

CHICHESTER DISTRICT SCOUT COUNCIL

England & Wales · Charity number 267346

Details

Other names	CHICHESTER AND MIDHURST DISTRICT SCOUT COUNCIL, CHICHESTER DISTRICT SCOUT COUNCIL, CHICHESTER DISTRICT SCOUTS
Status	Registered
Legal form	Other
Registered	1974-05-20
Register	View on the Charity Commission register

Contact

Address	101 Westgate Chichester Chichester PO19 3HB
Phone	07903150522
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Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES.

Activities: To assist Scout Groups within our District. To encourage Children, Young People and Adults to become involved in Scouting. To organise events within our District for all Scout members.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** Children/young People

Geography

- **Area of benefit:** CHICHESTER
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£104,058	£123,648	-	-
2024-03-31	£52,350	£74,632	-	-
2023-03-31	£69,884	£60,701	-	-
2022-03-31	£35,584	£24,252	-	-
2021-03-31	£29,841	£18,442	-	-

Trustees

Name	Role	Appointed
Peter Evans	Chair	2023-09-10
Andrew Timothy Mace		2017-02-07
Claire Jones		2022-09-06
Martyn Bell		2016-07-06
Philip Prior		2024-04-02
RICHARD WILLIAMS		2024-09-24
emma prince		2019-07-10

CHICHESTER DISTRICT SCOUT COUNCIL

England & Wales - Charity number 267346

Accounts



Chichester District Trustee Board
Annual Report 2024 - 2025

Agenda

Meeting: Chichester District Annual General Meeting

Date: 16th September 2025

Venue: St Blaise Centre, Boxgrove

Start Time: 7pm Refreshments 7.30pm Formal Meeting

1. **Introduction and welcome**
2. **Apologies for absence**
3. **Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on 24th September 2024
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Note the District's financial year
 - d. Approve appointed and community members of the District Scout Council
 - e. Agree the number of members that may be appointed to the Trustee Board
 - f. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)
4. **Review of the previous year**
 - a. The District Lead Volunteer's review of Scouts in the Chichester District
 - b. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts
5. **Making appointments**
 - a. Appoint the District Chair, following recommendation from the open selection process initiated by the District Trustee Board
 - b. Appoint the District Treasurer, following recommendation from the open selection process initiated by the District Trustee Board
 - c. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board
 - d. Re-appoint District President and Vice Presidents
 - e. Appoint the Independent Examiner / Auditor
 - f. Nominate representatives of the District Scout Council to represent the District on the County Scout Council
6. **Closing remarks**

Chichester District AGM Minutes

Date: 24th September 2024

Venue: St Blaises Centre

Attendees:

22 uniformed/13 non-uniformed

Mayor of Chichester - Councillor Sarah Quail

Chichester District Council Chair - Councillor Clare Apel

District President Mrs Joan Langmead

Minutes

1. Introduction and Welcome

Peter welcomed everyone to the meeting, welcoming Joan Langmead our President, Clare Apel CDC Chair, and Sarah Quail Mayor in particular. Peter also thanked Tom and Mia, two explorers, for helping with the tea/coffee and food before the meeting.

2. Apologies

Apologies were given from:

Peter Couzins, Ray Nye, Geoff Strickland, Colin Bailey, Andy Burrows, Anita Hockin, Rachel Hammond, Andrew Coombes, Kat Tomlinson, Ellie Bloom, Dave Wingham, Yasmin Sanger-Bryant, David Warren and Sue Smith

Peter wished Rachel Hammond well as she has had a fall recently so was unable to be with us this evening, but eluded to the fact Rachel would form part of a later part of the meeting.

3. Governance Topics

a. Approve Minutes of last AGM on 12th September 2023

The minutes of the last AGM held on 12th September 2023 at The St Blaise Centre, Boxgrove were offered for approval to the meeting.

Issues raised: None

Matters arising: None

Peter Evans proposed the minutes be accepted, Josh Brown seconded the proposal. The meeting voted to approve the minutes of last years meeting unanimously via a show of hands.

b. Adopt model constitution from POR

Peter highlighted that the constitution is available on the Scout website. It was agreed that this would be adopted in principle via an indication of hands, and Peter suggested that members of the meeting who were not familiar with it should refer to the website.

Peter Evans proposed the adoption of the model constitution, Richard Williams seconded the adoption and the meeting voted to approve the motion.

c. Note the Districts Financial Year

Emma confirmed the District's financial year is currently 1st April – 31st March, so for the purposes of the AGM the financial year being covered is 1st April 2023 to 31st March 2024. All the reports and discussion at the meeting are for the year ending 31st March 2024.

d. Approve appointed and community members of the District Scout Council

There are no community members noted. Appointed trustees were elected as part of Section 6 of this meeting.

e. Agree Numbers of Members for Trustee Board

Peter Evans proposed that we have a total of 12 members of the trustee board as per the number suggested within POR. This includes Ex-Officio and Co-Opted trustees. Claire Jones seconded the proposal. The meeting agreed to 12 trustees, no challenge or queries were raised.

f. Agree Quorum for future meetings of District Scout Council (excluding this AGM)

Peter Evans proposed a minimum of 15 members of the Scout Council for future meetings, excluding this AGM. Philip Prior seconded the proposal. The quorum was agreed by the meeting.

The meeting also voted to allow board members to vote or give consent via email or online meetings where required, or where face to face meetings are not possible or practicable. It was agreed that face to face meetings should be held where ever possible. The motions were proposed by Peter Evans, seconded by Claire Jones and the meeting agreed.

5. Review of previous year

a. DLV's Review of Scouting in the District

Philip asked everyone to peruse the reports that are part of the written report produced for the meeting. These provide more detail of the activities that have happened in the district during the year in question.

Having taken the role of Lead Volunteer in the District after our year end, I find myself in a position to look back at the highlights of the year across the District and look forward to the coming year.

2023-2024 saw all the Sections across the District taking part in a wide variety of events and activities including camps, hikes, badge days, campfires, box car racing and international events.

This year has also seen us welcome Tangmere Scout Group into the District fully with Squirrels, Beavers, Cubs and Scouts all fully active and engaging in activities in the District. The Growth team in the District led by Liz Mace worked incredibly hard to create the basic framework of the Group following a recruitment event in Tangmere earlier in 2023.

The Growth Team continues to be very active across the District supporting Groups to fill vacant roles in all sections and at Trustee level, the notable highlight of this is that our very own current Board of Trustee Chairman Peter Evans attended an event, read a vacancy card for the role of Chairman and contacted us to discuss in more detail before he accepted the role a year ago. I thank Liz and Andy for all their hard work over the last 12 months in what was a very challenging year for them personally.

This year has seen recorded Growth for the District on our census numbers so my thanks go to all Groups who achieved growth, although the biggest gain was obviously from the creation of the group in Tangmere.

As we head into 2024 the main focus will be to ensure that the District is fully compliant with all governance and compliance requirements with a key focus on safety. With this in mind the Board of Trustees have started forming a team of people to oversee and assist with risk assessments and safety compliance in the District. The other key features are to ensure all adult members membership records are up to date and that they are in the correct roles with the correct training in place before we head into the new membership system that is imminent.

I'd like to thank everyone in the District who have been so supportive and cooperative since taking on the role Lead Volunteer. Having held the role 10 years ago, I never really saw me filling the role again. I look forward to supporting everyone as we move forward to encourage active safe Scouting across the District with additional growth in all Groups where possible with the creation of Squirrel Dreys and more Explorer Units for the 14-18 section.

Philip Prior – District Lead Volunteer

Peter gave his thanks to Philip, as he had never realised how much the DLV does, especially as Philip also supports Bognor. Peter also highlighted that Graham Heard, Chair from Bognor was also present at the meeting.

b. Receive and Consider Annual Report of Trustees and Statement of Accounts

The Trustees Annual Report was presented to the meeting in the form of a hard copy report.

Issues raised: The printed report handed out at the meeting had one error – Josh Brown was appointed in July 2023 not 2024. The electronic copy of the report has been updated to reflect this.

No further questions were raised regarding the trustee reports.

Statement of Accounts

Emma went through the highlights of the accounts for the year as listed in her accounts accompanying the written report. Emma also went through her report found later in this book.

The meeting accepted the accounts produced by the trustees. Although invited by Emma, there were no questions.

6. Making Appointments

a. Appoint District Chair

Philip then proposed that Peter Evans be voted as Chair of the Trustees. The meeting approved Peter as a trustee and as Chair of the Trustee Board.

Peter accepted, pointing out that he came from outside Scouting, but felt it's well run and the enthusiasm is fantastic.

b. Election of District Treasurer

Peter suggested that Emma Prince continue as Treasurer and the meeting elected Emma Prince to continue in role.

c. Appoint members of the District Trustee Board

The meeting approved Claire's suggested list of trustees via a show of hands. Trustee's were appointed as follows:

Ex-Officio: Philip Prior DLV, Josh Brown DYL

Appointed: Peter Evans – Chair, Emma Prince – Treasurer, Claire Jones – Secretary, Martin Bell – Trustee, Andy Mace – Cubs LV, Richard Williams – 14-24 LV

Co-Opted: Liz Mace – Growth LV, Caroline Cooper – Appointments, Kate Crockford – DSAS, Nick Halton – Beavers LV

In addition, as non-trustees the Trustee Board will be supported by Tony Tunnell – GLV 12th, Joe Hellyer – District IT.

Peter also advised the AGM that it is the intention of the Board to relook at its membership during the coming year and with Philip potentially to move some members to an operational team meeting.

d. Re-appoint District President and Vice President

Peter asked Joan Langmead if she would stand for another year, our long standing president, Joan kindly agreed to re-stand. The meeting voted to appoint Joan for a further year.. The Board also recommended the appointment of Rachel Hammond as our Vice President, as previously our County Chair her input would be very welcome. The meeting approved Rachel's appointment. Sadly due to ill health Rachel could not be present at the meeting, but had indicated via email prior to the meeting that she was happy to take the role if appointed.

e. Appoint the Independent Examiner/Auditor

Heather Cheeseman was approved as our independent examiner for a further year. The meeting approved via a show of hands.

f. Nominate representatives of the District Scout Council to represent the District at the County Scout Council

The meeting agreed that Peter Evans, Emma Prince, Claire Jones and Philip Prior could represent the district at County level. The meeting approved the suggested representatives to join the County Scout Council.

6. Closing Remarks

Peter thanked Claire for all her work putting everything together for the AGM. Peter also thanked Emma for her work on the accounts. Peter asked for anyone who know of anyone who is willing to volunteer to come forward as we would like to expand our opportunites within the district.

Peter thanked all the leaders for the hard work and time they put in. While the events are just a small part of what leaders do, and also with transformation to manage it involves a lot of work. Peter highlighted the appointment of a new Chief Scout – Dwayne Fields. The future for Scouting in Chichester is strong, with great support from the District and wider Councils in the area. Peter thanked the Mayor and Chichester District Council for their ongoing support.

Peter closed the formal meeting.

Trustees' Report

Reference and Administration Details

The Trustees of the Chichester District Scout Council (Unit10001246 of The Scout Association and registered charity number 267346) present their Annual Report and the independently examined Accounts for the year ended 31st March 2025. During this period the Trustees were as follows:

Trustees: ex-officio

Appointed

Philip Prior	District Lead Volunteer (previously DSAS)	2 nd April 2024	(7 th February 2016)
Josh Brown	District Youth Lead Volunteer	17 th July 2023	

Trustees: Nominated

None

Trustees: Elected

Peter Evans	District Chairman	12th September 2023
Emma Prince	District Treasurer	1st November 2018
Rich Williams	Lead Volunteer 14-24 Programme	5th December 2017
Claire Jones	Trustee - Admin	1st October 2017
Martin Bell	Trustee	9th July 2015
Andrew Mace	Programme Team Lead	7th February 2016

Co-Opted Members:

Liz Mace	Lead Volunteer – Vol and Dev	1st April 2022
Nick Halton	Beavers LV	
Caroline Cooper	Welcome Team Lead Volunteer	24 th September 2024
Kate Crockford	Trustee/DSAS/Support Team	24 th September 2024
Joe Hellyer	District IT	12th September 2023 (Not as a trustee)
Tony Tunnell	GSL/Scouts	February 2019 (Not as a trustee)

Charity Commission registration: 267346

Scout Association registration: 10001246

Bankers: Natwest

Correspondence Address: c/o Emma Prince
101 Westgate
Chichester
PO19 3HB

Structure, Governance and Management

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Scout Association is the representative body of the World Organisation of Scout Movements in the United Kingdom. The District is a trust established under rules common to all Scouts.

The Trustees of the charity are either elected by the members of Chichester District Scout Council or nominated by the District and or County Lead Volunteers. Elections and nominations occur at the Annual General Meeting of the Charity, which is held within six months of the District end of year. Individuals may be co-opted as Trustees by the District Trustee Board at any time. The District Lead Volunteer is appointed by the County Lead Volunteer and usually serve for a fixed term of five years renewable by mutual agreement for a further five years. The other trustees do not serve a fixed term appointment but are re-elected or re-nominated each year. As charity trustees, they are collectively responsible for complying with legislation applicable to charities.

The Scout Association Trust Corporation, a separate legal entity, acts as Custodial Trustee for property held for the benefit of Chichester District Scout Council.

The Trustees met on at least four occasions during the year to consider and approve matters relating to the administration and financial management of Chichester District Scout Council. The Annual General Meeting of the District Scout Council was held on 24th September 2024. The Minutes of that meeting form part of this document.

Within the District Accounts, the Trustees incorporate the financial activities of a number of organisations either reporting solely to the Trustees or jointly to the Trustees and the Trustees of Chichester District Scout Council. The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Public Benefit Reporting

The Trustees have had due regard to the Charity Commission guidance on public benefit whilst setting the objectives and activities of the charity.

Objectives and activities

Scouts is the UK's biggest mixed youth organisation. It changes lives by offering 6 – 25 year olds fun and challenging activities, unique experiences, everyday adventure and the chance to help others so that we make a positive impact in communities.

Scouts helps children and young adults reach their full potential. Scouts develop skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness and commitment. We help young people to get jobs, save lives and even change the world. Scouts take part in activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and zorbing. As a Scout you can learn survival skills, first aid, computer programming, or even how to fly a plane. There is something for every young person. It is a great way to have fun, make friends, get outdoors, express your creativity and experience the wider world.

This everyday adventure is possible thanks to our adult volunteers, who support Scouts in a wide range of roles from working directly with young people, helping manage a Group or to being a charity Trustee. We help volunteers get the most out of their experiences at Scouts by providing opportunities for adventure, training, fun and friendship.

Achievements and performance

This year saw a full year guided by Philip Prior, District Lead Volunteer, who was appointed at the latter end of the previous year. We have also seen the introduction of a new Scout online system for volunteers and the introduction of new training modules. As a District the new training was completed to deadline by all but one volunteer. This year also saw the submission of the planning application for the new Scout Centre/Campsite at West Dean, although a decision is still awaited. The District continued to provide a wide range of activities for all ages within the District, details of which can be seen in the District Lead Volunteer and other reports. A new District Safety Advisor was also appointed, who has been providing advice and support to the trustees and assistance in areas such as risk assessments.

Financial Review

The accounting statements are shown in a separate document presented with this report.

Investment Policy

The Districts income and expenditure are relatively small and as a consequence the District does not have sufficient funds to invest in longer term investments such as stocks and shares. The Trustees have therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks. Interest rates on these accounts are currently low and returns are small. Total District assets are below £85,000 so should be protected by FSA rulings in the event of a national financial crisis.

Reserves Policy

The Trustees policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The Trustees consider that the District should aim to retain a minimum financial reserve sufficient to support the operation of the District Scout Council for a period of twelve months.

Trustee Remuneration/Expenses

None of the Trustees received any fees or remuneration during the period. Any Trustees reimbursement of expenses incurred while fulfilling their roles and duties as Trustees, or in operational roles have been minimal, evidenced by receipts and are included in the financial statements with this report.

Declaration

The Trustees declare that they have approved the trustees report above.

Signed on behalf of the Trustees of Chichester District Scout Council.

Peter Evans
District Chairman
Date:

Reports

District Chairman's Report

Over the past year there have been many challenges for the National Scouting Movement that affect the District and Local Scout Groups.

This year we welcomed the installation of our new Chief Scout – Dwane Fields who has succeeded Bear Grylls. Dwane has proven leadership skills and has already been busy raising the profile of UK Scouting.

Following the tragic death of Ben Leonard and the publication via Gilwell Park of the Prevention of Future Deaths Report, it has highlighted many changes in the way we need to improve processes to protect our young people. I am pleased to see that leaders have adopted these changes and embedded them into our working processes.

The introduction of the new Scouts Online System that replaces Compass has bedded in well, the features in the system are well thought out, there were understandably concerns over the changes, but many of these have been resolved.

I am pleased to report that Uniformed Leadership in our District is excellent, many of our leaders work far in excess of the required role, be it planning and running their units as well as covering for other leaders when required, this has been noticed, and I thank you.

The development of the District Campsite moves on slowly; the site is open and secure. However, the planning process is proving a challenge to all involved, at the time of writing we await the deliberations of the National Park Planning Officers and Committee, once permission is obtained, we will be able to commence fund raising for the buildings.

I thank the recruitment team and the welcome team for their work, getting out there running recruitment events and raising the name of Scouting in our local communities does work.

I have purposely not mentioned individual names as every member of our scouting leadership team in my view should receive individual accolades, but I will single out Philip Prior our Lead Volunteer who somehow manages the Chichester and Bognor Districts and still keeps smiling.

Chichester District Scouts are in my view the best in the County, well done to all be you Leaders, Trustees, Scouting Members, Parents or Guardians keep up the good work, you are all part of a strong and reliable team.

Peter Evans
Chairman – Chichester Trustee Board

District Treasurers Report

The financial position of the District can be found in our separate financial report, which has been scrutinised by Mrs Heather Cheesman, ACA.

In summary, the financial position of the District finances continue to be stable and despite our funds reducing we have sufficient funds to cover our contingency of 2 months running costs. We have restricted ring-fenced sums for the campsite, Downland Support Team, Jamboree and balances relating to a closed group. Our restricted funds equate to approximately 50% of our total funds.

Our main income during the year were the membership funds from the groups within the district, but we also received a donation of £10,000 towards our campsite, and money from the Cowdry Sponsored horse ride for two years which amounted to £8,200. We also invoiced a number of groups for scout shop invoices which related to the current and previous year, as well as paying for scout shop stock which had been received.

Our accounts also include Beaver and Scout events such as the junior downsman competition for 12th Chichester Scouts and a beaver camp. Also included are the Explorer accounts, which included a trip to Kandersteg.

Our planning application submitted for our new scout centre on our campsite has not yet been granted so we have not received any funds related to that project during the current year. During the coming years we are hoping to start fundraising for the new scouting centre at the Camp site.

Apart from the Explorers, Beaver and Scout transactions the District's major costs during the year were the paying over of our membership funds to County, paying for Scout shop stock and the ongoing planning application costs for the new centre at the campsite.

Emma Prince
Treasurer

District Lead Volunteers Report

This year has seen more active Scouting across the District with all Groups working hard. We continue seeing Young People achieve top sectional awards across all sections. The Census at the beginning of the year again saw an unexpected small rise in numbers across the district, thank you to those Groups who continue to support the Growth team in their efforts to find adults for sections in need allowing us to open more spaces to Youth members.

The end of 2024 saw a huge amount of time and effort as we headed towards transformation and the launch of the new Scouts adult membership system, my thanks go to everyone for their support and acceptance of the new system, it has not been an easy transition but it has worked well locally with events being run to support adults to access and use the system. We continue to work with adults in the system. The Transformation also saw role titles change for some, this included Group Scout Leaders who become Group Lead Volunteers, Section Leaders who become Team Leaders and their assistants who become Team Members. Deputy District Commissioner's become Team Leaders for either Volunteering and Growth, Programme or Support. My own role changes to District Lead Volunteer, I think this suits the role better as many members of the public feel my role is a paid and not a voluntary role. The clear role title of Lead Volunteer leaves little room for thinking it is a paid role.

September saw our first leader's social event held as a drop-in session with help bases for the new membership system, learning and growth. All paired suitably to ample tea, coffee and cake. In March we held our second cross District growth event, this time in Bosham Village Hall. We saw some good attendance during the day with adults looking to offer time to help Groups, some new Youth members for Groups without waiting lists and some dignitaries who took a keen interest in what Scouting in Chichester can offer to their communities.

The coming year will see us continue working hard to recruit adult members across the District to support the growth and development of the District. Over the past year the Recruitment team has been one of the teams I have aligned with teams in Bognor District including the Welcome Team. Managing both Districts works well with all teams acting in the same ways and both support me to oversee both Districts.

As you will be able to see in our annual report book all Teams and Sections have been very busy and working hard. Many activities, nights away, badge events, competitions and many other activities. The welcome and learning teams are working hard to keep on track with new members and ongoing learning to assist people. The Campsite at West Dean is an ongoing project that we look forward to developing and growing the use of.

My thanks go to all my team for all their many hours of hard work and dedication to Scouting in Chichester and across to Bognor. The old adage that Scouting is two hours a week seems true, but for some I do believe it's two hours off.

A big thank you also goes to the Trustee Board who support the operational side of the district in full. My final thank you goes to all members of the district for their continued support across the district.

Philip Prior
District Lead Volunteer

Squirrel Annual Report

We are thrilled that there are now two Squirrel Drey's in the District, with 12th having started a Drey in addition to Tangmere. Both have good numbers and have been active, linking together for joint activities including with the Bognor Drey.

Beaver Annual Report

In the year to April 25, we had a camp in July 24 at Yapton where about 60 beavers enjoyed a range of activities, finishing up with a campfire and a night under canvas. In February this year we ran a badge day, with 50+ beavers earning the health and fitness badge. Our thanks to 12th for the loan of their headquarters.

Also, a big thank you from me to all the Beaver leaders who make these events possible.

Nick Halton
LV Beavers

Cub Annual Report

We started the year with a District badge day in April, the day was well attended and all the cubs achieved the science badge. We had St Georges day parade, and this was well attended by all sections.

In May we ran our box cart event at Bishop Luffa, the cubs had a great day doing time trials. We held our sand castle competition, but due to a miss reading of the tide table it turned out to be a stone castle event! However, everyone still had fun and Westbourne left with the shield. At the end of June we held the district cub camp at Lyons Copse. The camp was attended by 109 cubs that took part in Olympic themed activities for the weekend. The camp pennant was won by Westbourne followed closely by Southbourne. After camp we held our quiz around Chichester, and this was attended by the groups that attended camp.

In November some of the pack took part in the district orienteering competition in Slinden woods, followed in February by a district badge day. We covered the money skills badge and all that attended achieved the badge. On the 1st March we held a rugby end ball day that was run by the Birdham team - the cubs had a great time.

I would like to thank all the cub team for all their hard work to help run these events, and all the helpers and parents for their help and support. Thanks to the district support team for their help on some of our event.

Andy Mace
Programme Team Lead

Scout Annual Report

Scouts have had a busy year, ably organised by Scout Leaders, in particular Tony Tunnell (12th Chichester), Dave Wingham (Southbourne) and Simon Bartlett (Westbourne) in the absence of an official District Scout Leader which is needed. Events are getting bigger and require more effort to arrange.

Competition run during the year were won by:

Scout Pennant YE May 2024	1st Westbourne
JD Junior	1st Westbourne
JD Novice	Funtington & West Stoke
District Orienteering u12	1st Westbourne
District Orienteering u14.5	1st Southbourne
Cooking Competition	Funtington & West Stoke
Shooting Competition	1st Westbourne

For the Junior Downsmen competition, whilst the campsite within the South Downs was an idyllic location, it did come at a cost to the teams taking part as it was a commercial property, and we did not get the discount we were hoping for. A campsite for JD 2025 has already been arranged and this will mark the 60th anniversary of the competition.

We had approx. 180 young people enjoy the District Scout (and Explorer) Camp at Hammerhead Farm in Trotton, where 1st Westbourne were crowned the winners for the 2024 Scout Pennant. They celebrated in style as it was the first time they had won this event in 50 years. We also took the liberty of upgrading the wastewater containers for proper Portaloo toilets, which proved a big hit, and made the Camp Permit a "Campsite" rather than "Greenfield" permit.

The highlight of 2024 was the Scouts Christmas Party which everyone looks forward to. Butlins was getting expensive for what they provided, so instead we struck a deal with Out of Bound in Angmering for an exclusive party, with food and use of their inside activities. This proved to be a big hit and has already been booked for 2025.

Overall, another very busy and exciting year for all the Scouts in the district. Well done to all the leaders and helpers that have made this possible.

Tony Tunnell
Group Scout Leader, 12th Chichester Scout Group

Explorer Annual Report

This has been a great year for Explorers in the District, with a very active and exciting programme. Explorer numbers continue to be very healthy with nearly 90 members and a committed leadership team. All three of our units now have a waiting list, but we are just managing to accommodate all those coming up from the Scout sections.

The highlight for this year was our trip to Switzerland. We took a party of 60 from across the District to the Kandersteg International Scout Centre for 10 days. This is a permanent mini jamboree site where there were some 2,000 scouts from about 40 countries. We did white water rafting, canyoning, a high ropes course, hikes into the mountains and a day trip to Bern. In addition to these adrenaline fuelled activities, some of the most enjoyable aspects were the international elements on the campsite. These provided a truly international perspective on Scouting through lots of organised and impromptu activities, sports, parties and celebrations. We have already booked and are planning for our return in 2027.

We took part in the annual District Scout camp and for the first time in many years, we had a specific County Explorer Camp – with the explorers on the go for 24hrs of absolutely packed fun activities alongside their peers from around the County. We also sent a small party on a Scout sailing expedition on the Norfolk Broads at Easter, who had a fantastic time with Scouts from 7 other Counties on 20 boats.

A large number of Explorers take part in the DofE scheme and we have had the usual round of expeditions this year, with more planned for May and Oct 2025. We have had 5 explorers qualify for Bronze, 6 for Silver and 2 for Gold this year with a few more very close to completing their next award.

Young Leaders is a key component of the Explorer provision, with many of them providing invaluable support to leaders across the District. The success of the scheme is indicated by the numbers that we have volunteering, the progression they are making towards their Young Leader belts and the positive comments that we receive from the sections they help.

Looking forward to this summer, the Explorers are taking part in the West Sussex International Jamboree – which promises to be an action-packed week alongside local Scouts and Guides as well as some from around the world.

Richard Williams
District 14 – 24 Team Lead

Network Report

The Chichester (Dolphin) Network caters for our 18-25 year old members. Most of the members are also leaders in the various sections around the District.

Last summer (2024), five of the Network members joined the Explorers on their summer camp in Switzerland. With no room on the bus, the Network were challenged to get themselves to Kandersteg. Via an assortment of planes, trains and automobiles they all arrived on time, having had some exciting adventures on route. The trip to Kandersteg was fantastic and made up for this cohort who had missed out an international Explorer camp because of COVID.

This coming summer (2025), two of the Network are taking part with 6,000 other international Scouts in the World Scout Moot in Portugal. This is another fantastic opportunity to meet and interact with Scouts from around the World and have a shared experience. The pair opted not to take the UK organised flights and instead are going on a circuitous route via France, Andorra and Spain taking buses and trains to see more of the countries on route.

Richard Williams
District 14 – 24 Team Lead

Volunteering and Development Team Annual Report

The team have had a very busy year taking part in many community events including Chichester gala, Chichester Pride, Stansted family festival, Tangmere aviation museum family day and more. These have all been very successful days both being visual to highlight the profile of local Scouting, but also recruiting young people and adults. We purchased a giant connect 4 game to take out with us from donations that we received at these events.

We held our first District social event in September which was a nice opportunity for people to just come and sit and chat with each other, while learning the new system, getting training signed off and more.

In November we opened up our 2nd squirrel drey at 12th Chichester Scout Group, and we are working on opening our 3rd one in Southbourne in April. November brought challenges with the new system coming in, and I have been really lucky to have been able to form sub teams for the welcome team, learning team and awards team. The teams have all been working really hard to learn the new system and the welcome team especially have done a fantastic job of catching up on overdue welcome conversations.

We held our second recruitment roadshow in March at Bosham village hall. We came away from this with 2 young leaders and a team member for Noviomagus, but again it's a brilliant way of promoting Scouting in the local community. We have been working very closely with the Funtington Scout Group and held a recruitment evening for them, which was really well attended.

I would like to say a big thank you to every single person who has joined the Volunteering and Development team.

I have to say a special thankyou to Helen who does a fantastic behind the scenes job supporting me and doing a lot of my admin for me. Also, the whole team that give up their time at weekends to come out in the community. We wouldn't be seeing the results that we are without their continued support.

Liz Mace
Volunteering and Development Team Lead

Downland Support Team

The Downland Support Team has not been as active socially in recent years, including this one, but individual members still provide support to the campsite and events such as the Sponsored Horseride, which in the case of the horseride provide valuable funds to the District. It is hoped that at some point the Downland Support Team will become more active again, but as always, the support of those members involved in events or providing support to teams, such as the welcome team, is invaluable.

Philip Prior
District Lead Volunteer

West Dean Campsite Report

The Campsite has been closed for the majority of the year as considerable time and effort by Campsite Manager Geoff Strickland (now Campsite Warden) and other volunteers has been spent preparing the site in line with the very latest Safety and Safeguarding requirements. Storage containers have been moved, and gas and other items removed from site. This has also included the installation of new and lengthy high fencing to the South and East boundaries and peripheral signage, as well as a new composting toilet facility. The Campsite is open for 2026 Bookings which can be made through Geoff Strickland.

New Scout Campsite Centre. An application for the new facilities replacing those situated previously on the land that has been handed back to the Edward James Foundation, and South Downs National Park for 'The Centurion Way', was validated by SDNPA Planning on 8th January 2025 but as of 15th September 2025 the Application is still 'In Progress'. This is despite no objections being made, a very large number of letters of support being received by the public and stakeholders and considerable costs being incurred by the District in providing a range of additional information. It is hoped 'Approval' will soon be granted. Martyn Bell will then lead a newly formed 'Fundraising Team' to raise the monies for the "Newbuild Project"

Martyn Bell
Trustee & Campsite Sub-Committee Chair

Chichester District Scout Shop Report

Following a difficult previous year the Scout Shop is now operating more smoothly, providing badges and uniforms with some of the sale monies being returned to groups across the District. With the support of Emma, our District Treasurer, the invoicing has been brought up to date and outstanding monies received with thanks from those who have ordered. Going forward there are some issues to resolve with our bank account access to ensure signatories are available, but again with Emma's support we hope to resolve this shortly.

Thank you to all those who have supported the Scout Shop during the year.

Kate Crockford
Badge Secretary

Chichester Scout District Council Receipts and Payments Account

Year start date

Year end date

For the year from	2024	To	2025
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Receipts and payments

	2024/25			2023/24	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Receipts					
Donations, legacies and similar income					
Membership subscriptions	41,764	-	-	41,764	32,904
Less: Membership subscriptions paid on <small>(National/County/Area/District)</small>	-35,760	-	-	-35,760	-29,700
Net membership subscriptions retained	6,005	-	-	6,005	3,204
Donations		-	-	-	-
Legacies		-	-	-	-
Gift Aid	1,990		-	1,990	1,468
Other similar income		-	-	-	-
Sub total	7,995	-	-	7,995	4,671
Grants					
Maintenence grant			-	-	-
Other grants			-	-	-
Sub total			-	-	-
Fundraising (gross)				-	-
Scout Shop/Badges	5,425			5,425	366
Explorer Scouts	2,074	59,750		61,824	38,401
Campsite/Headquarters		10,000		10,000	2,274
Scout Active Support		-		-	22
Jamboree Fund		-		-	-
Scout camps		7,569		7,569	
Cub/Beaver Camps		1,055		1,055	425
Other fundraising activities	8,614	1,504		10,118	1,886
Sub total	16,113	79,879	-	95,991	43,375
Investment income					
Bank interest	51			51	24
Building Society interest	21			21	-
The Scout Association Short Term Investment Service				-	69
Property Rent income				-	-
Other investment income				-	4,211
Sub total	72	-	-	72	4,304
Total Gross Income	24,180	79,879	-	104,058	52,349
Asset and investment sales, etc.	-	-	-	-	-
Total receipts	24,180	79,879	-	104,058	52,349

Chichester Scout District Council Receipts and Payments Account

Year start date		Year end date	
For the year from	2024	To	2025

Receipts and payments

	2024/25				
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	2023/24 Total funds
	£	£	£	£	£
Payments					
Charitable Payments					
Youth programme and activities	32			32	510
Adult support and training/recruitment	1,058			1,058	-
Rent	-			-	-
Water and Sewerage				-	-
Electricity and Gas				-	-
Insurance	153			153	1,953
Repairs and Renewals				-	-
Materials and equipment				-	362
Website, printing and photocopying				-	-
Professional fees				-	-
Uniforms				-	-
AGM and trustee expenses	147			147	111
St Georges Day	1,968			1,968	1,619
HQ Rates				-	-
Donations		100		100	1,468
Other costs			-	-	-
Sub total	3,358	100	-	3,458	6,024
Section expenses					
Scout Shop/Badges	8,290			8,290	-
Explorer Scouts	4,064	71,478		75,542	22,892
Campsite/Headquarters		26,097		26,097	29,022
Scout Active Support		30		30	71
Jamboree Fund		-		-	7,945
Scout camp and activities		7,885		7,885	
Cub/Beaver camps		846		846	
Group funds				-	8,079
Other fundraising costs		1,499	-	1,499	-
Sub total	12,355	107,836	-	120,190	68,008
Total Gross Expenditure	15,713	107,936	-	123,648	74,032
Asset and investment purchases, etc.				-	-
Total payments	15,713	107,936	-	123,648	74,032
Net of receipts/(payments)	8,467	-28,057	-	-19,590	-21,683
Transfers between funds	-	7,995.12	7,995.12	0	-
	34,452	54,341	-	92,405	114,087
Cash funds this year end	34,924	34,279	-	72,814	92,405

Chichester Scout District Council

Year start date

Year end date

For the year from	2024	To	2025
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Statement of assets and liabilities at the end of the year

	31-Mar-25				31-Mar-24
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
District current account	28,573	16,345	-	44,918	48,045
District deposit account	4,947			4,947	4,896
Explorers current account		17,934		17,934	29,661.51
Scout Shop/Badges	1,272			1,272	£5,960.39
The Scout Association Short Term Investment Service				-	-
Cash/Floats	132			132	231
Total cash funds	34,924	34,279	-	69,203	88,794
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	4,004	-	-	4,004	-
Insurance claim	-	-	-	-	-
Sub total	4,004	-	-	4,004	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Badge stock	3,122	-	-	3,122	3,252
Shop stock	1,072	-	-	1,072	879
Other stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-
Sub total	4,194	-	-	4,194	4,131
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on and signed on their behalf by

Signature	Print Name
	Peter Evans Chair
	Emma Prince Treasurer

Chichester Scout District Council

Year start date

Year end date

For the year from	2024	To	2025
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Notes to the accounts

1. Restricted funds

	Cash funds at the start of the year	receipts	payments	Transfers	Cash funds at the end of the year
Explorers	29,661	59,750	71,477.75		17,933.63
Thorney Island	1,011				1,011.00
Jamboree	262	-		1,000.00	1,262.14
Scout Active Support	9,930		30.40		9,899.60
Campsite	9,265	10,000	26,096.69	7,000.00	168.31
Generator fund/Other		1,504	1,499.24	-4.88	(0.00)
Scout and Beaver camps		8,624	8731.66		(107.66)
Scout investment	4,211.00		100.00		4,111.00
	<u>54,340</u>	<u>79,879</u>	<u>107,936</u>	<u>7,995</u>	<u>34,278</u>

2. Campsite Lease

The Campsite Lease has been renewed for another 30 years and temporary toilets have been installed. We are hoping that a planning application for a scout centre will be approved soon.

3. Membership Subscriptions

Debts due from groups at the start of the year	-
Received in the year	41,764
Debts due from groups at the end of the year	<u>4,004</u>
Membership Subscriptions receivable	45,768
Less Membership subscriptions paid on	<u>- 35,760</u>
Net Membership subscriptions due to be retained	<u><u>10,009</u></u>

Chichester Scout District Council

	Year start date		Year end date
For the year from	2024	To	2025

4. Les Brookes fund

In 1982 the above fund was established. It was transferred to District in the year ended 31 March 1995.

The objective of the fund is:

To direct the income for the benefit in scouting. Possible objectives might be to help a boy go to a jamboree, Provide equipment for the District Campsite, help the less well off to buy uniforms or necessary equipment, donate copies of scouting for Boys to new scouts or help in training boys or scouters.

The fund is available to all groups in the district if they feel they have someone or something which meets the above objectives

Les brooks fund

	2019	Balance at the end of the year
Held as Capital		1,559
Held as revenue available for distribution		<u>2,175</u>
		<u><u>3,734</u></u>
	2020	
Grants given jamboree		200
Held as Capital		1559
Held as revenue available for distribution		<u>2,000</u>
		<u><u>3,559</u></u>
	2021	
Held as Capital		1559
Held as revenue available for distribution		<u>2,021</u>
		<u><u>3,580</u></u>
	2022	
Held as Capital		1559
Held as revenue available for distribution		<u>2026</u>
		<u><u>3,585</u></u>
	2023	
Held as Capital		1559
Held as revenue available for distribution		<u>2026</u>
		<u><u>3,585</u></u>

We are also holding £330 in general reserves for the Les brooks fund (2022:£330)

	2024	
Held as Capital		1559
Held as revenue available for distribution		<u>2026</u>
		<u><u>3,585</u></u>

We are also holding £330 in general reserves for the Les brooks fund (2023:£330)

	2025	
Held as Capital		1559
Given as donation		100
Held as revenue available for distribution		<u>1926</u>
		<u><u>3,485</u></u>

We are also holding £130 in general reserves for the Les brooks fund (2023:£330)

Independent Examiners Report to the Trustees of the Chichester Scout District Council

Year ended 31 March 2025

I report on the financial statements of the charity for the year ended 31 March 2025.

This report is made solely to the Trustee, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law. I do not accept or assume responsibility to anyone other than the Trustees as a body, for my work on this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Heather Cheesman FCA

Chartered Accountant
104 Stockbridge Road
Chichester
West Sussex
PO19 8QP

Date: 6th September 2025

CHICHESTER DISTRICT SCOUT COUNCIL

England & Wales - Charity number 267346

Accounts



Chichester District Trustee Board
Annual Report 2023 - 2024

Agenda

Meeting: Chichester District Annual General Meeting

Date: 24th September 2024

Venue: The St Blaise Centre, Boxgrove, West Sussex

Start Time: 7pm Refreshments 7.30pm Formal Meeting

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on 12th September 2023
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Note the District's financial year
 - d. Approve appointed and community members of the District Scout Council
 - e. Agree the number of members that may be appointed to the Trustee Board
 - f. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)
- 4. Review of the previous year**
 - a. The District Lead Volunteer's review of Scouts in the Chichester District
 - b. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts
- 5. Making appointments**
 - a. Appoint the District Chair, following recommendation from the open selection process initiated by the District Trustee Board
 - b. Appoint the District Treasurer, following recommendation from the open selection process initiated by the District Trustee Board
 - c. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board
 - d. Re-appoint District President and Vice Presidents
 - e. Appoint the Independent Examiner / Auditor
 - f. Nominate representatives of the District Scout Council to represent the District on the County Scout Council
- 6. Closing remarks**

Trustees' Report

Reference and Administration Details

The Trustees of the Chichester District Scout Council (Unit10001246 of The Scout Association and registered charity number 267346) present their Annual Report and the independently examined Accounts for the year ended 31st March 2024. During this period the Trustees were as follows:

Trustees: ex-officio		Appointed
Peter Evans	District Chairman	12th September 2023
Emma Prince	District Treasurer	1st November 2018
Claire Jones	District Secretary	1st October 2017
Rich Williams	Lead Volunteer 14-24 Programme	5th December 2017
Philip Prior	District Lead Volunteer (previously DSAS)	2 nd April 2024
Josh Brown	District Youth Lead Volunteer	17 th July 2023

Trustees: Nominated

None

Trustees: Elected

Martin Bell	Trustee	9th July 2015
Joe Hellyer	District IT	12th September 2023
Philip Prior	DSAS (became DVL part way through year) (Represented by Kate Crockford)	7th February 2016

Co-Opted Members:

Andrew Mace	Cubs LV	7th February 2016
Tony Tunnell	GSL/Scouts	February 2019 (Not as a trustee)
Liz Mace	Growth LV	1st April 2022
Nick Halton	Beavers LV	

Charity Commission registration: 267346

Scout Association registration: 10001246

Bankers: Natwest

Correspondence Address: c/o Emma Prince
101 Westgate
Chichester
PO19 3HB

Structure, Governance and Management

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Scout Association is the representative body of the World Organisation of Scout Movements in the United Kingdom. The District is a trust established under rules common to all Scouts.

The Trustees of the charity are either elected by the members of Chichester District Scout Council or nominated by the District and or County Lead Volunteers. Elections and nominations occur at the Annual General Meeting of the Charity, which is held within six months of the District end of year. Individuals may be co-opted as Trustees by the District Trustee Board at any time. The District Lead Volunteer is appointed by the County Lead Volunteer and usually serve for a fixed term of five years renewable

by mutual agreement for a further five years. The other trustees do not serve a fixed term appointment but are re-elected or re-nominated each year. As charity trustees, they are collectively responsible for complying with legislation applicable to charities. The Scout Association Trust Corporation, a separate legal entity, acts as Custodial Trustee for property held for the benefit of Chichester District Scout Council.

The Trustees met on at least four occasions during the year to consider and approve matters relating to the administration and financial management of Chichester District Scout Council. The Annual General Meeting of the District Scout Council was held on 12th September 2023. The Minutes of that meeting form part of this document.

Within the District Accounts, the Trustees incorporate the financial activities of a number of organisations either reporting solely to the Trustees or jointly to the Trustees and the Trustees of Chichester District Scout Council. The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Public Benefit Reporting

The Trustees have had due regard to the Charity Commission guidance on public benefit whilst setting the objectives and activities of the charity.

Objectives and activities

Scouts is the UK's biggest mixed youth organisation. It changes lives by offering 6 – 25 year olds fun and challenging activities, unique experiences, everyday adventure and the chance to help others so that we make a positive impact in communities.

Scouts helps children and young adults reach their full potential. Scouts develop skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness and commitment. We help young people to get jobs, save lives and even change the world. Scouts take part in activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and zorbing. As a Scout you can learn survival skills, first aid, computer programming, or even how to fly a plane. There is something for every young person. It is a great way to have fun, make friends, get outdoors, express your creativity and experience the wider world.

This everyday adventure is possible thanks to our adult volunteers, who support Scouts in a wide range of roles from working directly with young people, helping manage a Group or to being a charity Trustee. We help volunteers get the most out of their experiences at Scouts by providing opportunities for adventure, training, fun and friendship.

Achievements and performance

This year saw a full return to active Scouting across the District, with little to no impact on activities from Covid that has been seen in the previous year. During this period Robert Sawyer, who had been our acting District Lead Volunteer stepped down as County Lead Volunteer, resulting in a period with no one covering the role. A new District Lead Volunteer was identified, and although not officially appointed until the new reporting year, Philip Prior was able to step swiftly into the new role and commence action to support and lead the District. The new lease for the campsite was finally completed, providing a long lease to enable preparation to apply for planning permission.

Financial Review

The accounting statements are shown in a separate document.

Investment Policy

The Districts income and expenditure are relatively small and as a consequence the District does not have sufficient funds to invest in longer term investments such as stocks and shares. The Trustees have therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks. Interest rates on these accounts are currently low and returns are small. Total District assets are below £85,000 so should be protected by FSA rulings in the event of a national financial crisis.

Reserves Policy

The Trustees policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The Trustees consider that the District should aim to retain a minimum financial reserve sufficient to support the operation of the District Scout Council for a period of twelve months.

Trustee Remuneration/Expenses

None of the Trustees received any fees or remuneration during the period. Any Trustees reimbursement of expenses incurred while fulfilling their roles and duties as Trustees, or in operational roles have been minimal, evidenced by receipts and are included in the financial statements with this report.

Declaration

The Trustees declare that they have approved the trustees report above.
Signed on behalf of the Trustees of Chichester District Scout Council.

Peter Evans
District Chairman
Date:

Reports

District Chairman's Report

The past year has been an interesting year for the Chichester District Scouts. The adoption of the POR (Policy Organisation and Rules) and the 'Yellow Card' all help to give us clear direction in the delivery of the great scouting experience. Better and safer for both the young people and volunteers alike.

Safety is of the highest priority for both the trustee board and volunteers alike, the nationally led directives ensuring that everybody understands the need to look out for each other. We have finally brought together a Safety team as well as a Welcoming Lead (formerlay Appointments Chair).

I thank all volunteer leaders for their time and dedication in the delivery of Scouting in our District. The promotion of Philip Prior to District Lead Volunteer has brought about new ways of thinking and the sharing of resources with the Bognor District, which is of benefit to both districts. Chichester held an excellent Recruitment Event attracting new volunteers.

Our Campsite is changing, Geoff Strickland has done an excellent job in bringing forth the changes required. The Campsite will be developed in the near future as a super site to be enjoyed by all ages. I thank Martyn Bell as Chairman of the campsite sub-committee helping to navigate the complexities of change and development.

It is pleasing to see so many young people wishing to join in with Scouting, from our youngest (Squirrels) through to 'hopefully' our future leaders in Explorers and Network.

It is not possible to name all those who have gone the extra mile for Scouting, we know who you are, and you all deserve a big thank you.

Peter Evans
Chairman – Chichester Trustee Board

District Treasurers Report

The financial position of the District can be found in our separate financial report which has been scrutinised by Mrs Heather Cheesman, ACA.

In summary, the financial position of the District finances continues to be stable and we have sufficient funds to cover our contingency of 12 months running costs. We have restricted ring-fenced sums for the campsite, Scout Active Support, Jamboree and balances relating to a few closed groups. Our restricted funds equate to approximately 42% of our total funds. One of our closed groups became active during the previous financial year, with a group being reformed in Tangmere. The funds relating to this group were transferred to their bank account during this financial year so that they are financially separate from the District.

This year saw the majority of the expenditure related to the campsite being incurred regarding preparation for planning applications for a new building on the site, temporary facilities, storage and legal fees regarding the new lease. The new thirty-year lease is now in place to enable planning to be submitted and fundraising to commence towards the new building.

Emma Prince BSc FCA
Treasurer

Squirrel Annual Report

There is now an active Squirrel Drey at Tangmere, which has been operating incredibly successfully since starting. There have also been shared events with Bognor District, which have been very well supported and received.

There are plans in place to open a second Drey in the District at 12th Chichester, currently planned for November 2024.

Beaver Annual Report

Our main highlight was our District camp in July 23 at the Spur campsite at Slindon, near Bognor. 60 beavers attended, and took part in many activities including shelter building, hikes, orienteering, fire lighting and much more. It is a beautiful woodland site,

and the weather was kind. We even managed some sleep! Seven of our nine colonies attended, the other two ran events of their own, so every beaver in the District was offered a residential experience during this year. Two colonies are desperately short of leaders, 5th Chichester and 1st Selsey, and the rest of the team can always use some extra help if you have any time to spare.

Nick Halton
LV Beavers

Cub Annual Report

The Cubs have had a very busy year once again, with badge work progressing well within all of the Packs. Numbers around the District remain good. We are very sorry to have lost some of our Leaders, but would like to thank them for everything that they have done.

We held our fun box carts event in May where all of the Cubs had a chance to take part in time trials around a figure of eight circuit. This was followed by District Cub camp. We were really pleased to have 8 Packs camping for the weekend, with Tangmere Cubs joining us for the day. Well done Southbourne for taking home the pennant. Several of our Leaders gained their nights away permit, so well done to those as well.

We held our annual City gates challenge around Chichester, where the Cubs walk around the City centre following a quiz. In November several Cubs took part in the District orienteering event, having great fun running around the cold, muddy woods! Southbourne Cubs organised a great weekend for some of the Cub Packs, they held a sleepover at the Winchester science museum. Unfortunately, we had to cancel our tag rugby event because the pitch was flooded, but we will hopefully be able to hold it next year. Badge day this year was to take part in the Scientist badge, and the Cubs had great fun trying all sorts of experiments.

I would like to thank my Leaders for everything that they do to give the Cubs such a great time.

Andy and Liz Mace
LV Cubs and DCL

Chichester District Scout Report

Scouts have run their normal array of events and competitions during the year, ably organised by Scout Leaders, in particular Dave Wingham (Southbourne), Simon Bartlett (Westbourne) and Tony Tunnell (12th Chichester) in absence of a District Scout Leader or an LV Scouts.

With the existing Explorer units full, several Scout Leaders are concerned at the inability to be able to transfer Scouts to Explorers at the end of their time. At present, the Scouts are having to go on to a Waiting List to join. It is likely that if Scouts, who are keen to join Explorers must wait too long, we may lose them, and therefore the opportunity to gain young leaders and possibly the leaders of the future.

I know several of the Scout Leaders were disappointed with the turnout at St. George's Day Parade with less than 50% attendance for their sections. The feeling is that the format does needs to change to make it more inclusive for everyone in the movement in Chichester.

A District OSM Events Page has been created to help manage District Events for all sections. This provides very useful for the annual District Camp where we had a record (in recent years) of 172 young people attend. Following feedback from the previous year, we also hired in wastewater containers to avoid having to dig a pit. Following a successful hire of a couple of Portaloo's at the Junior Downsmen hike in September, we have agreed to hire these for next year's camp.

The campsite for the Junior Downsmen this year was with the kind permission of Stansted Park. This allowed a slightly different route to be arranged for the teams. We also pulled in support from the Scout Active Support Unit to help run the campsite and prove the leaders and helpers with a cooked meal in the evening, rather than relying on large waiting times at local take-aways. We made good use of the District and Group trackers, enabling us to have a tracker on every team that had entered.

In December, 182 Scouts and Explorers enjoyed another evening at Butlins, however the food was not up to much for the price we must pay. It is going to be difficult to find a replacement event though if we decide on something else this year.

1st Westbourne won the District Shooting Competition, followed by the U12 Orienteering Competition and the Ready, Steady Cook Competition. The U14 Orienteering was won by 1st Southbourne.

Overall, another very busy and exciting year for all the scouts in the District. Well done to all the leaders and helpers that have made this possible.

Tony Tunnell
Group Scout Leader, 12th Chichester Scout Group



This has been a great year for Explorers in the District, with a very active and exciting programme. Explorer numbers continue to be very healthy with nearly 90 members and a committed leadership team. Highlights of the year were the World Scout Jamboree in South Korea, sailing on the Norfolk Broads, gliding experience flights, District Camp, hiking in Bannau Brycheiniog (Brecon Beacons) and Dartmoor and a summer camp in Devon.

One leader and six explorers attended the World Scout Jamboree – you will probably have seen lots in the media about the conditions at the campsite. The Jamboree capped off a year of preparation and fundraising. Despite flooding, heatwaves and typhoons, our explorers all returned having really enjoyed the experience and thrived in the changing situations and made the most of all opportunities that came along – albeit slightly different to what they had planned for. The team have talked to many of the sections in the District inspiring the younger members.

Whilst numbers are booming in Explorers, this brings the challenge of available spaces for those coming up from Scouts, as well as the demand from those who have not been Scouts. Currently 2 out of 3 units are running waiting lists – with this being particularly acute in Chichester. We only just have enough leaders to run the one Chichester unit, but the demand from young people would easily fill two. Leader recruitment is high on the agenda to try and solve this challenge over the next couple of years.

A large number of Explorers take part in the DofE scheme and we have had the usual round of expeditions this year, with more planned for May and Oct 2024. We have had 5 explorers qualify for Bronze, 12 for Silver and 2 for Gold this year with a few more very close to completing their next award.

Young Leaders is a key component of the Explorer Section, with many of them providing invaluable support to leaders across the District. We welcome Josh and Emma into their new roles supervising the Young Leaders and their enthusiasm has revitalised this key area and will assist those explorers complete missions and modules as they work towards their Young Leader belt.

Looking forward to this summer, a party of nearly 60 from the Explorers and Network will be heading to the Kandersteg International Scout Centre in Switzerland for 10 days of international experiences alongside activities such as white-water rafting, canyoning and Alpine hikes.

Richard Williams
District 14 – 24 Team Lead

Network Report

The Chichester (Dolphin) Network is still in its infancy since restarting this year after a gap of about 5 years. Network is the 18-25-year-old group within Scouting. They have an initial cohort of 5 members and a number of potential members away at university keeping tabs on what they are up to. They meet monthly and have been out on a number of night hikes. The highlight for them is coming up this summer, with all 5 heading to Kandersteg with the Explorers for the joint camp.

Richard Williams
District 14 – 24 Team Lead

Growth Annual Report

The team has had a busy year, going out and about in the community as much as we can.

For the first time we took part in a 2-day event at Stansted House, where the team spent an exhausting weekend helping young people to fire water rockets. We have joined with the Bognor team to go to Bognor carnival. This was followed by the family fun day at Tangmere aviation museum and a family fun day in Bracklesham. We once again joined the Southbourne Sea Scouts for their fireworks evening and took part in the switching on of East Wittering Christmas lights. Unfortunately, we had to pull out of a few events this year due to lack of help, but we have been working on building the team. We have several bookings coming in for this year, including some new events.

We held a highly successful recruitment event in Tangmere at the beginning of February, and we were very grateful to have the help of Joe Firth from County to help us organise this. We had several adults volunteer their help, and because of this we are now working towards opening our 2nd squirrel drey in the District. This will be opening in the autumn as part of 12th Chichester Scout Group.

I would like to take this opportunity to thank all of my team for their support over the last year. It is because of all of their support that we are managing to make Scouting so visual and accessible to so many people.

Our aims for the next year? To take part in as many community events as we are able to, and to keep growing the District. We are currently thinking about our next squirrel drey, so that when I do my report next year, we will hopefully have 3 in the District.

Liz Mace
ADC Growth

Downland Scout Active Support

This year has not seen a return to regular meetings for Active Support, although members continue to assist at events, including recruitment and the annual sponsored horse ride at Cowdrey, as usual raising a significant amount for Scouting.

Active Support have assisted at Beaver Camp, the Campsite and supported the events to find volunteers to fill leadership vacancies across the district. We also supported the St Georges parade setting up for the service, marshalling and assisting Kate.

As always DSAS remain available to assist at events and activities.

Philip Prior
Downland Active Support Manager

West Dean Campsite Report

The campsite was open between April and August 2023. With ten groups and 258 young people using the site for camping.

The new Lease was agreed and signed in October 2023 and boundary changes came into operation with Chichester Scouts giving up the area and buildings located on 'The Railway Cutting'. The Lease is for 32 years which would now make us able to apply for funding to create new facilities for the site.

On behalf of the former DEC a pre planning application for the proposed new buildings on the campsite was submitted in November 2022 but the formal response was not received until May 2023

In October 2023 the DEC/ Trustee Board approved the expenditure to employ Folkes Architects and additional Consultants that were needed to satisfy the Planning officers to support the Full planning application, which is now is near completion.

There have been a lot of requests from Geoff Strickland, the Campsite Manager, for assistance over the past year on the site and he is particularly grateful for those that have been able to assist in the transfer of sea containers and equipment from Downland Active Support and those in Scouting generally.

What should be acknowledged is the generosity of people that take time off work for days and to those that are only able to give a short amount of time to complete projects such as this that are not part of the Scout formal training programme.

Scouting has always relied on its volunteers and over the last 12 months with the difficult conditions i.e. the wet weather when moving equipment, digging a trench for a replacement water service to the campsite and constructing a waterless toilet. To quote Geoff Strickland : "They have been heroes to get the job completed and get the site fit for basic camping in the interim while we wait for the planning process to take place to give us a better facility for the future".

I, and the members of the newly formed 'Campsite Sub-Committee- Geoff, Yasmin Sanger-Bryant , Angela King and Cllr Anne Scicluna know that there will be interesting times and challenges to get the site to its best potential. It will be well worth it to see Volunteer Leaders and the young people back on site again enjoying the West Dean countryside and what it offers.

Martyn Bell
Trustee & Campsite Sub-Committee Chair

Chichester District Scout Shop Report

The Scout Shop has continued to offer badges and uniforms with a portion of the profits being returned to groups, although there has been limited activity during the year. Emma, District Treasurer, has provided support on the financial side and the Shop uniform continues to be stored by myself.

A member of the Active Support team has stepped forward to assist with the financial side of the Scout Shop, and will hopefully in the near future be raising invoices and running the financial side. It is hoped that the shop will be able to be more active and will have caught up on all financials during the coming year.

Kate Crockford
Badge Secretary

Appointments Committee

Sadly during this period both the Appointments Chair and Secretary stood down. The trustees would like to thank both for all their hard work for Scouting, in particular Keith Capelin who has been the Appointments Chair and member of the trustee panel for a number of years.

In the absence of a Chair and Secretary the panel in the early part of the year were able to continue, chasing DBS's and meeting to action new members. Robert has taken a more active role in chasing training to prevent suspensions, and following his absence Philip Prior took on this task.

As part of the transformation of Scouting appointments will transition to a Welcome process, which will be more group based. However, there will continue to be a need for panel members for until this happens. During the coming year it is hoped to find someone to Chair and lead the panel, as well as assist in the shift to the new Welcome process as more information is available.

Chichester Scout District Council Receipts and Payments Account

Year start date		Year end date	
For the year from	2023	To	2024

Receipts and payments

	2023/24			2022/23
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Receipts				
Donations, legacies and similar income				
Membership subscriptions	32,904	-	-	35,994
Less: Membership subscriptions paid on (National/County/Area/District)	-29,700	-	-	-26,980
Net membership subscriptions retained	3,204	-	-	9,014
Donations		-	-	-
Legacies		-	-	-
Gift Aid	1,468	-	-	-
Other similar income		-	-	-
Sub total	4,672	-	-	4,672
Grants				
Maintenance grant			-	-
Other grants			-	7,000
Sub total			-	-
Fundraising (gross)				2,500
Scout Shop/Badges	366			3,789
Explorer Scouts		38,400.57		25,846
Campsite/Headquarters		2,274		2,137
Scout Active Support		22		1,205
Jamboree Fund				17,733
Cub/Beaver Camps	425			265
Other fundraising activities	1,886			366
Sub total	2,677	40,697	-	43,374
Investment income				
Bank interest	24			2
Building Society interest				-
The Scout Association Short Term Investment Service	69			27
Property Rent income				-
Other investment income		4,211		-
Sub total	93	4,211	-	4,304
Total Gross Income	7,442	44,908	-	52,350
Asset and investment sales, etc.	-	-	-	-
Total receipts	7,442	44,908	-	52,350

Chichester Scout District Council Receipts and Payments Account

Year start date

Year end date

For the year from	2023	To	2024
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Receipts and payments

	2023/24			2022/23
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Payments				
Charitable Payments				
Youth programme and activities	510			489
Adult support and training				1,119
Rent	-			154
Water and Sewerage				-
Electricity and Gas				-
Insurance	1,953			1,980
Repairs and Renewals				-
Materials and equipment	362			-
Website, printing and photocopying				-
Professional fees				-
Uniforms				-
AGM and trustee expenses	111			115
St Georges Day	1,619			1,673
HQ Rates				-
Donations	1,468			3,123
Other costs			-	-
Sub total	6,023	-	-	8,653
Section expenses				
Scout Shop/Badges				2,379
Explorer Scouts		22,892.06		29,874
Campsite/Headquarters		29,022		3,144
Scout Active Support		71		268
Jamboree Fund		7,945		15,150
Group funds		8,079		468
Other fundraising costs		-	-	-
Sub total	-	68,009	-	59,935
Total Gross Expenditure	6,023	68,009	-	74,032
Asset and investment purchases, etc.				765
Total payments	6,023	68,009	-	60,700
Net of receipts/(payments)	1,419	-23,101	-	9,182
Transfers between funds	-29,900.00	29,900.00	0	-
Cash funds this year end	34,454	54,340	-	114,087

Chichester Scout District Council Receipts and Payments Account

Year start date

Year end date

For the year from	2023	To	2024
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Statement of assets and liabilities at the end of the year

	31-Mar-24			31-Mar-23	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
District current account	23,367	24,678	-	48,045	84,989
District deposit account	4,896			4,896	4,872
Explorers current account		29,662		29,662	14,153.00
Scout Shop/Badges	5,960			5,960	£5,594.00
The Scout Association Short Term Investment Service				-	3,942
Cash/Floats	231			231	537
Total cash funds	34,454	54,340	-	88,794	114,087
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Badge stock	3,252	-	-	3,252	3,331
Shop stock	879	-	-	879	884
Other stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-
Sub total	4,131	-	-	4,131	4,215
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on and signed on their behalf by

Signature	Print Name
	Peter Evans Chair
	Emma Prince Treasurer

Chichester Scout District Council Receipts and Payments Account

		Year start date			Year end date
For the year from	2023	To	2024		

Notes to the accounts

1. Restricted funds

	Cash funds at the start of the year	receipts	payments	Transfers	Cash funds at the end for the year
Explorers	13,752	38,401	22,892	400	29,661
Thorney Island	1,011				1,011
2nd Tangmere	8,079		8,079		-
Jamboree	7,207		7,945	1,000	262
Scout Active Support	9,979	22	71		9,930
Campsite	7,513	2,274	29,022	28,500	9,265
Scout investment	-	4,211			4,211
	47,541	44,908	68,009	29,900	54,340

2. Campsite Lease

The Campsite Lease has been renewed for another 30 years and temporary toilets have been installed. We are hoping that a planning application for a scout centre will be applied for within the next few months

3. Membership Subscriptions

Debts due from groups at the start of the year	-
Received in the year	32,904
Debts due from groups at the end of the year	2,797
Membership Subscriptions receivable	35,701
Less Membership subscriptions paid on	-29,700
Net Membership subscriptions due to be retained	6,001

Chichester Scout District Council Receipts and Payments Account

	Year start date		Year end date
For the year from	2023	To	2024

4. Les Brookes fund

In 1982 the above fund was established. It was transferred to District in the year ended 31 March 1995.

The objective of the fund is:

To direct the income for the benefit in scouting. Possible objectives might be to help a boy go to a jamboree, Provide equipment for the District Campsite, help the less well off to buy uniforms or necessary equipment, donate copies of scouting for Boys to new scouts or help in training boys or scouters.

The fund is available to all groups in the district if they feel they have someone or something which meets the above objectives

The Les Brookes Fund is held in the Scout Association Short term investment fund

Les brooks fund

	2019	Balance at the end of the year
Held as Capital		1,559
Held as revenue available for distribution		2,175
		3,734

	2020	
Grants given	jamboree	200
Held as Capital		1559
Held as revenue available for distribution		2,000
		3,559

	2021	
Held as Capital		1559
Held as revenue available for distribution		2,021
		3,580

	2022	
Held as Capital		1559
Held as revenue available for distribution		2026
		3,585

	2023	
Held as Capital		1559
Held as revenue available for distribution		2026
		3,585

We are also holding £330 in general reserves for the Les brooks fund (2022:£330)

	2024	
Held as Capital		1559
Held as revenue available for distribution		2026
		3,585

We are also holding £330 in general reserves for the Les brooks fund (2023:£330)

Chichester Scout District Council Receipts and Payments Account

	Year start date		Year end date
For the year from	2023	To	2024

5 Council grant

During the Covid pandemic the district received a grant of £10,000. This grant is to be used to support our campsite and the groups

Grant received		10,000
Grant distributed in 2022		3,830
Grant still not distributed		6,170

Independent Examiners Report to the Trustees of the Chichester Scout District Council

Year ended 31 March 2024

I report on the financial statements of the charity for the year ended 31 March 2024.

This report is made solely to the Trustee, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law. I do not accept or assume responsibility to anyone other than the Trustees as a body, for my work on this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Heather Cheesman FCA

Chartered Accountant
104 Stockbridge Road
Chichester
West Sussex
PO19 8QP

Date: 2nd September 2024

CHICHESTER DISTRICT SCOUT COUNCIL

England & Wales - Charity number 267346

Accounts



Chichester District Executive Committee

Annual Report 2022 - 2023

Agenda

Meeting: Chichester District Annual General Meeting

Date: 12th September 2023

Venue: The St Blaise Centre, Boxgrove, West Sussex

Start Time: 7pm Refreshments 7.30pm Meeting Start

1. Introduction and welcome
2. Apologies for absence
3. To approve the minutes of the Annual General Meeting held on 6th September 2022
- 4. Governance topics**
 - a. Adopt the model constitution from Policy, Organisation and Rules
 - b. Note the District's financial year
 - c. Agree the number of members that may be elected to the Trustee Board
 - d. Agree the quorum for each of the District Scout Council (including this AGM), meetings of the District Trustee Board, meetings of any sub-committees
- 5. Review of the previous year**
 - a. The District Commissioner's review of Scouting in Chichester District
 - b. To receive and consider the Annual Report of the District Trustee Board including the annual Statement of the Accounts
- 6. Making appointments**
 - a. Confirm District President
 - b. To note any other supporters who may be admitted to membership of the District Scout Council, by the District Commissioner, the District Trustee Board or the District Scout Council.
 - c. To approve the District Commissioner's nomination of the District Chair
 - d. Election of the District Secretary
 - e. Election of the District Treasurer
 - f. Elections of members to the District Trustee Board
 - g. To approve the District Commissioner's nominations to the District Trustee Board
 - h. To appoint the Independent Auditor
 - i. To nominate representatives of the District Scout Council to represent the District on the County Scout Council
7. Presentation of Awards
8. Presentation by the Explorers - The Jamboree
9. Close

Chichester District AGM Minutes

Date: 6th September 2022

Venue: The Point Scope West Sussex

Attendees

11 Uniformed Members/ 4 Non-Uniformed

Minutes

1. Welcome, Introductions and Apologies for Absence

Martyn welcomed everyone to the meeting and introduced himself. Martyn also welcomed Robert, as County Commissioner, but also as our Acting District Commissioner. Martyn also highlighted the Growth Team recruitment trailer having been set up outside, which is looking fantastic.

Apologies were given from:

Rachel Hammond (County Chair), Elizabeth Hamilton (CDC), Richard Williams (Explorers), Tony Tunnell (GSL Rep & GSL 12th), Michael Merritt (12th Chichester), Colin Bailey (DSAS), Chris Harvell (Training), Helen Monkton (Appointments), Kath Crockford (GSL 8th)

2. Receive the Annual Review

The Annual Review was presented to the meeting in hard copy format.

2.1 Minutes of the Annual General Meeting held 28th February 2022.

Issues raised: None

The meeting agreed to adopt the minutes – proposed by Emma Prince and seconded by Joe Hellyer – and agreed by the meeting unanimously.

2.2 The Trustees Annual Report

Issues raised:

Joe Hellyer should not be included as a trustee as he is a member of the County Commissioners Team.

Action: This to be updated in the next annual report.

Martyn queried whether we have been able to move to electronic banking. Emma confirmed that we have not yet, but still intend to move to Barclays in time but have to restart the process of setting this up.

Claire confirmed for Martyn that all section reports were included in the annual report, and Martyn mentioned the excellent St Georges Day Parade that took place. Martyn queried whether the BoxCart event was taking place this year, and Tony Longland was able to confirm it was due to take place this weekend at Goodwood (10th/11th September). However, this is now a County event, but it appeared no one in the District had heard about it as they usually would.

The meeting agreed that Martyn could sign the trustee report as accurate.

3. Examined Accounts for the Year Ended 31st March 2019

The accounts were presented in hard copy format for the meeting.

Issues raised:

None

Emma reported that 21/22 was the 'coming out of lockdown' year, so there was only a trickle of activity. Membership fees were up slightly, as most groups retained their members during lockdown via online

activities. There was no remarkable income or expenditure for this year. The Jamboree only had £900 of income during the year, as fundraising started, but there was little activity. The sponsored horse ride at Cowdray was one of the most significant fundraising events. Martyn wanted to thank Joan, DSAS and Philip for their input on this.

Restricted funds were approx. £40,000, and £60,000 in unrestricted funds. Emma suggested we decide at the next DEC if some of this should be ringfenced for future work on the Campsite.

The accounts were proposed by Mike Crockford, seconded by Keith Capelin. The meeting voted unanimously to adopt the accounts.

4. Confirm Appointment of Independent Examiner

Martyn requested that Heather Cheeseman be asked to continue in this role, Emma Prince proposed and Claire Jones seconded the motion, and the meeting voted unanimously to appoint Heather as our Independent Examiner.

Heather runs a local book keeping company is a fully qualified accountant and a fellow of the ICAEW. Emma will confirm with Heather that she is happy to continue.

5. District Commissioners Nomination for District Chair

As Acting District Commissioner, Robert Sawyer proposed that Martyn Bell continue in his role as Chair. Martyn kindly agreed. Robert thanked Martyn for his work.

6. Election of District Secretary

Martyn nominated Claire Jones to continue in this role, the meeting voted to agree the nomination.

7. Election of District Treasurer

Martyn nominated Emma Prince to continue as the District Treasurer, the meeting voted to agree the nomination.

8. Note Ex-Officio Members of the District Executive Committee

The names listed in the report remain correct. The Youth Commissioner should also be included once appointed.

Robert Sawyer (Acting DC), Martyn Bell (Chair), Claire Jones (Secretary), Emma Prince (Treasurer) and Richard Williams (Explorers)

9. Elect Members to the District Executive Committee

Martyn proposed and Emma seconded the list of DEC members. The meeting agreed 'on block' to elect the following as members of the DEC:

Joe Hellyer - Elected - Not as a trustee
Geoff Strickland - Campsite Manager
Keith Capelin - Appointments Chairman

Co-opted Members

The meeting voted 'on block' to confirm the following as Co-opted members of the District Executive Committee:

Andy Mace - ADC Cubs
Tony Tunnell - GSL Rep
Kate Crockford - to represent DSAS on behalf of Philip Prior - but not as a trustee
Philip Prior - DSAS Manager
Liz Mace - ADC Growth

10. Receive District Commissioners Nominations to the District Executive Committee

No further nominations at this time.

11. District Constitution

The DEC has recently discussed a quorum, and agreed that a minimum of 8 members should be present to reach a decision. Nick Halton suggested 5 but it was agreed this would be a little low. Emma Prince proposed that it should be 8 and Claire Jones seconded this. The meeting agreed that the DEC minimum would be 8 for decisions to be reached going forward. While there was some discussion regarding whether there should be a particular split of non v uniformed members, it was agreed that it should just be 8 regardless of uniform or otherwise.

Geoff also raised the issue of reaching decisions online. While this was possible during Covid, it is not usual to allow this. Martyn proposed that in the event of being unable to meet face to face in the future for any reason, the DEC would be able to meet online and reach decisions provided the quorum of 8 was reached. The meeting voted and agreed that this should be adopted.

Following last year's discussion to update our Charity Commission description, Emma highlighted that the Scout objectives are set by a royal charter. In order to change our constitution, we have to contact the Privy Council to request permission. Emma has done this so we can update our objectives on the Charity Commission website. However, until we hear from them we can't proceed. Once we have this we will still need to vote to adopt any changes. At the previous AGM a paragraph had been suggested, and once Emma hears back from the Privy Council it will be added to next year's AGM agenda.

12. Appoint Chair of Appointments Advisory Committee

Martyn proposed and Emma seconded the appointment of Keith Capelin as Chair of the Appointments Committee - as well as the existing committee: Chris Barrett, Geoff Strickland, Martyn Bell, Kate Crockford, Mike Crockford, Mike Nation, John Spickett, Shelly Hamilton, Joe Hellyer and Tony Longland.

The meeting voted to accept Keith and the committee listed.

Keith highlighted that there should be younger members on the committee.

Martyn proposed Helen Monkton as Secretary of the Appointments Committee. The meeting agreed to Helen's appointment.

13. Appoint Campsite Manager

Martyn proposed Geoff Strickland as the Campsite Manager.

The meeting voted to accept Geoff Strickland.

13.1 Ratify members of Campsite Development Group:

Councillor Ann Scicluna, Angela King, Rich Williams, Tony Longlands, Rob Ansley and Joe Hellyer.

The meeting voted to accept the members of the committee.

14. Young Members on DEC

Currently the only young member of the DEC is Joe Hellyer, ideally, we should have members of the DEC between 18-25. Robert suggested we should talk to Explorers and Network and explain what is required. Joe is currently looking at ideas to get Network going again, as many of them are at Uni. Joe suggested young members could join by online call if they are away at Uni. There is due to be a change in County Youth Commissioner soon, but Joe is trying to work on this.

Action: Joe and Claire to contact via email all those of the correct age to see if we can attract some young members to join the DEC.

15. Updates to the Annual Report

Covered in section 11.

Robert highlighted the role of the Shop run by Margaret and Kate, and thanked them for all their hard work.

16. Presentation of Awards

Robert presented Nick Halton with his 25-year service award. Martyn also presented Claire Jones with her 10 years' service award.

17. The County Commissioner

Robert thanked the DEC for keeping going through Covid. In particular Robert thanked the ADC's as they are the link between us and the young people, all of whom have been working very hard. Robert highlighted that there are 6 young people going to the Jamboree next year.

In particular Robert wanted to thank all the leaders for their hard work, Geoff for all his work on the Campsite and the Recruitment Team for their hard work in getting people to volunteer and young people to sign up.

Martyn thanked Robert for covering for the DC role, as well as his role as County Commissioner.

18. Closing Comments/Questions

Martyn asked about some of the changes that are coming. Robert confirmed that the DC name is changing, to highlight that these roles are all held by volunteers. Robert anticipates that this should be communicated in October. In particular the training and the appointments process will be changing. There may also be some changes to the sections. Robert suggested he bring more information to the next DEC.

Martyn invited any further questions.

Philip queried why the District AGM is so poorly supported. It was agreed this should be investigated, it was also suggested that using Compass or Eventbrite could assist with this. **Action:** Claire and Joe to investigate.

Martyn explained that he had contacted Rachel expressing a view that it would be a shame to lose the title District Commissioner. Robert suggested that this should also be forwarded to HQ.

Martyn asked Liz to give an update on the Tangmere plans. Liz explained there is an event on 27th Sept for young people to come with their parents, in particular those on the waiting list. The list has now gone up to 62 on the Tangmere waiting list. There are already have some potential leaders. 3 parents have also come forward to assist. Most of the children are of squirrel age so it may be the team start with this section.

Geoff gave a quick update on the situation with the Campsite. Philip suggested we should provide a positive update on the position with the Campsite, as Groups have lost interest as they aren't aware of the latest position. Martyn suggested he work with Geoff, but Geoff had planned to communicate with Groups in the Autumn when there is more to report once the lease is clear. Martyn had also planned to hold a Chairman's meeting again at which this could be addressed.

Date of Next AGM – 12th September 2023

Trustees' Report

Reference and Administration Details

The Trustees of the Chichester District Scout Council (Unit10001246 of The Scout Association and registered charity number 267346) present their Annual Report and the independently examined Accounts for the year ended 31st March 2023. During this period the Trustees were as follows:

Trustees: ex-officio

Robert Sawyer Acting District Commissioner
Martyn Bell District Chairman
Emma Prince District Treasurer
Claire Jones District Secretary
Rich Williams Explorers

Appointed

5th June 2017
9th July 2015
1st November 2018
1st October 2017
5th December 2017

Trustees: Nominated

None

Trustees: Elected

Keith Capelin Appointments Committee 6th July 2016
Geoff Strickland HQ and Campsite 7th February 2016

Co-Opted Members:

Joe Hellyer ACC Beavers 1st October 2017
Andrew Mace Cubs 7th February 2016
Philip Prior Scout Active Support 7th February 2016
(Represented by Kate Crockford)
Tony Tunnell GSL/Scouts February 2019
Liz Mace Growth 1st April 2022

Charity Commission registration: 267346

Scout Association registration: 10001246

Bankers: Santander

Correspondence Address: c/o Martyn Bell
11 Whistler Avenue
Chichester
PO19 6DL

Structure, Governance and Management

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Scout Association is the representative body of the World Organisation of Scout Movements in the United Kingdom. The District is a trust established under rules common to all Scouts.

The Trustees of the charity are either elected by the members of Chichester District Scout Council or nominated by the District and or County Commissioner. Elections and nominations occur at the Annual General Meeting of the Charity, which is held within six months of the District end of year. Individuals may be co-opted as Trustees by the District Executive Committee at any time. The District Commissioner is appointed by the County Commissioner and usually service for a fixed term of 5 years renewable by mutual agreement for a further five years. The other trustees do not serve a fixed term appointment but are re-elected or re-nominated each year. As charity trustees, they are collectively responsible for complying with legislation applicable to charities. The Scout Association Trust Corporation, a separate legal entity, acts as Custodial Trustee for property held for the benefit of Chichester District Scout Council.

The Trustees met on at least four occasions during the year to consider and approve matters relating to the administration and financial management of Chichester District Scout Council. The Annual General Meeting of the District Scout Council was held on 6th September 2022. The Minutes of that meeting form part of this document.

Within the District Accounts, the Trustees incorporate the financial activities of a number of organisations either reporting solely to the Trustees or jointly to the Trustees and the Trustees of Chichester District Scout Council. The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Public Benefit Reporting

The Trustees have had due regard to the Charity Commission guidance on public benefit whilst setting the objects and activities of the charity.

Objectives and activities

Scouts is the UK's biggest mixed youth organisation. It changes lives by offering 6 – 25 years fun and challenging activities, unique experiences, everyday adventure and the chance to help others so that we make a positive impact in communities.

Scouts helps children and young adults reach their full potential. Scouts develop skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness and commitment. We help young people to get jobs, save lives and even change the world. Scouts take part in activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and zorbing. As a Scout you can learn survival skills, first aid, computer programming, or even how to fly a plane. There is something for every young person. It is a great way to have fun, make friends, get outdoors, express your creativity and experience the wider world.

This everyday adventure is possible thanks to our adult volunteers, who support Scouts in a wide range of roles from working directly with young people, helping manage a Group or to being a charity Trustee. We help volunteers get the most out of their experiences at Scouts by providing opportunities for adventure, training, fun and friendship.

Achievements and performance

2021/2022 was a more settled year for Chichester District, although its activities and performance continued to be impacted by Covid-19, the period saw a return to face to face Scouting and a much

wider programme of activities than the previous year. Robert Sawyer, County Commissioner, continued in post as Acting District Commissioner as the post remains vacant.

Financial Review

The accounting statements are shown in a separate document.

Investment Policy

The Districts income and expenditure are relatively small and as a consequence the District does not have sufficient funds to invest in longer term investments such as stocks and shares. The Trustees have therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks. Interest rates on these accounts are currently low and returns are small. Total District assets are below £85,000 so should be protected by FSA rulings in the event of a national financial crisis.

Reserves Policy

The Trustees policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The Trustees consider that the District should aim to retain a minimum financial reserve sufficient to support the operation of the District Scout Council for a period of twelve months.

Trustee Remuneration/Expenses

None of the Trustees received any fees or remuneration during the period. Nor did the Trustees receive any reimbursement of expenses incurred while fulfilling their roles and duties as Trustees.

Declaration

The Trustees declare that they have approved the trustees report above.
Signed on behalf of the Trustees of Chichester District Scout Council.

Martyn Bell
District Chairman
Date:

Reports

District Chairman's Report

With Covid restrictions lifted the District held its traditional St George's Day Parade and Cathedral Service on Sunday 24th April 2022 which was very well attended. Once again, many thanks to Kate Crockford, the DSAS and Groups for organising the Event so well.

In September another marvellous County 'Supreme Box Kart' Competition was held at Goodwood Racecourse, which has proved to be an excellent alternative venue to the Motor Circuit. Karts from Northern Ireland, Wales and Scotland participated, making it a truly International Event. Congratulations to Stephen Bell and his team and our own Cub Groups who competed.

In September, District Council Members Liz and Andy Mace with the support of Mark Guy from County, commenced the process to re-establish a Scout Group at Tangmere. This involved having the Trailer at Tangmere Village Fete on 14th September, manned by Liz and Andy, an Open Event at Tangmere Village Hall led by Mark and Liz supported by the DSAS and a follow up meeting with prospective parents/volunteers in October. Beavers, Cubs and Scouts have commenced, with Beavers and Cubs meeting in the Tangmere Village Centre and Scouts in Boxgrove Village Hall. It was planned that Squirrels would commence after Easter.

In November 2022 the Chichester -based Groups attended the Litten Gardens Remembrance Sunday Service and Parade.

During the year Head of Terms were finally signed between the District and The Edward James Estate to renew the District Campsite at West Dean. Buildings on the former Railway line will be removed to make way for the 'Centurion Way' extension and any new Scout Campsite will be moved just north of the Railway line-subject to the Estate, SDNP and normal Planning Approvals. I would like to personally thank Campsite Manager Geoff Strickland for his persistence and patience negotiating the Renewal.

From January to April 2023 I was away from Chichester in the Far East on personal matters and I wish to thank the whole DEC team and particularly Claire Jones, Emma Prince and County Commissioner Robert Sawyer for 'covering' for me.

Finally, I wish to thank Keith Capelin, Appointments Committee Chair and Committee Secretary Helen Monkton for their considerable efforts and time making the Appointments process work.

Martyn Bell
Chairman
Chichester District Executive Committee

District Treasurers Report

The financial position of the District can be found in our separate financial report which has been scrutinised by Mrs Heather Cheesman, ACA.

In summary, the financial position of the District finances continues to be stable and we have sufficient funds to cover our contingency of 2 months running costs. We have restricted ring-fenced sums for the campsite, Scout Active Support, Jamboree and balances relating to a few closed groups. Our restricted funds equate to approximately 42% of our total funds. One of our closed groups became active during this year with a group being reformed in Tangmere. They did some excellent fundraising to establish the group and the district received and spent money on their behalf until they had set up a bank account. The funds relating to this group have since the year end been transferred to that group.

This year saw the majority of the fundraising and expenditure related to the Jamboree which takes place next year in South Korea. The campsite continued to operate during the year but with negotiations still ongoing regarding the new lease, costs were incurred regarding planning for a new hut on the site and legal fees regarding the new lease. The majority of these costs were met from the council grant we received during covid. We are hopeful that the new lease will be in place during the year to March 2024. We will then start fund raising for a new hut on the site.

Emma Prince

Treasurer

Beaver Annual Report

The Beavers have had a busy year, during which all groups have been visited by the Beaver ADC. This includes the new Beavers at Tangmere Village Centre on their first evening, who are now successfully up and running. While there is a shortage of leaders, groups have been continuing to cope and offer varied programmes. The programme included plans for a camp and badge days, as well as leader programme/camp meetings. The summer camp in July was a great success, and there are plans for another camp in the coming year.

Nick Halton
ADC Beavers

Cub Annual Report

Numbers in the District remain high, with most packs running at capacity. Leaders meetings were held, with activities this year including orienteering, badge days and Carting. The badge day was very successful with 47 cubs attending, all of whom gained their communicator badge. The fun football that followed the badge day was also enjoyed by all those who attended, and was supported by DSAS who provided the refreshments. The District Cub camp was held at Lions Copse and all those who attended had a great time.

One of our cubs was interviewed by Sky News having queued to see the Queen lying in state, and he also received his Silver Award.

The new cub pack at Tangmere started in early 2023, and they are already starting to join District events.

Towards the end of the year planning meetings were also held to put together another District Summer Camp.

Thank you to all those who have contributed and supported the District events, as well as the new cubs at Tangmere.

Andy and Liz Mace
ADC Cubs and DCL



Annual Report

There are a couple of notable changes in the Explorer provision this year. Firstly, the formation of Principia Explorers based at Westbourne who are now well established and even had a message from Tim Peake for their opening ceremony. Secondly, the unit at Southbourne has rebranded to Viking Explorers following a "youth shaped" request.



Explorer numbers continue to be very healthy across the District with some 90 members and a growing waiting list. Atrebatas continue to meet with Noviomagus in Chichester until their numbers increase; elsewhere all the units are growing. The challenge for this next year is to recruit additional leaders to assist at Noviomagus where they have 48 explorers and only 2 regular leaders. Once they are on a stronger footing, we will be looking to open a second explorer unit in Chichester to cope with the growing waiting list of Scouts who are not able to move onto Explorers. Whilst this provides the 14-24 leadership team with challenges, it is a

fantastic reflection of: the popularity of Scouting; a thriving District; and the leaders that are supporting this age group.

Over the last year the Explorers have been busy with: District Camp, sailing on the Broads, hike competitions, wild camping on Dartmoor, DofE expeditions, Dragon Boat racing, orienteering, climbing, helping with the Christmas light switch on in Chichester and all the standard Scouting activities like cooking on the beach and pioneering. There has also been a lot of fundraising activity – especially towards the Jamboree.

Summer 2023 promises to be very exciting with one leader and 6 explorers off to the World Scout Jamboree in South Korea and Viking Explorers heading to Devon. These will be followed up with a Principia camp to Wales and a Noviomagus Theme Park camp in the Autumn and then a party of 60+ Explorers and Network will be heading to Kandersteg in Summer 2024.

Richard Williams

District Explorer Scout Commissioner (14 - 24 Team Leader)

Chichester District Scout Report

It has been a busy year for Scouting now that things have essentially returned to normal in terms of meetings.

The St Georges Day Parade in April was well attended and is always an excellent event for Scouts to raise their profile in Chichester. The District Shooting competition took place, as well as a trip to Butlins for around 200 Scouts, a Ready Steady Cook event and a Forestry Day for up to 50 Scouts. Four Scout teams from the District also entered the Overland competition.

The District summer camp to Dorset included 84 Scouts from 4 groups and was very successful. All those attending took part in a variety of activities across the week including coasteering. There are plans to hold another camp in the coming year.

The Junior Downsman saw over 70 young people come together, with 27 teams taking part. The competition started at Midhurst, staying over night at West Dean Campsite before walking to the 12th Chichester HQ on Sunday. The event was almost at capacity. Everyone finished, with a Scout team winning. It has been agreed going forward that the District will fund trackers for future events.

Events are now being added to the District OSM making it easier to monitor numbers.

The 12th also attended the Jubilee Celebrations in Priory Park running the coconut shy and crockery smash, and it is worth noting that having ability to take electronic payments made a significant difference in the amount they were able to raise.

Tony Tunnell

Group Scout Leader, 12th Chichester Scout Group

Growth Annual Report

The Growth team has had another very busy year.

The team attended a variety of events including summer street parties in Chichester, events in East Wittering, Earnley, Tangmere, Boxgrove and Southbourne.

Improvements have been ongoing with the trailer to incorporate Squirrels and adding bubble machines to draw attention.

The new Group at Tangmere was set up. There several very successful parent and volunteer evenings at Tangmere Village Centre that enabled us to find new leaders. At the end of March 2023 the appointments process was ongoing, as was training for all the new leaders/volunteers with a hope that this would be concluded as soon as possible. Many of the new leaders were able visit

other Groups as part of the set-up process. The Group executive committee was also in the process of being set up with a chairperson and treasurer in place, although a Secretary and GSL were still needed. Beavers, Cubs and Scouts were in place with a plan for the Squirrel Drey to commence after Easter. Beavers and Cubs are successfully meeting at the Tangmere Village Centre, while Scouts are meeting at Boxgrove Village Hall.

I would like to extend the teams thanks to all those who have helped this year, especially those who have supported and assisted the set up of the new Group at Tangmere. We also would like to welcome all those new leaders to our District and thank them for all their hard work in getting the Tangmere group up and running.

Liz Mace
ADC Growth

Downland Scout Active Support

It has been challenging to get face to face meetings going again post Covid, so there were no in person gatherings initially this year despite members being in touch. However, Active Support had a successful pre-Christmas event, and there was a plan to meet every other month by early 2023.

The annual sponsored horse ride took place at Cowdrey, as usual raising a significant amount for Scouting.

Active Support have assisted at Beaver Camp, working parties at the Campsite and supported the events to find volunteers to lead the new Tangmere group. We also supported the St Georges parade setting up for the service, marshalling and assisting Kate.

As always DSAS remain available to assist at events and activities.

Philip Prior
Downland Active Support Manager

West Dean Campsite Report

The campsite saw a busy time this year, with 27 groups and over 550 young persons' using the site for camping.

During the autumn of 2022 meetings with myself, Euan Clark our architect and Ian Graham the director of estates, resulted in us being able to submit a plan to the South Downs National Park based on the responses that we received prior to COVID.

On behalf of the executive a pre-planning application for the proposed new buildings on the campsite was submitted in November 2022 we have had no formal response.

The lease negotiations were taking place also in the autumn with the executive approving the heads of terms for the new lease which included a 30-year term instead of our present seven-year. The draught lease arrived at the end of September and negotiations are progressing.

There have been a lot of requests from me for assistance over this past year for the site and I'm grateful for those that have been able to assist from Downland Scout Active Support and in particular Colin Bailey, Tony Longlands, and Philip 'tractor' Prior to make the site a better place. What I think should be acknowledged is the small and large gestures of time and equipment placed at our disposal temporary for a short period of time from people outside of scouting and their support is invaluable.

This coming year is going to be interesting, and the changes will be demanding for some people as we go forward to give the young people in our care better facilities on the campsite.

Geoff Strickland
District Campsite and H.Q. manager

Chichester District Scout Shop Report

This year the Scout Shop sadly lost Margaret Shipham, who has been a part of our Scouting family for many years. Margaret has dedicated her time and energy to Scouting in a number of ways and her contribution will be sadly missed. Most recently Margaret handled the financial side and invoicing for the uniform and badges in the District. While we have been able to continue, her support is sadly missed.

The Scout Shop has continued to offer badges and uniforms with a portion of the profits being returned to groups. Emma, District Treasurer, has provided support on the financial side and the Shop uniform is now being stored myself. However, additional help with the invoicing and financial side of the Shop is now desperately needed.

Kate Crockford
Badge Secretary

Appointments Committee

Since the last Annual Report was produced the Appointments Advisory Committee have met with and approved 27 individuals who are involved with the various Chichester District Scout Groups. There have been 11 Section Assistants, 10 Assistant Section Leaders and 5 Section Leaders and 1 Group Scout Leader. These meetings were carried out Face to face or via Teams/Zoom.

The Appointments Advisory Committee have also waived individuals through the appointments process if they have been involved with a particular Scout Group for many years or have been involved in Scouting generally for a substantial length of time.

At the beginning of the year an exercise was carried out to clear the black-log of individuals who still had a 'Pre-Provisional' status and who had not produced references and therefore had not progressed through the appointments process. The appropriate Group Scout Leaders and individuals were contacted by the District Appointment Secretary for an update and advised that roles would be closed if a response was not received. An effort has also been made to update Compass entries and to remove inactive members. This exercise reduced the list considerably whereby individuals had either left the area or were no longer involved with the Scout Group. Those individuals remaining on the list subsequently went through the appointments process.

The role of the Appointments Panel will change in the coming year with the transition that is taking place to encourage more adult volunteers into scouting.

I would like to thank my secretary, Helen Monkton, for her tireless efforts in chasing those who need to be chased in order to progress members through the appointments process, I would also like to thank the GSLs and their teams and those members of the panel who have stepped up and all who have helped us get much of the backlog cleared.

Keith Capelin
Chichester Appointments Chairman

Chichester Scout District Council Receipts and Payments Account

Year start
date

Year end
date

For the year from	2022	To	2023
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Receipts and payments

	2022/23			2021/22
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Receipts				
Donations, legacies and similar income				
Membership subscriptions	35,994	-	-	32,046
Less: Membership subscriptions paid on (National/County/Area/District)	(26,980)	-	-	(23,436)
Net membership subscriptions retained	9,014	-	-	8,610
Donations		-	-	-
Legacies		-	-	-
Gift Aid	-	-	-	1,815
Other similar income		-	-	-
Sub total	9,014	-	-	10,425
Grants				
Maintenence grant	-	-	-	-
Other grants		7,000	-	-
Sub total	-	-	-	-
Fundraising (gross)	2,500	-	-	2,583
Scout Shop/Badges	3,789	-	-	18,660
Explorer Scouts		25,846	-	1,385
Campsite/Headquarters		2,137	-	1,600
Scout Active Support		1,205	-	900
Jamboree Fund		17,733	-	-
Cub/Beaver Camps	265	-	-	-
Other fundraising activities	366	-	-	21
Sub total	6,920	53,920	-	60,840
Investment income				
Bank interest		2	-	10
Building Society interest		-	-	-
The Scout Association Short Term Investment Service		-	27	-
Property Rent income		-	-	-
Other investment income		-	-	-
Sub total	-	2	27	29
Total Gross Income	15,933	53,922	27	69,883
Asset and investment sales, etc.	-	-	-	-
Total receipts	15,933	53,922	27	69,883

Chichester Scout District Council Receipts and Payments Account

	Year start date		Year end date
For the year from	2022	To	2023

Receipts and payments	2022/23			2021/22	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Payments					
Charitable Payments					
Youth programme and activities	489	-	-	489	-
Adult support and training	1,119	-	-	1,119	-
Rent	154	-	-	154	-
Water and Sewerage	-	-	-	-	-
Electricity and Gas	-	-	-	-	-
Insurance	1,980	-	-	1,980	2,030
Repairs and Renewals	-	-	-	-	-
Materials and equipment	-	-	-	-	-
Website, printing and photocopying	-	-	-	-	-
Professional fees	-	-	-	-	-
Uniforms	-	-	-	-	-
AGM and trustee expenses	115	-	-	115	16
St Georges Day	1,673	-	-	1,673	-
HQ Rates	-	-	-	-	-
Donations	3,123	-	-	3,123	-
Other costs	-	-	-	-	-
Sub total	8,653	-	-	8,653	2,046
Section expenses					
Scout Shop/Badges	2,379	-	-	2,379	2,149
Explorer Scouts	-	29,874	-	29,874	13,295
Campsite/Headquarters	-	3,144	-	3,144	5,641
Scout Active Support	-	268	-	268	1,121
Jamboree Fund	-	15,150	-	15,150	-
Group funds	-	468	-	468	-
Other fundraising costs	-	-	-	-	-
Sub total	2,379	48,904	-	51,282	22,206
Total Gross Expenditure	11,032	48,904	-	59,935	24,252
Asset and investment purchases, etc.	765	-	-	765	-
Total payments	11,797	48,904	-	60,700	24,252
Net of receipts/(payments)	4,137	5,019	27	9,182	11,332
Transfers between funds	-1605	1605	-	-	-
Cash funds this year end	60,403	40,917	3,585	104,905	93,573
Cash funds this year end	62,935	47,541	3,612	114,087	104,905

Chichester Scout District Council Receipts and Payments Account

Year start
date

Year end
date

For the year from	2022	To	2023
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Statement of assets and liabilities at the end of the year

	31-Mar-23			Total funds £	31-Mar-22 Total funds £
	Unrestricted funds £	Restricted funds £	Endowment funds £		
	£	£	£		
Cash funds					
District current account	56,473	28,516	-	84,989	73,217
District deposit account		4,872		4,872	4,870
Explorers current account		14,153		14,153	18,182
Scout Shop/Badges	5,594			5,594	3,436
The Scout Association Short Term Investment Service	330		3,612	3,942	3,915
Cash/Floats	537			537	1,285
Total cash funds	62,935	47,541	3,612	114,087	104,905
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	3,334
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	3,334
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Badge stock	1,665	-	-	1,665	3,331
Shop stock	456	-	-	456	884
Other stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	765	-	-	-	-
Sub total	2,886	-	-	4,215	4,215
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on

Signature

Print Name

Martyn Bell	Chair
Emma Prince	Treasurer

Chichester Scout District Council

Notes to the accounts

	Year start date		Year end date
	2022	To	2023

Notes to the accounts

1. Restricted funds

	Cash funds at the start of the year	receipts	payments	Transfers		Cash funds at the end of the year
Explorers	17,781.01	25,845.50	29,874.36			13,752.15
Thorney Island	1,011.04					1,011.04
2nd Tangmere	1,546.78	7,000.00	467.96			8,078.82
Jamboree	3,159.92	17,732.50	15,150.00	1462.5		7,204.92
Scout Active Support	9,041.53	1,205.00	267.70			9,978.83
Campsite	8,376.99	2,137.25	3,143.60	142.5		7,513.14
	40,917	53,920	48,904	1,605		47,539

2. Campsite Lease

The Campsite Lease has been up for renewal and negotiations are progressing with the lease holder for a new lease to be agreed.

3. Membership Subscriptions

Debts due from groups at the start of the year	3,333.50
Received in the year	35,993.50
Debts due from groups at the end of the year	-
Membership Subscriptions receivable	35,993.50
Less Membership subscriptions paid on	- 26,980.00
Net Membership subscriptions due to be retained	5,040.00

Chichester Scout District Council

Notes to the accounts continued

Year start
date

Year end
date

For the year from	2022	To	2023
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Notes to the accounts continued

4. Les Brookes fund

In 1982 the above fund was established. It was transferred to District in the year ended 31 March 1995.

The objective of the fund is:

To direct the income for the benefit in scouting. Possible objectives might be to help a boy go to a jamboree, Provide equipment for the District Campsite, help the less well off to buy uniforms or necessary equipment, donate copies of scouting for Boys to new scouts or help in training boys or scouters.

The fund is available to all groups in the district if they feel they have someone or something which meets the above objectives

The Les Brookes Fund is held in the Scout Association Short term investment fund

Les brooks fund		Balance at the end of the year
	2019	
Held as Capital		1,559
Held as revenue available for distribution		2,175
		<u>3,734</u>
	2020	
Grants given	jamboree	200
Held as Capital		1559
Held as revenue available for distribution		2,000
		<u>3,559</u>
	2021	
Held as Capital		1559
Held as revenue available for distribution		2,021
		<u>3,580</u>
	2022	
Held as Capital		1559
Held as revenue available for distribution		2026
		<u>3,585</u>
	2023	
Held as Capital		1559
Held as revenue available for distribution		2026
		<u>3,585</u>

We are also holding £330 in general reserves for the Les brooks fund (2021:£330)

5 Council grant

During the Covid pandemic the district received a grant of £10,000. This grant is to be used to support our campsite and the groups

Grant received	10,000
Grant distributed in 2022	3,830
Grant distributed in 2023	3,123
	<u>3,047</u>
Grant still not distributed	

Independent Examiners Report to the Trustees of the Chichester Scout District Council

Year ended 31 March 2023

I report on the financial statements of the charity for the year ended 31 March 2023.

This report is made solely to the Trustee, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law. I do not accept or assume responsibility to anyone other than the Trustees as a body, for my work on this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Heather Cheesman FCA

Chartered Accountant
104 Stockbridge Road
Chichester
West Sussex
PO19 8QP

Date: 2nd September 2023

CHICHESTER DISTRICT SCOUT COUNCIL

England & Wales - Charity number 267346

Accounts



**Chichester District Executive
Committee**

Annual Report 2021 - 2022

Agenda

Meeting: District Annual General Meeting

Date: 6th September 2022

Venue: The Point Scope West Sussex, Little Breach, Chichester

Start Time: 7pm Refreshments 7.30pm Meeting Start

1. Welcome and Introductions – District Chairman
2. Receive Annual Report for the year ended 31 March 2021 including:
 - Minutes of the AGM held 28th February 2022
 - The Trustees Annual Report
3. Examined Accounts for year ended 31 March 2022
4. Confirm appointment of an Independent Examiner
5. Receive Commissioners nomination for District Chairman
6. Election of District Secretary
7. Election of District Treasurer
8. Note the ex-officio members of the District Executive Committee
9. Elect members to the District Executive Committee
10. Receive District Commissioners nominations to the District Executive Committee
11. District Constitution
 - 11.1 Adopt/Change District Constitution
 - 11.2 Set quorum for District Scout Council Meeting
 - 11.3 Set quorum for District Executive Committee
12. Appoint Chairman of Appointments Advisory Committee
 - Ratify members of the Appointments Advisory Committee
13. Appoint Campsite Manager
 - Ratify members of HQ and Campsite Committee
14. Young Members on the District Executive Committee
15. Agree updates to Annual Report – Description of Scouting
16. Presentation of Awards
17. County Commissioner
18. Questions/Answer

19. Date of Next AGM – tbc

Chichester District AGM Minutes

Date: 28th February 2022

Venue: Virtual Zoom Meeting

Attendees

7 Uniformed Members/ 7 Non-Uniformed

Minutes

1. Welcome, Introductions and Apologies for Absence

Martyn welcomed everyone to the meeting. Martyn particularly welcomed the Mayor of Chichester, Councillor John Hughes, and our President Joan Langmead, as well as Robert Sawyer our County Commissioner and Connor Holmes our County Youth Commissioner.

Apologies were given from:

Rachel Hammond (County Chair), Liz Mace (ADC Growth) and Mike Crockford.

Martyn asked the meeting if they were happy to proceed 'virtually'. All those 'present' agreed that the meeting could be held virtually including an electronic voting system and that the meeting would be recorded.

2. Receive the Annual Review

The Annual Review was presented to the meeting in electronic pdf format.

2.1 Minutes of the Annual General Meeting held 14th October 2020.

Issues raised:

Item 17 – Martyn wanted to highlight that Joan mentioned the sponsored horse ride would take place. Martyn made everyone aware that it took place as planned and raised £2500 for the District. Martyn has written thanking the team for their efforts and the donation. It has been agreed to split the money as requested by the team with part of that amount going to support the district.

The minutes were voted on electronically by those at the meeting. The meeting voted 100% to accept the minutes.

2.2 The Trustees Annual Report

Issues raised: None

The meeting voted to accept the Trustees Annual Report via electronic voting and confirmed 100% acceptance.

3. Examined Accounts for the Year Ended 31st March 2019

Martyn pointed out that the accounts had previously been voted on and accepted by the Chichester District Executive Committee at a special meeting on the 26th January so that the accounts could be filed with the Charity Commission within the required time frame. The accounts were examined by Heather Cheeseman.

Emma highlighted that the accounts were very late being produced this year, but that they did make the deadline for the Charity Commission.

Issues raised: None

The meeting voted 100% to accept the accounts via an electronic voting system.

4. Confirm Appointment of Independent Examiner

Martyn proposed that Heather Cheeseman be asked to continue in this role, and the meeting agreed 100% via the electronic voting system. Heather runs a local book keeping company is a fully qualified accountant and a fellow of the ICAEW. Emma will confirm with Heather that she is happy to continue.

5. District Commissioners Nomination for District Chair

Robert wanted to say thank you to Martyn for all the hard work behind the scenes, as both he and Rachel Hammond feel Chichester is well governed under him. As Acting District Commissioner, Robert Sawyer proposed that Martyn Bell continue in his role as Chair. Martyn kindly agreed.

6. Election of District Secretary

Martyn nominated Claire Jones to continue in this role, 100% of the meeting voted to agree the nomination via the electronic voting system.

7. Election of District Treasurer

Martyn nominated Emma Prince to continue as the District Treasurer, the meeting voted 100% to accept the nomination via electronic voting. Martyn thanked both Emma and Claire for their work.

8. Note Ex-Officio Members of the District Executive Committee

The names listed in the report remain correct. The Youth Commissioner should also be included once appointed.

9. Elect Members to the District Executive Committee

The meeting agreed 'on block' electronically with 100% confirmation to elect the following as members of the DEC:

Joe Hellyer – Elected

Geoff Strickland – Campsite Manager

Keith Capelin - Appointments

Chris Harvell - Training

Co-opted Members

The meeting voted 'on block' electronically with 100% confirmation of the following as Co-opted members of the District Executive Committee:

Andy Mace - Cubs

Tony Tunnell – GSL Rep

Kate Crockford – to represent SAS on behalf of Philip Prior - but not as a trustee

Liz Mace – ADC Growth

10. Receive District Commissioners Nominations to the District Executive Committee

No further nominations at this time.

11. District Constitution

There are no changes at this time.

However, it was highlighted that the current description of Scouting on the Charity Commission website is incorrect. Rich Williams has proposed a new paragraph, which was read out at the meeting. It is as follows:

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training based on the Scout Promise and Law and guided by adult leadership.

The meeting voted unanimously to use this to update our description on the Charity Commission website.

12. Appoint Chair of Appointments Advisory Committee

Martyn proposed Keith Capelin as Chair of the Appointments Committee – as well as the existing committee: Chris Barrett, Geoff Strickland, Martyn Bell, Kate Crockford, Mike Crockford, Mike Nation, John Spickett, Shelly Hamilton, Joe Hellyer and Tony Longland.

Martyn stressed how important the role of appointments is with regard to Safeguarding.

The meeting voted 100% via electronic voting to accept Keith and the committee listed.

13. Appoint Campsite Manager

Martyn proposed Geoff Strickland as the Campsite Manager.

The meeting voted electronically 100% to accept Geoff Strickland.

13.1 Ratify members of Campsite Development Group:

Councillor Ann Scicluna, Angela King, Rich Williams, Tony Longlands, Rob Ansley and Joe Hellyer.

Martyn highlighted that Geoff has been doing a great deal of work on the new campsite lease. We are still waiting to hear what we will finally be offered, which obviously affects fundraising for any buildings etc. However, once we have more information we will go to the adult members in the district for consultation on whether they wish to accept this. Geoff confirmed that this has been ongoing for some time. The Campsite Development Group will meet once we have heard from East Dean.

The meeting voted electronically 100% to accept the members of the committee.

14. Young Members on DEC

Martyn asked Connor to comment, as we don't currently have a District Youth Commissioner.

Connor highlighted that there is a Deputy County Youth Commissioner who will be offering support to the DEC, as there should be at least 2 young members on the committee. Martyn said that the DEC would welcome new younger members to the committee, and would be delighted if we could find some soon.

15. Updates to the Annual Report

Covered under Section 11.

16. Presentation of Awards

Robert would like to hold a face to face event to present outstanding awards, but had nothing to cover this evening.

17. The County Commissioners

Robert pointed out it was a very difficult year for everyone, but most sections continued to run online so young people had the opportunity to continue with Scouting. Robert thanked Philip and Andy in particular for their work in making it possible for things to carry on. The numbers remained good as a result of the online activities that were available, but towards the end it was more difficult when people were learning online as well. It meant that many had had enough having spent large amounts of time during the day online. The return to face to face scouting was welcome. Numbers remained up, which was fantastic. The leaders did an amazing job in making sure that young people had been able to continue. One of the more difficult stages continues to be making sure that people do their training. We have been providing training as a county, and the training manager has been trying to run courses. Training is not an option, training must be completed. Chris Harvell has been working hard in the District to make sure that people have been doing their training. It is key that people do this, but Rachel does appreciate everything that people are doing and how difficult it can be to find time. It is a shame Chichester still doesn't have a DC. Robert announced that going forward there is a possibility that the structure of Scouting will change to make it more workable, as the role for a DC is very involved and a lot of work. Robert is still actively looking for a DC, and the team will relaunch the search group, but after May/June when we know what the HQ plan is for the role. Liz Mace, the ADC Growth, and the recruitment team has been actively going out, including using the trailer, to find adults who want to volunteer.

Robert wanted to thank all the adult members for their hard work. He considers Chichester a brilliant district, which is why its hard to understand why its hard to find a DC.

16. The Mayor – Councillor John Hughes

Martyn invited the Mayor, Councillor John Hughes, to say a few words.

John thanked the meeting for the invitation to the AGM, and acknowledged the year we were considering had been a very difficult year. The Mayor thanked the team for their hard work keeping meetings going, with a hope that we can meet face to face again soon. The Mayor also pointed out it has been a difficult year, not just for Scouting but for everyone. He thanked the District for continuing through difficult times.

16. Our President - Joan Langmead

Martyn invited our President Joan Langmead to speak.

Joan felt that the committee continues to do a great job in through difficult times, and that Chichester is a super district again highlighting that it's a shame there is still no DC. Joan offered to assist with any of the award ceremonies. Joan also emphasised that the sponsored horse ride was already planned again for this year for 8th May 2022.

18. Closing Comments/Questions

Martyn asked for any questions.

Martyn queried our current waiting lists, which remain very high. The issue continues to be availability of volunteers. Martyn suggested we work up a plan at the next DEC regarding volunteers.

St Georges Day – Sunday 24th April at Chichester Cathedral (the Guides have also been invited to join us).

Martyn also mentioned that the Sussex Regiment is having a large St Georges Day Parade on Saturday 23rd April.

Kate suggested we add an awards ceremony into the St Georges Day Parade as part of the Cathedral service. Joan can be available to present awards and Robert agreed providing it doesn't take up too much of the service time.

Martyn thanked everyone for attending, and in particular Joe for managing the zoom meeting and electronic voting so effectively, before closing the meeting.

Trustees' Report

Reference and Administration Details

The Trustees of the Chichester District Scout Council (Unit10001246 of The Scout Association and registered charity number 267346) present their Annual Report and the independently examined Accounts for the year ended 31st March 2020. During this period the Trustees were as follows:

Trustees: ex-officio

		Appointed
Robert Sawyer	Acting District Commissioner	5 th June 2017
Martyn Bell	District Chairman	9 th July 2015
Emma Prince	District Treasurer	1 st November 2018
Claire Jones	District Secretary	1 st October 2017
Rich Williams	Explorers	5 th December 2017

Trustees: Nominated

Trustees: Elected

Keith Capelin	Appointments Committee	6 th July 2016
Chris Harvell		6 th July 2016
Geoff Strickland	HQ and Campsite	7 th February 2016
Joe Hellyer	Youth Commissioner	1 st October 2017

Trustees: Co-Opted

Andrew Mace	Cubs	7 th February 2016
Philip Prior	Scout Active Support	7 th February 2016
(Represented by Kate Crockford)		
Tony Tunnell	GSL/Scouts	February 2019

Charity Commission registration: 267346

Scout Association registration: 10001246

Bankers: Santander

Correspondance Address:
c/o Martyn Bell
11 Whistler Avenue
Chichester
PO19 6DL

Structure, Governamce and Management

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Scout Association is the representative body of the World Organisation of Scout Movements in the United Kingdom. The District is a trust established under rules common to all Scouts.

The Trustees of the charity are either elected by the members of Chichester District Scout Council or nominated by the District and or County Commissioner. Elections and nominations occur at the Annual General Meeting of the Charity, which is held within six months of the District end of year. Individuals may be co-opted as Trustees by the District Executive Committee at any time. The District Commissioner is appointed by the County Commissioner and usually serves for a fixed term of 5 years renewable by mutual agreement for a further five years. The other trustees do not serve a fixed term appointment but are re-elected or re-nominated each year. As charity trustees, they are collectively responsible for complying with legislation applicable to charities. The Scout Association Trust Corporation, a separate legal entity, acts as Custodial Trustee for property held for the benefit of Chichester District Scout Council.

The Trustees met on at least four occasions during the year to consider and approve matters relating to the administration and financial management of Chichester District Scout Council. The Annual General Meeting of the District Scout Council was held on 14th October 2020. The Minutes of that meeting form part of this document.

Within the District Accounts, the Trustees incorporate the financial activities of a number of organisations either reporting solely to the Trustees or jointly to the Trustees and the Trustees of Chichester District Scout Council. The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Public Benefit Reporting

The Trustees have had due regard to the Charity Commission guidance on public benefit whilst setting the objects and activities of the charity.

Objectives and activities

Scouts is the UK's biggest mixed youth organisation. It changes lives by offering 6 – 25 years fun and challenging activities, unique experiences, everyday adventure and the chance to help others so that we make a positive impact in communities.

Scouts helps children and young adults reach their full potential. Scouts develop skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness and commitment. We help young people to get jobs, save lives and even change the world. Scouts take part in activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and sailing. As a Scout you can learn survival skills, first aid, computer programming, or even how to fly a plane. There is something for every young person. It's a great way to have fun, make friends, get outdoors, express your creativity and experience the wider world.

This everyday adventure is possible thanks to our adult volunteers, who support Scouts in a wide range of roles from working directly with young people, helping manage a Group or to being a charity Trustee. We help volunteers get the most out of their experiences at Scouts by providing opportunities for adventure, training, fun and friendship.

Achievements and performance

2021/2022 was a more settled year for Chichester District, although its activities and performance continued to be impacted by Covid-19, the period saw a return to face to face Scouting and a much wider programme of activities than the previous year. Robert Sawyer, County Commissioner, continued in post as Acting District Commissioner as the post remains vacant.

Financial Review

The accounting statements are shown in a separate document.

Investment Policy

The Districts income and expenditure are relatively small and as a consequence the District does not have sufficient funds to invest in longer term investments such as stocks and shares. The Trustees have therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks. Interest rates on these accounts are currently low and returns are small. Total District Assets are below £85,000 so should be protected by FSA rulings in the event of a national financial crisis.

Reserves Policy

The Trustees policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The Trustees consider that the District should aim to retain a minimum financial reserve sufficient to support the operation of the District Scout Council for a period of twelve months.

Trustee Remuneration/Expenses

None of the Trustees received any fees or remuneration during the period. Nor did the Trustees receive any reimbursement of expenses incurred while fulfilling their roles and duties as Trustees.

Declaration

The Trustees declare that they have approved the trustees report above.
Signed on behalf of the Trustees of Chichester District Scout Council.

Martyn Bell
District Chairman
Date:

Reports

District Chairman's Report

The first-half of 2021 was a difficult period in terms of activities due to the continuing Covid Pandemic 'Lockdown'.

However, regular DEC meetings took place effectively on Zoom thanks to the hosting by Joe Helyer.

A successful meeting of Group Chairman and myself was held in February 2021, again on Zoom and the County Commissioner and County Chair also attended virtually. During the meeting, the County Chair stressed the need for effective and timely Training throughout the District.

Zoom meetings were also held in May 2021 with the SA's Mark Guy, Liz Mace (ADC Growth) and Philip Prior (DSAS) to discuss the need for new Groups in Tangmere and West of Chichester eg. on the large Whitehouse Farm Housing Development. The challenges of recruiting Adult Volunteers was also highlighted and discussed.

Because of the Covid Lockdown there was no St George's Day Parade & Cathedral Service in 2021 but I can report that this has taken place very successfully on 24th April 2022.

The easing of Lockdown in the Summer meant that discussions at DEC level with The Edward James Foundation (Estates Director Ian Graham) on the renewal of the West Dean Campsite Lease were able to recommence face-to-face. (Subsequently, in July 2022 I am delighted to report that, thanks to the hard work of Geoff Strickland, District Campsite Manager, satisfactory Heads of Terms for a new 30- year Lease have now been signed by both parties.)

On 12th September 2021 yet another very successful 'Supreme Box Kart' Event was held at the new location of Kennel Hill, Goodwood. It was organised at County Level by Stephen and Amanda Bell but volunteers from Chichester Groups and the DSAS were also involved.

On 14th November Chichester Scouts participated fully in the annual Remembrance Sunday Memorial Service and Parade in the City Centre - as the District Chairman but also a City Councillor, I was very proud of them.

I would like to take this opportunity to thank all my colleagues on the DEC, with a special thanks to Geoff Strickland for his patient efforts to successfully obtain the new Campsite Lease, Joe Helyer for his IT support and Chris Harvell for the 'push' on Training and his help on Appointments.

Martyn Bell
Chairman
Chichester District Executive Committee

District Treasurers Report

The financial position of the District can be found in our separate financial report, which has been scrutinised by Mrs Heather Cheesman, ACA.

In summary, the financial position of the District continues to be stable and we have sufficient funds to cover our contingency of 2 months running costs, approximately £9,000. We have restricted ring-fenced sums for the campsite, Scout Active Support, Jamboree and balances relating to a few closed groups. Our restricted funds equate to approximately 40% of our total funds.

The accounts to 31March 2022 saw the opening up of the campsite with bookings coming in from various groups. A lot of work was done during the previous year on the camp site and this continued into this year, with the campsite being fully fenced around the site and various maintenance work completed. With fundraising now starting for the jamboree the accounts are now becoming more active after the lull during Covid of the previous year.

Emma Prince
Treasurer

Beaver Annual Report

Having taken on the job of ADC Beavers earlier this year (during 2022), and due to the lack of face to face scouting over the last couple of years, this isn't a full report.

I would like to acknowledge, and offer thanks to the Beaver leaders who went to great lengths to keep things going online during 2020/2021 and get face to face meetings and activities running again during 2021/2022.

District Beaver leaders are now meeting regularly, and we have already held a Beaver camp in July this year, and we have more in line for later this year, so I hope to provide a full report for next year.

Nick Halton
ADC Beavers

Cub Annual Report

The Cubs have had a busy year since face-to-face meetings have been able to begin again.

Numbers have remained good throughout the District. We have been pleased to welcome some new Leaders as well.

We have started holding District events again, and have held a badge day where the Cubs earned their international badge. We have also held our fun 5 a side football match. We had a good, smart turn out for St. George's Day Parade.

I would like to thank Liz and all the leaders and helpers for all their hard work.

Andy and Liz Mace
ADC Cubs and DCL



REPORT FOR DISTRICT AGM – 2021-2022

It is refreshing to be back to “normal” Scouting, and the Explorers have picked up where they left off before COVID. With approx. 10 leaders and 50 young people, it is a sizeable group and allows us to put on a comprehensive programme that is a mix of “standard” Scouting and wider interest activities to stimulate and develop them. Numbers are down a little bit over the last two years, but with an influx from Scouts forecast post the summer, we expect to be back at capacity in Noviomagus and Southbourne.

The Explorers took part in Spring Bank camp, with probably the two highlights being the new cyclocross sidecar bikes and the solar / water driven spit roast. It pays to have a talented metal worker in the leader cohort – you may also have seen John’s efforts during lockdown when he created the “Unity” fullsize model created from keys, with a keyworker role on each one, sat on a bench that was then given a home in central Chichester.

One leader and six explorers have been selected to attend the World Scout Jamboree in South Korea next year, which is a fantastic opportunity for them and an opportunity for other sections to make use of their experience to include them in your programme to deliver international themed evenings. One of them has even been to run an evening for the Emsworth Guides. They have a challenging fundraising target of £4,000 each and have been eating into this with lots of minor events and two memorable evenings in a Race Night at Southbourne and a Quiz Night at 12th. Thank you to all those that have attended and supported the team so far and look out for the next events.

Whilst there was no large explorer camp planned for this summer, there are plans to attend Theme Park Camp later this year and Revolution on the Isle of Wight at Easter. Easter will also see some heading to the Norfolk Broads and there will be a UK based summer camp. Looking to 2024, we are already planning a return trip to Kandersteg, Switzerland.

A large number of Explorers take part in the DofE scheme and we managed to keep modified expeditions going through lockdown. With expeditions over this recent summer holiday to complete Silver expeditions, we are planning for the next year groups to undergo Bronze and Silver expeditions in October half term. We have had 9 qualify for Bronze and 3 for Silver this year with a few more very close to completing their next award.

Young Leaders is another key component of the Explorer Section, with many of them providing very welcome support to leaders across the District. They recently attended a weekend camp run by Bognor to complete all the modules that are required in their training programme. Unfortunately, Lloyd has had to step down as their leader, so if there are any willing volunteers out there who would like to get involved, it is a very rewarding role that supports our young people, but does not need a regular commitment once a week like normal leader roles.

On the fundraising front, as well as the herculean efforts by the Jamboree team, the Explorers recently took part in the Chichester Dragon Boat Race to raise money for Cancerwise and the Rotary Club selected charities.

To sum up: Explorers has come back strong after COVID with good numbers and a healthy programme. I would like to offer the District’s and my personal thanks to all the leaders who make this possible in the units through their commitment and enthusiasm.

Richard Williams
District Explorer Scout Commissioner

Growth Annual Report

The Growth team have had an extremely busy year.

While we were unable to go out recruiting, we completely refurbished the recruitment trailer, and had it re-branded. It now looks extremely smart, and a good advert for the District.

Once events started to happen again, we aimed to get out in the community as much as we could, attending events in Sidlesham, Selsey, Chichester, Southbourne and Tangmere. We have plenty more bookings for the next few months. These have all been successful in 2 ways - firstly showing the local surroundings that Scouting is visible and active in the District, and secondly for recruiting adults and children.

We have worked with Groups to find out the areas where they need extra assistance, and have managed to fill some of these roles for them. We are also very pleased to have recruited Nick, our new ADC Beavers.

Every Group in the District now has a waiting list, with new member enquiries coming in on a weekly basis. Because of this we are beginning to look into ways to expand the District.

I would like to give a big thankyou to Andy, Philip and Kate for all of their help and support over the last year.

Liz Mace
ADC Growth

Downland Scout Active Support

This past year, as for the rest of the Scouting organisation, has been another difficult time for all our members.

Along with the restrictions placed on us all it has caused us to be unable to assist with our usual range of activities, therefore early in the year we took the decision to try to get some members to attend those activities that we usually support, possibly omitting some of the more social events that we all enjoy.

We also needed to remember that we had to respect our members decisions as to what events those members were prepared to help at. Having said that we have managed to cover a plethora of County, District & Section activities through the year.

Our grateful thanks to all those members who have turned out time and again, without you all we could not have managed to assist with the following list of events!

Overland Hike – locally this year, that helped with travelling!

The Macmillan sponsored Horse Ride, again local to most members, always a great event and very well supported by the horse fraternity.

District Cub Boxcart challenge, the ADC Cubs is part of our team, thanks Andy.

A small team helped to judge the Scouts Ready, Steady Cook competition & all complemented the Scouts on the presentation, standard & content of the dishes prepared, well done Scouts.

Several members also helped our new ADC Beavers, Nick Halton to run a Beaver overnight camp at West Dean, great fun was had by all!

Thank you to every member of our team, between us all we do make it work.

Philip Prior
Downland Active Support Manager

West Dean Campsite Report

We must remind ourselves that covid restrictions were in place at the start of the year and slowly restrictions were eased during 2021. Firstly, in May when outdoor meetings were allowed, two Chichester groups took advantage of the site in the evenings.

At the end of May the Estate, recognising that the Ash trees on site were in a dangerous condition, requested the site was closed while the trees were cut down and the trunk wood removed.

After that work was completed in the beginning of July, over the course of two weekends, our Downland Scout Active Support (DSAS) helped no end by clearing the many pieces of wood on the camping areas left by the tree felling and generally helping to get the site usable.

With the removal of the trees, the Old Railway Cutting edge was exposed to the Camping areas, a temporary fence and notices warning of the drop was erected.

From August 2021, Camping in the full sense was started, eight groups of campers were in evidence at weekends at the end of the year. At the start of 2022 season three groups used the site at various weekends, a further 15 enquiries / bookings have been received.

In the middle of February members of DSAS again assembled to further clear the site after the permanent fencing was erected at the top of the cutting. There was some machinery used to assist in the lifting of timber and earth moving. The day was cut short by heavy rain, making the site dangerous to work.

There have been a lot of requests from me for assistance this past year and I am grateful to those who have been able to assist from DSAS and in particular Colin Bailey, Tony Longlands, and Skip Carver (he with the bag of spanners).

Leases for both Campsite and H.Q. have been under negotiation for some time. The offer for the Campsite to be moved to the old recreation ground was withdrawn in June 2021.

Negotiations are taking place for us to stay on the existing campsite, with some boundary changes and the H.Q. to be abandoned. The District has employed a solicitor to guide us in those negotiations and the Draft heads of Terms for the lease are being discussed.

Geoff Strickland
District Campsite and H.Q. manager

Chichester District Scout Shop Report

The District Scout Shop is still recovering from the effects of Covid, with stock still slow to come in and therefore be available for groups. In particular uniform has been extremely slow and some items are still limited in availability. However, badges are finally back in stock and the shop is able to fulfil orders.

If you could all please remind your parents and leaders that we do stock uniforms and most equipment requirements. This would help generate extra funds for your groups, at present we give a rebate of 5% of your total spend per year back into your groups. (This does exclude the purchase costs of any badges).

As ever both Margaret and I would like to thank you all for your custom over the past year and we look forward to seeing you again soon.

Kate Crockford
Badge secretary

Appointments Committee

I have stepped down as Appointments Secretary but have retained the role of Chairman of The Appointments Committee. I have been joined by Helen Mockton as Secretary, and I would like to take this opportunity to welcome Helen and ask that we give her all the support and assistance she will need in this role.

There is still a considerable backlog of members waiting to go through the appointments process and we will continue using online services, such as Teams or Zoom, as well as face to face meetings in order to cut the backlog down. The choice of how meetings are carried out will be agreed between the member attending the meeting and the appointments secretary.

References have proved particularly hard to get people to provide and we ask that GSLs and line managers point out this need for two references to be provided to new members and ask them to get them in place as soon as possible. The appointments process will not continue until references are provided.

Equally there is still a need for Reviews to be carried out for established Members of Scouting and these need to be submitted to the Appointments Secretary and Compass to be updated accordingly.

There is still a requirement for us to recruit younger members to the appointments panel and to have a wider cross section of the community involved. If anyone knows of someone who may be interested in joining the panel please let Helen know.

Keith Capelin
Chichester Appointments Chairman

Chichester Scout District Council Receipts and Payments Account

Year start date		Year end date	
For the year from	2021	To	2022

Receipts and payments

	2021/22			2020/21
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Receipts				
Donations, legacies and similar income				
Membership subscriptions	32,046	-	-	32,046
Less: Membership subscriptions paid on <small>(National/County/Area/District)</small>	(23,436)	-	-	(23,436)
Net membership subscriptions retained	8,610	-	-	8,610
Donations		-	-	-
Legacies		-	-	-
Gift Aid	1,815	-	-	1,815
Other similar income		-	-	-
Sub total	10,425	-	-	10,425
Grants				
Maintenence grant	-	-	-	-
Other grants		-	-	10,000
Sub total	-	-	-	10,000
Fundraising (gross)				
Scout Shop/Badges	2,583			2,583
Explorer Scouts		18,660		18,660
Campsite/Headquarters		1,385		1,385
Scout Active Support		1,600		1,600
Jamboree Fund		900		900
EuroJam				1,950
Other fundraising activities	21			21
Sub total	2,604	22,545	-	25,149
Investment income				
Bank interest	5	-	5	10
Building Society interest				-
The Scout Association Short Term Investment Service				-
Property Rent income				-
Other investment income				-
Sub total	5	-	5	10
Total Gross Income	13,034	22,545	5	35,584
Asset and investment sales, etc.	-	-	-	-
Total receipts	13,034	22,545	5	35,584

Chichester Scout District Council Receipts and Payments Account

Year start date		Year end date	
For the year from	2021	To	2022

Receipts and payments

	2021/22			2020/21
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Payments				
Charitable Payments				
Youth programme and activities	-	-	-	-
Adult support and training	-	-	-	-
Rent	-	-	-	-
Water and Sewerage	-	-	-	-
Electricity and Gas	-	-	-	-
Insurance	2,030	-	-	2,030
Repairs and Renewals	-	-	-	-
Materials and equipment	-	-	-	-
Website, printing and photocopying	-	-	-	-
Professional fees	-	-	-	2,130
Uniforms	-	-	-	-
AGM and trustee expenses	16	-	-	16
St Georges Day	-	-	-	91
HQ Rates	-	-	-	-
Donations	-	-	-	-
Other costs	-	-	-	-
Sub total	2,046	-	-	2,046
Section expenses				
Scout Shop/Badges	2,149	-	-	2,149
Explorer Scouts	1,815	11,480	-	13,295
Campsite/Headquarters	-	5,641	-	5,641
Scout Active Support	1,121	-	-	1,121
Jamboree Fund	-	-	-	-
EuroJam	-	-	-	2,000
Other fundraising costs	-	-	-	-
Sub total	5,085	17,121	-	22,206
Total Gross Expenditure	7,131	17,121	-	24,252
Asset and investment purchases, etc.	-	-	-	-
Total payments	7,131	17,121	-	24,252
Net of receipts/(payments)	5,903	5,424	5	11,332
Transfers between funds	0	0	0	-
	54,500	35,493	3,580	93,573
Cash funds this year end	60,403	40,917	3,585	104,905

Chichester Scout District Council Receipts and Payments Account

Year start date

Year end date

For the year from	2021	To	2022
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Statement of assets and liabilities at the end of the year

	31-Mar-21			31-Mar-20
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Cash funds				
District current account	55,352	17,865	-	73,217
District deposit account		4,870		4,870
Explorers current account		18,182		18,182
Scout Shop/Badges	3,436			3,436
The Scout Association Short Term Investment Service	330		3,585	3,915
Cash/Floats	1,285			1,285
Total cash funds	60,403	40,917	3,585	104,905
Other monetary assets				
Tax claim	-	-	-	-
Debts due from the County/Area/District/Group	3,334	-	-	3,334
Insurance claim	-	-	-	-
Sub total	3,334	-	-	3,334
Investment assets				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
Sub total	-	-	-	-
Non monetary assets for charity's own use				
Badge stock	3,331	-	-	3,331
Shop stock	884	-	-	884
Other stock	-	-	-	-
Land and buildings	-	-	-	-
Motor vehicles	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-
Sub total	4,215	-	-	4,215
Liabilities				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-
Subscriptions not yet paid	-	-	-	-
Loan - detail	-	-	-	-
Other liabilities	-	-	-	-
Sub total	-	-	-	-

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on and signed on their behalf by

Signature	Print Name
	Martyn Bell Chair
	Emma Prince Treasurer

Chichester Scout District Council Receipts and Payments Account

	Year start date		Year end date
For the year from	2021	To	2022

Notes to the accounts

1. Restricted funds

	Cash funds at the start of the year	receipts	payments	
Explorers	10,601.17	18,660.00	11,480.16	17,781.01
Thorney Island	1,011.04			1,011.04
2nd Tangmere	1,546.78	-		1,546.78
Jamboree	2,259.92	900.00	-	3,159.92
Scout Active Support	7,441.53	1,600.00	-	9,041.53
Campsite	12,633.48	1,384.50	5,640.99	8,376.99
EuroJam	-			-
	35,494	22,545	17,121	40,917
	35,494	22,545	17,121	40,917

2. Campsite Lease

The Campsite Lease was up for renewal during the year and we are in negotiations with the lease holder.

3. Membership Subscriptions

Debts due from groups at the start of the year	(6,903.00)
Received in the year	32,045.50
Debts due from groups at the end of the year	3,333.50
Membership Subscriptions receivable	28,476.00
Less Membership subscriptions paid on	-23,436.00
Net Membership subscriptions due to be retained	5,040.00

Independent Examiners Report to the Trustees of the Chichester Scout District Council

Year ended 31 March 2022

I report on the financial statements of the charity for the year ended 31 March 2022.

This report is made solely to the Trustee, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law. I do not accept or assume responsibility to anyone other than the Trustees as a body, for my work on this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Heather Cheesman FCA

Chartered Accountant
104 Stockbridge Road
Chichester
West Sussex
PO19 8QP

Date: 2nd September 2022

CHICHESTER DISTRICT SCOUT COUNCIL

England & Wales - Charity number 267346

Accounts

Accounts approval

Apart from the membership income and campsite income (which was down on last year) we also received £2194 gift aid which was paid over to the explorers and a £10k grant from the council as part of their covid support package.

Our largest outgoing was the legal fees regarding the new campsite and HQ - £2130 which was allocated from the earmarked reserves

At the year end we had £69k in the main bank account and just under £5k in the savings account

We had all the money paid over the Eurojam refunded and we refunded all of the money received in the previous year. So we have no balance remaining.

We have earmarked reserves of just over £35k and the other £34k is general

Overall we added to the reserves by just over £11k

The accounts were approved by Heather Cheesman and I ask you all to approve them.

Chichester Scout District Council Receipts and Payments Account

Year start date		Year end date	
For the year from	2020	To	2021

Receipts and payments

	2020/21			2019/20
Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Receipts				
Donations, legacies and similar income				
Membership subscriptions	28,684	-	28,684	44,554
Less: Membership subscriptions paid on (National/County/Area/District)	(22,442)	-	(22,442)	(26,136)
Net membership subscriptions retained	6,242	-	6,242	18,418
Donations		-	-	-
Legacies		-	-	-
Gift Aid	2,194	-	2,194	1,233
Other similar income		-	-	-
Sub total	8,436	-	8,436	19,651
Grants				
Maintenence grant	-	-	-	-
Other grants	10,000	-	10,000	-
Sub total	10,000	-	10,000	-
Fundraising (gross)				
Scout Shop/Badges	513		513	3,321
Explorer Scouts		8,494	8,494	17,819
Campsite/Headquarters		118	118	5,858
Scout Active Support			-	5,318
Jamboree Fund			-	4,568
EuroJam		1,950	1,950	1,600
Other fundraising activities	282		282	212
Sub total	795	10,562	11,357	38,696
Investment income				
Bank interest	27		21	28
Building Society interest			-	-
The Scout Association Short Term Investment Service			-	25
Property Rent income			-	-
Other investment income			-	-
Sub total	27	-	21	48
Total Gross Income	19,258	10,562	21	29,841
Asset and investment sales, etc.	-	-	-	-
Total receipts	19,258	10,562	21	29,841

Chichester Scout District Council Receipts and Payments Account

Year start date

Year end date

For the year from	2020	To	2021
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Receipts and payments

	2020/21			2019/20
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Payments				
Charitable Payments				
Youth programme and activities	-	-	-	1,222
Adult support and training	-	-	-	-
Rent	-	-	-	-
Water and Sewerage	-	-	-	-
Electricity and Gas	-	-	-	-
Insurance	1,871	-	-	1,871
Repairs and Renewals	-	-	-	-
Materials and equipment	-	-	-	-
Website, printing and photocopying	-	-	-	-
Professional fees	2,130	-	-	2,130
Uniforms	-	-	-	-
AGM and trustee expenses	-	-	-	266
St Georges Day	91	-	-	1,488
HQ Rates	-	-	-	136
Donations	-	-	-	200
Other costs	-	-	-	-
Sub total	4,092	-	-	5,295
Section expenses				
Scout Shop/Badges	317	-	-	3,266
Explorer Scouts	3,894	5,752	-	17,906
Campsite/Headquarters	-	2,387	-	3,681
Scout Active Support	-	-	-	1,521
Jamboree Fund	-	-	-	1,975
EuroJam	-	2,000	-	1,950
Other fundraising costs	-	-	-	-
Sub total	4,211	10,139	-	30,299
Total Gross Expenditure	8,303	10,139	-	35,594
Asset and investment purchases, etc.	-	-	-	-
Total payments	8,303	10,139	-	35,594
Net of receipts/(payments)	10,955	423	21	22,806
Transfers between funds	-	-	-	-
	43,545	35,070	3,559	59,368
Cash funds this year end	54,500	35,493	3,580	82,174

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF THE CHICHESTER DISTRICT SCOUT COUNCIL

YEAR ENDED 31 MARCH 2021

I report on the financial statements of the charity for the year ended 31 March 2021.

This report is made solely to the Trustee, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law. I do not accept or assume responsibility to anyone other than the Trustees as a body, for my work on this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

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- examine the accounts under section 145 of the 2011 Act,
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- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

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 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Heather Cheesman FCA
Chartered Accountant
104 Stockbridge Road
Chichester
West Sussex
PO19 8QP



Date: 18th November 2021