

# PETERBOROUGH VOLUNTEER FIRE BRIGADE

England & Wales · Charity number 267667

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1974-08-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Peterborough Volunteer Fire Brigade  
Fire Station  
Bourges Boulevard  
Peterborough  
PE1 2AF

**Phone** 07595072826

**Email** [anthony.gould@cambsfire.gov.uk](mailto:anthony.gould@cambsfire.gov.uk)

## Activities

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**Objects:** TO BE AVAILABLE AT ALL TIME ACTIVELY TO ASSIST THE COUNTY FIRE AND RESCUE SERVICE IN PROVIDING FIRE AND RESCUE SERVICES IN THE AREA.

**Activities:** Maintain a fully operational fire brigade under contract to Cambridgeshire Fire and Rescue Service. Members carry out their duties entirely on a voluntary basis. Members are trained in the same way and assessed in exactly the same way as whole time and On-call colleagues . We are available 24 hours a day seven days a week to answer emergency calls. We work the On-call duty system.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Armed Forces/emergency Service Efficiency, Other Charitable Purposes
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** PETERBOROUGH
- Cambridgeshire
- Lincolnshire
- Norfolk
- Northamptonshire
- Peterborough City

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£68,838	£70,845	-	-
2023-12-31	£63,860	£77,254	-	-
2022-12-31	£35,000	£48,000	-	-
2021-12-31	£49,888	£47,427	-	-
2020-12-31	£51,460	£38,720	-	-

## Trustees

Name	Role	Appointed
<b>ANTHONY GOULD SC</b>	Chair	2016-02-10
JACOB BENTON BENTON		2021-03-16
JOSHUA BERRISFORD		2022-03-28
Mark Stephen Addinall		2023-04-17

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

England & Wales - Charity number 267667

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# Accounts

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**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**Registered Charity no. 267667**

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS**

**Year ended 31 December 2024**

## **PETERBOROUGH VOLUNTEER FIRE BRIGADE**

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### **REPORT OF THE TRUSTEES Year ended 31 December 2024**

#### **Reference and administrative information**

Registered charity no. 267667

Address                      Fire Station  
   Bourges Boulevard  
   Peterborough  
   PE1 2AF

The governing document is Rules dated 23 January 1996

Trustees	A Gould	Chief Officer
	M Addinall	Second Officer
	J Berrisford	Treasurer
	J Benton	Secretary

The trustees are elected at each Annual General Meeting

Bank                              Barclays Bank plc  
   1 Church Street  
   Peterborough  
   PE1 1EZ

Independent Examiner      K M Hilliard ACA FCCA CTA  
   Price Bailey LLP  
   36 Tyndall Court  
   Commerce Road  
   Lynchwood  
   Peterborough  
   PE2 6LR

## **PETERBOROUGH VOLUNTEER FIRE BRIGADE**

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### **REPORT OF THE TRUSTEES Year ended 31 December 2024**

The trustees present their report and financial statements for the year ended 31 December 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

#### **Structure, governance and management**

The trustees of the Brigade meet on a regular basis to fulfill their overall responsibility of directing the operational activities of the Brigade, to ensure all Health & Safety matters are complied with, that the Brigade's property is properly maintained and to oversee its financial wellbeing. The Brigade endeavours to fulfill its obligation of 14 firefighters to assist their wholetime and retained colleagues and Cambridgeshire Fire & Rescue Service. The Brigade currently has 9 firefighters.

It is the responsibility of the First and Second Officers to manage the day-to-day operational duties of the Station.

The Trustees of the Charity have given due regard and adhere to the Charity Commission's guidance on public benefit.

#### **Appointment and induction of trustees**

New trustees are appointed as required and receive comprehensive induction on the activities of the charity.

#### **Risk management**

The Trustees have examined the major business and operational risks which the Brigade faces and confirm that a system is in place to ensure that reviews are carried out regularly and that steps are taken to minimise these risks.

#### **Objectives and activities**

The Brigade's objectives and activities are:

- to maintain a fully operational Fire Brigade under contract to Cambridgeshire Fire & Rescue Service;
- to provide fire and rescue services in accordance with the contract with Cambridgeshire Fire and Rescue Service;
- to supplement the service provided by the wholetime and retained firefighters;
- to provide the necessary training and welfare facilities for the members who carry out their duties entirely on a voluntary basis;

## PETERBOROUGH VOLUNTEER FIRE BRIGADE

### REPORT OF THE TRUSTEES (Contd.) Year ended 31 December 2024

#### Objectives and activities (contd.)

- to operate and maintain the Fire Station and premises, fire appliances and equipment to a high standard of preparedness for training and operational duties;
- to provide adequate third party and personal accident insurances for the protection of the Brigade and its membership.

#### Review of activities

During the year the Brigade exceeded its obligations under the revised contract negotiated with Cambridgeshire Fire & Rescue Service in 2011.

The trustees have been active in ensuring prospective new members are given every opportunity to keep the Brigade up to full strength of 14 firefighters.

#### Financial review and reserves

The Statement of Accounts indicate a satisfactory result, with net outgoing resources for the year of £2,007.

The reserves of the Brigade at 31 December 2024 were £463,568 of which £201,331 finances the fixed assets and the balance of £262,237 represents investment funds which are necessary to provide adequate reserves for the payment of future maintenance and repair costs on the Station and premises.

#### Our volunteers

The charity relies heavily on the voluntary input of our Members. We wish to thank our Members for their loyal support and service, without which the service would not be able to operate.

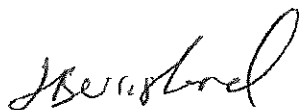
#### Future plans

In 2025 the Brigade plans to:

- continue to fulfill its obligations under the contract and to be proactive in ensuring new members are trained and become active firefighters as soon as possible;
- ensure availability is maintained in order to fulfill our duty to the citizens of Peterborough; and
- to raise awareness of the existence and work of the Brigade among the citizens of Peterborough.

Signed on behalf of the trustees

J Berrisford  
Trustee



Date: 03/06/2025

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
Year ended 31 December 2024

	Notes	General Fund 2024 £	General Fund 2023 £
<b>Income and endowments</b>			
Brigade retaining fee		40,765	37,345
Station rent		13,700	13,700
Donations, sales of souvenirs, etc.		8,838	9,136
Investment income	2	4,355	3,304
Additional Brigade income		1,180	375
<b>Total income</b>		<b>68,838</b>	<b>63,860</b>
<b>Expenditure on</b>			
<b>Raising funds</b>			
Public relations, social and welfare activities		15,249	13,939
		<b>15,249</b>	<b>13,939</b>
<b>Charitable activities</b>			
Station expenses:			
Telephone		390	360
Light and heat		9,168	6,737
Cleaning		3,860	3,351
Rates		3,635	3,695
Repairs and maintenance		13,975	23,766
Vehicle expenses		2,884	4,858
AGM expenses		1,085	166
Stationery and postage		75	37
IT and software		538	430
Insurances		5,687	6,947
Uniform replacements, cleaning and altering		1,384	2,189
Depreciation of fire station (from designated funds)		5,747	5,747
Depreciation of minibus (from designated funds)		623	831
Miscellaneous		3,006	1,474
Independent examiner's fee		1,710	1,674
Souvenir purchases for resale		1,829	1,053
		<b>55,596</b>	<b>63,315</b>
<b>Total expenditure</b>		<b>70,845</b>	<b>77,254</b>

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

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**STATEMENT OF FINANCIAL ACTIVITIES (continued)**  
**Year ended 31 December 2024**

	<b>General Fund 2024 £</b>	<b>General Fund 2023 £</b>
Total incoming resources	68,838	63,860
Total resources expended	70,845	77,254
Net (outgoing)/incoming resources and net movement in funds	(2,007)	(13,394)
Funds balance at 1 January 2024	465,575	478,969
Funds balance at 31 December 2024	463,568	465,575

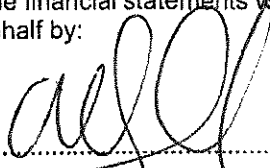
The accompanying notes form part of these accounts

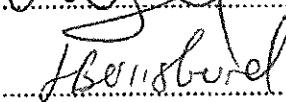
**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**BALANCE SHEET  
As at 31 December 2024**

	Notes	£	2024 £	£	2023 £
<b>FIXED ASSETS</b>	3				
Fire Station			199,463		205,210
Minibus			1,868		2,491
			<u>201,331</u>		<u>207,701</u>
<b>CURRENT ASSETS</b>					
Debtors and prepayments	4	924		14,370	
Inventory		4,173		1,565	
Bank balances	5	258,507		243,498	
		<u>263,604</u>		<u>259,433</u>	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	6	1,367		1,559	
<b>NET CURRENT ASSETS</b>			<u>262,237</u>	<u>1,559</u>	<u>257,874</u>
<b>NET ASSETS</b>			<u>463,568</u>	<u>465,575</u>	
<b>FUNDS</b>					
<b>UNRESTRICTED FUNDS</b>					
General Purposes Fund			262,237		257,874
Designated Fund (Fire Station and Minibus)			201,331		207,701
			<u>463,568</u>		<u>465,575</u>

The financial statements were approved by the trustees on .....03/06/25..... and signed on their behalf by:

.......... A Gould Chief Officer

.......... J Berrisford Treasurer

The accompanying notes form part of these accounts

**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2024**

**1 Accounting Policies**

**Basis of preparation**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011 and UK Generally Accepted Practice.

The charity does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with sufficient accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis.

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

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**NOTES TO THE ACCOUNTS**

**Year ended 31 December 2024**

**1 Accounting Policies (contd.)**

**Depreciation**

Depreciation is provided on the Fire Station on a straight line basis to write off over its expected useful life of 60 years.

Depreciation is provided on the Minibus at a rate of 25% on a reducing balance basis so as to write it off over its estimated useful life.

**Funds**

The designated fund represents the reserves of the Brigade invested in the premises and other fixed assets. The general purposes fund represents the balance of reserves.

All funds are unrestricted.

**Donated services and facilities**

In accordance with the Charities SORP (FRS 102), the general volunteer time of the Members is not recognised.

**Inventory**

This is measured at the lower of cost and net realisable value.

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**NOTES TO THE ACCOUNTS (continued)**  
**Year ended 31 December 2024**

**2 Investment Income**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
National Savings Bank interest	2,919	2,342
Business Premium Accounts	1,436	962
	<u>4,355</u>	<u>3,304</u>

**3 FIXED ASSETS**

**Used by the charity**

	<b>Fire Station</b>	<b>Minibus</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2024	312,684	14,000	326,684
Additions	-	-	-
Disposals	-	-	-
At 31 December 2024	<u>312,684</u>	<u>14,000</u>	<u>326,684</u>
<b>Depreciation</b>			
At 1 January 2024	107,474	11,509	118,983
Charge for year	5,747	623	6,370
Disposals	-	-	-
At 31 December 2024	<u>113,221</u>	<u>12,132</u>	<u>125,353</u>
<b>Net book value</b>			
At 31 December 2024	<u>199,463</u>	<u>1,868</u>	<u>201,331</u>
At 31 December 2023	<u>205,210</u>	<u>2,491</u>	<u>207,701</u>

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**NOTES TO THE ACCOUNTS (continued)**  
**Year ended 31 December 2024**

<b>4</b>	<b>Debtors and prepayments</b>	<b>2024</b> £	<b>2023</b> £
	Prepayments	924	1,405
	Retaining fee accrued	-	12,965
		924	14,370
<b>5.</b>	<b>Bank Balances</b>	<b>2024</b> £	<b>2023</b> £
	National Savings Bank - Income Bond	50,000	50,000
	- Investment Account	105,146	102,227
	Barclays Bank - Current accounts	1,361	727
	- Business Premium accounts	102,000	90,544
		258,507	243,498
<b>6</b>	<b>Creditors</b>	<b>2024</b> £	<b>2023</b> £
	Retaining fee received in advance	-	-
	Other creditors and accruals	1,367	1,559
		1,367	1,559
<b>7</b>	<b>Staff costs</b>		
	There were no staff costs in the year (2023: £Nil).		
<b>8</b>	<b>Trustee Expenses and Remuneration</b>		
	No expenses were paid or reimbursed to Trustees in the year (2023: £Nil). No remuneration is paid to any of the Trustees or Members of the Brigade.		
<b>9</b>	<b>Related Party Transactions</b>		
	There were no related party transactions during the year (2023: £Nil).		
<b>10</b>	<b>Independent Examiner's Remuneration</b>		
	The independent examiner's remuneration constituted a fee of £1,710 (2023: £1,674).		

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**Independent Examiner's Report to the Trustees of Peterborough Volunteer Fire Brigade**

I report to the charity trustees on my examination of the accounts of the Brigade for the year ended 31 December 2024, which are set out on pages 4 to 10.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**K M Hilliard ACA FCCA CTA  
Chartered Accountant**

18/6/2025

Price Bailey LLP  
36 Tyndall Court  
Commerce Road  
Lynchwood  
Peterborough  
PE2 6LR

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

England & Wales - Charity number 267667

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# Accounts

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**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**Registered Charity no. 267667**

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS**

**Year ended 31 December 2023**

# PETERBOROUGH VOLUNTEER FIRE BRIGADE

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## REPORT OF THE TRUSTEES Year ended 31 December 2023

### Reference and administrative information

Registered charity no. 267667

Address                      Fire Station  
                                  Bourges Boulevard  
                                  Peterborough  
                                  PE1 2AF

The governing document is Rules dated 23 January 1996

Trustees	A Gould	Chief Officer
	M Addinall	Second Officer (appointed xx-xx-2023)
	J Berrisford	Treasurer
	J Benton	Secretary
	T De Matteis	(resigned xx-xx-2023)

The trustees are elected at each Annual General Meeting

Bank                        Barclays Bank plc  
                                  1 Church Street  
                                  Peterborough  
                                  PE1 1EZ

Independent Examiner    K M Hilliard ACA FCCA CTA  
                                  Price Bailey LLP  
                                  36 Tyndall Court  
                                  Commerce Road  
                                  Lynchwood  
                                  Peterborough  
                                  PE2 6LR

### **REPORT OF THE TRUSTEES Year ended 31 December 2023**

The trustees present their report and financial statements for the year ended 31 December 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

#### **Structure, governance and management**

The trustees of the Brigade meet on a regular basis to fulfill their overall responsibility of directing the operational activities of the Brigade, to ensure all Health & Safety matters are complied with, that the Brigade's property is properly maintained and to oversee its financial wellbeing. The Brigade endeavours to fulfill its obligation of 14 firefighters to assist their wholetime and retained colleagues and Cambridgeshire Fire & Rescue Service. The Brigade currently has 9 firefighters.

It is the responsibility of the First and Second Officers to manage the day-to-day operational duties of the Station.

The Trustees of the Charity have given due regard and adhere to the Charity Commission's guidance on public benefit.

#### **Appointment and induction of trustees**

New trustees are appointed as required and receive comprehensive induction on the activities of the charity.

#### **Risk management**

The Trustees have examined the major business and operational risks which the Brigade faces and confirm that a system is in place to ensure that reviews are carried out regularly and that steps are taken to minimise these risks.

#### **Objectives and activities**

The Brigade's objectives and activities are:

- to maintain a fully operational Fire Brigade under contract to Cambridgeshire Fire & Rescue Service;
- to provide fire and rescue services in accordance with the contract with Cambridgeshire Fire and Rescue Service;
- to supplement the service provided by the wholetime and retained firefighters;
- to provide the necessary training and welfare facilities for the members who carry out their duties entirely on a voluntary basis;

**REPORT OF THE TRUSTEES (Contd.)**  
**Year ended 31 December 2023**

**Objectives and activities (contd.)**

- to operate and maintain the Fire Station and premises, fire appliances and equipment to a high standard of preparedness for training and operational duties;
- to provide adequate third party and personal accident insurances for the protection of the Brigade and its membership.

**Review of activities**

During the year the Brigade exceeded its obligations under the revised contract negotiated with Cambridgeshire Fire & Rescue Service in 2011.

The trustees have been active in ensuring prospective new members are given every opportunity to keep the Brigade up to full strength of 14 firefighters.

**Financial review and reserves**

The Statement of Accounts indicate a satisfactory result, with net outgoing resources for the year of £13,394.

The reserves of the Brigade at 31 December 2023 were £465,575 of which £207,701 finances the fixed assets and the balance of £257,874 represents investment funds which are necessary to provide adequate reserves for the payment of future maintenance and repair costs on the Station and premises.

**Our volunteers**

The charity relies heavily on the voluntary input of our Members. We wish to thank our Members for their loyal support and service, without which the service would not be able to operate.

**Future plans**

In 2024 the Brigade plans to:

- continue to fulfill its obligations under the contract and to be proactive in ensuring new members are trained and become active firefighters as soon as possible;
- ensure availability is maintained in order to fulfill our duty to the citizens of Peterborough; and
- to raise awareness of the existence and work of the Brigade among the citizens of Peterborough.

Signed on behalf of the trustees

**J Berrisford**  
Trustee

Date:

# PETERBOROUGH VOLUNTEER FIRE BRIGADE

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## STATEMENT OF FINANCIAL ACTIVITIES Year ended 31 December 2023

	Notes	General Fund 2023 £	General Fund 2022 £
<b>Income and endowments</b>			
Brigade retaining fee		37,345	34,903
Station rent		13,700	13,700
Donations, sales of souvenirs, etc.		9,136	2,131
Investment income	2	3,304	640
Additional Brigade income		375	-
<b>Total income</b>		<b>63,860</b>	<b>51,374</b>
<b>Expenditure on Raising funds</b>			
Public relations, social and welfare activities		13,939	7,648
		<b>13,939</b>	<b>7,648</b>
<b>Charitable activities</b>			
Station expenses:			
Telephone		360	493
Light and heat		6,737	6,421
Cleaning		3,351	3,315
Rates		3,695	3,865
Repairs and maintenance		23,766	7,091
Vehicle expenses		4,858	3,198
AGM expenses		166	211
Stationery and postage		37	21
IT and software		430	398
Insurances		6,947	6,007
Uniform replacements, cleaning and altering		2,189	1,093
Depreciation of fire station (from designated funds)		5,747	5,124
Depreciation of minibus (from designated funds)		831	1,107
Miscellaneous		1,474	471
Independent examiner's fee		1,674	2,244
Souvenir purchases for resale		1,053	-
		<b>63,315</b>	<b>41,059</b>
<b>Total expenditure</b>		<b>77,254</b>	<b>48,707</b>

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

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**STATEMENT OF FINANCIAL ACTIVITIES (continued)**  
**Year ended 31 December 2023**

	<b>General Fund 2023 £</b>	<b>General Fund 2022 £</b>
<b>Total incoming resources</b>	<b>63,860</b>	<b>51,374</b>
<b>Total resources expended</b>	<b>77,254</b>	<b>48,707</b>
	<hr/>	<hr/>
<b>Net (outgoing)/incoming resources and net movement in funds</b>	<b>(13,394)</b>	<b>2,667</b>
Funds balance at 1 January 2023	478,969	476,302
Funds balance at 31 December 2023	<hr/> 465,575 <hr/>	<hr/> 478,969 <hr/>

The accompanying notes form part of these accounts

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

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**BALANCE SHEET**  
**As at 31 December 2023**

	Notes	£	2023 £	£	2022 £
<b>FIXED ASSETS</b>	3				
Fire Station			205,210		187,905
Minibus			2,491		3,322
			<u>207,701</u>		<u>191,227</u>
<b>CURRENT ASSETS</b>					
Debtors and prepayments	4	14,370		14,285	
Inventory		1,565		-	
Bank balances	5	243,498		274,692	
		<u>259,433</u>		<u>288,977</u>	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	6	1,559		1,235	
<b>NET CURRENT ASSETS</b>			<u>257,874</u>	<u>1,235</u>	<u>287,742</u>
<b>NET ASSETS</b>			<u>465,575</u>		<u>478,969</u>
<b>FUNDS</b>					
<b>UNRESTRICTED FUNDS</b>					
General Purposes Fund			257,874		287,742
Designated Fund (Fire Station and Minibus)			207,701		191,227
			<u>465,575</u>		<u>478,969</u>

The financial statements were approved by the trustees on ..... and signed on their behalf by:

..... A Gould Chief Officer

..... J Berrisford Treasurer

The accompanying notes form part of these accounts

**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2023**

**1 Accounting Policies**

**Basis of preparation**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011 and UK Generally Accepted Practice.

The charity does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with sufficient accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis.

**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2023**

**1 Accounting Policies (contd.)**

**Depreciation**

Depreciation is provided on the Fire Station on a straight line basis to write off over its expected useful life of 60 years.

Depreciation is provided on the Minibus at a rate of 25% on a reducing balance basis so as to write it off over its estimated useful life.

**Funds**

The designated fund represents the reserves of the Brigade invested in the premises and other fixed assets. The general purposes fund represents the balance of reserves.

All funds are unrestricted.

**Donated services and facilities**

In accordance with the Charities SORP (FRS 102), the general volunteer time of the Members is not recognised.

**NOTES TO THE ACCOUNTS (continued)**  
**Year ended 31 December 2023**

**2 Investment Income**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
National Savings Bank interest	2,342	558
Business Premium Accounts	962	82
	<u>3,304</u>	<u>640</u>

**3 FIXED ASSETS**

**Used by the charity**

	<b>Fire Station</b>	<b>Minibus</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2023	289,632	14,000	303,632
Additions	23,052	-	23,052
Disposals	-	-	-
At 31 December 2023	<u>312,684</u>	<u>14,000</u>	<u>326,684</u>
<b>Depreciation</b>			
At 1 January 2023	101,727	10,678	112,405
Charge for year	5,747	831	6,578
Disposals	-	-	-
At 31 December 2023	<u>107,474</u>	<u>11,509</u>	<u>118,983</u>
<b>Net book value</b>			
At 31 December 2023	<u>205,210</u>	<u>2,491</u>	<u>207,701</u>
At 31 December 2022	<u>187,905</u>	<u>3,322</u>	<u>191,227</u>

## PETERBOROUGH VOLUNTEER FIRE BRIGADE

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### NOTES TO THE ACCOUNTS (continued) Year ended 31 December 2023

4	<b>Debtors and prepayments</b>	<b>2023</b>	<b>2022</b>
		£	£
	Prepayments	1,405	2,134
	Retaining fee accrued	12,965	12,151
		<u>14,370</u>	<u>14,285</u>

5.	<b>Bank Balances</b>	<b>2023</b>	<b>2022</b>
		£	£
	National Savings Bank - Income Bond	50,000	50,000
	- Investment Account	102,227	99,886
	Barclays Bank - Current accounts	726	9,670
	- Business Premium accounts	90,544	115,136
		<u>243,497</u>	<u>274,692</u>

6	<b>Creditors</b>	<b>2023</b>	<b>2022</b>
		£	£
	Retaining fee received in advance	-	-
	Other creditors and accruals	1,559	1,235
		<u>1,559</u>	<u>1,235</u>

### 7 **Staff costs**

There were no staff costs in the year (2022: £Nil).

### 8 **Trustee Expenses and Remuneration**

No expenses were paid or reimbursed to Trustees in the year (2022: £Nil). No remuneration is paid to any of the Trustees or Members of the Brigade.

### 9 **Related Party Transactions**

There were no related party transactions during the year (2022: £Nil).

### 10 **Independent Examiner's Remuneration**

The independent examiner's remuneration constituted a fee of £1,674 (2022: £2,244).

**Independent Examiner's Report to the Trustees of Peterborough Volunteer Fire Brigade**

I report to the charity trustees on my examination of the accounts of the Brigade for the year ended 31 December 2023, which are set out on pages 4 to 10.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**K M Hilliard ACA FCCA CTA  
Chartered Accountant**

Price Bailey LLP  
36 Tyndall Court  
Commerce Road  
Lynchwood  
Peterborough  
PE2 6LR

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

England & Wales - Charity number 267667

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# Accounts

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**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**Registered Charity no. 267667**

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS**

**Year ended 31 December 2022**

# **PETERBOROUGH VOLUNTEER FIRE BRIGADE**

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## **REPORT OF THE TRUSTEES Year ended 31 December 2022**

### **Reference and administrative information**

Registered charity no. 267667

Address                      Fire Station  
                                    Bourges Boulevard  
                                    Peterborough  
                                    PE1 2AF

The governing document is Rules dated 23 January 1996

Trustees	T De Matteis	Chief Officer
	A Gould	Second Officer
	J Berrisford	Treasurer (appointed 28 March 2022)
	M Addinall	Treasurer (resigned 28 March 2022)
	J Benton	Secretary

The trustees are elected at each Annual General Meeting

Bank                              Barclays Bank plc  
                                    1 Church Street  
                                    Peterborough  
                                    PE1 1EZ

Independent Examiner      K M Hilliard ACA FCCA CTA  
                                    Stephenson Smart & Co.  
                                    36 Tyndall Court  
                                    Commerce Road  
                                    Lynchwood  
                                    Peterborough  
                                    PE2 6LR

### **REPORT OF THE TRUSTEES Year ended 31 December 2022**

The trustees present their report and financial statements for the year ended 31 December 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

#### **Structure, governance and management**

The trustees of the Brigade meet on a regular basis to fulfill their overall responsibility of directing the operational activities of the Brigade, to ensure all Health & Safety matters are complied with, that the Brigade's property is properly maintained and to oversee its financial wellbeing. The Brigade endeavours to fulfill its obligation of 14 firefighters to assist their wholetime and retained colleagues and Cambridgeshire Fire & Rescue Service. The Brigade currently has 10 firefighters.

It is the responsibility of the First and Second Officers to manage the day-to-day operational duties of the Station.

The Trustees of the Charity have given due regard and adhere to the Charity Commission's guidance on public benefit.

#### **Appointment and induction of trustees**

New trustees are appointed as required and receive comprehensive induction on the activities of the charity.

#### **Risk management**

The Trustees have examined the major business and operational risks which the Brigade faces and confirm that a system is in place to ensure that reviews are carried out regularly and that steps are taken to minimise these risks.

#### **Objectives and activities**

The Brigade's objectives and activities are:

- to maintain a fully operational Fire Brigade under contract to Cambridgeshire Fire & Rescue Service;
- to provide fire and rescue services in accordance with the contract with Cambridgeshire Fire and Rescue Service;
- to supplement the service provided by the wholetime and retained firefighters;
- to provide the necessary training and welfare facilities for the members who carry out their duties entirely on a voluntary basis;

**REPORT OF THE TRUSTEES (Contd.)**  
**Year ended 31 December 2022**

**Objectives and activities (contd.)**

- to operate and maintain the Fire Station and premises, fire appliances and equipment to a high standard of preparedness for training and operational duties;
- to provide adequate third party and personal accident insurances for the protection of the Brigade and its membership.

**Review of activities**

During the year the Brigade exceeded its obligations under the revised contract negotiated with Cambridgeshire Fire & Rescue Service in 2011.

The trustees have been active in ensuring prospective new members are given every opportunity to keep the Brigade up to full strength of 14 firefighters.

**Financial review and reserves**

The Statement of Accounts indicate a satisfactory result, with net incoming resources for the year of £2,667.

The reserves of the Brigade at 31 December 2022 were £478,969 of which £191,227 finances the fixed assets and the balance of £287,742 represents investment funds which are necessary to provide adequate reserves for the payment of future maintenance and repair costs on the Station and premises.

**Our volunteers**

The charity relies heavily on the voluntary input of our Members. We wish to thank our Members for their loyal support and service, without which the service would not be able to operate.

**Future plans**

In 2023 the Brigade plans to:

- continue to fulfill its obligations under the contract and to be proactive in ensuring new members are trained and become active firefighters as soon as possible;
- ensure availability is maintained in order to fulfill our duty to the citizens of Peterborough; and
- to raise awareness of the existence and work of the Brigade among the citizens of Peterborough.

Signed on behalf of the trustees

**J Berrisford**  
Trustee

Date:

# PETERBOROUGH VOLUNTEER FIRE BRIGADE

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## STATEMENT OF FINANCIAL ACTIVITIES Year ended 31 December 2022

	Notes	General Fund 2022 £	General Fund 2021 £
<b>Income and endowments</b>			
Brigade retaining fee		34,903	34,712
Station rent		13,700	13,700
Donations, sales of souvenirs, etc.		2,131	1,450
Investment income	2	640	26
<b>Total income</b>		<b>51,374</b>	<b>49,888</b>
<b>Expenditure on</b>			
<b><i>Raising funds</i></b>			
Public relations, social and welfare activities		7,648	1,483
		<u>7,648</u>	<u>1,483</u>
<b><i>Charitable activities</i></b>			
Station expenses:			
Telephone		493	575
Light and heat		6,421	4,015
Cleaning		3,315	3,646
Rates		3,865	3,897
Repairs and maintenance		7,091	15,635
Vehicle expenses		3,198	1,591
AGM expenses		211	160
Stationery and postage		21	-
IT and software		398	343
Insurances		6,007	6,947
Uniform replacements, cleaning and altering		1,093	96
Depreciation of fire station (from designated funds)		5,124	5,124
Depreciation of minibus (from designated funds)		1,107	1,477
Miscellaneous		471	158
Independent examiner's fee		2,244	2,280
		<u>41,059</u>	<u>45,944</u>
<b>Total expenditure</b>		<b>48,707</b>	<b>47,427</b>

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

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**STATEMENT OF FINANCIAL ACTIVITIES (continued)**  
**Year ended 31 December 2022**

	<b>General Fund 2022 £</b>	<b>General Fund 2021 £</b>
<b>Total incoming resources</b>	<b>51,374</b>	<b>49,888</b>
<b>Total resources expended</b>	<b>48,707</b>	<b>47,427</b>
	<hr/>	<hr/>
<b>Net (outgoing)/incoming resources and net movement in funds</b>	<b>2,667</b>	<b>2,461</b>
Funds balance at 1 January 2022	476,302	473,841
Funds balance at 31 December 2022	<hr/> 478,969 <hr/>	<hr/> 476,302 <hr/>

The accompanying notes form part of these accounts

# PETERBOROUGH VOLUNTEER FIRE BRIGADE

## BALANCE SHEET As at 31 December 2022

	Notes	£	2022 £	£	2021 £
<b>FIXED ASSETS</b>	3				
Fire Station			187,905		193,029
Minibus			3,322		4,429
			<u>191,227</u>		<u>197,458</u>
<b>CURRENT ASSETS</b>					
Debtors and prepayments	4	14,285		3,384	
Bank balances	5	274,692		288,699	
		<u>288,977</u>		<u>292,083</u>	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	6	1,235		13,239	
<b>NET CURRENT ASSETS</b>			<u>287,742</u>	<u>13,239</u>	278,844
<b>NET ASSETS</b>			<u>478,969</u>	<u>476,302</u>	
<b>FUNDS</b>					
<b>UNRESTRICTED FUNDS</b>					
General Purposes Fund			287,742		278,844
Designated Fund (Fire Station and Minibus)			191,227		197,458
			<u>478,969</u>		<u>476,302</u>

The financial statements were approved by the trustees on 27 February 2023 and signed on their behalf by:

..... T De Matteis Chief Officer  
..... J Berrisford Treasurer

The accompanying notes form part of these accounts

**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2022**

**1 Accounting Policies**

**Basis of preparation**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011 and UK Generally Accepted Practice.

The charity does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with sufficient accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis.

**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2022**

**1 Accounting Policies (contd.)**

**Depreciation**

Depreciation is provided on the Fire Station on a straight line basis to write off over its expected useful life of 60 years.

Depreciation is provided on the Minibus at a rate of 25% on a reducing balance basis so as to write it off over its estimated useful life.

**Funds**

The designated fund represents the reserves of the Brigade invested in the premises and other fixed assets. The general purposes fund represents the balance of reserves.

All funds are unrestricted.

**Donated services and facilities**

In accordance with the Charities SORP (FRS 102), the general volunteer time of the Members is not recognised.

**NOTES TO THE ACCOUNTS (continued)**  
**Year ended 31 December 2022**

**2 Investment Income**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
National Savings Bank interest	558	24
Business Premium Accounts	82	2
	<u>640</u>	<u>26</u>

**3 FIXED ASSETS**

**Used by the charity**

	<b>Fire Station</b>	<b>Minibus</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2022	289,632	14,000	303,632
Additions	-	-	-
Disposals	-	-	-
At 31 December 2022	<u>289,632</u>	<u>14,000</u>	<u>303,632</u>
<b>Depreciation</b>			
At 1 January 2022	96,603	9,571	106,174
Charge for year	5,124	1,107	6,231
Disposals	-	-	-
At 31 December 2022	<u>101,727</u>	<u>10,678</u>	<u>112,405</u>
<b>Net book value</b>			
At 31 December 2022	<u>187,905</u>	<u>3,322</u>	<u>191,227</u>
At 31 December 2021	<u>193,029</u>	<u>4,429</u>	<u>197,458</u>

## PETERBOROUGH VOLUNTEER FIRE BRIGADE

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### NOTES TO THE ACCOUNTS (continued) Year ended 31 December 2022

4	<b>Debtors and prepayments</b>	<b>2022</b>	<b>2021</b>
		£	£
	Prepayments	2,134	3,384
	Retaining fee accrued	12,151	-
		<u>14,285</u>	<u>3,384</u>

5.	<b>Bank Balances</b>	<b>2022</b>	<b>2021</b>
		£	£
	National Savings Bank - Income Bond	50,000	50,000
	- Investment Account	99,886	99,327
	Barclays Bank - Current accounts	9,670	115,028
	- Business Premium accounts	115,136	24,344
		<u>274,692</u>	<u>288,699</u>

6	<b>Creditors</b>	<b>2022</b>	<b>2021</b>
		£	£
	Retaining fee received in advance	-	12,151
	Other creditors and accruals	1,235	1,088
		<u>1,235</u>	<u>13,239</u>

### 7 **Staff costs**

There were no staff costs in the year (2021: £Nil).

### 8 **Trustee Expenses and Remuneration**

No expenses were paid or reimbursed to Trustees in the year (2021: £Nil). No remuneration is paid to any of the Trustees or Members of the Brigade.

### 9 **Related Party Transactions**

There were no related party transactions during the year (2021: £Nil).

### 10 **Independent Examiner's Remuneration**

The independent examiner's remuneration constituted a fee of £2,244 (2021: £2,280).

**Independent Examiner's Report to the Trustees of Peterborough Volunteer Fire Brigade**

I report to the charity trustees on my examination of the accounts of the Brigade for the year ended 31 December 2022, which are set out on pages 4 to 10.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**K M Hilliard ACA FCCA CTA  
Chartered Accountant**

Stephenson Smart & Co  
36 Tyndall Court  
Commerce Road  
Lynchwood  
Peterborough  
PE2 6LR

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**Registered Charity no. 267667**

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS**

**Year ended 31 December 2022**

# **PETERBOROUGH VOLUNTEER FIRE BRIGADE**

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## **REPORT OF THE TRUSTEES Year ended 31 December 2022**

### **Reference and administrative information**

Registered charity no. 267667

Address                      Fire Station  
                                  Bourges Boulevard  
                                  Peterborough  
                                  PE1 2AF

The governing document is Rules dated 23 January 1996

Trustees	T De Matteis	Chief Officer
	A Gould	Second Officer
	J Berrisford	Treasurer (appointed 28 March 2022)
	M Addinall	Treasurer (resigned 28 March 2022)
	J Benton	Secretary

The trustees are elected at each Annual General Meeting

Bank                         Barclays Bank plc  
                                  1 Church Street  
                                  Peterborough  
                                  PE1 1EZ

Independent Examiner   K M Hilliard ACA FCCA CTA  
                                  Stephenson Smart & Co.  
                                  36 Tyndall Court  
                                  Commerce Road  
                                  Lynchwood  
                                  Peterborough  
                                  PE2 6LR

### **REPORT OF THE TRUSTEES Year ended 31 December 2022**

The trustees present their report and financial statements for the year ended 31 December 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

#### **Structure, governance and management**

The trustees of the Brigade meet on a regular basis to fulfill their overall responsibility of directing the operational activities of the Brigade, to ensure all Health & Safety matters are complied with, that the Brigade's property is properly maintained and to oversee its financial wellbeing. The Brigade endeavours to fulfill its obligation of 14 firefighters to assist their wholetime and retained colleagues and Cambridgeshire Fire & Rescue Service. The Brigade currently has 10 firefighters.

It is the responsibility of the First and Second Officers to manage the day-to-day operational duties of the Station.

The Trustees of the Charity have given due regard and adhere to the Charity Commission's guidance on public benefit.

#### **Appointment and induction of trustees**

New trustees are appointed as required and receive comprehensive induction on the activities of the charity.

#### **Risk management**

The Trustees have examined the major business and operational risks which the Brigade faces and confirm that a system is in place to ensure that reviews are carried out regularly and that steps are taken to minimise these risks.

#### **Objectives and activities**

The Brigade's objectives and activities are:

- to maintain a fully operational Fire Brigade under contract to Cambridgeshire Fire & Rescue Service;
- to provide fire and rescue services in accordance with the contract with Cambridgeshire Fire and Rescue Service;
- to supplement the service provided by the wholetime and retained firefighters;
- to provide the necessary training and welfare facilities for the members who carry out their duties entirely on a voluntary basis;

### **REPORT OF THE TRUSTEES (Contd.)** **Year ended 31 December 2022**

#### **Objectives and activities (contd.)**

- to operate and maintain the Fire Station and premises, fire appliances and equipment to a high standard of preparedness for training and operational duties;
- to provide adequate third party and personal accident insurances for the protection of the Brigade and its membership.

#### **Review of activities**

During the year the Brigade exceeded its obligations under the revised contract negotiated with Cambridgeshire Fire & Rescue Service in 2011.

The trustees have been active in ensuring prospective new members are given every opportunity to keep the Brigade up to full strength of 14 firefighters.

#### **Financial review and reserves**

The Statement of Accounts indicate a satisfactory result, with net incoming resources for the year of £2,667.

The reserves of the Brigade at 31 December 2022 were £478,969 of which £191,227 finances the fixed assets and the balance of £287,742 represents investment funds which are necessary to provide adequate reserves for the payment of future maintenance and repair costs on the Station and premises.

#### **Our volunteers**

The charity relies heavily on the voluntary input of our Members. We wish to thank our Members for their loyal support and service, without which the service would not be able to operate.

#### **Future plans**

In 2023 the Brigade plans to:

- continue to fulfill its obligations under the contract and to be proactive in ensuring new members are trained and become active firefighters as soon as possible;
- ensure availability is maintained in order to fulfill our duty to the citizens of Peterborough; and
- to raise awareness of the existence and work of the Brigade among the citizens of Peterborough.

Signed on behalf of the trustees

**J Berrisford**  
Trustee

Date:

# PETERBOROUGH VOLUNTEER FIRE BRIGADE

---

## STATEMENT OF FINANCIAL ACTIVITIES Year ended 31 December 2022

	Notes	General Fund 2022 £	General Fund 2021 £
<b>Income and endowments</b>			
Brigade retaining fee		34,903	34,712
Station rent		13,700	13,700
Donations, sales of souvenirs, etc.		2,131	1,450
Investment income	2	640	26
<b>Total income</b>		<b>51,374</b>	<b>49,888</b>
<b>Expenditure on</b>			
<b><i>Raising funds</i></b>			
Public relations, social and welfare activities		7,648	1,483
		<u>7,648</u>	<u>1,483</u>
<b><i>Charitable activities</i></b>			
Station expenses:			
Telephone		493	575
Light and heat		6,421	4,015
Cleaning		3,315	3,646
Rates		3,865	3,897
Repairs and maintenance		7,091	15,635
Vehicle expenses		3,198	1,591
AGM expenses		211	160
Stationery and postage		21	-
IT and software		398	343
Insurances		6,007	6,947
Uniform replacements, cleaning and altering		1,093	96
Depreciation of fire station (from designated funds)		5,124	5,124
Depreciation of minibus (from designated funds)		1,107	1,477
Miscellaneous		471	158
Independent examiner's fee		2,244	2,280
		<u>41,059</u>	<u>45,944</u>
<b>Total expenditure</b>		<b>48,707</b>	<b>47,427</b>

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

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**STATEMENT OF FINANCIAL ACTIVITIES (continued)**  
**Year ended 31 December 2022**

	<b>General Fund 2022 £</b>	<b>General Fund 2021 £</b>
<b>Total incoming resources</b>	<b>51,374</b>	<b>49,888</b>
<b>Total resources expended</b>	<b>48,707</b>	<b>47,427</b>
	<hr/>	<hr/>
<b>Net (outgoing)/incoming resources and net movement in funds</b>	<b>2,667</b>	<b>2,461</b>
Funds balance at 1 January 2022	476,302	473,841
Funds balance at 31 December 2022	<hr/> 478,969 <hr/>	<hr/> 476,302 <hr/>

The accompanying notes form part of these accounts

# PETERBOROUGH VOLUNTEER FIRE BRIGADE

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## BALANCE SHEET As at 31 December 2022

	Notes	£	2022 £	£	2021 £
<b>FIXED ASSETS</b>	3				
Fire Station			187,905		193,029
Minibus			3,322		4,429
			<u>191,227</u>		<u>197,458</u>
<b>CURRENT ASSETS</b>					
Debtors and prepayments	4	14,285		3,384	
Bank balances	5	274,692		288,699	
		<u>288,977</u>		<u>292,083</u>	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	6	1,235		13,239	
<b>NET CURRENT ASSETS</b>			<u>287,742</u>	<u>13,239</u>	278,844
<b>NET ASSETS</b>			<u>478,969</u>	<u>476,302</u>	
<b>FUNDS</b>					
<b>UNRESTRICTED FUNDS</b>					
General Purposes Fund			287,742		278,844
Designated Fund (Fire Station and Minibus)			191,227		197,458
			<u>478,969</u>		<u>476,302</u>

The financial statements were approved by the trustees on 27 February 2023 and signed on their behalf by:

..... T De Matteis Chief Officer  
..... J Berrisford Treasurer

The accompanying notes form part of these accounts

**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2022**

**1 Accounting Policies**

**Basis of preparation**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011 and UK Generally Accepted Practice.

The charity does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with sufficient accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis.

**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2022**

**1 Accounting Policies (contd.)**

**Depreciation**

Depreciation is provided on the Fire Station on a straight line basis to write off over its expected useful life of 60 years.

Depreciation is provided on the Minibus at a rate of 25% on a reducing balance basis so as to write it off over its estimated useful life.

**Funds**

The designated fund represents the reserves of the Brigade invested in the premises and other fixed assets. The general purposes fund represents the balance of reserves.

All funds are unrestricted.

**Donated services and facilities**

In accordance with the Charities SORP (FRS 102), the general volunteer time of the Members is not recognised.

**NOTES TO THE ACCOUNTS (continued)**  
**Year ended 31 December 2022**

**2 Investment Income**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
National Savings Bank interest	558	24
Business Premium Accounts	82	2
	<u>640</u>	<u>26</u>

**3 FIXED ASSETS**

**Used by the charity**

	<b>Fire Station</b>	<b>Minibus</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2022	289,632	14,000	303,632
Additions	-	-	-
Disposals	-	-	-
At 31 December 2022	<u>289,632</u>	<u>14,000</u>	<u>303,632</u>
<b>Depreciation</b>			
At 1 January 2022	96,603	9,571	106,174
Charge for year	5,124	1,107	6,231
Disposals	-	-	-
At 31 December 2022	<u>101,727</u>	<u>10,678</u>	<u>112,405</u>
<b>Net book value</b>			
At 31 December 2022	<u>187,905</u>	<u>3,322</u>	<u>191,227</u>
At 31 December 2021	<u>193,029</u>	<u>4,429</u>	<u>197,458</u>

## PETERBOROUGH VOLUNTEER FIRE BRIGADE

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### NOTES TO THE ACCOUNTS (continued) Year ended 31 December 2022

4	<b>Debtors and prepayments</b>	<b>2022</b>	<b>2021</b>
		£	£
	Prepayments	2,134	3,384
	Retaining fee accrued	12,151	-
		<u>14,285</u>	<u>3,384</u>

5.	<b>Bank Balances</b>	<b>2022</b>	<b>2021</b>
		£	£
	National Savings Bank - Income Bond	50,000	50,000
	- Investment Account	99,886	99,327
	Barclays Bank - Current accounts	9,670	115,028
	- Business Premium accounts	115,136	24,344
		<u>274,692</u>	<u>288,699</u>

6	<b>Creditors</b>	<b>2022</b>	<b>2021</b>
		£	£
	Retaining fee received in advance	-	12,151
	Other creditors and accruals	1,235	1,088
		<u>1,235</u>	<u>13,239</u>

#### 7 **Staff costs**

There were no staff costs in the year (2021: £Nil).

#### 8 **Trustee Expenses and Remuneration**

No expenses were paid or reimbursed to Trustees in the year (2021: £Nil). No remuneration is paid to any of the Trustees or Members of the Brigade.

#### 9 **Related Party Transactions**

There were no related party transactions during the year (2021: £Nil).

#### 10 **Independent Examiner's Remuneration**

The independent examiner's remuneration constituted a fee of £2,244 (2021: £2,280).

**Independent Examiner's Report to the Trustees of Peterborough Volunteer Fire Brigade**

I report to the charity trustees on my examination of the accounts of the Brigade for the year ended 31 December 2022, which are set out on pages 4 to 10.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**K M Hilliard ACA FCCA CTA  
Chartered Accountant**

Stephenson Smart & Co  
36 Tyndall Court  
Commerce Road  
Lynchwood  
Peterborough  
PE2 6LR

**Peterborough Volunteer Fire Brigade  
Fire Station  
Bourges Boulevard  
Peterborough  
PE1 2AF**

K M Hilliard ACA FCCA CTA  
36 Tyndall Court  
Commerce Road  
Lynchwood  
Peterborough  
PE2 6LR

Dear Sirs

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your independent examination of the charity's financial statements for the year ended 31 December 2022. These enquiries have included inspection of supporting documentation where appropriate and are sufficient to satisfy ourselves that we can make each of the following representations. All representations are made to the best of our knowledge and belief.

**GENERAL**

1. We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK) and that you do not express an audit opinion.
2. We confirm that the charity was entitled to exemption under section 144 of the Charities Act 2011 the requirement to have its financial statements for the financial year ended 31 December 2022 audited.
3. We have fulfilled our responsibilities as directors / trustees as set out in the terms of your engagement letter dated 9 February 2022, under the Charities Act 2011 for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you.
4. All the transactions undertaken by the charity have been properly reflected and recorded in the accounting records.
5. All the accounting records have been made available to you for the purpose of your independent examination. We have provided you with unrestricted access to all appropriate persons within the charity, and with all other records and related information requested, including minutes of all management and trustee meetings and correspondence with The Charity Commission.
6. The financial statements are free of material misstatements, including omissions.
7. The effects of uncorrected misstatements are immaterial both individually and in total.

**ASSETS AND LIABILITIES**

8. The charity has satisfactory title to all assets and there are no liens or encumbrances on the charity's assets, except for those that are disclosed in the notes to the financial statements.
9. All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as appropriate.
10. We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

## **ACCOUNTING ESTIMATES**

11. The methods, data and significant assumptions used by us in making accounting estimates, and their related disclosures, are appropriate to achieve recognition, measurement and disclosure that is reasonable in the context of the applicable financial reporting framework.

## **LEGAL CLAIMS**

12. We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for, and disclosed in, the financial statements.

## **LAWS AND REGULATIONS**

13. We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

## **RELATED PARTIES**

14. Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with legislative and accounting standards requirements.

## **SUBSEQUENT EVENTS**

15. All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

## **GOING CONCERN**

16. We believe that the Charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the its needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the Charity's ability to continue as a going concern need to be made in the financial statements.

## **GRANTS AND DONATIONS**

17. All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

Yours faithfully

**J Berrisford**

Signed on behalf of the trustees

Date:

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

England & Wales - Charity number 267667

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# Accounts

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**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**Registered Charity no. 267667**

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS**

**Year ended 31 December 2021**



## **REPORT OF THE TRUSTEES** **Year ended 31 December 2021**

The trustees present their report and financial statements for the year ended 31 December 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

### **Structure, governance and management**

The trustees of the Brigade meet on a regular basis to fulfill their overall responsibility of directing the operational activities of the Brigade, to ensure all Health & Safety matters are complied with, that the Brigade's property is properly maintained and to oversee its financial wellbeing. The Brigade endeavours to fulfill its obligation of 14 firefighters to assist their wholetime and retained colleagues and Cambridgeshire Fire & Rescue Service. The Brigade currently has 9 firefighters.

It is the responsibility of the First and Second Officers to manage the day-to-day operational duties of the Station.

The Trustees of the Charity have given due regard and adhere to the Charity Commission's guidance on public benefit.

### **Appointment and induction of trustees**

New trustees are appointed as required and receive comprehensive induction on the activities of the charity.

### **Risk management**

The Trustees have examined the major business and operational risks which the Brigade faces and confirm that a system is in place to ensure that reviews are carried out regularly and that steps are taken to minimise these risks.

### **Objectives and activities**

The Brigade's objectives and activities are:

- to maintain a fully operational Fire Brigade under contract to Cambridgeshire Fire & Rescue Service;
- to provide fire and rescue services in accordance with the contract with Cambridgeshire Fire and Rescue Service;
- to supplement the service provided by the wholetime and retained firefighters;
- to provide the necessary training and welfare facilities for the members who carry out their duties entirely on a voluntary basis;

**REPORT OF THE TRUSTEES (Contd.)**  
**Year ended 31 December 2021**

**Objectives and activities (contd.)**

- to operate and maintain the Fire Station and premises, fire appliances and equipment to a high standard of preparedness for training and operational duties;
- to provide adequate third party and personal accident insurances for the protection of the Brigade and it's membership.

**Review of activities**

During the year the Brigade exceeded its obligations under the revised contract negotiated with Cambridgeshire Fire & Rescue Service in 2011.

The trustees have been active in ensuring prospective new members are given every opportunity to keep the Brigade up to full strength of 14 firefighters although due to the difficulties experienced in 2021 due to Covid-19 there are currently 9 firefighters.

**Financial review and reserves**

The Statement of Accounts indicate a satisfactory result, with net incoming resources for the year of £2,461.

The reserves of the Brigade at 31 December 2021 were £476,302 of which £197,458 finances the fixed assets and the balance of £278,844 represents investment funds which are necessary to provide adequate reserves for the payment of future maintenance and repair costs on the Station and premises.

**Our volunteers**

The charity relies heavily on the voluntary input of our Members. We wish to thank our Members for their loyal support and service, without which the service would not be able to operate.

**Future plans**

In 2022 the Brigade plans to:

- continue to fulfill its obligations under the contract and to be proactive in ensuring new members are trained and become active firefighters as soon as possible;
- ensure availability is maintained in order to fulfill our duty to the citizens of Peterborough; and
- to raise awareness of the existence and work of the Brigade among the citizens of Peterborough.

Signed on behalf of the trustees



**M Addinall**  
Trustee

Date: 22 February 2022

## PETERBOROUGH VOLUNTEER FIRE BRIGADE

### STATEMENT OF FINANCIAL ACTIVITIES

Year ended 31 December 2021

	Notes	General Fund 2021 £	General Fund 2020 £
<b>Income and endowments</b>			
Brigade retaining fee		34,712	34,031
Station rent		13,700	13,700
Donations, sales of souvenirs, etc.		1,450	2,440
Investment income	2	26	1,287
<b>Total income</b>		<b>49,888</b>	<b>51,458</b>
<b>Expenditure on</b>			
<b><i>Raising funds</i></b>			
Public relations, social and welfare activities		1,483	989
		<b>1,483</b>	<b>989</b>
<b><i>Charitable activities</i></b>			
Station expenses:			
Telephone		575	602
Light and heat		4,015	4,740
Cleaning		3,646	3,989
Rates		3,897	3,870
Repairs and maintenance		15,635	4,892
Vehicle expenses		1,591	1,541
AGM expenses		160	1,000
Stationery and postage		-	14
IT and software		343	-
Insurances		6,947	7,498
Uniform replacements, cleaning and altering		96	29
Depreciation of fire station (from designated funds)		5,124	5,124
Depreciation of minibus (from designated funds)		1,477	1,969
Miscellaneous		158	179
Independent examiner's fee		2,280	2,280
		<b>45,944</b>	<b>37,727</b>
<b>Total expenditure</b>		<b>47,427</b>	<b>38,716</b>

## PETERBOROUGH VOLUNTEER FIRE BRIGADE

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### STATEMENT OF FINANCIAL ACTIVITIES (continued) Year ended 31 December 2021

	<b>General Fund 2021 £</b>	<b>General Fund 2020 £</b>
<b>Total incoming resources</b>	<b>49,888</b>	<b>51,458</b>
<b>Total resources expended</b>	<b>47,427</b>	<b>38,716</b>
<b>Net (outgoing)/incoming resources and net movement in funds</b>	<b>2,461</b>	<b>12,742</b>
Funds balance at 1 January 2021	473,841	461,099
Funds balance at 31 December 2021	<u>476,302</u>	<u>473,841</u>

The accompanying notes form part of these accounts

# PETERBOROUGH VOLUNTEER FIRE BRIGADE

## BALANCE SHEET

As at 31 December 2021

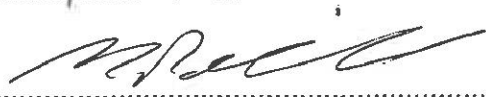
	Notes	£	2020 £	£	2020 £
<b>FIXED ASSETS</b>	3				
Fire Station			193,029		198,153
Minibus			4,429		5,906
			<u>197,458</u>		<u>204,059</u>
<b>CURRENT ASSETS</b>					
Debtors and prepayments	4	3,384		2,522	
Bank balances	5	288,699		268,014	
		<u>292,083</u>		<u>270,536</u>	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	6	13,239		754	
<b>NET CURRENT ASSETS</b>			<u>278,844</u>	<u>269,782</u>	
<b>NET ASSETS</b>			<u>476,302</u>	<u>473,841</u>	
<b>FUNDS</b>					
<b>UNRESTRICTED FUNDS</b>					
General Purposes Fund			278,844		269,782
Designated Fund (Fire Station and Minibus)			197,458		204,059
			<u>476,302</u>		<u>473,841</u>

The financial statements were approved by the trustees on 22 February 2022 and signed on their behalf by:

  
.....

T De Matteis

Chief Officer

  
.....

M Addinall

Treasurer

The accompanying notes form part of these accounts

**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2021**

**1 Accounting Policies**

**Basis of preparation**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011 and UK Generally Accepted Practice.

The charity does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with sufficient accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis.

**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2021**

**1 Accounting Policies (contd.)**

**Depreciation**

Depreciation is provided on the Fire Station on a straight line basis to write off over its expected useful life of 60 years.

Depreciation is provided on the Minibus at a rate of 25% on a reducing balance basis so as to write it off over its estimated useful life.

**Funds**

The designated fund represents the reserves of the Brigade invested in the premises and other fixed assets. The general purposes fund represents the balance of reserves.

All funds are unrestricted.

**Donated services and facilities**

In accordance with the Charities SORP (FRS 102), the general volunteer time of the Members is not recognised.

**NOTES TO THE ACCOUNTS (continued)**  
**Year ended 31 December 2021**

**2 Investment Income**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
National Savings Bank interest	24	1,268
Business Premium Accounts	2	19
	<u>26</u>	<u>1,287</u>

**3 FIXED ASSETS**

**Used by the charity**

	<b>Fire Station</b>	<b>Minibus</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2021	289,632	14,000	303,632
Additions	-	-	-
Disposals	-	-	-
At 31 December 2021	<u>289,632</u>	<u>14,000</u>	<u>303,632</u>
<b>Depreciation</b>			
At 1 January 2021	91,479	8,094	99,573
Charge for year	5,124	1,477	6,601
Disposals	-	-	-
At 31 December 2021	<u>96,603</u>	<u>9,571</u>	<u>106,174</u>
<b>Net book value</b>			
At 31 December 2021	<u>193,029</u>	<u>4,429</u>	<u>197,458</u>
At 31 December 2020	<u>198,153</u>	<u>5,906</u>	<u>204,059</u>

**NOTES TO THE ACCOUNTS (continued)**

Year ended 31 December 2021

<b>4</b>	<b>Debtors and prepayments</b>	<b>2021</b>	<b>2020</b>
		£	£
	Prepayments	3,384	2,522
		<u>3,384</u>	<u>2,522</u>

<b>5.</b>	<b>Bank Balances</b>	<b>2021</b>	<b>2020</b>
		£	£
	National Savings Bank - Income Bond	50,000	50,000
	- Investment Account	99,327	99,303
	Barclays Bank - Current accounts	115,028	94,369
	- Business Premium accounts	24,344	24,342
		<u>288,699</u>	<u>268,014</u>

<b>6</b>	<b>Creditors</b>	<b>2021</b>	<b>2020</b>
		£	£
	Retaining fee received in advance	12,151	-
	Other creditors and accruals	1,088	754
		<u>13,239</u>	<u>754</u>

**7 Staff costs**

There were no staff costs in the year (2020: £Nil).

**8 Trustee Expenses and Remuneration**

No expenses were paid or reimbursed to Trustees in the year (2020: £Nil). No remuneration is paid to any of the Trustees or Members of the Brigade.

**9 Related Party Transactions**

There were no related party transactions during the year (2020: £Nil).

**10 Independent Examiner's Remuneration**

The independent examiner's remuneration constituted a fee of £2,280 (2020: £2,280).

**Independent Examiner's Report to the Trustees of Peterborough Volunteer Fire Brigade**

I report to the charity trustees on my examination of the accounts of the Brigade for the year ended 31 December 2021, which are set out on pages 4 to 10.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**K M Hilliard ACA FCCA CTA  
Chartered Accountant**

22 April 2022.

Stephenson Smart & Co  
36 Tyndall Court  
Commerce Road  
Lynchwood  
Peterborough  
PE2 6LR

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

England & Wales - Charity number 267667

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# Accounts

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**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**Registered Charity no. 267667**

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS**

**Year ended 31 December 2020**



### **REPORT OF THE TRUSTEES Year ended 31 December 2020**

The trustees present their report and financial statements for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

#### **Structure, governance and management**

The trustees of the Brigade meet on a regular basis to fulfill their overall responsibility of directing the operational activities of the Brigade, to ensure all Health & Safety matters are complied with, that the Brigade's property is properly maintained and to oversee its financial wellbeing. The Brigade endeavours to fulfill its obligation of 14 firefighters to assist their wholetime and retained colleagues and Cambridgeshire Fire & Rescue Service. The Brigade currently has 9 firefighters.

It is the responsibility of the First and Second Officers to manage the day-to-day operational duties of the Station.

The Trustees of the Charity have given due regard and adhere to the Charity Commission's guidance on public benefit.

#### **Appointment and induction of trustees**

New trustees are appointed as required and receive comprehensive induction on the activities of the charity.

#### **Risk management**

The Trustees have examined the major business and operational risks which the Brigade faces and confirm that a system is in place to ensure that reviews are carried out regularly and that steps are taken to minimise these risks.

#### **Objectives and activities**

The Brigade's objectives and activities are:

- to maintain a fully operational Fire Brigade under contract to Cambridgeshire Fire & Rescue Service;
- to provide fire and rescue services in accordance with the contract with Cambridgeshire Fire and Rescue Service;
- to supplement the service provided by the wholetime and retained firefighters;
- to provide the necessary training and welfare facilities for the members who carry out their duties entirely on a voluntary basis;

**REPORT OF THE TRUSTEES (Contd.)**

**Year ended 31 December 2020**

**Objectives and activities (contd.)**

- to operate and maintain the Fire Station and premises, fire appliances and equipment to a high standard of preparedness for training and operational duties;
- to provide adequate third party and personal accident insurances for the protection of the Brigade and it's membership.

**Review of activities**

During the year the Brigade exceeded its obligations under the revised contract negotiated with Cambridgeshire Fire & Rescue Service in 2011.

The trustees have been active in ensuring prospective new members are given every opportunity to keep the Brigade up to full strength of 14 firefighters although due to the difficulties experienced in 2020 due to Covid-19 there are currently 9 firefighters.

**Financial review and reserves**

The Statement of Accounts indicate a satisfactory result, with net incoming resources for the year of £12,742.

The reserves of the Brigade at 31 December 2020 were £473,841 of which £204,059 finances the fixed assets and the balance of £269,782 represents investment funds which are necessary to provide adequate reserves for the payment of future maintenance and repair costs on the Station and premises.

**Our volunteers**

The charity relies heavily on the voluntary input of our Members. We wish to thank our Members for their loyal support and service, without which the service would not be able to operate.

**Future plans**

In 2021 the Brigade plans to:

- continue to fulfill its obligations under the contract and to be proactive in ensuring new members are trained and become active firefighters as soon as possible;
- ensure availability is maintained in order to fulfill our duty to the citizens of Peterborough; and
- to raise awareness of the existence and work of the Brigade among the citizens of Peterborough.

Signed on behalf of the trustees



**M Addinall**  
Trustee

Date: 9 March 2021

## PETERBOROUGH VOLUNTEER FIRE BRIGADE

### STATEMENT OF FINANCIAL ACTIVITIES

Year ended 31 December 2020

	Notes	General Fund 2020 £	General Fund 2019 £
<b>Income and endowments</b>			
Brigade retaining fee		34,031	33,490
Station rent		13,700	13,700
Donations, sales of souvenirs, etc.		2,440	2,260
Investment income	2	1,287	1,400
Income from social and welfare activities		-	120
<b>Total income</b>		<b>51,458</b>	<b>50,970</b>
<b>Expenditure on</b>			
<b>Raising funds</b>			
Public relations, social and welfare activities		989	9,405
		<u>989</u>	<u>9,405</u>
<b>Charitable activities</b>			
Station expenses:			
.Telephone		602	737
Light and heat		4,740	2,749
Cleaning		3,989	3,084
Rates		3,870	3,844
Repairs and maintenance		4,892	8,172
.Vehicle expenses		1,541	4,820
AGM expenses		1,000	1,108
Stationery and postage		14	49
Insurances		7,498	7,870
Uniform replacements, cleaning and altering		29	792
Depreciation of fire station (from designated funds)		5,124	5,124
Depreciation of minibus (from designated funds)		1,969	2,625
Miscellaneous		179	345
Independent examiner's fee		2,280	2,280
		<u>37,727</u>	<u>43,599</u>
<b>Total expenditure</b>		<b>38,716</b>	<b>53,004</b>

## **PETERBOROUGH VOLUNTEER FIRE BRIGADE**

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### **STATEMENT OF FINANCIAL ACTIVITIES (continued)** **Year ended 31 December 2020**

	<b>General Fund 2020 £</b>	<b>General Fund 2019 £</b>
<b>Total incoming resources</b>	<b>51,458</b>	<b>50,970</b>
<b>Total resources expended</b>	<b>38,716</b>	<b>53,004</b>
	<hr/>	<hr/>
<b>Net (outgoing)/incoming resources and net movement in funds</b>	<b>12,742</b>	<b>(2,034)</b>
Funds balance at 1 January 2020	461,099	463,133
Funds balance at 31 December 2020	<hr/> 473,841	<hr/> 461,099
	<hr/>	<hr/>


The accompanying notes form part of these accounts


# PETERBOROUGH VOLUNTEER FIRE BRIGADE

## BALANCE SHEET As at 31 December 2020

	Notes	£	2020 £	£	2019 £
<b>FIXED ASSETS</b>	<b>3</b>				
Fire Station			198,153		203,277
Minibus			5,906		7,875
			<u>204,059</u>		<u>211,152</u>
<b>CURRENT ASSETS</b>					
Debtors and prepayments	4	2,522		3,206	
Bank balances	5	268,014		263,195	
		<u>270,536</u>		<u>266,401</u>	
<b>CURRENT LIABILITIES</b>					
Creditors and accruals	6	754		16,454	
<b>NET CURRENT ASSETS</b>			<u>269,782</u>	<u>249,947</u>	
<b>NET ASSETS</b>			<u>473,841</u>	<u>461,099</u>	
<b>FUNDS</b>					
<b>UNRESTRICTED FUNDS</b>					
General Purposes Fund			269,782		249,947
Designated Fund (Fire Station and Minibus)			204,059		211,152
			<u>473,841</u>		<u>461,099</u>

The financial statements were approved by the trustees on 9 March 2021 and signed on their behalf by:

  
..... T De Matteis Chief Officer

  
..... M Addinall Treasurer

The accompanying notes form part of these accounts

**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2020**

**1 Accounting Policies**

**Basis of preparation**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011 and UK Generally Accepted Practice.

The charity does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with sufficient accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis.

**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2020**

**1 Accounting Policies (contd.)**

**Depreciation**

Depreciation is provided on the Fire Station on a straight line basis to write off over its expected useful life of 60 years.

Depreciation is provided on the Minibus at a rate of 25% on a reducing balance basis so as to write it off over its estimated useful life.

**Funds**

The designated fund represents the reserves of the Brigade invested in the premises and other fixed assets. The general purposes fund represents the balance of reserves.

All funds are unrestricted.

**Donated services and facilities**

In accordance with the Charities SORP (FRS 102), the general volunteer time of the Members is not recognised.

**PETERBOROUGH VOLUNTEER FIRE BRIGADE**

**NOTES TO THE ACCOUNTS (continued)**  
**Year ended 31 December 2020**

**2 Investment Income**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
National Savings Bank interest	1,268	1,352
Business Premium Accounts	19	48
	<u>1,287</u>	<u>1,400</u>

**3 FIXED ASSETS**

**Used by the charity**

	<b>Fire Station</b>	<b>Minibus</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2020	289,632	14,000	303,632
Additions	-	-	-
Disposals	-	-	-
At 31 December 2020	<u>289,632</u>	<u>14,000</u>	<u>303,632</u>
<b>Depreciation</b>			
At 1 January 2020	86,355	6,125	92,480
Charge for year	5,124	1,969	7,093
Disposals	-	-	-
At 31 December 2020	<u>91,479</u>	<u>8,094</u>	<u>99,573</u>
<b>Net book value</b>			
At 31 December 2020	<u>198,153</u>	<u>5,906</u>	<u>204,059</u>
At 1 January 2020	<u>203,277</u>	<u>7,875</u>	<u>211,152</u>

## PETERBOROUGH VOLUNTEER FIRE BRIGADE

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### NOTES TO THE ACCOUNTS (continued) Year ended 31 December 2020

<b>4 Debtors and prepayments</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Prepayments	2,522	3,206
	<u>2,522</u>	<u>3,206</u>
<b>5. Bank Balances</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
National Savings Bank - Income Bond	50,000	50,000
- Investment Account	99,303	98,035
Barclays Bank - Current accounts	94,369	90,837
- Business Premium accounts	24,342	24,323
	<u>268,014</u>	<u>263,195</u>
<b>6 Creditors</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Retaining fee received in advance	-	11,853
Other creditors and accruals	754	4,601
	<u>754</u>	<u>16,454</u>
<b>7 Staff costs</b>		
There were no staff costs in the year (2019: £Nil).		
<b>8 Trustee Expenses and Remuneration</b>		
No expenses were paid or reimbursed to Trustees in the year (2019: £Nil). No remuneration is paid to any of the Trustees or Members of the Brigade.		
<b>9 Related Party Transactions</b>		
There were no related party transactions during the year (2019: £Nil).		
<b>10 Independent Examiner's Remuneration</b>		
The independent examiner's remuneration constituted a fee of £2,280 (2019: £2,280).		

**Independent Examiner's Report to the Trustees of Peterborough Volunteer Fire Brigade**

I report to the charity trustees on my examination of the accounts of the Brigade for the year ended 31 December 2020, which are set out on pages 4 to 10.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**P J Lawson FCA  
Chartered Accountant**

Stephenson Smart & Co  
36 Tyndall Court  
Commerce Road  
Lynchwood  
Peterborough  
PE2 6LR

1 April 2021