



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 Jan 2024

Period start date To 31 Dec 2024

Period end date

Charity name: Cassel Hall Trust

Charity registration number: 267545

## Objectives and Activities

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | <b>Cassel Hall is a village hall in Lilley, Hertfordshire. It is for the use of the residents of the Parish of Lilley and surrounding area, without distinction of political, religious, race or opinion, including use for meetings, classes, and for other forms of recreation and leisure with the object of improving the quality of life for all</b> |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <b>Regular clubs and societies using the hall are: Yoga • Pilates W. I. Film club Bird club Parish Council Art Club Table Tennis</b>  |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | <b>The hall is also hired to the local community for parties, social occasions, quiz nights, film nights, meetings, etc etc.</b>  |

## Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
|  |                |  |

|                                 |           |  |
|---------------------------------|-----------|--|
| Contribution made by volunteers | Para 1.38 |  |
| Other                           |           |  |

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <b>The Hall has continued to increase in popularity with the local community – mainly due to the excellent facilities offered and the good state of repair it is kept in.</b> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other  |           |  |



## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | The trust had cash available of £27,915 at the year end having made a surplus of £3,336 in the year.  |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Reserves are held due to the uncertainty of future income and also because there are a number of capital projects that will be required in 2025 and beyond. |
| Amount of reserves held  | Para 1.22 | £27,915   |
| Reasons for holding zero reserves  | Para 1.22 | n/a   |
| Details of fund materially in deficit  | Para 1.24 | n/a   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other   |           |  |

## Structure, Governance and Management

|   |           |  |
|---|-----------|--|
| Description of charity's trusts:  |           |  |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Trust Deed dated 25h July 1970                 |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | Trust  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are appointed or reappointed annually |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties   | Para 1.51 |  |
| Other   |           |  |

### Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | Cassel Hall Trust                              |
| Other name the charity uses |  |
| Registered charity number   | 267545   |
| Charity's principal address | Trustees are appointed or reappointed annually |
|                             |  |



**Names of the charity trustees who manage the charity**

|    | Trustee name       | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|-----------------|-----------------------------------|---|
| 1  | Steven Patmore     | Chair           |                                   |   |
| 2  | David Miles        | Treasurer       |                                   |   |
| 3  | Elizabeth Sheppard |                 |                                   |   |
| 4  | Vivienne Goodwin   |                 |                                   |   |
| 5  | Zena Miles         | Secretary       |                                   |   |
| 6  | Rosalind Murray    | Parish Council  |                                   |   |
| 7  | Helen Denton       |                 |                                   |   |
| 8  | Ben Turner         |                 |                                   |   |
| 9  |                    |                 |                                   |   |
| 10 |                    |                 |                                   |   |
| 11 |                    |                 |                                   |   |
| 12 |                    |                 |                                   |   |
| 13 |                    |                 |                                   |   |
| 14 |                    |                 |                                   |   |
| 15 |                    |                 |                                   |   |
| 16 |                    |                 |                                   |   |
| 17 |                    |                 |                                   |   |
| 18 |                    |                 |                                   |   |
| 19 |                    |                 |                                   |   |
| 20 |                    |                 |                                   |   |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

### Other optional information


|  |
|--|
|  |
|--|



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |  |
|-------------------------------------|---|--|
| Signature(s)                        |  |  |
| Full name(s)                        | David Miles   |  |
| Position (eg Secretary, Chair, etc) | Treasurer   |  |
| Date                                | 7 October 2025  |  |

## Cassel Memorial Hall Trustees - Accounts

|                          | <u>12 months to 31 December</u> |                | <u>12 months to 31 December</u> |                |
|--------------------------|---------------------------------|----------------|---------------------------------|----------------|
| <u>Income</u>            | <u>2023</u>                     |                | <u>2024</u>                     |                |
| Lettings                 |                                 | £20 153        |                                 | £27 630        |
| Casual                   | £14 608                         |                | #####                           |                |
| Regular                  | £5 546                          |                | #####                           |                |
| Art                      | £0                              |                | £561                            |                |
| Sirbu                    |                                 |                | £5 040                          |                |
| Birds                    | £495                            |                | £540                            |                |
| Film                     | £495                            |                | £515                            |                |
| Parish Council           | £150                            |                | £330                            |                |
| Table Tennis             | £396                            |                | £357                            |                |
| Pilates                  | 748                             |                | £1 410                          |                |
| WI                       | £748                            |                | £1 410                          |                |
| Caravan                  | £1 147                          |                | £950                            |                |
| Yoga                     | £1 367                          |                | £1 875                          |                |
| Bank Interest            |                                 | £38            |                                 | £112           |
|                          |                                 | £0             |                                 | £0             |
| Grants                   | 0                               |                | £0                              |                |
| <b>Total Income</b>      |                                 | <b>£20 191</b> |                                 | <b>£27 742</b> |
| <u>Expenditure</u>       | <u>2023</u>                     |                | <u>2024</u>                     |                |
| Salaries                 |                                 | £10 695        |                                 | £10 398        |
| Booking Clerk            | £4 908                          |                | £5 300                          |                |
| Cleaner                  | £5 787                          |                | £5 098                          |                |
| Energy                   |                                 |                |                                 |                |
| Electricity              | 1725 78                         |                | £1 665                          |                |
| Oil                      | 1176 3                          |                | £3 047                          |                |
| Water                    | 366 18                          |                | £429                            |                |
| Insurance                | £605                            |                | £1 081                          |                |
| Council Tax              | £147                            |                | £310                            |                |
| Telephone                | £806                            |                | £793                            |                |
| Capital Items            |                                 | 0              |                                 | £1 559         |
| Maintenance              |                                 |                |                                 |                |
| Roof repairs             |                                 |                |                                 |                |
| Patio                    |                                 |                |                                 |                |
| Windows                  |                                 |                |                                 |                |
| Toilet refurbishment     |                                 |                |                                 |                |
| Decorating               | 0                               |                | £0                              |                |
| Other maintenance        | £2 394                          |                | £2 669                          |                |
| Housekeeping             |                                 | 1546 52        |                                 | £1 964         |
| Cleaning Products        | 187 36                          |                | £85                             |                |
| Waste disposal           | 1359 16                         |                | £1 880                          |                |
| Sundry Items             |                                 | £383           |                                 | £492           |
| Auditor                  | £125                            |                | £250                            |                |
| Music License            | £258                            |                | £242                            |                |
| <b>Total Expenditure</b> |                                 | <b>£19 845</b> |                                 | <b>£24 406</b> |
| <b>NET PROFIT</b>        |                                 | <b>£347</b>    |                                 | <b>£3 336</b>  |

| <u>Statement of Funds</u>               | <u>2023</u> | <u>2024</u> |
|---|-------------|-------------|
| Total Income                            | £20 191     | £27 742     |
| Total Expenditure                       | £19 845     | £24 406     |
| Surplus for the Year                    | £347        | £3 336      |
| Balance brought forward from prior year | £24 232     | £24 579     |
| Cash at 31-Dec-2023 / 31-Dec-2024       | £24 579     | £27 915     |



**CASSEL MEMORIAL HALL TRUSTEES**  
**ACCOUNTS FOR FINANCIAL YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**

STATEMENT OF FUNDS AS AT 31<sup>ST</sup> DECEMBER 2024

|  |                    |
|--|--------------------|
| Total Income   | £27,742.00         |
| Total expenditure  | <u>-£24,406.00</u> |
| Profit for the year  | £3,336.00          |
| Balance brought forward from prior year ending 31 <sup>st</sup> Dec 2023 | <u>£24,579.00</u>  |
| Total cash   | <b>£27,915.00</b>  |

David Miles – Treasurer.....

Date.....1/10/25

I certify that the Finance Statement for the period ended 31 December 2024 has been properly prepared from the accounting records, information and explanations supplied to me.

Claire Goffin – Auditor.....

Date.....1<sup>st</sup> October 2025