



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 010421 To 310322 Period end date

Charity name: WESTON SUB EDGE VILLAGE HALL

Charity registration number: 267532

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To permit the premises to be used for the physical and mental recreation, and social, moral, and intellectual development of the parishioners.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Keep Fit, Zumba and Pilates classes. University of the Third Age meetings. Rural Cinema. Wedding Receptions. Funeral Wakes. Birthday Parties. Quizzes. Auctions. Hire to local companies for various training events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have taken due account of the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not make grants.
Policy on social investment including program related investment	Para 1.38	Not applicable.
Contribution made by volunteers	Para 1.38	Voluntary support is given for all the Hall sponsored events. The officers of chair, secretary, treasurer and booking secretary are voluntary. Fund raising events are supported by a Village Hall Council and ad hoc volunteers.

e

Other		
-------	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Hall Charity survived the pandemic, thanks to several significant donations, and as the Covid lockdowns ended, we began normal activities in the Hall. It was reopened for bookings on 1 st July 2021. Gradually confidence returned and planning of a Village Jubilee event took place. A number of projects were identified to address the energy crisis, and make the Hall more attractive for hirers, and villagers. These included improved insulation, solar energy, refurbishment of a games room and the construction of a main Hall kitchen. Fund raising started for these projects. In a "normal" year we estimate that 4000 people visit the village Hall making some 10,500 individual visits.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Although in the early stages, fundraising for capital works on the Hall has been difficult due to intense nationwide competition for the available funds.
Investment performance against objectives	Para 1.41	
Other		

2

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trustees plus three "ex officio" trustees: Parish Vicar; Parish Council Chair; Responsible person holding the occupational licence for the village bar.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated by local organisations using the Hall and whose aims are consistent with the Charity's objectives.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The standard Charity Commission materials have been used for the induction and training of new trustees. While the Charity does not run activities specifically aimed at unsupervised children, or vulnerable adults, it has introduced a Safeguarding policy and briefed trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity works closely with the Parish Council to meet the needs of people in Weston sub-Edge and the surrounding areas.
Relationship with any related parties	Para 1.51	The Village Bar is located in the Village Hall and pays its share of the running costs and a share of its profits to the Charity.
Other		Not applicable

Reference and Administrative details

Charity name	WESTON SUB EDGE VILLAGE HALL
Other name the charity uses	Not applicable
Registered charity number	267532
Charity's principal address	The Village Hall, Evesham Road, Weston sub-Edge, Chipping Campden, Gloucestershire, GL55 6QH

e

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As per Profit and Loss accounts for the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover 1) Unforeseen expenditure on replacement capital items and repairs to the Hall (partly 16 th /17 th Century) 2) Operating costs in the event of lost revenue due to any Hall closure.
Amount of reserves held	Para 1.22	£23595
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No Uncertainty

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	1) Regular hirings of the Hall. 2) Fund raising events 3) Charitable donations
Investment policy and objectives including any social investment policy adopted	Para 1.46	Where funds allow we invest to maintain and improve facilities for all Hall users.
A description of the principal risks facing the charity	Para 1.46	1) Major unforeseen expenditure on the fabric of the building, part of which is listed. 2) Inability to generate sufficient revenue to cover operating costs without using reserves.
Other		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	William Carruthers	Chair of Parish Council and ex officio Chair Village Hall Council		Not Applicable
2	Susan Prestage	Trustee		Not Applicable
3	Reverend Scott Watts	Ex Officio Trustee		
4	Rebecca White	Ex Officio Trustee and Bar Occupational Licence holder		Not Applicable
5	Rupert Brice	Trustee and Secretary	From May 2022	Not Applicable
6	Simeon Hudson-Evans	Trustee	From May 2022	Not Applicable
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	Not Applicable	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

(2)

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

Other optional information


--

2

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	WILLIAM CARRUTHERS	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	02 December 2022	

Independent Examiner's Report to the members of the Weston Subedge Village Hall ('The Charity') Reg Charity No. 267532, Weston Subedge, GLOS GL55 6QH

I report on the accounts of the Charity for the year ended 31 March 2022

Respective responsibilities of officers and examiners:

- assessing the ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting
- those charged with governance are responsible for overseeing the financial reporting process.

It is my responsibility to:

- examine the accounts to ensure that they have been prepared in accordance with general accounting principles.
- state whether any particular matters have come to my attention.

Basis of independent examiner's report

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as officers concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records and
 - to prepare accounts which accord with the accounting recordsand comply with the accounting requirements of the Charity have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature: 

Print Name: Sophia Whitehouse, Certified Practising Accountant 9232492

Date: 17 October 2022

3:25 PM

WESTON SUBEDGE VILLAGE HALL.


Profit & Loss

06/01/22

Accrual Basis

April through November 2021

	Apr - Nov 21
Ordinary Income/Expense	
Income	
Bar Hire WSE Village Hall	1,847.56
CAMPING	-126.51
Gifts and Donations Income	10,164.94
Hall hire main	6,031.47
LOAN ACCOUNT	1,558.80
Miscellaneous Income	1,676.17
Total Income	21,152.43
Expense	
Advertising & Promotion	40.00
CAMPSITE EX	49.75
CINEMA FILM	5.00
ELECTRICITY MAIN HALL	573.46
ELECTRICITY OLD HALL	650.00
GAS BOWLING CLUBHOUSE	179.91
GAS MAIN HALL	595.30
GAS OLD HALL	373.96
Insurance Expense	1,227.95
LOTTERY FUND	20.00
Miscellaneous Expense	37.90
Professional Fees	110.40
REFUNDS	-3,496.00
Repairs and Maintenance	4,135.13
TV LICENCE	159.00
Uncategorized Expenses	39.77
WATER	130.00
Total Expense	4,831.53
Net Ordinary Income	16,320.90
Other Income/Expense	
Other Expense	
Capital Purchases	4,892.60
Total Other Expense	4,892.60
Net Other Income	-4,892.60
Profit for the Year	11,428.30



17/10/22

Weston Subedge Village Hall
Profit & Loss
01/12/2021 to 31/03/2022

TURNOVER

CODE	NAME	TOTAL
100	Main Hall Hire	<u>£5,148.75</u>
101	Bowling Club Hire	<u>£500.00</u>
102	Car Parking	<u>£150.00</u>
110	Equipment Hire	<u>£50.00</u>
120	Rural Cinema	<u>£91.00</u>
125	Snooker	<u>£115.00</u>
160	MISC Income	<u>£62.00</u>
170	Gifts & Donations	<u>£86.06</u>
200	Bar Hire WSE Village Bar	<u>£1,058.50</u>
210	Utilities Recharge	<u>£1,645.84</u>
250	Camping Hire/Site Fees	<u>£355.00</u>
500	Other income - GRANTS	<u>£5,167.00</u>
Total Turnover		£14,429.15

LESS COST OF SALES

CODE	NAME	TOTAL
2700	Hall Cleaning	<u>£342.50</u>
26703	Service Contracts	<u>£180.00</u>
29000	Professional Admin & Legal fees	<u>£493.20</u>
Total Cost Of Sales		£1,015.70

Gross Profit**£13,413.45****LESS EXPENSES**

CODE	NAME	TOTAL
23001	Water rates	<u>£15.00</u>
23301	Electricity - Main Hall	<u>£409.58</u>
23302	Electricity - Old Hall	<u>£895.00</u>
23303	Gas - Main Hall	<u>£461.50</u>
23304	Gas - Old Hall	<u>£229.57</u>
26000	Cinema Film Hire	<u>£249.60</u>
26300	Telephone	<u>£141.95</u>
26401	Postage	<u>£10.20</u>
26402	Stationery & Office Supplies	<u>£322.99</u>
26500	Advertising	<u>£62.34</u>
26601	Travel	<u>£43.20</u>
26702	Insurance	<u>£2,178.73</u>
27001	Licences - Premises	<u>£70.00</u>
27002	Licences - Music	<u>£171.60</u>
27200	Maintenance & repairs	<u>£12,323.64</u>
27400	Cleaning - Material & Supplies	<u>£170.22</u>
28000	Miscellaneous expenses	<u>£260.87</u>
28700	Subscriptions	<u>£144.30</u>
32100	Entertainment	<u>£175.00</u>
32110	Hall Event Costs	<u>£1,789.40</u>
Total Expenses		£20,124.69
Net Profit		-£6,711.24

Weston sub-Edge Village Hall
Charity Number 267532
Balance Sheet as at 31 March 2022

	Restricted Funds	Unrestricted Funds	Total Funds
Fixed Assets:			
Village Hall Property (insured value 31 March 2021)	<u>1,364,000</u>	<u>0</u>	<u>1,364,000</u>
Fixtures and Fittings:			
Furniture and fittings at replacement value		23,000	
Less depreciation to date		<u>20,700</u>	2,300
Computer at cost		5,000	
Depreciated to zero		0	0
Total Fixed assets:	1,364,000	2,300	1,366,300
Current Assets:			
Cash at Bank and in hand			55,412
Current liabilities:			
100 Club balance of funds			3882
Net Assets:			1,417,830
Made up of:			
Capital and reserves:			
Opening capital and reserves	1,364,000	49113	1,413,113
Profit for the year to 31 March 2022		4717	4717
Total Funds:	1,364,000	53,830	1,417,830

Auditors report:

This report has been prepared by the Trustees and represent a true and accurate summary of the activities of the Village Hall during the period.

Independent examiner's statement:

I have completed my examination and can confirm that no material matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The balance sheet represents the assets identified to me by the trustees at the date of the balance sheet.

Sophia Whitehouse, Certified Practising Accountant 9232492

Sophia Whitehouse

Independent Examiner's Report to the members of the Weston Subedge Village Hall ('The Charity') Reg Charity No. 267532, Weston Subedge, GLOS GL55 6QH

I report on the accounts of the Charity for the year ended 31 March 2022

Respective responsibilities of officers and examiners:

- assessing the ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting
- those charged with governance are responsible for overseeing the financial reporting process.

It is my responsibility to:

- examine the accounts to ensure that they have been prepared in accordance with general accounting principles.
- state whether any particular matters have come to my attention.

Basis of independent examiner's report

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as officers concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records and
 - to prepare accounts which accord with the accounting recordsand comply with the accounting requirements of the Charity have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature: 

Print Name: Sophia Whitehouse, Certified Practising Accountant 9232492

Date: 17 October 2022

3:25 PM

WESTON SUBEDGE VILLAGE HALL.


Profit & Loss

06/01/22

Accrual Basis

April through November 2021

	Apr - Nov 21
Ordinary Income/Expense	
Income	
Bar Hire WSE Village Hall	1,847.56
CAMPING	-126.51
Gifts and Donations Income	10,164.94
Hall hire main	6,031.47
LOAN ACCOUNT	1,558.80
Miscellaneous Income	1,676.17
Total Income	21,152.43
Expense	
Advertising & Promotion	40.00
CAMPSITE EX	49.75
CINEMA FILM	5.00
ELECTRICITY MAIN HALL	573.46
ELECTRICITY OLD HALL	650.00
GAS BOWLING CLUBHOUSE	179.91
GAS MAIN HALL	595.30
GAS OLD HALL	373.96
Insurance Expense	1,227.95
LOTTERY FUND	20.00
Miscellaneous Expense	37.90
Professional Fees	110.40
REFUNDS	-3,496.00
Repairs and Maintenance	4,135.13
TV LICENCE	159.00
Uncategorized Expenses	39.77
WATER	130.00
Total Expense	4,831.53
Net Ordinary Income	16,320.90
Other Income/Expense	
Other Expense	
Capital Purchases	4,892.60
Total Other Expense	4,892.60
Net Other Income	-4,892.60
Profit for the Year	11,428.30



17/10/22


Weston Subedge Village Hall
Profit & Loss
01/12/2021 to 31/03/2022

TURNOVER

CODE	NAME	TOTAL
100	Main Hall Hire	<u>£5,148.75</u>
101	Bowling Club Hire	<u>£500.00</u>
102	Car Parking	<u>£150.00</u>
110	Equipment Hire	<u>£50.00</u>
120	Rural Cinema	<u>£91.00</u>
125	Snooker	<u>£115.00</u>
160	MISC Income	<u>£62.00</u>
170	Gifts & Donations	<u>£86.06</u>
200	Bar Hire WSE Village Bar	<u>£1,058.50</u>
210	Utilities Recharge	<u>£1,645.84</u>
250	Camping Hire/Site Fees	<u>£355.00</u>
500	Other income - GRANTS	<u>£5,167.00</u>
Total Turnover		£14,429.15

LESS COST OF SALES

CODE	NAME	TOTAL
2700	Hall Cleaning	<u>£342.50</u>
26703	Service Contracts	<u>£180.00</u>
29000	Professional Admin & Legal fees	<u>£493.20</u>
Total Cost Of Sales		£1,015.70


17/10/22

Gross Profit**£13,413.45****LESS EXPENSES**

CODE	NAME	TOTAL
23001	Water rates	<u>£15.00</u>
23301	Electricity - Main Hall	<u>£409.58</u>
23302	Electricity - Old Hall	<u>£895.00</u>
23303	Gas - Main Hall	<u>£461.50</u>
23304	Gas - Old Hall	<u>£229.57</u>
26000	Cinema Film Hire	<u>£249.60</u>
26300	Telephone	<u>£141.95</u>
26401	Postage	<u>£10.20</u>
26402	Stationery & Office Supplies	<u>£322.99</u>
26500	Advertising	<u>£62.34</u>
26601	Travel	<u>£43.20</u>
26702	Insurance	<u>£2,178.73</u>
27001	Licences - Premises	<u>£70.00</u>
27002	Licences - Music	<u>£171.60</u>
27200	Maintenance & repairs	<u>£12,323.64</u>
27400	Cleaning - Material & Supplies	<u>£170.22</u>
28000	Miscellaneous expenses	<u>£260.87</u>
28700	Subscriptions	<u>£144.30</u>
32100	Entertainment	<u>£175.00</u>
32110	Hall Event Costs	<u>£1,789.40</u>
Total Expenses		£20,124.69
Net Profit		-£6,711.24

Weston sub-Edge Village Hall
Charity Number 267532
Balance Sheet as at 31 March 2022

	Restricted Funds	Unrestricted Funds	Total Funds
Fixed Assets:			
Village Hall Property (insured value 31 March 2021)	<u>1,364,000</u>	<u>0</u>	<u>1,364,000</u>
Fixtures and Fittings:			
Furniture and fittings at replacement value		23,000	
Less depreciation to date		<u>20,700</u>	2,300
Computer at cost		5,000	
Depreciated to zero		0	0
Total Fixed assets:	1,364,000	2,300	1,366,300
Current Assets:			
Cash at Bank and in hand			55,412
Current liabilities:			
100 Club balance of funds			3882
Net Assets:			1,417,830
Made up of:			
Capital and reserves:			
Opening capital and reserves	1,364,000	49113	1,413,113
Profit for the year to 31 March 2022		4717	4717
Total Funds:	1,364,000	53,830	1,417,830

Auditors report:

This report has been prepared by the Trustees and represent a true and accurate summary of the activities of the Village Hall during the period.

Independent examiner's statement:

I have completed my examination and can confirm that no material matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The balance sheet represents the assets identified to me by the trustees at the date of the balance sheet.

Sophia Whitehouse, Certified Practising Accountant 9232492

Sophia Whitehouse