

Trustees' Annual Report

For the period

From (start date)

0	1	0	1	2	1
---	---	---	---	---	---

to end date

3	1	1	2	2	1
---	---	---	---	---	---

Section A

Reference and administration details

Charity name

14th Southgate Scout Group

Other names the charity is known by

Registered charity number (if any)

2	6	7	2	0	2
---	---	---	---	---	---

HQ registration number

--	--	--	--	--	--	--	--

Charity's principal address

14th Southgate Scout Group

Green Road

Southgate

London

Postcode

N

1

4

4

A

P

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Samantha Kirk	Treasurer	
2	Sandra Wright	Secretary	
3	Martin Kjollesdal-Creasey	Cubs Leader	
4	Stacey Stonehouse	Beavers Leader	
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Scout Leader	Brian Taylor	43 Melbourne Way, Bush Hill Park, Enfield, EN1 1XG

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Committee consists of the Group Scout Leader, Group Treasurer and Secretary, together with individual section leaders and and meets every 2 months.</p> <p>Members of the Executive Committee complete '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.</p>

Section B	Structure, governance and management (continued)
	Risk and Internal Control The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Damage to the building, property and equipment. The Group

would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Financial controls. The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate</p>

with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Our young people are offered weekly term-time sessions for each section, consisting of activities such as skills building exercises, games, and local trips.

Camps from overnight sleepovers to 2 week summer camps in the UK or abroad.
Fund-raising activities for specific events.
Weekend activity days and District events.
Helping in the community.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The entire Scout Group is run by volunteers and is non-profit making. Training is mandatory and specific to individual roles.

Our Group objectives include making quality Scouting available to every young person in the catchment area, regardless of gender, race, ethnicity, religion, income or disability.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Group continued to provide a safe place for young people to learn new skills and make positive contributions to the community through various activities, camps and events held throughout the year.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £12k.

The Group held reserves of approximately £12k against this at year end. This is the required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives;

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The Group is still looking for a replacement Group Scout Leader, since the position became vacant in 2019. There are also some building works that need to take place for example, fixing the roof and making the bathrooms and doorways more accessible.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity’s trustees

Signature(s)	S. Kirk					
Full name(s)	Samantha Kirk					
Position (eg Secretary, Chair)	Treasurer					
Date	2	7	1	0	2	2



Receipts and payments account

For the period from	01/01/2021	To
------------------------	------------	----

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Camps	3,882	-	-
Subscriptions	4,640	-	-
Activities & Events	1,559	-	-
Donations	287	-	-
Hall Hire	4,385	-	-
Sponsorship income	-	-	-
Fundraising Income	-	-	-
Misc Income	14,500	-	-
Bank interest	1	-	-
Sub total (Gross income for AR)	29,255	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	29,255	-	-

A3 Payments

Camps	4,853	-	-
Section Expenses	137	-	-
Activities & Events	1,324	-	-
Sponsorship Expenses	-	-	-
Donations Expenses	-	-	-
Badges	202	-	-
Refunds	12	-	-
Fundraising Expenses	-	-	-
Paid to District / Capitation	1,343	-	-
Subscriptions - OSM	150	-	-
Training	-	-	-
Uniform	457	-	-
Rent Paid	1,000	-	-
Utility bills	2,050	-	-
Building Maintenance	258	-	-
Insurance	1,734	-	-
General Expenses	764	-	-
Cleaning	1,128	-	-
Online Transaction charges	163	-	-
Bank charges and interest	-	-	-
Sub total	15,574	-	-

A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
<i>Sub total</i>	-	-	-
<i>Total payments</i>	15,574	-	-
<i>Net of receipts/(payments)</i>	13,681	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	28,462	-	-
<i>Cash funds this year end</i>	42,143	-	-

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Lloyds Group Account	28,511
	Lloyds Savings Account	11,510
	Lloyds Scout Account	50
	Lloyds Cubs Account	207
	Optimum Beavers Account	1
	Petty Cash	605
	Total cash funds	40,884

(agree balances with receipts and payments account(s))

Agreement Error

		Unrestricted funds
	Details	to nearest £
B2 Other monetary assets	Fixed Assets	624
	Outstanding invoices (Customers)	670
		-
		-
		-
		-
		-

	Details	Fund to which asset belongs
B3 Investment assets		

[illegible]

B5 Liabilities

Signed by one or two trustees on behalf of all the trustees

Details

Outstanding Invoices (Suppliers)

Fund to which liability relates

-35

Signature

S.Kirk

Print Name

Samant

o (if any)
67202

ounts

12/31/2021

CC16a



Total funds

Last year

to the nearest £

to the nearest £

3,882	1,940
4,640	3,603
1,559	170
287	36
4,385	5,651
-	-
-	-
14,500	11,000
1	4
29,255	22,405

-	
-	-
-	-

29,255	22,405
--------	--------

4,853	761
137	293
1,324	300
-	-
-	40
202	80
12	240
-	-
1,343	2,670
150	127
-	-
457	-
1,000	1,000
2,050	1,877
258	1,634
1,734	2,392
764	861
1,128	566
163	120
-	7
15,574	12,968

-	
-	
-	-
15,574	12,968
13,681	9,436
-	-
28,462	-
42,143	9,436

the period

to nearest £

OK

to nearest £

OK

to nearest £

Cost (optional)

to nearest £

**Current value
(optional)**

**Current value
(optional)**

Cost (optional)

**Current value
(optional)**

[illegible]

Amount due (optional)	When due (optional)
-	
-	
-	
-	
-	

Name	Date of approval
Ma Kirk	10/27/2022



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
14TH SOUTHGATE SCOUT GROUP

On accounts for the year
ended

31 December 2021

Charity no
(if any)

267202

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

S. Engelbert

Date:

28/10/2022

Name:

Steven Engelbert

Relevant professional
qualification(s) or body
(if any):

ICAS

Address:

112 Lakenheath

London

N14 4RX