



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 010424 To 310325 Period end date

Charity name: WESTON SUB EDGE VILLAGE HALL

Charity registration number: 267532

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To permit the premises to be used for the physical and mental recreation, and social, moral, and intellectual development of the parishioners.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Running and maintenance of the village hall, former bowling club and green as a public benefit. Income overall was slightly increased year on year with notable increases in hall and bar hire, lottery revenue and cinema balanced by reductions in events, grant and donation income. Expenditure was down somewhat with a halving of electricity cost (due to the solar system impact) while gas doubled and repairs fell. The following revenue earning activities happened during the year: Keep Fit, Zumba and Yoga classes. University of the Third Age meetings. Rural Cinema. Wedding Receptions. Funeral Wakes. Birthday Parties. Quizzes. Cycling Events. Walking Football. Social Events. Dog Training. Camping. Hire to local companies for various training events. Projects completed included: creating an extension to the bar area for eating from an entrance lobby, redecoration of a new entrance area, felling of two potentially dangerous elm trees, installation of two electric vehicle charging points and refurbishment of the first-floor toilets. Grant applications were made in the period for an additional solar battery and a car park resurfacing project.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have taken due account of the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	It is not normally the policy of The Charity to make grants.
Policy on social investment including program related investment	Para 1.38	Not applicable.
Contribution made by volunteers	Para 1.38	Voluntary support is given for all the Hall sponsored events. The officers of chair, secretary, and booking secretary are voluntary. The accounts are kept by an external bookkeeping firm. Fund raising events are supported by the Village Hall Council (Voluntary Trustees and volunteer council members) with ad hoc volunteers. In addition to the voluntary trustees there are some eight volunteers with a wide range of organisational and practical skills without which the running, maintenance and improvement of the Village Hall would have been much more expensive and difficult. Volunteer effort was instrumental in building a small kitchen before the start of the year; the new eating area and refurbishment of the toilets.
Other		Several maintenance services are provided by qualified volunteers including a wide variety of building, carpentry, plumbing, and electrical repairs and improvements.

Achievements and Performance

	SORP reference	
--	----------------	--

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The beneficiaries of the Charities work are mainly in the Parish but include the wider North Cotswold community and visitors to the village. The village hall makes a difference by providing the only community building in the village with a wide range of physical, social and intellectual activities at reasonable cost. Wider benefits include a significant reduction in our carbon footprint via the solar energy system and encouraging electric vehicle use by installing EV chargers. We have continued to focus on the Parish Council village plan priorities in January 2024. It prioritised work to maintain the Village Hall as a viable community facility through controlling costs, improving revenues, and increasing the range of events offered. In summary the work of the charity included:</p> <ul style="list-style-type: none"> • Building maintenance and improvement projects (see detail below) • Fundraising through events, grant applications and donations.(see Para 1.41) • Increasing and widening the range of revenues through better marketing of the hall and events, camping, car park rental space for local businesses, and electric vehicle charging. (See detail below) • Policy implementation in July 2024 (updated in May 2025) for financial controls, expenses, investments and reserves. We've also started development of environmental and equal opportunity policies. • Amendment of the Trust Deed and registration with the Charities Commission for greater flexibility. <p><u>Building Maintenance and Improvements</u> By remodelling an existing lobby and altering the entrances to the village hall our volunteers have been able to create a very attractive eating area to add to the existing village bar. In addition, they have completely refurbished the first-floor toilets, replacing tiling, sinks and flooring to create a modern fresh look and greater comfort for our visitors.</p> <p><u>Solar Energy Project</u> The PV panels were commissioned in March 2024. With one solar battery they have provided about 60% of our power needs and saved 4600 kg of CO2. Our</p>
--	------------------	--

		<p>power costs have fallen from £7200 to £3000 over that financial year. In October 24 an improved import / export meter was installed providing better information about surplus power exported to the grid. EV charging was added to the system in November 24 at a charge rate of £0.50p/kwh and often uses "free" solar energy. Usage has been limited however but should grow with better marketing.</p> <p><u>Camping, Car Parking</u> Revenue from car parking has tripled from a low base to £1500 as a result of adding more car park space rental from another local business. There has been a modest increase in camping revenue, which suffers from a lack of facilities. We intend to add two showers before the start of the season in April 2025. Nevertheless campers have given very good reviews and value the tranquillity of the site.</p> <p>Over the year we estimated that over 4000 people visit the village Hall making some 10,500 individual visits.</p>
--	--	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	See Para 1.20
Performance of fundraising activities against objectives set	Para 1.41	Following a very successful 23/24 Financial year where grant funding enabled the installation of the solar system, the EV chargers and a small kitchen, this year has been more modest, with one grant from the Parish Council but applications have been submitted to support the addition of a second solar battery and complete resurfacing of the large car park and drives.
Investment performance against objectives	Para 1.41	Interest earned on our reserves increased by 50% through the use of a Charities Aid Foundation interest earning account. Our policy is not to make medium or higher risk investments.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As per Profit and Loss accounts for the year. The underlying position of the charity is broadly break even. The projects we have delivered will continue to help to cut energy costs and did help improve revenue from hall hire in the 24/25 year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover 1) Unforeseen expenditure on replacement capital items and repairs to the Hall (partly 16 th Century with a 1970s extension) 2) Operating costs in the event of lost revenue due to any Hall closure. Our reserves policy is to keep six months operating costs in reserve.
Amount of reserves held	Para 1.22	As at 31 st March 2025 £53741 up by £12k on the previous year. (However, this includes £16500 to cover the cost of the EV chargers. The invoice was paid in May 2025) This is in line with our reserves policy.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No Uncertainty

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	1) Regular hirings of the Hall. 2) Bar Hire revenue 3) Charitable grants 4) Fund raising events 5) Local "100 club" lottery 6) Camping site fees. 7) Car parking rental to local companies
Investment policy and objectives including any social investment policy adopted	Para 1.46	Where funds allow, we invest to maintain and improve facilities for all Hall users. We place reserves and project funds, which are not needed in the short term, into an interest-bearing Charities Aid Foundation account. We do not buy medium or high-risk investments.
A description of the principal risks facing the charity	Para 1.46	1) Major unforeseen expenditure on the fabric of the building, part of which is listed. The main car park is in a poor state of repair, part of the building is in need of rewiring, and the septic tank foul water system is in need of improvement. 2) Inability to generate sufficient revenue to cover operating costs without using reserves.

		3) Generally, the risks associated with operating a community building safely for public benefit.
Other		While we can reduce electricity costs via the solar PV system, the cost of gas has doubled year on year.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trustees plus three "ex officio" trustees: Parish Vicar; Parish Council Chair; Responsible person holding the occupational licence for the village bar.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated by local organisations using the Hall and whose aims are consistent with the Charity's objectives. We also ask the local community for volunteer trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The standard Charity Commission materials have been used for the induction and training of new trustees. While the Charity does not run activities specifically aimed at unsupervised children, or vulnerable adults, it has introduced a Safeguarding policy and briefed trustees. In addition, appropriate policies on financial controls, expenses, investments and reserves were introduced in July 2024.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity works closely with the Parish Council, and the Gloucestershire Rural Community Council to meet the needs of people in Weston sub-Edge and the surrounding areas.
Relationship with any related parties	Para 1.51	The Village Bar is in the Village Hall and pays its share of the running costs and makes a consistent charitable donation to the charity which acts as its landlord.
Other		Not applicable

Reference and Administrative details

Charity name	WESTON SUB EDGE VILLAGE HALL
Other name the charity uses	Not applicable
Registered charity number	267532

Charity's principal address	The Village Hall, Evesham Road, Weston sub-Edge, Chipping Campden, Gloucestershire, GL55 6QJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	William Carruthers	Chair of Parish Council and ex officio Chair Village Hall Council		Not Applicable
2	Revd Canon Craig Robert Bishop	Ex Officio Trustee	From 110424	Not Applicable
3	Ross David Cranney	Trustee	From 211024	Not Applicable
4	Rebecca White	Ex Officio Trustee and Bar Occupational Licence holder		Not Applicable
5	Rupert Brice	Trustee and Secretary		Not Applicable
6	Simeon Hudson-Evans	Trustee		Not Applicable
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	Not Applicable	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		



Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Treasurer	David Holton	david@booksnaccounts.co.uk
Auditor (Independent Examiner)	Sophia Whitehouse	whitehousesophia@gmail.com

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

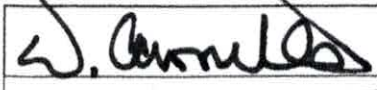
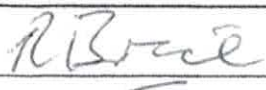
Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	William Carruthers	Rupert Brice
Position (eg Secretary, Chair, etc)	Chair Village Hall Trustees	Trustee and Secretary

Date 14th January 2026

End of Year Financial Report.

Weston-Sub-Edge Village Hall

For the period ended 31 March 2025



Prepared on

9 September 2025

Table of Contents

Statement of Activity3

Statement of Financial Position5

Statement of Activity

April 2024 - March 2025

		Total
	Apr 2024 - Mar 2025	Apr 2023 - Mar 2024 (PY)
INCOME		
4000 Main Hall Hire	13,472.03	8,273.64
4001 Bowling Club Hire	812.00	1,139.86
4002 Rural Cinema	790.08	477.31
4004 Snooker	794.00	972.00
4005 Camping Hire/Site Fees	1,505.00	1,177.93
4007 Hall Events	6,202.73	10,912.69
4010 Bar Hire WSE Village Bar	8,406.58	7,094.42
4020 100 Club Subscriptions	3,560.00	2,933.00
4100 Utilities Recharge	3,850.56	5,960.78
4101 Car Parking	1,500.00	450.00
4102 Equipment Hire	60.00	
4900 MISC Income	179.68	132.79
Total Income	41,132.66	39,524.42
COST OF SALES		
5000 Hall Event Costs	2,466.19	1,968.73
5002 Cinema Film Hire	913.52	951.60
5200 Electricity - Old Hall		3,683.05
5201 Gas - Old Hall	1,229.99	1,005.93
7801 Hall Cleaning	3,132.25	2,257.46
7801a Cleaning - Material & Supplies	742.91	88.34
Total Cost of Sales	8,484.86	9,955.11
TOTAL	32,647.80	29,569.31
EXPENDITURES		
5102 Service Contracts		370.00
6200 Advertising	55.22	25.62
6300 Licences - Premises	70.00	70.00
6301 Licences - Music		390.19
6302 Licences - TV	373.50	238.50
6303 Licences - Lottery	20.00	20.00
6900 Miscellaneous expenses	2,348.85	1,772.82
7101 Water rates	142.47	83.32
7103 General rates	169.91	509.48
7200 Electricity - Main Hall	3,074.35	3,865.26
7201 Gas - Main Hall	1,951.09	834.14
7502 Telephone	45.00	49.50
7504 Stationery & Office Supplies	145.72	170.37
7507 Computer peripherals & software	284.34	386.46
7600 Professional Admin & Legal fees	120.00	1,107.00
7601 Accountancy fees	1,672.80	2,724.60
7800 Premises repairs	8,411.85	4,199.60
7802 gardening	2,414.95	235.00

	Total	
	Apr 2024 - Mar 2025	Apr 2023 - Mar 2024 (PY)
7810 Kitchen Equipment maintenance & repairs	1,873.16	11,948.98
7900 Bank charges	64.25	25.00
7905 Credit card charges	67.23	74.85
8201 Insurance	2,274.89	1,945.85
8202 Premises insurance	50.50	
8300 Subscriptions	180.00	180.00
Total Expenditures	25,810.08	31,226.54
NET OPERATING INCOME	6,837.72	-1,657.23
OTHER INCOME		
4200 Gifts & Donations	238.88	20,256.15
4901 Bank interest received	866.18	570.34
4902 Other income - GRANTS	6,748.00	36,974.92
Total Other Income	7,853.06	57,801.41
OTHER EXPENDITURES		
8000 Depreciation expense	9,998.20	11,579.21
8001 Profit / loss on disposal of equipment		100.00
Total Other Expenditures	9,998.20	11,679.21
NET OTHER INCOME	-2,145.14	46,122.20
NET INCOME/(EXPENDITURE)	£4,692.58	£44,464.97

Statement of Financial Position

As of March 31, 2025

	Total	
	As of Mar 31, 2025	As of Mar 31, 2024 (PY)
FIXED ASSET		
Tangible assets		
0000 Village Hall Property -Restricted	1,376,312.00	1,364,000.00
0012 Property Improvements -Additions	0.00	12,312.00
Total 0000 Village Hall Property -Restricted	1,376,312.00	1,376,312.00
0020 Furniture	28,616.62	26,957.02
0021 Furniture - Deprecation b/f	-23,284.44	-21,951.40
0022 Furniture - Additions	854.32	1,659.60
0023 Furniture- Depreciation in Year	-1,237.30	-1,333.04
Total 0020 Furniture	4,949.20	5,332.18
0030 Hall Equipment at Cost	329.00	329.00
0031 Hall Equipment Depreciation B/F	-118.44	-65.80
0033 Hall Equipment -Depreciation in Year	-42.12	-52.64
Total 0030 Hall Equipment at Cost	168.44	210.56
0040 Fixtures and fittings	45,298.17	759.13
0041 Fixtures and fittings depreciation B/F	-9,206.09	-151.83
0042 Fixtures and fittings- Additions	341.84	44,539.04
0043 Fixtures and Fittings -Depreciation in Year	-7,286.78	-9,054.26
Total 0040 Fixtures and fittings	29,147.14	36,092.08
0050 Computer equipment cost	5,000.00	5,000.00
0051 Computer equipment depreciation B/F	-5,000.00	-5,000.00
Total 0050 Computer equipment cost	0.00	0.00
0060 Kitchen Equipment	7,997.95	2,926.40
0061 Kitchen Equipment Depreciasion B/F	-1,379.59	-365.28
0062 Kitchen Equipment - Additions	541.73	882.00
0062a Butlers Kitchen Additions	0.00	4,189.55
0063 Kitchen Equipment -Depreciation in Year	-1,432.00	-1,014.31
Total 0060 Kitchen Equipment	5,728.09	6,618.36
Total Tangible assets	1,416,304.87	1,424,565.18
Total Fixed Asset	1,416,304.87	1,424,565.18
CASH AT BANK AND IN HAND		
1200 Lloyds Bank- Current acc. -1902	9,424.34	10,301.21
1220 Lloyds Bank 2263	0.01	1,434.66
1230 Lloyds Bank 2208	0.02	1,096.46
1270 100 Club Bank 4468	4,768.75	4,713.00
1280 Caf Savings 1316	38,488.68	22,134.73
1290 CAF 6609	1,060.06	1,189.45
Total Cash at bank and in hand	53,741.86	40,869.51
DEBTORS		
1100 Trade debtors	4,833.08	3,400.66
Total Debtors	4,833.08	3,400.66
CURRENT ASSETS		

	Total	
	As of Mar 31, 2025	As of Mar 31, 2024 (PY)
1240 Undeposited Funds	428.97	0.00
3109 Prepayments	0.00	-916.00
Total Current Assets	428.97	-916.00
NET CURRENT ASSETS	59,003.91	43,354.17
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
Trade Creditors		
2100 Trade creditors	1,705.92	922.07
Total Trade Creditors	1,705.92	922.07
Current Liabilities		
2102 Other creditors	0.00	0.00
2102a 100 Club Prize Fund	1,200.00	1,200.00
Total 2102 Other creditors	1,200.00	1,200.00
2110 Customer Prepayments	1,813.00	
2150 Damage deposits held	100.00	0.00
Total Current Liabilities	3,113.00	1,200.00
Total Creditors: amounts falling due within one year	4,818.92	2,122.07
NET CURRENT ASSETS (LIABILITIES)	54,184.99	41,232.10
TOTAL ASSETS LESS CURRENT LIABILITIES	1,470,489.86	1,465,797.28
TOTAL NET ASSETS (LIABILITIES)	£1,470,489.86	£1,465,797.28
CHARITY FUNDS		
3200 Opening Capital and Reserves	1,465,797.28	1,421,332.31
3200a Retained Earnings	0.00	0.00
Surplus/(Deficit)	4,692.58	44,464.97
Total Charity funds	£1,470,489.86	£1,465,797.28

Note to the accounts.

The sum of £16467 (Including £675 first years maintenance charge) is set aside and held in the bank accounts listed above for the EV charger project payment to Eon Drive.

Independent Examiner's Report to the members of the Weston Subedge Village Hall ('The Charity') Reg Charity No. 267532, Weston Subedge, GLOS GL55 6QH

I report on the accounts of the Charity for the year ended 31 March 2025

Respective responsibilities of officers and examiners:

- assessing the ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting
- those charged with governance are responsible for overseeing the financial reporting process.

It is my responsibility to:

- examine the accounts to ensure that they have been prepared in accordance with general accounting principles.
- state whether any particular matters have come to my attention.

Basis of independent examiner's report

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as officers concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records and
 - to prepare accounts which accord with the accounting recordsand comply with the accounting requirements of the Charity have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature: 

Print Name: Sophia Whitehouse, Certified Practising Accountant 9232492

Date: 01 October 2025

MANAGEMENT LETTER

01 October 2025

To: **Bill Carruthers**
Acting Chair
C/- Weston Subedge Village Hall
Reg Charity No. 267532
Weston Subedge, GLOS GL55 6QH

MANAGEMENT LETTER

Independent Examination of Financial Statements
For the Year Ended 31 March 2025

Dear Bill,

I have conducted an independent examination of the financial statements of Weston Subedge Village Hall for the year ended 31 March 2025.

The independent examination was conducted in accordance with International Financial Reporting Standards (IFRS).

These standards require that the examination be planned and performed to obtain reasonable assurance that the financial statements are free of material misstatements whether due to fraud or error.

During the audit, certain items for improvement were identified and issues in the accounting and internal control systems, including entries that need some focus when the accounts are prepared for the 2025 financial year.

The purpose of this letter is to communicate these matters arising from the independent examination that I believe warrants your attention.

I wish to express my appreciation to all the staff and officers of the Weston Subedge Village Hall for the courtesy and assistance extended during the independent examination.



Sophia Whitehouse
Certified Practising Accountant 9232492, registered also by HMRC
Orchard Leigh
Station Road
Chipping Campden GL55 6LB

A. Financial Issues

1. Maintenance and Repairs Account.

- i. Observation: Premises Repairs: Roman Glass 27/8/24, paid 11/9/24 - £518.40 – source document is Quotation but this is all that was given at time of work so accepted as invoice.
- ii. Risk: letting these issues lapse, especially if it is a bigger amount.
- iii. Recommendation: Review Maintenance and Repairs quarterly and then use judgement. Also review Ageing debtors and creditors monthly to ensure working capital is sufficient and ensure cash reserves cover expenses. Any items of concern to be brought forward to Chair.
- iv. Management Response: Agree with finding and as organisation has now rectified its accounting software with current bookkeeper allocating expenses accordingly and monitoring.

2. Depreciation

- i. Observation: Amount for year is £9,998 – this seems high as income is only around £40,000
- ii. Risk: High cost perhaps distorting profit
- iii. Recommendation: Review quarterly and use judgement – take note of impact this is having on profit.
- iv. Management Response: Reducing balance method is applied and depreciation will decrease accordingly.