visit from a member of a Network group in Australia visit and we gained insights about their experience of Scouting. We are looking to meet up with other Network groups in the future also.

### **Aston Bush, Network**

## Faiths and beliefs programme

The Group is sponsored by St Augustine's Parish Church. Membership of the Group is open to all faiths and beliefs. The Group actively promotes the Scout Association Faiths and Belief Programme, developing Scouting values, personal attitudes and a range of beliefs, Scouts' Own and St Augustine's youth structured services, and attendance at the Remembrance Day Service.



Remembrance day service and parade, November 2023

## Community activities

We have supported our local community through the year in a number of ways. Our Headquarters building is used by two Brownie Packs for their regular weekly meetings and also by local families for children's birthday parties. It has also been used by the local authority to use as a Polling Station for both local and national elections. We resumed our popular Pantomime and Gang Show in January 2023 and these are open to all members of the community. In January 2024 we held a free performance of our pantomime for local residents and this was very well received by those who attended.



Pantomime, January 2024 and Quiz night, March 2024

# Financial review

## Financial review

The Group made a deficit of £6,528 (2022-23: surplus of £10,605) which reduces our total funds to £58,738 (2022-23: £65,266). The most significant element of this is an increase in camp fees and costs compared to the previous year.

Nevertheless we remain well placed to maintain our day-to-day Scouting activities while steadily building up funding to support our HQ refurbishment project. Expenditure of £3,478 (2022-23: £572) from restricted funds represents payment for planning consents and more detailed architectural plans.

The full accounts are presented on pages 14 to 16 below.

## Financial highlights 2023-24

- Receipts: £38,123
- Payments: £44,446
  
- Total funds: £58,943
  - Group Unrestricted: £39,877
  - Group Restricted: £12,662
  - Sections £ 6,404

## Subscriptions, fundraising, grants and donations

The Group is dependent upon membership subscriptions to fund its core activities, and additional sources of income to support the membership and for the maintenance, renovation, refurbishment and replacement of buildings and equipment. Net membership subscriptions retained after capitation totalled £8,232 (2022-23: £9,721).

All parents and supporters are encouraged to subscribe to Gift Aid to maximise the tax relief on subscriptions and donations we can obtain through HM Revenue & Customs. The Group has not yet submitted the claim for 2021-22, 2022-23 or 2023-24 although claims may be backdated so there is no overall detriment to our financial position.

Restricted donations of £2,490 (2022-23: £6,709) were received towards our HQ refurbishment project.

## Assets and liabilities

In addition to the monetary assets shown in the balance sheet representing cash and bank balances, the Group has non-monetary assets representing land, buildings and equipment. These are not required to be included in the statement of assets and liabilities but their values are disclosed as a note. They are valued for insurance purposes at the amounts shown below and in between formal reassessments, the most recent of which took place in December 2022, values are updated through indexation applied annually by the insurers.

Non-monetary assets – insurance values	2023-24	2022-23
Land and buildings	£721,961	£703,685
Contents, fixtures, fittings and stock	£10,523	£10,419
Scouting equipment	£29,415	£29,214

Land and buildings represent the HQ premises which are leased from St Augustine's Church in the Diocese of Rochester whereby the Group enjoys beneficial use of the asset and bears the cost of insurance, maintenance and enhancement expenditure. The lease was renewed in 2016 for a term of 30 years. The annual payment due under the lease is £10 until 2025, rising to £25 from 2025 and £50 from 2035.

Contents, fixtures, fittings and stock primarily comprise furniture and fittings in the HQ premises as well as props, staging, sound and lighting equipment for pantomimes and gang shows.

## Reserves policy

The Group's overall policy is to hold sufficient reserves to continue its charitable activities should there be a shortfall in income and fundraising activities. Our policy is to hold sufficient free reserves to meet expenditure as follows:

- HQ: 18 months of premises running costs, including maintenance, insurance and utilities, plus an allowance for the repair and renewal of our equipment and other assets;
- Sections: 110% of the previous years' capitation payment to the Scout Association, plus an amount equivalent to 110% of the most recent deposit for camp or other significant activity where deposits must be paid to secure the

activity several months in advance of fees being collected.

Based on the last two years of accounts, this equates to a base level of reserves of approximately £7,750 for Group and a further £7,000 across the Sections. As at 31 March 2024, this target was met for Group but not for the Sections which had collective reserves of £4,953 against the policy target of £7,000 – a shortfall of £2,047. Sections are not expected to actively increase subscriptions to build up reserves but will be encouraged to look for other opportunities such as retaining activity surpluses where appropriate.

The Group held unrestricted reserves of £46,281 at the year-end (2022-23: £51,067) together with restricted funds of £12,662 (2022-23: £14,199) towards HQ refurbishment. In total our monetary funds, comprising cash and bank balances, stood at £58,943 (2022-23: £65,266) at the financial year end.

### Investment policy

The Trustee Board has continued to maintain a low-risk strategy to the investment of its funds. At present funds are held in cash or instant access deposits using mainstream banks or building societies covered by the Financial Services Compensation Scheme. The Trustee Board regularly monitors the levels of balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Given increases in interest rates during 2023, the Trustee Board has updated its investment policy, balancing considerations of maximising returns against ease of access to funds given anticipated expenditure in the next few years on the HQ refurbishment project. The update also reflects revised investment guidance from the Charity Commission issued in August 2023 which confirms that charities are able to invest responsibly and there is no overriding duty to maximise financial returns at the expense of ethical considerations relevant to the charity's aims and objectives.

### Headquarters refurbishment project

Work progressed on the HQ refurbishment project including receipt of planning permission and commissioning of more detailed architectural plans. At the year end the restricted fund stood at £12,662 and the Trustees agreed to make a further contribution of up to £28,000 from unrestricted funds depending on our success in fundraising through activities, grants and donations.

We were notified after the end of the financial year that our application for a grant of £75,000 from the Veolia Environmental Trust Community Grant Fund had been unsuccessful. This unfortunately means that we are not yet in a position to commence building work. Further sources of grant funding will be sought in 2024-25.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity trustees:



**Colin Goodwin**  
Group Chair  
27 September 2024



**Jonathan Pownall** MA ACA CISA  
Group Treasurer  
27 September 2024

# Receipts and payments account for the year ended 31 March 2024

## Receipts and payments summary and statement of assets and liabilities

### Receipts and payments summary for the year ended 31 March 2024

	2023-24 Unrestricted funds	2023-24 Restricted funds	2023-24 Total funds	2022-23 Total funds
	£	£	£	£
Total receipts for the year (see page 15)	35,632.47	2,490.79	38,123.26	48,834.83
Total payments for the year (see page 16)	40,418.48	4,028.00	44,446.48	38,229.72
<b>Net surplus/(deficit) for the year</b>	<b>(4,786.01)</b>	<b>(1,537.21)</b>	<b>(6,323.22)</b>	10,605.11
Balance brought forward at 1 April 2023	51,067.34	14,199.23	65,266.57	54,661.46
<b>Balance carried forward at 31 March 2024</b>	<b>46,281.33</b>	<b>12,662.02</b>	<b>58,943.35</b>	<b>65,266.57</b>

### Statement of assets and liabilities as at 31 March 2024

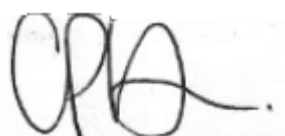
	2023-24 Unrestricted funds	2023-24 Restricted funds	2023-24 Total funds	2022-23 Total funds
	£	£	£	£
<b>Monetary assets</b>				
Section current accounts	10,008.30		10,008.30	15,793.14
Group current accounts	13,325.40		13,325.40	16,250.00
Investment accounts	18,669.19	12,662.02	31,331.21	30,707.36
Cash held	4,278.44		4,278.44	2,516.07
<b>Total funds</b>	<b>46,281.33</b>	<b>12,662.02</b>	<b>58,943.35</b>	<b>65,266.57</b>

#### Restricted funds

Group restricted funds comprise the Headquarters refurbishment and repairs fund. The property is owned by St. Augustine's Church and the Group is responsible for maintenance and enhancement expenditure under the terms of the lease. The valuation for insurance purposes is £721,961.

In addition the Group has two Designated funds held within Unrestricted funds. These are £1,386.46 in respect of the Jamboree fund and £123.09 in respect of the Kenya fund.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 27 September 2024 and signed on their behalf by



Colin Goodwin  
Group Chair



Jonathan Pownall MA ACA CISA  
Group Treasurer

## Receipts for the year ended 31 March 2024

	2023-24 Unrestricted funds	2023-24 Restricted funds	2023-24 Total funds	2022-23 Total funds
	£	£	£	£
<b>Membership subscriptions</b>				
Membership subscriptions	14,255.00		14,255.00	15,657.43
Less: capitation paid to District	(5,847.60)		(5,847.60)	(5,936.10)
Net membership subscriptions retained	8,407.40		8,407.40	9,721.33
<b>Donations, legacies and gift aid</b>				
Collections	236.30		236.30	160.50
Donations received	896.31	2,490.79	3,387.10	8,423.04
<b>Fundraising income</b>				
Christmas Fair	758.39		758.39	685.52
Pantomime	4,520.75		4,520.75	2,850.00
Gang Show	0.00		0.00	1,447.00
Other fundraising activities	1,051.47		1,051.47	807.42
<b>Activities and events</b>				
Camp receipts	15,235.00		15,235.00	14,613.11
Family camp	0.00		0.00	753.34
Group events	1,968.00		1,968.00	5,385.14
<b>Investment and property income</b>				
Hall hire	1,935.00		1,935.00	3,245.00
Interest received	623.85		623.85	193.43
<b>Total receipts</b>	<b>35,632.47</b>	<b>2,490.79</b>	<b>38,123.26</b>	<b>48,834.83</b>

Membership fees passed on to District are treated as 'agency income'

## Payments for the year ended 31 March 2024

	2023-24 Unrestricted funds £	2023-24 Restricted funds £	2023-24 Total funds £	2022-23 Total funds £
<b>Youth programme and activities</b>				
Core meetings and activities expenses	4,978.12	550.00	5,528.12	8,878.11
Prizes	46.25		46.25	87.76
<b>Event costs</b>				
Retirement and commemoration events	41.52		41.52	57.43
<b>Badges, uniforms and training</b>				
Badges	1,105.90		1,105.90	1,398.41
Scarves and uniform	(372.20)		(372.20)	1,243.74
Training	0.00		0.00	24.00
<b>Camp fees and costs</b>	23,486.28		23,486.28	15,829.54
<b>Purchases of equipment</b>				
Camping equipment and gaz	703.58		703.58	2,002.45
Pantomime and gang show equipment	3,613.65		3,613.65	0.00
Props and costumes	511.37		511.37	172.71
Other equipment	7.25		7.25	731.53
<b>Insurance</b>	1,357.62		1,357.62	1,321.58
<b>Headquarters running costs</b>				
Building maintenance	27.99		27.99	964.39
Cleaning	653.93		653.93	666.32
Waste collection	681.48		681.48	681.48
Ground lease	10.00		10.00	10.00
Heaters	204.00		204.00	0.00
Broadband	303.68		303.68	346.05
Electricity	485.84		485.84	485.61
Gas	415.12		415.12	365.65
Water	326.53		326.53	353.75
<b>Headquarters refurbishment</b>	0.00	3,478.00	3,478.00	527.82
<b>Donations made</b>	661.30		661.30	532.50
<b>Service charges and miscellaneous expenses</b>				
Online Scout Manager fees	883.00		883.00	1,132.78
PayPal fees	7.29		7.29	16.20
Printing, postage and stationery	108.59		108.59	250.79
Website hosting costs	75.47		75.47	70.67
<b>Fundraising expenses</b>				
Christmas Fair expenses	55.00		55.00	43.35
Pantomime licence	0.00		0.00	15.60
Other fundraising expenses	39.92		39.92	19.50
<b>Total payments</b>	<b>40,418.48</b>	<b>4,028.00</b>	<b>44,446.48</b>	<b>38,229.72</b>

# Independent examiner's report

## Independent examiner's report to the trustees of the 23rd Bromley (St. Augustine's) Scout Group

I report to the trustees on my examination of the accounts of the 23rd Bromley (St. Augustine's) Scout Group (the Trust) for the year ended 31 March 2024.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name

Raymond Kirk BSc FCPFA

Address

39 Wellmeadow Road

Lewisham

SE13 6SY

Date

27 September 2024

**23RD BROMLEY SCOUT GROUP**

England & Wales - Charity number 267692

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# Accounts

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# 23<sup>rd</sup> Bromley (St Augustine's) Scout Group



## Trustees' Annual Report & Accounts Year Ending 31 March 2023

**Scout Association Registration Number: 10011744**

**Registered Charity Number (England & Wales): 267692**

[23rdbromleyscouts.org](http://23rdbromleyscouts.org)

[@23rd Bromley](https://twitter.com/23rdBromley)

[#SkillsForLife](https://www.instagram.com/23rdBromley)

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# Trustees' Report

## 1 Reference and Administration

### 1.1 Administration

**Name:** 23rd Bromley (St Augustine's) Scout Group

**Sponsoring Body:** St Augustine's Parish Church, Bromley, Diocese of Rochester, Church of England

**Established:** 1938-39

**Scout Association Registration Number:** 10011744

**Registered Charity Number:** 267692 (registration date 28 June 1974)

**Registered Address:** 3 Pondfield Road, Orpington, Kent, BR6 8HJ

**Operating Premises:** Scout Headquarters, Homemead Road, Bromley, BR2 8BB

### 1.2 Trustees

The charity trustees who managed the charity from 1st April 2022 to the date of signing this report were the members of the Group Trustee Board (previously known as the Executive Committee) as follows:

<b>Group Chair</b>	Colin Goodwin
<b>Group Secretary</b>	Henry Hudson
<b>Group Treasurer</b>	Jonathan Pownall
<b>Lead Volunteer (Group Scout Leader)</b>	Jenny Owens
<b>Assistant Lead Volunteer (Assistant Group Scout Leader)</b>	Sandra Goodwin
<b>Quartermaster</b>	Alan Alexander (to 7 November 2022) Robert Townsend (from 7 November 2022)
<b>Fundraising Committee Chair</b>	David Wilcox
<b>Other Elected Members</b>	Paul Gubby Hazel Smith Robert Townsend
<b>Sponsoring Body Nominated Representatives</b>	Rev. Steve Spencer Helen Baker

### 1.3 Advisers

<b>Independent Examiner</b>	Raymond Kirk CPFA
<b>Bankers</b>	Barclays Bank Lloyds Bank Bath Building Society
<b>Insurers</b>	Unity Insurance Services

## 2 Structure, Governance and Management

### 2.1 Introduction

The 23rd Bromley (St. Augustine's) Scout Group was formed just before the outbreak of World War Two. The earliest record we have is a note in a log book saying the first Scout meeting was held on 7th November 1939. Once Scout Groups reach a certain size they are required to register individually with the Charity Commission. The Group was formally entered onto the Charity Commission register on 28th June 1974.

The Group is sponsored by the Church of England, St Augustine's Bromley Parish in the Diocese of Rochester. It is part of the Bromley Scout District which in turn is part of the Greater London South East Scout County. It is registered with the Scout Association under registration number 10011744.

This Annual Report is issued by the Group Trustee Board of the 23rd Bromley (St Augustine's) Scout Group in conformity with requirements of relevant Charities Acts and the Policy, Organisation and Rules of the Scout Association. It covers the financial year ended 31st March 2023 and the census year ending 31st January 2023.

### 2.2 Governing Document

The Group is established as a trust under rules which are common to all Scout Groups. The governing documents are those of the Scout Association, consisting of a Royal Charter of 4th January 1912 which incorporated the Scout Association and in turn gives authority to the byelaws of the Association and Policy, Organisation and Rules (POR) of the Scout Association under which the hierarchy of Counties, Districts and Groups are created. Hitherto the Group constitution has followed the model constitution set out in POR and is being revised to reflect the changes from the Scout Association that started to roll out in 2023.

### 2.3 Management

The Group is managed by a Trustee Board, previously known as the Group Executive Committee, the members of which are the charity trustees of the Scout Group. The trustees are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. As individual Scout Groups are unincorporated associations, land and buildings are required to be held in the name of custodian trustees who are distinct from charity trustees. In the Group's case, the custodian trustee is the Scout Association Trust Corporation which is a special purpose company limited by guarantee created by the Scout Association in 1935 and specifically authorised to hold title to land on behalf of Scout Counties, Districts and Groups.

The Trustee Board consists of a Chair, Secretary and Treasurer together with the Lead Volunteer (previously known as Group Scout Leader) and other members as appropriate. It meets at least three times per year.

The Trustee Board exists to support the Lead Volunteer in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of group property;
- The raising of funds and the administration of group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required; and
- Appointing Group Administrators and Advisers other than those who are elected.

### 3 Risk and Internal Control

The Trustee Board of has identified the major risks to which it believes the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- **Safeguarding.** Keeping young people safe is a paramount responsibility of all adults in Scouting. The Group Administrator ensures that adults are checked through the Disclosure and Barring Service and the Scout Association's systems before appointment and that renewal takes place prior to expiry. All adults in the Group are required to complete the Scout Association Safeguarding Awareness Course. Young people are encouraged to raise any concerns that they may have affecting them or another member of the Group with a trusted adult and/or with their own parents or guardians.
- **Injury to leaders, helpers, supporters and members.** Risk Assessments are undertaken before all activities. The Group, through capitation fees, contributes to the Scout Association's national accident insurance policy.
- **Reduction or loss of leaders.** The Group is reliant upon volunteers to run and administer the activities of the Group. If there were to be a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario this might necessitate closure of the Group.
- **Reduction or loss of members.** The Group provides activities for all young people aged 6 to 18. If there were to be a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario this might necessitate closure of the Group.
- **Reduced income.** The Group is reliant upon income from subscriptions, fundraising, donations and ancillary sources such as hall hire. The Group has formalised a reserves policy intended to ensure we hold sufficient reserves to maintain financial viability in the short-to-medium term should there be a major reduction in income.
- **Damage to buildings, property and equipment.** The Group would request the use of buildings, property and equipment from neighbouring organisations such as the Church and other local Scout Groups. The Group has insurance cover in place to mitigate against permanent loss, and to compensate for the loss of income from hall hire to third parties arising from physical damage to the premises.
- **Financial loss.** The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include dual authorisation for payments and comprehensive insurance to ensure that insurable risks are covered.

## **4 Objectives and Activities**

### **4.1 Objectives**

The objectives of a charity are set out in its governing document and therefore the objectives of the Group are as a unit of the Scout Association.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

### **4.2 Public Benefit**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. We help children and young adults reach their full potential and gain skills for life. We actively engage and support our members in their physical, intellectual, social and spiritual development and to achieve their full potential as individuals, as responsible citizens, and as members of their local, national and international communities.

## 5 Achievements and Performance

### 5.1 Development Plan

An ongoing challenge many Groups also face is complacency and resistance to change. For this reason, the Scout Association has published a vision for Groups to develop. The six key targets which we follow are:

- A Growing Group
- A Focused Group
- A Relevant Group
- A Youth Led Group
- A Sound Group
- A Diverse Group

### 5.2 Group Membership

SECTION	Youth Members			Adult Leaders			Young Leaders		
	2023	2022	2021	2023	2022	2021	2023	2022	2021
Monday Beavers (Spitfires)	21	15	10	3	3	3	3	3	1
Tuesday Beavers (Hurricanes)	4	16	10	1	1	3	2	3	1
Monday Cubs (Baloo)	18	20	16	3	4	4	1	2	0
Tuesday Cubs (Kim)	23	20	9	4	4	3	3	1	1
Wednesday Scout Troop	47	44	22	4	4	4	2	2	0
Thursday Phoenix Explorers	28	28	29	3	4	3	0	0	0
<b>Total</b>	<b>141</b>	<b>143</b>	<b>96</b>	<b>18</b>	<b>20</b>	<b>20</b>	<b>11</b>	<b>11</b>	<b>3</b>

In addition, we have a number of volunteers at Group level. The total Group Membership as at the January 2023 census was 170 (2022 – 174).

### 5.3 Lead Volunteer's Report

This has been another busy and exciting year for the Group; all the Sections are running full programmes including camps and trips out.

The Group is still very healthy - at the end of the summer term we had 147 young people, 21 adults and 10 young leaders attending regular weekly meetings with another 12 adults available to help out when needed.

We also have an active Network Unit associated to the Group. They have 20 members, 8 of them are fully active, some of them are not able to attend every week because they are away at University or because of work commitments and a Scout Active Support (Fellowship) which has 20 members who meet regularly.

The year started with our Remembrance Parade with one of our Scouts, Oliver Ward, selling chocolate poppies in aid of the Royal British Legion. Well done Oliver - it is really nice for the Group to be able to support other causes in our community.

In December all the Sections took part in the Christmas fair, the Christmas carol concert and some had started their rehearsals for the Gang Show.

In January we were very pleased to be able to present our long overdue Gang Show, all the sections took part and we were also joined by Ruth's Brownies.

In May we took part in the Coronation Celebrations with the Church. It was a lovely way to advertise the Group and be part of the community – thank you to everyone who came along and helped.

We are very pleased and proud that 3 of our young people were selected to go to the World Scout Jamboree in Korea in August. It wasn't exactly the experience they were expecting, but in true Scouting manner they got on with it and enjoyed the experience.

On uniform sales, we want to say thank you to Hazel Smith and Alison Ancrum for setting up and running the pre-loved uniform sales – they did an amazing job at the Coronation Celebrations and from now on the Section Leaders will have access to the uniform to sell at their meetings.

We have also set up a collection point in the Scout Hut for food hamper donations. Two of our local primary school provide regular food hampers to vulnerable families in our community but unfortunately at the moment they are not getting the same amount of donations that they have in the past, so we said we would help.

If anyone is able support either the pre-loved uniform sale or the food hampers there are donation boxes in the Headquarters.

There are a few changes happening within Scouting; we are transforming the way we volunteer and will have team based leadership teams. This is happening over the next few months.

Lastly, Sandra and I would like to say how proud we are to be part of this team and would like to say a huge thank you to all the leaders for all their hard work and commitment and the Trustee Board and the Fund Raising Committee for their continued financial support which helps the Sections to continue to deliver high quality Scouting.

**Jenny Owens and Sandra Goodwin**  
**Lead Volunteers**

## **5.4 Section Activities**

Below we present an overview of the activities undertaken by the Sections up to the date of this report.

### ***Beavers – Spitfires***

The September 2022 term was started with crafts, agility activities and a night all about Mexico. We had a Halloween party followed by making water filters and learning about fair trade, recycling and energy saving. The Beavers spent a night sleeping in the hall in November; everyone created something that their teddy could sit in to ride down a zip wire across the hall. The Beavers made a large spitfire covered in poppies to show everyone at the Remembrance Parade. For our last night of term we went bowling as a Christmas treat.

We started January by watching the awesome Pantomime at the 23rd followed by a few weeks of practice for the Gang show, where the Beavers did a great rendition of *You've got a friend in me* from Toy Story in two shows. We had a first aid instructor come for an evening and we followed this by learning about disabilities. We spent a night at camp in February covering the space badge as well as having a camp fire and playing games in the dark. We visited St Augustine's church, made Mother's Day gifts as well as Easter cakes and sun catchers. We finished the end of term with an Easter egg hunt.

After Easter we learnt about St George and made shields. We had a falconry night where a man brought a number of different birds and flew them all around the hall and the Beavers all got to hold an owl and fly it to their glove. We did some planting in the hopes the Beavers could keep the herbs and sunflowers alive over the coming weeks. Metro Bank opened their safes for us to look round for our money skills badge and sent the Beavers home with lots of goodies. In June the Spitfires were off to a two night camp at Frylands. We had an awesome weekend where the Beavers did climbing, archery, pond dipping and tunnelling. They made their own t-shirts so

we all matched on Saturday. The Beavers fully cooked dinner with a little supervision and used power tools to build a birdhouse. The end of term saw the Beavers completing their photography badge and visiting Bromley fire station for a tour and spray of the hoses. On the last night of term we played a group game of rounders and said goodbye to our older Beavers.

Over the course of the year the Spitfires managed to achieve 386 badges as well as presenting eight Chief Scout Bronze awards to Henry, Henry, Henry, James, Christine, Nicole, William, and Lottie. We awarded our first Ten Nights Away badge to James and Joel achieved every Beaver badge there is. A great achievement for all the Beavers with much more planned for the next year.

**Laura Evans**

**Beaver Leader (Spitfires)**

### ***Cubs – Baloo Pack***

Going back to Cubs in September was delayed due to the death of the Queen. Tim then had to remember not too long after that at their investiture, Cubs had to swear allegiance to the King, something that no Cub had done for 70 years. He managed well and made sure the Cubs knew how momentous this time was.

October saw us meeting during the half term as Tim & Marina were on holiday at the end of the month. Heather, Beth, Adam & Matthew (with Laura watching on) had a great Halloween Party. Also that month some of our Cubs passed their swimming badges at the District Badge Evening.

November and December was very busy - we made crackers to use in our game at the Group Christmas Fair, Christmas Cards were made, we decided on our performance for the upcoming Gang Show and had an end of term party.

December also saw a small but enthusiastic group of Cubs turn out on a cold Sunday to plant trees in Parkfield Recreation Ground with other members of the District. Well done everyone who attended.

Everyone who took part in the Gang Show gained their Entertainers Badge which was very well deserved. Who can forget the dance to Superman and the appearance of the man himself in full costume? Adam, you are such a good sport but I think you enjoyed it far too much!!! Our other young Leader Matthew spent the day in the HQ loft doing the sound and lighting, so thank you to him as well.

In March we had to say goodbye for a while to Beth who went to work for P.G.L. Hopefully she will be back with us in the Autumn.

We also had a Camp at Wilberforce in March, a good time was had by all.

An Easter Egg Hunt took place before the Easter break, and then it was a couple of weeks off.

On St George's Day (23rd April) we spent an exceedingly wet and muddy day at Frylands Wood Campsite with lots of members of the District. We had 12 Cubs attend along with Tim, Marina, Matthew, Adam and Charlotte.

In June we went to Chislehurst Caves which was a very good visit. We also thank Linda and Aston from Tuesday Cubs for looking after things whilst we attended a wedding.

We had a Sports Day which all Cubs took part in.

We also have a number of Cubs who have auditioned for this year's Group Pantomime, good luck to you all.

At the moment we have 17 Cubs and are expecting some more in September. We are having a Camp from 8-10th September.

**Tim Snook**

**Cub Leader (Baloo)**

## ***Cubs – Kim Pack***

At the end of 2022 term Kim Pack consisted of a total of 26 Cubs and now Kim Pack currently has 24 members with the support of 4 leaders and 2 young leaders.

We average an attendance of 2 young people per week and have run activities including but not limited to:

- Gang Show
- Tin Can Pancakes
- Team Work Challenge Badge
- Adventure Challenge Badge
- Water Fight
- Wilberforce Wide Game
- First Aid Stage 1

We have an average attendance of 14 young people per camp and have run activities including but not limited to:

- Adventure Badge Camp
- Father & Cub Camp

**Chris Powell**

**Cub Leader (Kim)**

## ***Scout Troop***

The last year has been a busy and exciting time in the Troop. We have moved between 40 and 50 members throughout the year and go into this new year with 46 active members.

We have completed a large amount of award and badge work including:

- Outdoor Award
- Camper Badge
- International and World Award
- Entertainer Badge
- World Faiths Badge
- Circus Skills Badge
- Local Knowledge Badge
- Athlete Badge
- Sports Enthusiast Badge
- Air Activities Badge
- Fundraising Badge

In fact, we have awarded 427 badges to Scouts over the last 12 months!

We have run a busy programme around these badges and awards and have also had some great trips out including a trip to Bromley Synagogue, site service & activities at Frylands Wood Activity Centre, Easter Egg Hunt at Jubilee Park and a trip for our Patrol Leaders and Assistant Patrol Leaders to the Trooping of the Colour in London.

We have had 4 camps at Cudham Shaws, Avery Hill, The Fort in Dulwich and Thriftwood. All have included exciting activities with 86 members attending across those camps. We have also taken part in other external events including:

- Firework Display – Marshalling at Bickley Park Cricket Club to fundraise for the Group
- Air Activities Badge Days – Run by South London Scouts Aviation team
- Swimming Badge – Organised by Bromley District
- Snow Queen pantomime – Both watching and some of our members taking part in the cast and back stage crew
- Scouts of Steel – Bromley District assault course competition
- St Georges Day Parade – Parade and Activity Day held at Fryland Wood campsite
- Moonwalk – Overnight event hike organised by Bromley District in which we entered two teams

We have done a huge amount over the last year and this couldn't be done without the incredible leadership team I have that delivers such an engaging and valuable programme. Huge thanks goes to Alex, Ellie, Aston, Megan, Charlotte, Henry and Rebecca for their commitment, hard work and tireless efforts over the last year. We couldn't deliver all of the above without them. What a team!

**Alan Alexander**

**Scout Leader**

### ***Explorers – Phoenix Unit***

The Explorer Unit has had well over 30 Explorers all year, we have seen some of our Explorers move up to Network but they have been replaced with people from our waiting list and/or Young People moving up from Scouts. We've run a varied programme on a Thursday night, teaching the young people soft skills and practical skills. This has included meetings with other local Explorer Units, and a boxercise taster class.

We had a really great summer, which started off with being crowned Explorer Champions at the Bromley District Moonwalk Competition. It is an overnight incident hike – teams set off around 9pm on the Saturday night and had to find over 20 different bases spread out across the vast expanse of Broadstone Warren Campsite. Each base had its own challenge to complete, and teams were scored for their success, teamwork and attitude. The teams had to return to the main camp by 4am – then after a few hours sleep the teams were back up for breakfast, to strike camp and travel home.

The Unit had a really enjoyable summer camp at Hope Hill Campsite, where everyone got to try out a morning of Stand Up Paddle Boarding.

The Explorer Unit were delighted to have three Explorers (George, Alyssa and Callum) attend the World Scout Jamboree in Korea in summer 2023 – there were some challenges that the Unit had to overcome but they still had a fantastic and life changing experience. Ten of our Explorers are also Young Leaders at other sections in the 23rd Bromley which is really pleasing to see.

**Dave Goodwin**

**Explorer Scout Leader**

### ***Network***

It has been an exciting and busy year for Network (The Geckos)! We currently have around 20 members, with a steady flow of Explorers moving up from the 23rd Bromley and other local groups.

#### Regular Meetings

We continue to meet on a biweekly basis throughout the year, making sure that those away at university can still participate in Network.

Some of the activities we have got up to include RC cars racing, a pub quiz, crazy golf, movie night, the chip

shop challenge, snooker, games night, wine tasting, baking and plenty of trips to the pub!

### Camps

We have done a few camps, including a weekend at Thriftwood last September where we took part in some outdoor activities which included kayaking, zip lining, crate stacking and crossbow shooting.

Over the Easter Weekend, we went to Isle of Wight for Revolution where we travelled around the island taking part in a variety of activities, such as rigid boat riding, tree climbing, head hunting, fencing and a trip to the zoo!

Then, before the summer holidays, we had a night away at Wilberforce that included a trip to Christmas Tree Farm and a pub lunch.

### London Monopoly Run

Along with 8,000 other Scouts and Guides from across the country, we participated in the London Monopoly Run in March. This involved racing around London visiting actual locations on the Monopoly board while competing with other teams to buy and rent properties, pick-up 'Chance' cards and complete challenges.

### Supporting The Coronation

Three of our Network members were selected to join 500 Scouts from across the UK and Commonwealth in supporting the Coronation of King Charles III in May. Their duties included providing assistance and wayfinding to the general public during the Coronation ceremony on Saturday and the screening of the Coronation concert on Sunday evening.

**Matthew Higginbottom**

**Network**

## **5.5 Faiths & Beliefs Programme**

The Group is sponsored by St Augustine's Parish Church. Membership of the Group is open to all faiths and beliefs. The Group actively promotes the Scout Association Faiths and Belief Programme, developing Scouting values, personal attitudes and a range of beliefs, Scouts' Own and St Augustine's youth structured services, and attendance at the Remembrance Day Service.

## **5.6 Community Activities**

We have supported our local community through the year in a number of ways. Our Headquarters building is used by two Brownie Packs for their regular weekly meetings and also by local families for children's birthday parties and is made available for the local authority to use as a Polling Station for both local and National Elections. We resumed our popular Pantomime and Gang Show in January 2023 and these are open to all members of the community.

## **5.7 Fundraising Activities**

As ever we are grateful for the support of the volunteers who arrange fund raising activities on our behalf and this year once again we have enjoyed the benefits of a number of fund-raising events including our Annual Group Pantomime, a Gang Show, Christmas Fair and an extremely well attended Quiz night. A individual donation has been received and also a donation from Bromley Rotary Club.

As we look to our future plans, especially the proposed improvements to our Scout Headquarters building, we are aware that we will need to increase our fund-raising activity and also for the Group to apply for available grants.

## **5.8 Adult Recruitment Training**

All our uniformed leaders at 23rd Bromley have completed or renewed the relevant GDPR, Data Protection Act 2018, safety and safeguarding training modules as required by the Scout Association within 5 months of being appointed.

In addition, members of the Trustee Board who are also the charity trustees have completed GDPR, safety, safeguarding and Trustee introduction training as required by the Scout Association.

## **5.9 Facilities**

The Trustee Board recognises its responsibilities with respect to Health and Safety within our headquarters building. We maintain risk assessments for the operation of our headquarters.

The fire extinguishers are tested on an annual basis by a third-party inspector and there is a regime of regularly testing the smoke alarms. A periodic electrical inspection was undertaken in September 2022.

The Group continues to work through the results of the assessment undertaken using the Scout Association's Safe Premises Audit Tool.

## 6 Financial Review

### 6.1 Reserves Policy

The Group's overall policy is to hold sufficient reserves to continue its charitable activities should there be a shortfall in income and fundraising activities. The lack of income from waiving subscription fees during the recent pandemic prompted the Trustee Board to quantify this as sufficient to meet the following:

- HQ: 18 months of premises running costs, including maintenance, insurance and utilities, plus an allowance for the repair and renewal of our equipment and other assets;
- Sections: 110% of the previous years' capitation payment to the Scout Association, plus an amount equivalent to 110% of the most recent deposit for camp or other significant activity where deposits must be paid to secure the activity several months in advance of fees being collected.

Based on the last two years of accounts, this equates to a base level of reserves of approximately £7,000 for Group and a further £7,600 across the Sections. As at 31 March 2023, the target was met for HQ and for the Sections collectively, but two of the Sections did not meet the target individually. Sections are not expected to actively increase subscriptions to build up reserves, but will look for other opportunities such as retaining activity surpluses where appropriate.

The Group held unrestricted reserves of £51,067 at the year-end (2021-22: £47,194) together with restricted funds of £14,199 (2021-22: £7,467) towards HQ refurbishment. In total our monetary funds, comprising cash and bank balances, stood at £65,266 (2021-22: £54,661) at the financial year end.

### 6.2 Investment Policy

The Trustee Board has continued to maintain a low-risk strategy to the investment of its funds. At present funds are held in cash or instant access deposits using mainstream banks or building societies covered by the Financial Services Compensation Scheme. The Trustee Board regularly monitors the levels of balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Given increases in interest rates during 2023, the Trustee Board is reconsidering its investment policy, balancing considerations of maximising returns against ease of access to funds given anticipated expenditure in the next few years on the HQ refurbishment project. The Trustee Board is also mindful of revised investment guidance from the Charity Commission issued in August 2023 which confirms that charities are able to invest responsibly and there is no overriding duty to maximise financial returns at the expense of ethical considerations relevant to the charity's aims and objectives.

### 6.3 Subscriptions, fundraising, grants and donations

The Group is dependent upon membership subscriptions to fund its core activities, and additional sources of income to support the membership and for the maintenance, renovation, refurbishment and replacement of buildings and equipment. Activities have returned to pre-pandemic levels with net membership subscriptions retained after capitation totalling £9,721 (2021-22: £7,363).

All parents and supporters are encouraged to subscribe to Gift Aid to maximise the tax relief on subscriptions and donations we can obtain through HM Revenue & Customs. The Group has not yet submitted the claim for 2021-22 or 2022-23 although claims may be backdated so there is no overall detriment to our financial position.

Restricted donations of £6,709 were received towards our HQ refurbishment project which has now progressed to the stage of drawing up architect's plans for detailed consideration.

Restricted fund grants of £550 represent awards from the Jack Petchey Foundation. These awards are presented

to individuals for outstanding achievement and must be spent on activities nominated by the recipients themselves, rather than contributing to general Group funds.

## 6.4 Assets and liabilities

In addition to the monetary assets shown in the balance sheet representing cash and bank balances, the Group has non-monetary assets representing land, buildings and equipment. These are not required to be included in the statement of assets and liabilities but their values are disclosed as a note. They are valued for insurance purposes at the amounts shown below and in between formal reassessments, values are uprated through indexation applied annually by the insurers. The land and buildings were subject to a professional desktop revaluation in December 2022 as a service offered by our insurers, Unity, and this confirmed that the valuation is appropriate.

Land and buildings	£703,685 (2021-22: £624,942)
Contents, fixtures, fittings and stock	£10,419 (2021-22: £9,164)
Scouting equipment	£29,214 (2021-22: £25,615)

Land and buildings represent the HQ premises which are leased from St Augustine's Church in the Diocese of Rochester whereby the Group enjoys beneficial use of the asset and bears the cost of insurance, maintenance and enhancement expenditure. The lease was renewed in 2016 and runs until 2045. The annual payment due under the lease is £10 until 2025, rising to £25 from 2025 and £50 from 2035.

Contents, fixtures, fittings and stock primarily comprise furniture and fittings in the HQ premises as well as props, staging, sound and lighting equipment for pantomimes and gang shows. A comprehensive stocktake was undertaken during the 2021-22 financial year and items surplus to requirements disposed of.

## 6.5 Financial review

The Group made a surplus of £10,605 (2021-22: £4,521) which increases our total funds to £65,266 (2021-22: £54,661). The most significant elements of this are an increase in the restricted fund for HQ refurbishment of £6,732, and combined income from the Pantomime and Gang Show of £4,297.

Overall this ensures we remain well placed to maintain our day-to-day Scouting activities while steadily building up funding to support our HQ refurbishment project. Expenditure of £572 (2021-22: £120) from restricted funds represents the commissioning the next stage of professional advice on design options and planning consents.

The accounts are presented on the following pages.

## 7 Conclusion

We have enjoyed a full year of face-to-face Scouting which is reflected in the increased levels of income and expenditure in the Sections. It is particularly pleasing to see this reflected in camp receipts and payments as well as our regular programme of meetings. As ever, we appreciate the help from of parents, friends and supporters as well as the leadership and guidance of our uniformed leaders and Trustee Board. We are in a strong financial position for the future.

## 8 Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature:



Name: **Colin Goodwin**

Position: Group Chair

Date: 4 September 2023



**Jonathan Pownall** MA ACA CISA

Group Treasurer

4 September 2023

# Receipts and Payments Account

## 23rd Bromley (St. Augustine's) Scout Group

### Receipts and payments summary for the year ended 31 March 2023

	2022-23 Unrestricted funds	2022-23 Restricted funds	2022-23 Total funds	2021-22 Total funds
	£	£	£	£
Total receipts for the year (see page 18)	41,575.13	7,259.70	48,834.83	25,679.81
Total payments for the year (see page 19)	37,701.90	527.82	38,229.72	21,158.52
<b>Net surplus/(deficit) for the year</b>	<b>3,873.23</b>	<b>6,731.88</b>	<b>10,605.11</b>	<b>4,521.29</b>
Balance brought forward at 1 April 2022	47,194.11	7,467.35	54,661.46	50,140.17
<b>Balance carried forward at 31 March 2023</b>	<b>51,067.34</b>	<b>14,199.23</b>	<b>65,266.57</b>	<b>54,661.46</b>

### Statement of assets and liabilities as at 31 March 2023

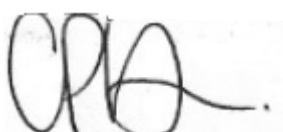
	2022-23 Unrestricted funds	2022-23 Restricted funds	2022-23 Total funds	2021-22 Total funds
	£	£	£	£
<b>Monetary assets</b>				
Section current accounts	15,243.14	550.00	15,793.14	16,145.05
Group current accounts	16,250.00		16,250.00	5,475.61
Investment accounts	17,058.13	13,649.23	30,707.36	30,592.62
Cash held	2,516.07		2,516.07	2,448.18
<b>Total funds</b>	<b>51,067.34</b>	<b>14,199.23</b>	<b>65,266.57</b>	<b>54,661.46</b>

### Restricted funds

Group restricted funds comprise the Headquarters refurbishment and repairs fund. The property is owned by St. Augustine's Church and the Group is responsible for maintenance and enhancement expenditure under the terms of the lease. The premises were revalued during the year and the valuation for insurance purposes is £703,685.

In addition the Group has two Designated funds held within Unrestricted funds. These are £1,386.46 in respect of the Jamboree fund and £123.09 in respect of the Kenya fund.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 4 September 2023 and signed on their behalf by



Colin Goodwin  
Group Chair



Jonathan Pownall MA ACA CISA  
Group Treasurer

**23rd Bromley (St. Augustine's) Scout Group**  
**Receipts for the year ended 31 March 2023**

	<b>2022-23</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2021-22</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>funds</b>	<b>funds</b>		
<b>Membership subscriptions</b>				
Membership subscriptions	15,657.43		15,657.43	13,212.50
Less: capitation paid to District	<u>(5,936.10)</u>		<u>(5,936.10)</u>	<u>(5,848.70)</u>
Net membership subscriptions retained	9,721.33		9,721.33	7,363.80
<b>Donations, legacies and gift aid</b>				
Collections	160.50		160.50	0.00
Donations received	1,713.34	6,709.70	8,423.04	7,849.13
Gift Aid reclaimed from HMRC	0.00		0.00	0.00
<b>Grants received</b>	0.00	550.00	550.00	750.00
<b>Fundraising income</b>				
Christmas Fair	685.52		685.52	799.44
Pantomime	2,850.00		2,850.00	0.00
Gang Show	1,447.00		1,447.00	0.00
Other fundraising activities	807.42		807.42	502.46
<b>Activities and events</b>				
Camp receipts	14,613.11		14,613.11	4,947.00
Family camp	753.34		753.34	0.00
Group events	5,385.14		5,385.14	1,894.00
<b>Investment and property income</b>				
Hall hire	3,245.00		3,245.00	1,555.00
Interest received	193.43		193.43	18.98
<b>Total receipts</b>	<u><b>41,575.13</b></u>	<u><b>7,259.70</b></u>	<u><b>48,834.83</b></u>	<u><b>25,679.81</b></u>

Note: the Scout Association convention is that capitation paid to District is shown as a deduction from income, rather than being shown separately under expenditure.

**23rd Bromley (St. Augustine's) Scout Group**  
**Payments for the year ended 31 March 2023**

	2022-23 Unrestricted funds	2022-23 Restricted funds	2022-23 Total funds	2021-22 Total funds
<b>Youth programme and activities</b>				
Core meetings and activities expenses	8,878.11		8,878.11	4,330.87
Prizes	87.76		87.76	5.00
<b>Event costs</b>				
Annual General Meeting	0.00		0.00	14.99
Carol and church services	0.00		0.00	28.00
Retirement and commemoration events	57.43		57.43	65.00
<b>Badges, uniforms and training</b>				
Badges	1,398.41		1,398.41	1,064.52
Scarves and uniform	1,243.74		1,243.74	55.34
Training	24.00		24.00	180.00
<b>Camp fees and costs</b>				
	15,829.54		15,829.54	5,431.37
<b>Purchases of equipment</b>				
Camping equipment and gaz	2,002.45		2,002.45	341.48
Pantomime and gang show equipment	0.00		0.00	507.71
Props and costumes	172.71		172.71	0.00
Other equipment	731.53		731.53	759.44
<b>Insurance</b>				
	1,321.58		1,321.58	1,152.11
<b>Headquarters running costs</b>				
Building maintenance	964.39		964.39	473.55
Cleaning	666.32		666.32	643.87
Waste collection	681.48		681.48	681.48
Ground lease	10.00		10.00	10.00
Heaters	0.00		0.00	194.40
Broadband	346.05		346.05	308.33
Electricity	485.61		485.61	396.04
Gas	365.65		365.65	298.38
Water	353.75		353.75	262.34
<b>Headquarters refurbishment</b>				
	0.00	527.82	527.82	120.00
<b>Donations made</b>				
	532.50		532.50	2,991.41
<b>Service charges and miscellaneous expenses</b>				
Online Scout Manager fees	1,132.78		1,132.78	410.11
PayPal fees	16.20		16.20	16.15
Printing, postage and stationery	250.79		250.79	221.19
Website hosting costs	70.67		70.67	64.19
<b><u>Fundraising expenses</u></b>				
Christmas Fair expenses	43.35		43.35	61.50
Pantomime licence	15.60		15.60	0.00
Other fundraising expenses	19.50		19.50	69.75
<b>Total payments</b>	<b>37,701.90</b>	<b>527.82</b>	<b>38,229.72</b>	<b>21,158.52</b>

# Independent Examiner's Report

## Independent examiner's report to the trustees of the 23rd Bromley (St. Augustine's) Scout Group

I report to the trustees on my examination of the accounts of the 23rd Bromley (St. Augustine's) Scout Group (the Trust) for the year ended 31 March 2023.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Raymond Kirk CPFA

Address: 39 Wellmeadow Road  
Lewisham  
SE13 6SY

Date: 13 September 2023

**23RD BROMLEY SCOUT GROUP**

England & Wales - Charity number 267692

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# Accounts

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# 23<sup>rd</sup> Bromley (St Augustine's) Scout Group



## Trustees' Annual Report & Accounts Year Ending 31 March 2022

**Scout Association Registration Number:** 10011744

**Registered Charity Number (England & Wales):** 267692

[23rdbromleyscouts.org](https://23rdbromleyscouts.org)

[@23rd Bromley](#)

[#SkillsForLife](#)

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# Trustees' Report

## 1 Reference and Administration

### 1.1 Administration

**Name:** 23rd Bromley (St Augustine's) Scout Group

**Sponsoring Body:** St Augustine's Parish Church, Bromley, Diocese of Rochester, Church of England

**Established:** 1938-39

**Scout Association Registration Number:** 10011744

**Registered Charity Number:** 267692

**Principal Address:** c/o 25 Romany Rise, Orpington, Kent, BR5 1HG

**HQ Premises<sup>1</sup>:** 23rd Bromley Scout HQ, Homemead Road, Bromley, BR2 8BB

### 1.2 Trustees

The trustees who managed the charity from 1st April 2021 to the date of signing this report were the members of the Group Executive Committee as follows:

<b>Chair</b>	Colin Goodwin
<b>Secretary</b>	Henry Hudson
<b>Treasurer</b>	Jonathan Pownall
<b>Group Scout Leader</b>	Jenny Owens
<b>Assistant Group Scout Leader</b>	Sandra Goodwin
<b>Quartermaster</b>	Alan Alexander
<b>Fundraising Committee Chair</b>	David Wilcox
<b>Other Elected Members</b>	Paul Gubby Hazel Smith Robert Townsend
<b>Sponsoring Body Nominated Representatives</b>	Rev. Steve Spencer Helen Baker

### 1.3 Advisers

<b>Independent Examiner</b>	Raymond Kirk CPFA
<b>Bankers</b>	Barclays Bank Lloyds Bank Bath Building Society
<b>Insurers</b>	Unity Insurance Services

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<sup>1</sup> The HQ address is the venue for meetings. It does not have facilities to receive incoming post. Written correspondence should be sent to the Principal Address above.

## 2 Structure, Governance and Management

### 2.1 Introduction

The 23rd Bromley (St. Augustine's) Scout Group was formed just before the outbreak of World War Two. Although a Scout Commissioner of that time said it all began in 1938, the first record we have is a note in a log book saying the first Scout meeting was held on 7th November 1939.

The Group is sponsored by the Church of England, St Augustine's Bromley Parish in the Diocese of Rochester. It is part of Bromley Scout District which in turn is part of the Greater London South East Scout County. It is registered with the Scout Association under registration number 10011744.

This Annual Report is issued by the trustees of the 23rd Bromley (St Augustine's) Scout Group in conformity with requirements of relevant Charities Acts and the Policy, Organisation and Rules of the Scout Association. It covers the financial year ended 31st March 2022 and the census year ending 31st January 2022.

### 2.2 Governing Document

The Group is established as a trust under rules which are common to all Scout Groups. The governing documents are those of the Scout Association, consisting of a Royal Charter which in turn gives authority to the byelaws of the Association and Policy, Organisation and Rules (POR) of the Scout Association. The Group constitution follows the model constitution set out in POR.

### 2.3 Management

The Group is managed by the Group Executive Committee, the members of which are the charity trustees of the Scout Group which is an educational charity. The trustees are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of a Chair, Secretary and Treasurer together with the Group Scout Leader, Assistant Group Scout Leader, and other members as appropriate. It meets at least three times per year.

The Group Executive Committee exists to support the Group Scout Leaders in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of group property;
- The raising of funds and the administration of group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required; and
- Appointing Group Administrators and Advisers other than those who are elected.

### 3 Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- **Safeguarding.** Keeping young people safe is a paramount responsibility of all adults in Scouting. The Group Administrator ensures that adults are checked through the Disclosure and Barring Service and the Scout Association's systems before appointment and that renewal takes place prior to expiry. All adults in the Group are required to complete the Scout Association Safeguarding Awareness Course. Young people are encouraged to raise any concerns that they may have affecting them or another member of the Group with a trusted adult and/or with their own parents or guardians.
- **Injury to leaders, helpers, supporters and members.** Risk Assessments are undertaken before all activities. The Group, through capitation fees, contributes to the Scout Association's national accident insurance policy.
- **Reduction or loss of leaders.** The Group is reliant upon volunteers to run and administer the activities of the Group. If there were to be a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario this might necessitate closure of the Group.
- **Reduction or loss of members.** The Group provides activities for all young people aged 6 to 18. If there were to be a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario this might necessitate closure of the Group.
- **Reduced income.** The Group is reliant upon income from subscriptions, fundraising, donations and ancillary sources such as hall hire. The Group has formalised a reserves policy intended to ensure we hold sufficient reserves to maintain financial viability in the short-to-medium term should there be a major reduction in income.
- **Damage to buildings, property and equipment.** The Group would request the use of buildings, property and equipment from neighbouring organisations such as the Church and other local Scout Groups. The Group has insurance cover in place to mitigate against permanent loss, and to compensate for the loss of income from hall hire to third parties arising from physical damage to the premises. The insurance cover did not, however, cover loss of hall hire income due to enforced closure during the COVID-19 pandemic.
- **Financial loss.** The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two signatories for cheques, dual authorisation for online banking payments and comprehensive insurance to ensure that insurable risks are covered.

## **4 Objectives and Activities**

### **4.1 Objectives**

The objectives of a charity are set out in its governing document and therefore the objectives of the Group are as a unit of the Scout Association.

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

### **4.2 Public Benefit**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## 5 Achievements and Performance

### 5.1 Development Plan

As with many other Groups we have faced the challenges arising from the global COVID-19 pandemic which continued to place restrictions on our ability to meet and hold face-to-face events at various times during 2021-22.

An ongoing challenge many Groups also face is complacency and resistance to change. For this reason, in 2011 the Scout Association published a vision for Groups to develop. The six key targets which we follow are:

- A Growing Group
- A Focused Group
- A Relevant Group
- A Youth Led Group
- A Sound Group
- A Diverse Group

### 5.2 Group Membership

SECTION	Youth Members			Adult Leaders			Young Leaders		
	2022	2021	2020	2022	2021	2020	2022	2021	2020
Monday Beavers (Spitfires)	15	10	12	3	3	3	3	1	0
Tuesday Beavers (Hurricanes)	16	10	13	1	3	4	3	1	1
Monday Cubs (Baloo)	20	16	24	4	4	6	2	0	1
Tuesday Cubs (Kim)	20	9	23	4	3	4	1	1	1
Wednesday Scout Troop	44	22	23	4	4	7	2	0	0
Thursday Phoenix Explorers	28	29	38	4	3	3	0	0	0
<b>Total</b>	<b>143</b>	<b>96</b>	<b>133</b>	<b>20</b>	<b>20</b>	<b>27</b>	<b>11</b>	<b>3</b>	<b>3</b>

In addition, we have a number of Group Sectional Assistants, Instructors, Group Executive Officers, a Group Scout Leader and Assistant Group Scout Leader. The total Group Membership as at the January 2022 census was 174.

### 5.3 Group Scout Leader's Report

This has been another busy and exciting year for the Group; we are back to face-to-face Scouting and are able to run events, camps and outings again.

The Group is going from strength to strength. At the end of the summer term 2022 we had 158 young people, 21 adults and 11 young leaders attending regular weekly meetings with another 12 adults available to help out when needed.

The year started with our Remembrance Parade and one of our Scouts, Oliver Ward, selling chocolate poppies in aid of the Royal British Legion; well done Oliver, it is really nice for the Group to be able to support other causes in our community.

All the Sections took part in the Christmas fair but unfortunately the Christmas carol concert and the pantomime had to be cancelled due to restrictions.

In January the Scouting COVID-19 status changed to Green and we were able to get back to more normal meetings and events.

At the beginning of June 2022 we took part in St Augustine's Platinum Jubilee celebrations – thank you to everyone who helped, with a special thank you to the Explorers who ran an event and also helped with the clearing up at the end.

We have welcomed two new leaders this year, Faye Gubby has returned to the group and is now a leader at Explorers and Charlotte Miles has been a young leader at Kim pack for a number of years and she has now turned 18 and taken a leadership role, thank you both for your continued support and commitment to the group.

We are very pleased to say that we have had 3 young people selected to go to the next World Scout Jamboree in Korea in Summer 2023.

You will hear more about what the Sections have been doing in their reports.

Lastly, Sandra and I would like to say how proud we are to be part of this team and would like to say a huge thank you to all the leaders for all their hard work and commitment and the Group Executive for their continued financial support which helps the sections to continue to deliver high quality Scouting.

**Jenny Owens**  
**Group Scout Leader**

## **5.4 Section Activities**

Below we present an overview of the activities undertaken by each of the Sections up to the date of this report.

### ***Beavers - Hurricanes***

Year 2021-22 term saw the Hurricanes joined by two junior leaders – Sian and Lily in addition to Henry and Callum.

The year started with fewer Beavers coming to sessions and by the end of the first month most of the kids started coming and we started having enquiries for new joiners. The Beavers achieved many badges across the whole year including Jubilee badge.

We had the first sleepover in November'21 in the Scout hall along with Spitfire Beavers.

We kept social distancing for the first month and incorporated games and badges that helped to complete a number of weeks on fitness, teamwork, gardening, space, crafts, digital as well as making kites which was very exciting for the Beavers.

Eventually we started to play the games that the kids like: quarters, traffic lights, football, Captain is coming etc. The terms also had other activities like:

- Air activities (staged)
  - Rocket Making
  - Making Planes
- Book reading (6 books in 6 weeks)
- Community
- Creative - Plane Making, Rocket Making
- Digital Maker

- Disability
- Emergency Aid
- Explore/Navigation
  - Reading maps
  - Drawing Maps
- Fitness and skills
- Faith
- Flag making
- Gardening
  - Planting seeds
  - Take care of it for 6 weeks and had some lovely radishes and beans growing
- Health and Fitness
- Jubilee Badge
- Money Skills
- Navigator (staged)
- Nights Away - Sleepover
- Safety Badge
- Space and planets
- Sports
- My outdoor Challenge Award
- Personal Challenge Award
- Teamwork Challenge Award

The Hurricane Beavers had great achievements and 4 of the Beavers who were lodge leaders have completed most of the badges in Beavers and are moving to Cubs from this September. We plan to continue the momentum and have some exciting things planned for this year and plan to do 2 sleep overs target to complete as many badges as possible this year and making sure the Beavers have fun and make lots of friends.

**Tejo Pendyal**

**Beaver Leader (Hurricanes)**

### ***Beavers – Spitfires***

The September 2021 term was started with an interesting tour of St Augustine's church as well as learning to cross the road. We had an international day where the Beavers travelled to four countries in a day and completed games and activities from each place. This was closely followed by the Hurricanes joining us for a sleepover in the hall the night before Remembrance Parade where the Beavers unveiled their soldier covered in poppies they had made. At Christmas the Beavers had a raffle and a visit from Santa who gave out gifts.

The New Year found us doing an Olympics night, problem solving and learning about our teeth. We had an evening learning about first aid and putting up tents. In February we were off to Wilberforce to spend the night. The Beavers had a go at fire lighting, map reading and they made pizzas from scratch. The Beavers designed their own communities with all the things and places they feel are important and they covered code breaking.

After Easter we learnt about reading maps and went for a hike. We made decorations for the Jubilee and had a party to celebrate. We covered different aids used for disabilities and learnt some Makaton. In June the Spitfires were off to a two night camp at Frylands. We had an awesome weekend where the Beavers did climbing, archery, pond dipping and orienteering. They made their own t-shirts so we all matched on Saturday. The Beavers fully cooked a two course meal for dinner with a little supervision. The parents joined us on Sunday for a map reading activity and some lunch, mainly cooked by the Beavers as it was Father's Day. The end of term saw the Beavers completing a night on bikes for their cycling badge and a trip to Christmas Tree Farm to feed the animals. The last night of term found us relocating to the woods due to the heat for litter picking and a bug hunt.

Over the course of the year the Spitfires managed to achieve 329 badges as well as presenting ten Chief Scout Bronze Awards to Jude, Kurt, Xander, Shay, Seren, Kian, Ellie, Jake, Lucy and Joel. A great achievement for all the Beavers with much more planned for the next year.

**Laura Evans**

**Beaver Leader (Spitfires)**

### ***Cubs – Baloo Pack***

We have had three Camps this year, all at Wilberforce and each very different. After a few years break our Family Camp was once again a great success and the castles that were made were brilliant, Wide Game and the Quiz were very competitive, and everyone took part with great enthusiasm. Our camp in June saw the return of five Girls (first time this happened in a few years), it was a good camp and unusual for us to be at Wilberforce in the Summer.

We held our own mini Sports Day and of course Adam was faster than everyone but he is 17!!

July saw the first Event run by the District in 3 years and we were very pleased that 8 of our Cubs took part. We look forward to further District Events in the future.

So as we end this year we congratulate those who have gained Badges and to Ollie Dobbs and Jack Rolfe for gaining their Chief Scout Silver Award.

Also, we have had the pleasure this year of having Beth becoming a regular with us and we have also had the best helpers in Adam, Matthew and Sam. Karen and Mick as usual have always been on hand when we need them.

**Tim Snook**

**Cub Leader (Baloo)**

### ***Cubs – Kim Pack***

At the end of 2021 Kim Pack consisted of a total of 28 Cubs and now Kim Pack currently have 34 members and growing weekly with the support of 4 Leaders and 2 Young Leaders.

We average an attendance of 28 young people per week and have run activities including but not limited to:

- Green Cross Code
- Aeronautics
- Rocket Building
- Cooking
- Water fight
- Wilberforce Wide Game

- Cycling

We have an average attendance of 28 young people per camp and have run activities including but not limited to:

- Crash Out on HMS Cavalier
- Father and Cub Camp
- Narrow Boat
- Spooky Autumn Camp

**Chris Powell**

**Cub Leader (Kim)**

### ***Scout Troop***

The Troop has 48 active members with a waiting list of 8. We have 3 full time leaders running the weekly meetings with 2 leaders assisting when back from university. We do require more leadership support and are actively seeking some resource.

The Troop continues to work their way through the Awards criteria as well as completing some activity badges.

Some stand out events in the last year include, Jump Giants, Watersports badge, Christmas Crafts, Bewl Water Aqua Park, a visit from the police, 4 camps, including a Christmas camp and a Summer Camp, expedition planning and completing and the chefs badge.

We have had 7 Scouts achieve their Chief Scout Gold in the last year, which is an extra special achievement considering 18 months of online Scouting though COVID-19.

As ever my huge thanks goes to the team, Alex, Ellie and Megan, who enable such amazing experiences for the young people.

**Alan Alexander**

**Scout Leader**

### ***Explorers – Phoenix Unit***

The Explorer Unit has been at full capacity all year, we have had a small number of Explorers move up to Network but they have been replaced with people from our waiting list. We have welcomed Faye Gubby to the leadership team which has been fantastic. We've run a varied programme on a Thursday night, teaching the young people soft skills and practical skills. We also like to have a guest speaker at least once a year – this year we had a very insightful talk from a volunteer from Cardiac Risk in the Young (CRY), who shared the shocking news that each week 12 young people in the UK die from an undiagnosed heart condition, but shared details of how anyone in the UK under 35 can get free heart screening. We also had an entertaining visit to Bromley Fire Station – during the course of our hour long visit they were called out three times (so we had to see ourselves out and shut the door behind us!).

Over the summer we ran three separate activity days instead of a summer camp, these were to the Aqua Park at Bewl Water, Tag Active in Swanley and sailing at Danson Park. We attended the District MESH Camp in June and also ran our own winter camp at Waylands where the Explorers planned their own hiking routes for the day.

The Explorer Unit were delighted to have three Explorers (George, Alyssa and Callum) selected for the next World Scout Jamboree in Korea in summer 2023. Eight of our Explorers are also Young Leaders at other sections

in the 23rd Bromley which is really pleasing to see.

**Dave Goodwin**

**Explorer Scout Leader**

## **5.5 Faiths & Beliefs Programme**

The Group is sponsored by St Augustine's Parish Church. Membership of the Group is open to all faiths and beliefs. The Group actively promotes the Scout Association Faiths and Belief Programme, developing Scouting values, personal attitudes and a range of beliefs, Scouts' Own and St Augustine's youth structured services, and attendance at the Remembrance Day Service.

## **5.6 Community Activities**

We have supported our local community through the year in a number of ways including assisting the local Rotary Club with their Charity Christmas Sleigh Collection, and helping St Augustine's Church during their Jubilee on the Green event to celebrate the Queen's Platinum Jubilee. Also our Headquarters building is used by two Brownie Packs for their regular weekly meetings and also by local families for children's birthday parties and is made available for the local authority to use as a Polling Station for both local and National Elections.

## **5.7 Fundraising Activities**

The Christmas Fair raised a fantastic £799.44 towards Group funds but unfortunately the resurgence of the COVID-19 virus just before Christmas meant that we took the difficult decision to cancel the pantomime planned for early January. We continue to receive amounts from online fundraising schemes such as online purchases made via our Amazon affiliate link, Easyfundraising.co.uk and Ebay for charities, as well as commission from the BMCY printer ink cartridge recycling service.

## **5.8 Adult Recruitment Training**

All our uniformed leaders at 23rd Bromley have completed or renewed the relevant GDPR, safety and safeguarding training modules as required by the Scout Association within 5 months of being appointed. This year twelve of our Leaders have completed their Emergency First Aid Training and three have completed the Leadership Training for their role and been awarded their Wood Badges this year.

In addition, members of the Executive Committee who are also the Charity Trustees have completed GDPR, safety, safeguarding and Trustee introduction training as required by the Scout Association.

## **5.9 Facilities**

The Group Executive recognises its responsibilities with respect to Health and Safety within our headquarters building. We undertook a full risk assessment before deciding whether or not to re-open our headquarters building once indoor gatherings were permitted to resume under the COVID-19 lockdown relaxation measures. We implemented additional hygiene and cleaning measures to maintain the safety of our premises during and in between meetings.

The fire extinguishers are tested on an annual basis by a third-party inspector and there is a regime of regularly testing the smoke alarms. A periodic electrical inspection was undertaken in September 2022.

The Group has also undertaken an assessment using the Scout Association's recently published Safe Premises Audit Tool and is working through the results.

## 6 Financial Review

### 6.1 Reserves Policy

The Group's overall policy is to hold sufficient reserves to continue its charitable activities should there be a shortfall in income and fundraising activities. The lack of income during the COVID-19 pandemic highlighted the very real risks of this situation occurring and last year prompted the Trustees to consider quantification of our minimum holdings. We determined that reserves should be sufficient to meet the following:

- HQ: 18 months of premises running costs, including maintenance, insurance and utilities, plus an allowance for the repair and renewal of our equipment and other assets;
- Sections: 110% of the previous years' capitation payment to the Scout Association, plus an amount equivalent to 110% of the most recent deposit for camp or other significant activity where deposits must be paid to secure the activity several months in advance of fees being collected.

Based on the last two years of accounts, this equates to a base level of reserves of approximately £8,000 for Group and a further £8,000 across the Sections. As at 31 March 2022, the target was met for HQ and for the Sections collectively, but three of the Sections did not meet the target individually and so opportunities will be sought to increase their financial resilience during 2022-23.

The Group held unrestricted reserves of £47,194 at the year-end together with restricted funds of £7,467 towards HQ refurbishment. In total our monetary funds (cash and bank balances) at the financial year end stood at £54,661 (2020-21: £50,140).

### 6.2 Investment Policy

The Group has continued to maintain a low-risk strategy to the investment of its funds. All funds are held in cash or instant access deposits using mainstream banks or building societies covered by the Financial Services Compensation Scheme. The Group Executive Committee regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements, although the continuing low levels of interest rates have meant that opportunities for substantially increasing our return on investments remains limited in the current financial climate.

### 6.3 Subscriptions, fundraising, grants and donations

The Group is ordinarily dependent upon membership subscriptions to fund its core activities, and additional sources of income to support the membership and for the maintenance, renovation, refurbishment and replacement of buildings and equipment. We launched an appeal in the previous financial year for donations in lieu of subscriptions to help cover capitation costs. The appeal remained open after the year end and a further £571 of donations were received during 2021-22 which have enabled the Group to subsidise the capitation costs by the sum of £571, representing a very worthwhile 10% of the total.

All parents and supporters are encouraged to subscribe to Gift Aid to maximise the tax relief on subscriptions and donations we can obtain through HM Revenue & Customs. The Group has not yet submitted the claim for 2021-22 although claims may be backdated so there is no overall detriment to our financial position.

As was the case last year, the Group has not been eligible to apply for any government coronavirus support grants or reliefs where liability to business rates formed part of the conditions of eligibility. This is because our HQ premises form part of the overall St. Augustine's Church estate for assessment purposes, and the Church of England has a total exemption from business rates.

Restricted donations received and paid of £2,811.41 represent donations in memory of our late President, Tom

Manthorpe. At the family's request these donations have been used to support Harambee for Kenya, a charity for helping Kenya Scouts to look after street children and whom the Group spent time with during the Kenya expedition undertaken in 2018.

Restricted fund grants of £750 and expenditure of £1,500 on core activities represents awards from the Jack Petchey Foundation. These awards are presented to individuals for outstanding achievement and must be spent on activities nominated by the recipients themselves, rather than contributing to general Group funds.

## 6.4 Assets and liabilities

In addition to the monetary assets shown in the balance sheet representing cash and bank balances, the Group has non-monetary assets which are valued for insurance purposes at the amounts shown below. In between formal reassessments, values are updated through indexation applied annually by the insurers.

Land and buildings	£624,942 (2020-21: £573,341)
Contents, fixtures, fittings and stock	£9,164 (2020-21: £18,088)
Scouting equipment	£25,615 (2020-21: £38,575)

Land and buildings represent the HQ premises which are leased from St Augustine's Church in the Diocese of Rochester whereby the Group enjoys beneficial use of the asset and bears the cost of insurance, maintenance and enhancement expenditure. The lease was renewed in 2016 and runs until 2045. The annual payment due under the lease is £10 until 2025, rising to £25 from 2025 and £50 from 2035. Unity Insurance Services have recently introduced a facility for Groups to obtain an up-to-date assessment from professional valuers and the Group intends to make use of this ahead of the next renewal which falls due in March 2023.

Contents, fixtures, fittings and stock primarily comprise furniture and fittings in the HQ premises as well as props, staging, sound and lighting equipment for pantomimes and gang shows. During the year the Group undertook an exercise to identify items including Scouting equipment considered to be surplus to requirements or no longer serviceable and this has resulted in a reduction in the amount of stock and Scouting equipment held.

## 6.5 Financial review

The accounts are presented on the following pages. The increased income and expenditure compared to last year reflect our return to Scouting activities in September 2021, although the re-imposition of restrictions in December prevented us from holding our usual fundraising events in the Christmas and New Year period.

Overall, the Group made a surplus of £4,521 which increases our total funds to £54,661 and ensures we remain on a sound financial footing. We maintain a longer term aspiration to undertake refurbishments to our HQ premises, and expenditure of £120 from restricted funds represents the commissioning of initial professional advice to inform our options on the best way forward.

## 7 Conclusion

We welcomed the return to face-to-face Scouting to enable us to get back to our core purpose of delivering a fulfilling and worthwhile programme of activities for our young people. We are once again grateful for the generosity of parents, friends and supporters as well as the leadership and guidance of our uniformed leaders and Group Executive for successfully navigating through the difficult times of the last two years. The Group benefits from a depth of talent and resources and is well-positioned to go from strength to strength.

## 8 Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature:



Name: **Colin Goodwin**

Position: Group Chair

Date: 23 September 2022



**Jonathan Pownall** MA ACA CISA

Group Treasurer

23 September 2022

# Receipts and Payments Account

## 23rd Bromley (St. Augustine's) Scout Group

### Receipts and payments summary for the year ended 31 March 2022

	2021-22	2021-22	2021-22	2020-21
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Total receipts for the year (see page 17)	22,118.40	3,561.41	25,679.81	5,609.45
Total payments for the year (see page 18)	16,597.48	4,561.04	21,158.52	6,238.28
<b>Net surplus/(deficit) for the year</b>	5,520.92	(999.63)	4,521.29	(628.83)
Balance brought forward at 1 April 2021	41,673.19	8,466.98	50,140.17	50,769.00
<b>Balance carried forward at 31 March 2022</b>	<b>47,194.11</b>	<b>7,467.35</b>	<b>54,661.46</b>	<b>50,140.17</b>

### Statement of assets and liabilities as at 31 March 2022

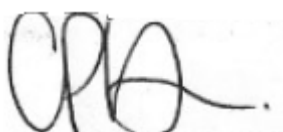
	2021-22	2021-22	2021-22	2020-21
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
<b>Monetary assets</b>				
Section current accounts	16,145.05		16,145.05	8,714.17
Group current accounts	5,475.61		5,475.61	9,405.52
Building society account	23,125.27	7,467.35	30,592.62	30,577.33
Cash held	2,448.18		2,448.18	1,443.15
<b>Total funds</b>	<b>47,194.11</b>	<b>7,467.35</b>	<b>54,661.46</b>	<b>50,140.17</b>

### Restricted funds

Group restricted funds comprise the Headquarters refurbishment and repairs fund. The property is owned by St. Augustine's Church and the Group is responsible for maintenance and enhancement expenditure under the terms of the lease. The valuation for insurance purposes is £624,942.

In addition, the Group has two Designated funds held within Unrestricted funds. These are £1,386.46 in respect of the Jamboree fund and £133.09 in respect of the Kenya fund.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 23 September 2022 and signed on their behalf by



Colin Goodwin  
Group Chair



Jonathan Pownall MA ACA CISA  
Group Treasurer

**23rd Bromley (St. Augustine's) Scout Group**  
**Receipts for the year ended 31 March 2022**

	2021-22 Unrestricted funds	2021-22 Restricted funds	2021-22 Total funds	2020-21 Total funds
	£	£	£	£
<b>Membership subscriptions</b>				
Membership subscriptions	13,212.50		13,212.50	921.00
Less: capitation paid to District	(5,848.70)		(5,848.70)	(4,070.40)
Net membership subscriptions retained	7,363.80		7,363.80	(3,149.40)
<b>Donations, legacies and gift aid</b>				
Donations received	5,037.72	2,811.41	7,849.13	5,891.48
Gift Aid reclaimed from HMRC	-		-	2,551.73
<b>Grants received</b>				
	-	750.00	750.00	750.00
<b>Fundraising income</b>				
Christmas Fair	799.44		799.44	-
Other fundraising activities	502.46		502.46	148.22
<b>Activities and events</b>				
Camp receipts	4,947.00		4,947.00	40.00
Group events	1,894.00		1,894.00	(607.00)
<b>Investment and property income</b>				
Hall hire	1,555.00		1,555.00	(90.00)
Interest received	18.98		18.98	74.42
<b>Total receipts</b>	<b>22,118.40</b>	<b>3,561.41</b>	<b>25,679.81</b>	<b>5,609.45</b>

Note: the Scout Association convention is that capitation paid to District is shown as a deduction from income, rather than being shown separately under expenditure.

**23rd Bromley (St. Augustine's) Scout Group**  
**Payments for the year ended 31 March 2022**

	2021-22 Unrestricted funds	2021-22 Restricted funds	2021-22 Total funds	2020-21 Total funds
	£	£	£	£
<b>Youth programme and activities</b>				
Core meetings and activities expenses	2,830.87	1,500.00	4,330.87	346.72
Prizes	5.00		5.00	-
<b>Event costs</b>				
Annual General Meeting	14.99		14.99	-
Carol and church services	28.00		28.00	-
Retirement and commemoration events	65.00		65.00	160.00
<b>Leaders' expenses</b>	-		-	58.00
<b>Badges, uniforms and training</b>				
Badges	1,064.52		1,064.52	182.91
Scarves and uniform	55.34		55.34	-
Training	180.00		180.00	-
<b>Camp fees and costs</b>	5,431.37		5,431.37	(201.00)
<b>Purchases of equipment</b>				
Camping equipment and gaz	211.85	129.63	341.48	172.00
Pantomime and gang show equipment	507.71		507.71	-
Other equipment	759.44		759.44	6.99
<b>Insurance</b>	1,152.11		1,152.11	1,239.20
<b>Headquarters running costs</b>				
Building maintenance	473.55		473.55	36.00
Cleaning	643.87		643.87	367.28
Waste collection	681.48		681.48	615.54
Ground lease	10.00		10.00	10.00
Grounds maintenance	-		-	1,968.00
Heaters	194.40		194.40	180.00
Broadband	308.33		308.33	416.88
Electricity	396.04		396.04	245.81
Gas	298.38		298.38	299.16
Water	262.34		262.34	-
<b>Headquarters refurbishment</b>	-	120.00	120.00	-
<b>Donations made</b>	180.00	2,811.41	2,991.41	20.00
<b>Service charges and miscellaneous expenses</b>				
Online Scout Manager fees	410.11		410.11	8.91
PayPal fees	16.15		16.15	42.81
Printing, postage and stationery	221.19		221.19	2.00
Website hosting costs	64.19		64.19	61.07
<b>Fundraising expenses</b>				
Christmas Fair expenses	61.50		61.50	-
Other fundraising expenses	69.75		69.75	-
<b>Total payments</b>	<b>16,597.48</b>	<b>4,561.04</b>	<b>21,158.52</b>	<b>6,238.28</b>

# Independent Examiner's Report

## Independent examiner's report to the trustees of the 23rd Bromley (St. Augustine's) Scout Group

I report to the trustees on my examination of the accounts of the 23rd Bromley (St. Augustine's) Scout Group (the Trust) for the year ended 31 March 2022.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Raymond Kirk CPFA

Address: 39 Wellmeadow Road  
Lewisham  
SE13 6SY

Date: 23 September 2022