

## **1st Cobham Scout Group**

Charity Number: 267356

Trustees' Annual Report

For the year ended 31 December 2024

### **Objectives and Activities**

1st Cobham Scout Group is a member of The Scout Association and exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Group provides Scouting for boys and girls through the following sections: Squirrels, Beavers, Cubs, and Scouts. Activities include regular weekly meetings, badge work, camps, community service, fundraising events, and outdoor adventures designed to help young people learn skills for life.

All activities are led by trained volunteers following the policies, rules and guidance of The Scout Association.

### **Public Benefit Statement**

The trustees confirm that they have had due regard to the guidance on public benefit issued by the Charity Commission in exercising their duties.

The Group provides a structured programme of challenging, enjoyable, and educational activities that help young people develop confidence, independence, and leadership skills, while promoting teamwork, citizenship, and respect for others. These opportunities are open to all young people in the local community, regardless of background, ability, or faith.

### **Achievements and Performance**

During 2024, 1st Cobham Scout Group continued to offer a full and varied programme of Scouting activities across all sections. Weekly meetings, camps, and community events were well attended, and young people continued to earn a wide range of badges and awards.

A major achievement this year was the cladding of the Scout Hut, which has improved the building's insulation and energy efficiency, reducing running costs and environmental impact.

The Group continues to provide a safe, inclusive, and fun environment for all members, supported by a dedicated team of volunteers and leaders.

## **Financial Review**

The Group's finances remain stable. Income from subscriptions, fundraising activities, and donations enabled the Group to cover its running costs and invest in improvements to the Scout Hut. The trustees are satisfied that the Group remains financially secure and able to meet its commitments.

## **Reserves Policy**

The trustees aim to maintain sufficient reserves to cover at least three months of running costs and to provide a contingency for any unforeseen maintenance or capital expenditure.

## **Structure, Governance and Management**

1st Cobham Scout Group is a registered charity operating under the auspices of The Scout Association, incorporating its Policy, Organisation and Rules.

The Group's governing body is the Group Executive Committee, whose members are the charity's trustees. The Executive Committee supports the Group Scout Leader in meeting the Group's charitable objectives and ensuring compliance with all relevant policies and legislation.

Trustees are elected every three years at the Annual General Meeting in accordance with The Scout Association's rules.

## **Risk Management**

The trustees have considered the major risks to which the Group is exposed, particularly in relation to safeguarding, health and safety, and financial controls. Appropriate policies, training, and procedures are in place to mitigate these risks.

No significant issues were identified during the year.

## **Future Plans**

The Group's priorities for 2025 are to:

- Continue to grow membership across all sections.
- Recruit and support new adult volunteers.
- Undertake necessary repairs and improvements to the car park at the Scout Hut.

The trustees remain committed to providing high-quality Scouting for young people in Cobham and the surrounding area.

## **Trustees' Responsibilities Statement**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and the Charity Commission's requirements for small charities.

They are responsible for:

- Ensuring proper accounting records are kept;
- Safeguarding the assets of the charity;
- Ensuring the charity is run in accordance with its constitution and the policies of The Scout Association; and
- Providing accurate and transparent reporting to members and the public.

Approved by the Group Executive Committee on [insert date of approval in 2025]

Signed on their behalf by:

Chair: \_Pat Berton\_\_\_\_\_

Daet: 30<sup>th</sup> October 2025

# 1st Cobham Scout Group

## Receipts and Payments Account Summary for the year ended 31st December 2024

	This Year £	Previous Year £
Total Receipts for the year	39,179	13,942
Total Payments for the year	<u>37,816</u>	<u>15,456</u>
Net Receipts (Payments) for the year	1,363	-1,514
Cash, Bank and similar funds brought forward	<u>11,203</u>	<u>12,717</u>
Cash, Bank and similar funds carried forward	<u>12,566</u>	<u>11,203</u>

The above account and accompanying statement of assets and liabilities were approved by  
the Trustees on and signed on their behalf by

Chairman

# 1st Cobham Scout Group

## Statement of Assets and Liabilities at 31st December 2024

	This Year £	Previous Year £
Monetary Assets		
Lloyds	<u>12,566</u>	<u>11,203</u>
	<u>12,566</u>	<u>11,203</u>
<b>Scout Group Reserves</b>	<u>12,566</u>	<u>11,203</u>
Non-Monetary Assets		
Land and Buildings - insured value	£272,433	£260,578
Scouting Equipment, furniture, etc - insured value	£3,534	£3,534

# 1st Cobham Scout Group

## Receipts for the year ended 31 December 2024

	This Year £	Previous Year £
Membership Income Received	7,376	8,266
Less Paid	<u>1,815</u>	<u>1,842</u>
	<u>5,562</u>	<u>6,424</u>
Investment Income Received		
Bank Interest	0	0
The Scout Association STIS	0	135
Property Rent	<u>5,240</u>	<u>4,350</u>
	<u>5,240</u>	<u>4,485</u>
Activities	972	830
	<u>972</u>	<u>830</u>
Fund Raising	2,406	1,520
Local Grant	25,000	0
Gift Aid	0	683
<b>Total Receipts for the Year</b>	<u>39,179</u>	<u>13,942</u>

## Payments for the year ended 31 December 2024

Premises		
Heat, Light and Water	3,617	3,458
Insurance	1,102	1,089
Phone and Internet	75	762
Cladding covered by grant	24,750	0
Repairs and Cleaning	<u>4,279</u>	<u>2,526</u>
	<u>33,822</u>	<u>7,835</u>
Activities		
Group	3,221	5,214
	<u>3,221</u>	<u>5,214</u>
Administration Expenses		
AGM	0	0
Books, Print, Stationery, Training	0	0
Bank charges	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>
Training	0	0
Purchase of Badges and Uniforms	712	1,058
Purchase of Equipment	60	1,349
Mini Bus Running Costs	0	0
<b>Total Payments for the Year</b>	<u>37,816</u>	<u>15,456</u>

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### Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts: you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matter matters have come to my attention.

### Basis of examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the Act and
  - to prepare accounts which accord with the accounting records and
  - to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached, or
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the Group's constitution have not been met.

Name: BARRY HITCHENS  
Qualification: ASA (retired)

Date: 13/10/2025

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Long Ditton  
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