

Annual Report 2023
Hingham Parochial Church Council



Report for the APCM, 16 April 2023
For the year ending 31st December 2022

The Parish of Hingham
Meeting of Parishioners and Annual Parochial Church Meeting
Sunday 16 April 2022 at 11am

AGENDA – Meeting of Parishioners

Please note; All residents of the Parish of Hingham, together with non-residents on the Church Electoral Roll, are welcome to vote on Item 2. Voting on all other items is restricted to those whose names are on the Church Electoral Roll.

1. Opening Prayer
 2. Appointment of clerk to the meeting
 3. Apologies.
 4. Election of Churchwardens. (Vicar).
 5. Minutes of the Meeting of Parishioners for the Election of Churchwardens held on 8 May 2022.
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AGENDA – Annual Parochial Church Meeting

1. Minutes of the Annual Parochial Church meeting held on 8 May 2022
2. Matters Arising from the minutes
3. Reports
 - 3.1 Electoral Roll (Electoral Roll Officer)
 - 3.2 Annual Report (Churchwarden)
 - 3.3 Financial statement and Accounts (Treasurer)
4. Elections
 - 4.1 Election of Deanery Synod representatives
 - 4.2 Election of PCC members for 3 years
 - 4.3 Election of Electoral Roll Officer
5. Appointment of Independent Examiner for the Financial Year 2023
6. Any other business
7. Closing prayer

Please send apologies to Caroline Money, PCC Secretary, moneys@uwclub.net

Annual Report and Financial Statements for the Parochial Church Council for the year ending 31 December 2022

Index

	Page
1. Background information	4
2. Churchwarden's Report	4
3. Occasional Offices Report	5
4. Parochial Church Council report	5
5. Electoral Roll Report	5
6. Deanery Synod Report	6
7. Safeguarding Report	6
8. Fabric Report	6
9. Facilities Project Report	6
10. Ministry in Music Report	7
11. Charities report	8
11.1 Heritage Fund Charity	
11.2 Thurrold and Payne & Common Allotment Ecclesiastical Charity	
12. Church Groups	8 & 9
12.1 Keep Fit Group	
12.2 Flower Arrangers	
12.3 Men's Breakfast Group	
12.4 Messy Church	
12.5 Dinner and Praise	
12.6 Thursday Home Group	
13. Treasurer's Report	9
14. Financial Statement	10 - 12

Annual Report and Financial Statements for Hingham Parochial Church Council for the year ending 31 December 2022

1. Background

Priest in charge; Vacancy since 31 July 2021

St Andrew's Church serves the town of Hingham, by promoting the Christian message through its services and links with the community. There are three regular weekly services, as below and a monthly Messy Church;

Sunday 8am

Sunday 10am

Wednesday 9.30am

The Hingham Parish is part of the High Oak, Hingham, Scoulton with Woodrising Benefice.

St Andrew's Hingham Charity (Charity Number 267241). Members of the PCC are Trustees of this charity. The annual returns were submitted on time.

Bankers; Barclays Bank

Independent Examiner; Sarah Drewery

2. Churchwarden's Report

As we continued to recover from the effects of the Covid pandemic, the past year has been about organising the present and preparing for our future. The PCC remains enormously grateful, and thanks God for, all those who have worked so hard over the last year to reopen so many of our church activities and the work that has gone into the process of preparing to appoint a new Rector.

As ever, we are grateful to the ministry team and those who have worked with them to maintain our pattern of worship. Once again, those who thought themselves put out to pasture have found themselves back in front of the plough. However, we were particular sad to lose Jean Batchelor who has kept going so many of the things that make church happen. We wish her all of God's blessings for the future.

Our efforts at outreach over the past year as the Covid restrictions were lifted have attracted lots of people back into the church building. Our Christmas services saw a return to the ever-popular Light of the World service, and it was fantastic to see the church full again! Messy Church has relaunched with great success and we offer our thanks to all those involved. The Paws for Thought Dog café has also seen a whole pack of waggy-tail visitors and their pet humans enter the church, many for the first time.

After so many years of hard work – spanning literally multiple generations – we are very pleased to say that we are finally moving forward with the Facilities Project. After successful fundraising, work begins on this in the next few months and we are excited to see what new opportunities this will open for us. We have begun the process of fundraising for the

restoration of the Bell Ringing Floor so that we can re-establish regular Bell Ringing in St Andrews.

The matter of the reorganisation of the benefice remains, at the time of writing, unresolved. We know that our future Priest will have a larger group of churches, and therefore a larger group of communities, to minister to. The first round of advertising was not successful in attracting a new Rector, but we remain patient that the right person will hear God's call soon!

Over the next 12 months, we will continue to work to secure the Church's financial future. We are looking forward to a visit from the Parish Giving team from the Diocese who will work with us to develop new ways and patterns of giving. We also need to grow the community links we have started to build, and help the Facilities Project to realise its full potential. We need to work to grow our Christian community to allow us to ensure the Church's future and to continue Christ's work in the heart of this town for generations to come.

Finally, we pray that, by the Grace of God, we will be able to include a Rector's report in the next APCM Report!

Dr Richard Till, Churchwarden

3. Occasional Offices Report

During 2022, St Andrew's Church had 7 Baptism, 7 Weddings and 8 Funerals.

Caroline Money, PCC Secretary

4. Parochial Church Council (PCC) report

The PCC met on 7 occasions in 2022 with 72% attendance. The usual reports were given on Finance, Standing Committee, Facilities Project, fundraising, service planning and the Interregnum.

The PCC agreed the Church Fees for 2022, the Standing Committee Terms of Reference, the Safeguarding Policy and Plan, the Data Privacy Policy, the Social Media Policy and a Maintenance Plan. The PCC also agreed to join the Generous Giving Scheme.

Caroline Money, PCC Secretary

5. Electoral Roll Report

Being on the Church Electoral Roll is a way we demonstrate our willingness to help shape the future of our Church. It also enables us to participate, vote and hold named offices agreed at the Annual Parochial Church Meeting (APCM).

St Andrew's Church reports a total of 63 named individuals on its Electoral Roll; this constitutes an increase/decrease of 3.1% compared to 2021/22.

Of those 63 members, 50 (79%) live within the parish boundaries and 13 (21%) outside. Furthermore, 20 (32%) members identify as Male and 43 (68%) as Female.

New members can be added to the Electoral Roll throughout the year. Should you wish to be included please contact James Hampton (Prof_H@icloud.com).

James Hampton, Electoral Roll Officer

6. Deanery Synod Report

St Andrew's Church is a member of the Deanery of Humbleyard and is represented on the Deanery Synod by James Hampton. This area synod did not meet during the reporting period. This is exceptional and can be explained by the absence of a substantive Area Dean and competing priorities elsewhere in the Deanery.

James Hampton, Deanery Synod Representative

7. Safeguarding Report

James Hampton was appointed and trained as Parish Safeguarding Officer (PSO) in August 2022. Subsequently, all Church Officers completed mandatory training exceeding the Diocese of Norwich's published target compliance threshold.

The PCC approved an updated Parish Safeguarding Plan in September 2022. A copy of the plan is available on request.

During the reporting period no significant safeguarding concerns were raised and, therefore, no incidents have been escalated to the Diocesan Safeguarding Team.

James Hampton, Safeguarding Officer

8. Fabric Report

The organ and fire extinguishers had their annual service. The guttering was inspected, cleared and repaired during the year. The terrier was reviewed and updated during the year.

Caroline Money, PCC Secretary

9. Facilities Project Report

The focus for 2022 has been fundraising and grant applications to install 2 toilets within the church and relocate and update the kitchen. We were fortunate to receive the majority of the funding needed via grants and donations. Our Architect has revised the works programme and the pre-contract meeting was held mid November 2022.

Needless to say the costs for the project have been revised many times, but it is good news that in 2023, this project will finally be realised, after nearly 40 years of planning!

Caroline Money, PCC Secretary

10. Ministry in Music Report

"Oh give thanks to the Lord, call on His Name. Make known His deeds among the peoples. Sing to Him, sing praises to Him, tell of all His wonderful works." Ps104RSV

Musicians We are fortunate to have the contribution of some very talented musicians in St. Andrew's. We are fortunate that Richard Till often plays the piano at services and are grateful for the singers that regularly lead congregational singing from the front.

Informal Choir The group was formed in October 2008 to contribute music on an occasional basis to services and widen participation. The choir contributed carols and music by John Rutter and John Joubert at December's Community Carol Service.

Services We have a good balance of traditional hymns and contemporary worship songs in our main service.

Organ Voluntaries I contribute devotional organ music before the main service suitable for the period in the Church's liturgical year, and an organ voluntary afterwards drawn from a very wide repertory ranging from music from the 1600s to contemporary.

Organ The organ continues to be in a good condition. We are also grateful to Chris Turner for the wonderful work he does in providing the optimum sound amplification for the singers and readers.

Peter O'Connor, Organist

11. Charities report

11.1 Heritage Fund Charity No: 1071172

With covid restrictions lifted we were able to have a few events last year. The Cake Stalls from April to September in the Market Place were again very successful.

Our thanks to Sue and Barry Glynn for hosting a well supported and relaxed Coffee Morning; and Peter and Nicola for holding a Barbecue.

The Ringing Floor has now been inspected and repairs needed are estimated to be around £38,000. This estimate includes required repair work to the Tower at the Ringing Floor level and the legally required bat survey. Heritage Funds can cover some of the total cost.

We will be having our usual events again in 2023 and hope to include some new and interesting ones. New members and additional help are always most welcome.

Thank you to all who have helped and supported the Fund in any way over the past year.

Peter Trett Acting Chairman

11.2 Thurrold and Payne & Common Allotment Ecclesiastical Charity (Charity No. 244918)

The Thurrold and Payne Charity provides open space for use as allotment gardens and uses income generated from rents to help the poor of the parish of Hingham.

All the allotment plots were let during 2022.

Expenditure	£1,388.49
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During 2022, the main costs from the maintenance fund were for the following;

The purchase of stock fencing and posts (£146.29)

Large established sycamore trees that were taking over the boundary hedge with Folly Lane footpath (allotment North 20) were cut down and the stumps ground out. The whole length of the allotment boundary was cleared of accumulated rubbish (mostly old carpets) and re-landscaped ready for re-planting in the next winter season (winter 2022-2023). These works were carried out towards the end of March 2022 and the ensuing prolonged drought put a stop to any planting. There was only one tree still alive from the original hedge and that was maintained.

Matthew Smoker, Secretary

12. Church Groups

The Keep Fit group started 10 years ago. It started as a mens group. After a few years we added a ladies group. After Covid we amalgamated the two groups which now meet on Thursday mornings 10 - 11am. The original fee of £1 per session has now been increased to £2 to cover the increased cost of lighting and heating. All the fees go to church funds. Since we started we have raised over £2000 for church funds.

F Horrox, Keep Fit Group

There is a balance of £32.63, which was received when I took over the Flower Arrangers in January 2023. Currently there is enough stock of oasis and trays etc. The Church looked lovely at Christmas and hopefully we can look forward to a full year of lovely flowers now Covid has receded.

Stephanie Hesse, Flower Arrangers

Held on the first Saturday of each month, we meet at 8:00, and are usually finished by 9:00. We're getting back to full numbers following Covid. Numbers vary, but recently we have achieved an almost full house of 22. An excellent breakfast is provided by Lincoln's, so we can concentrate on putting the World to rights, or the likelihood of Norwich winning that afternoon. Great to see the regulars, but everyone is welcome.

Rod Hall, Men's Breakfast Group

12.4 Messy Church

After a successful Christmas Activities session we decided to restart Messy Church in the New Year.

Though it has been a slow start those who come have been enjoying themselves and the activities well received by parents and children. We'll continue to promote the event in the town and encourage more people young and old to join us.

Sue Hall, Messy Church

12.5 Dinner and Praise

We continue to meet every other week subject to Covid sharing a meal, time of praise and chat.

Sue Hall, Dinner and Praise

12.6 Thursday Home Group

The group has been meeting regularly after the lockdown break for Covid. The most recent studies have been on Justice. We meet on Thursday evenings at 7.30 at the home of Rod and Sue Hall.

Fred Horrox, Thursday Home Group

13. Treasurer's Report

The expenses exceeded the income by £13,119. Heating costs have risen but we have received some extra money from Shared Access to cover their share of the costs. Standing Orders have remained the same but the weekly collections have increased by almost £1000. The total received from Shared Access, including their electricity fees was £16,367.

The values of the Blackrock and M&G investments were reduced by £9,169. The cost of hiring the toilet rose by almost £1,200.

We have once again underpaid the amount due to the Diocese for the Parish Share.

The total assets at the end of the financial year were £130,797, of which £110,667 was in restricted funds leaving £20,131 unrestricted.

Sheila Day, PCC Treasurer

St Andrew's Parish, Hingham
Financial Statements
For the Year Ended 31 December 2022

St Andrew's Parish, Hingham
General Fund
Financial Statements for the Year Ended 31 December 2022

	2022 £	2021 £
Receipts		
Donations - Envelopes	-	-
Donations - Collections	4,212	3,276
Donations - Standing Orders	11,300	11,250
Donations - Other	3,845	3,840
Telephone Mast	16,367	10,281
Young Persons Activities	-	-
Income Tax Recovered	4,031	7,094
Fundraising Events	252	-
Fees	4,308	3,128
Workshops	-	-
Newsletter	-	-
Floodlighting	155	230
Transfer from Restricted Fund	-	-
Miscellaneous	-	103
From Heritage Fund	-	-
Investment Income - Increase in Valuation	-	4,464
Investment Income - Interest	3,043	1,805
Total Receipts	47,512	45,471
Payments		
Parish Share	18,000	18,000
Heating & Lighting	22,024	9,923
Maintenance	1,581	127
Service Maintenance	324	832
Clergy Expenses	-	252
Insurance	5,740	5,717
Salaries	1,833	1,700
Administration	-	-
Architects Fees	210	54
Building Services	-	900
New Heating System	-	-
Workshops	-	-
Toilet Hire	1,435	253
Newsletter	-	-
Sunday School	-	-
Young Persons Activities	-	-
Fundraising Expenses	-	-
Charity Giving	-	-
Transfer to Restricted Fund	-	-
Investment Expense - Decrease in Valuation	9,258	2,173
Investment Expense - Interest	-	-
Miscellaneous	315	399
Total Payments	60,721	40,328
(Deficit)/Surplus for the year	(13,208)	5,143
Opening Balances	33,339	28,196
Closing Balances	20,131	33,339

St Andrew's Parish, Hingham
Statement of Assets and Liabilities
Financial Statements for the Year Ended 31 December 2022

	2022 £	2021 £
Investments		
Blackrock Charico Units	23,843	30,013
M&G Charifund Units	35,723	37,830
CBF Deposit Fund	5,107	5,107
CBF Development Fund	14,080	14,080
	<u>78,753</u>	<u>87,030</u>
Bank Accounts		
Santander	-	-
Barclays Current	22,360	19,023
Barclays Business Saver	29,685	13,144
	<u>52,045</u>	<u>32,167</u>
Cash in hand	-	-
Total Assets	<u>130,797</u>	<u>119,197</u>
Representing the following funds		
Restricted Funds		
Development	11,716	11,343
Heating	-	-
Admin	(0)	4,966
Book Sales	683	581
Organist Fees, etc	-	-
Organ Repairs	14,830	14,830
Hand Bells	1,066	1,066
Toilets	34,610	5,453
Church 700	-	260
Heritage Repairs	-	-
Messy church	486	359
Diocese Fees	-	-
Land Sale	47,000	47,000
Charity Collection	276	0
	<u>110,667</u>	<u>85,859</u>
Unrestricted Fund		
General	20,131	33,339
Total Assets	<u>130,797</u>	<u>119,197</u>

Auditor's Report

The income and expenditure accounts for the year ended 31 December 2022 is in accord with the books and documents presented to me and is a true statement of the net assets as at 31 December 2022.

St Andrew

St Andrew's Parish, Hingham
Restricted Funds
Financial Statements for the Year Ended 31 December 2022

	2022													2021
	Development £	Admin £	Book Sales £	Organist Fees, etc £	Organ Repairs £	Hand Bells £	Toilets £	Church 700 £	Heritage Repairs £	Messy church £	Diocese Fees £	Land Sale £	Charity Collection £	Total £
Receipts														
Donations														
Transfers from Heritage Fund Charity														
Transfers from General Fund														
Book Sales			102				200	(260)	1,050	128			1,842	1,969
Tea bottle	174													1,969
Receipts	94			1,690										1,050
Interest														
Fundraising events	105						34,375				3,150			102
														174
														121
														6,537
														14
Total Receipts	372	-	102	1,690	-	-	34,635	(260)	1,050	128	3,150	-	1,842	16,512
Payments														42,708
Architect														
Book Sales Payments									1,050					1,050
Building Services														-
Organ Repairs														-
Organists		4,966		1,690										4,770
Heritage Costs														226
Fundraising Costs														6,656
Toilet Costs														4,322
Paid to Diocese							5,478				3,150			-
Transfers to Heritage Fund Charity														-
Charity Payments													1,566	3,330
														-
Total Payments	-	4,966	-	1,690	-	-	5,478	-	1,050	-	3,150	-	1,566	181
Surplus for the year	372	(4,864)	102	-	-	-	29,157	(260)	-	-	-	-	1,566	13,029
Opening Balances	11,343	4,966	551	-	14,830	1,066	5,453	260	-	128	-	-	276	24,808
Closing Balances	11,716	(1)	653	-	14,830	1,066	34,610	-	-	359	-	47,000	0	85,859
										486	-	47,000	276	110,667

St Andrew's Parish, Hingham
Financial Statements
For the Year Ended 31 December 2022

St Andrew's Parish, Hingham
General Fund
Financial Statements for the Year Ended 31 December 2022

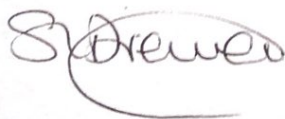
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Workshops	-	-
Toilet Hire	1,435	253
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Toilets	34,610	5,453
Church 700	-	260
Heritage Repairs	-	-
Messy church	486	359
Diocese Fees	-	-
Land Sale	47,000	47,000
Charity Collection	276	0
	<u>110,667</u>	<u>85,859</u>
Unrestricted Fund		
General	20,131	33,339
Total Assets	<u>130,797</u>	<u>119,197</u>

Auditor's Report

The income and expenditure accounts for the year ended 31 December 2022 is in accord with the books and documents presented to me and is a true statement of the net assets as at 31 December 2022.



St Andrew's Parish, Hingham
Restricted Funds
Financial Statements for the Year Ended 31 December 2022

	2022													2021
	Development	Admin	Book Sales	Organist Fees, etc	Organ Repairs	Hand Bells	Toilets	Church 700	Heritage Repairs	Messy church	Diocese Fees	Land Sale	Charity Collection	Total
	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Receipts														
Donations														
Transfers from Heritage Fund Charity														
Transfers from General Fund														
Book Sales			102				260	(260)	1,050	128			1,842	1,969
Tea bottle	174													1,969
Receipts				1,690										1,050
Interest	94						34,375				3,150			102
Fundraising events	105													174
														39,214
														94
														14
Total Receipts	372	-	102	1,690	-	-	34,635	(260)	1,050	128	3,150	-	1,842	16,512
Payments														
Architect														
Book Sales Payments									1,050					1,050
Building Services														-
Organ Repairs														-
Organist Fees		4,966		1,690										4,770
Heritage Costs														260
Fundraising Costs														4,322
Toilet Costs														-
Paid to Diocese							5,478				3,150			5,478
Transfers to Heritage Fund Charity														3,150
Charity Payments													1,566	-
														181
Total Payments	-	4,966	-	1,690	-	-	5,478	-	1,050	-	3,150	-	1,566	13,079
Surplus for the year	372	(4,864)	102	-	-	-	29,157	(260)	-	128	-	-	276	3,483
Opening Balances	11,343	4,966	551	-	14,830	1,066	5,453	260	-	359	-	47,000	0	85,959
Closing Balances	11,716	(1)	653	-	14,830	1,066	34,610	-	-	486	-	47,000	276	89,418