



## Trustees' Annual Report for the period



Period start date		Period end date	
Day <b>07</b>	Month <b>01</b>	Year <b>2021</b>	
<b>From</b>		<b>To</b>	

### Section A Reference and administration details

<b>Charity name</b>	Cleveland Mountaineering Centre
<b>Other names charity is known by</b>	Agnes Spencer Memorial Hut
<b>Registered charity number (if any)</b>	267169
<b>Charity's principal address</b>	Woodbine Cottage West Rounton Northallerton <b>Postcode</b> DL6 2LW

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Richards	Honorary Hut Warden		Cleveland Mountaineering Club
2	Jancis Richards	Hut Booking Secretary	To July 2021	Cleveland Mountaineering Club
3	Victoria Laing	Hut Booking Secretary	From July 2021	Cleveland Mountaineering Club

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Ben Pearce	
Lucy Tulloch	
Christine Close	
David Richards	

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

#### Name of chief executive or names of senior staff members (Optional information)

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### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed,	Deed of Trust dated 31 <sup>st</sup> December 2009
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constitution)	
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	The charity trustees who manage the charity are appointed by the Cleveland Mountaineering Club. The Trustees for the Charity are appointed by the retiring trustees. They are volunteers from the Cleveland Mountaineering Club

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Agnes Spencer memorial hut is Held in trust by the Trustees for the Charity.

The day to day management of the hut is managed by the Committee of Cleveland Mountaineering Club on behalf of the Charity. The Cleveland Mountaineering Club committee reports to the Trustees of the Charity.

The Honorary Hut Warden and Hut Bookings Secretary are volunteering club officers appointed by the Cleveland Mountaineering Club. They report to the committee of the Cleveland Mountaineering Club.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision of accommodation and related facilities for the purpose of carrying out all aspects of the sport of mountaineering, including hill walking and rock climbing, to members of the Cleveland Mountaineering Club, members of affiliated clubs of the British Mountaineering Council, and other groups as agreed by the Trustees.

Geographically the beneficiaries will be primarily from Cleveland, County Durham and North Yorkshire, but from time to time may be from any region of the United Kingdom.

**Financial Summary: -**

The hut has been severely affected by the impact of coronavirus.

**CLEVELAND MOUNTAINEERING CENTRE (CHARITY REG. NO. 267169)****ACCOUNTS FOR 2020 - PERIOD: 7/1/2020 - 6/1/2021**

Income	2021	2020	2019	2018	2017
Hut Fees – CMC Members & Guests	£2,439.22	£232.00	£1,670.00	£1,823.00	£1,723.00
Hut Fees – Members guests	£1,240.00	£1,368.00	£432.00	£632.00	£344.00
Booked Parties Fees	£2,103.00	£1,156.00	£4,035.00	£3,428.00	£4,280.00
Sale of Hut Keys	£30.00	£21.00	£135.00	£45.00	£30.00
Savings Account Interest	£2.80	£0.00	£0.00	£0.00	£0.00
Current Account Interest	£0.00	£1.10	£0.00	£0.00	£0.00
Donations	£25,940.21	£12,427.10	£0.00	£0.00	£0.00
Refunds	-£12.00	-£360.00	£0.00	£0.00	£0.00
<b>Total Income</b>	<b>£31,743.23</b>	<b>£14,845.20</b>	<b>£6,272.00</b>	<b>£5,928.00</b>	<b>£6,377.00</b>
<b>Expenditure</b>					
Electricity	£541.64	£843.45	£722.31	£799.96	£1,368.20
Water	£104.78	£83.06	£94.77	£90.84	£81.52
Rates & Bins	£215.86	£201.60	£453.79	£436.06	£413.72
Maintenance / Improvements	£1,758.97	£2,769.46	£2,725.30	£552.07	£571.37
Fuel (Coal)	£244.40	£290.80	£373.80	£593.89	£461.60
Household consumables	£135.67	£93.86	£71.89	£53.69	£113.99
Insurance	£549.75	£525.00	£501.42	£478.97	£393.00
Miscellaneous	£322.55	£360.00	£210.70	£412.24	£119.53
Postage & Stationery	£18.12	£0.00	£54.27	£89.09	£65.15
Fittings & Equipment	£0.00	£0.00	£241.22	£608.34	£196.60
<b>Total Expenditure</b>	<b>£3,891.74</b>	<b>£5,167.23</b>	<b>£5,449.47</b>	<b>£4,115.15</b>	<b>£3,784.68</b>
<b>Income / Expenditure Variance</b>	<b>£27,851.49</b>	<b>£9,677.97</b>	<b>£822.53</b>	<b>£1,812.85</b>	<b>£2,592.32</b>
<b>Balance Sheet as at 31-12-2021</b>					
Savings Acc	£37,273.11	£10,001.10	£0.00	£0.00	£0.00
Current Account	7636.93	7082.05	£6,871.98	£6,265.60	£4,288.90
Cash in hand	£91.68	£40.30	£221.50	£5.35	£169.20
<b>Total Assets</b>	<b>£44,910.04</b>	<b>£17,083.15</b>	<b>£7,093.48</b>	<b>£6,270.95</b>	<b>£4,458.10</b>
<b>Accumulated Fund</b>					
On 1st January	£17,083.15	£7,093.48	£6,270.95	£4,458.10	£1,865.78
Surplus	£27,851.49	£9,677.97	£822.53	£1,812.85	£2,592.32
At 31-12-2021	<b>£44,934.64</b>	<b>£16,771.45</b>	<b>£7,093.48</b>	<b>£6,270.95</b>	<b>£4,458.10</b>

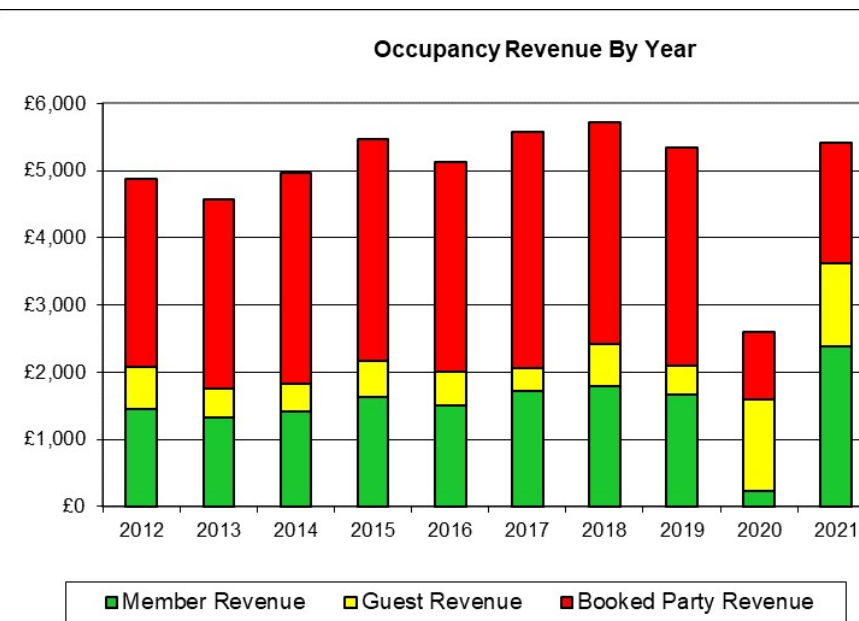
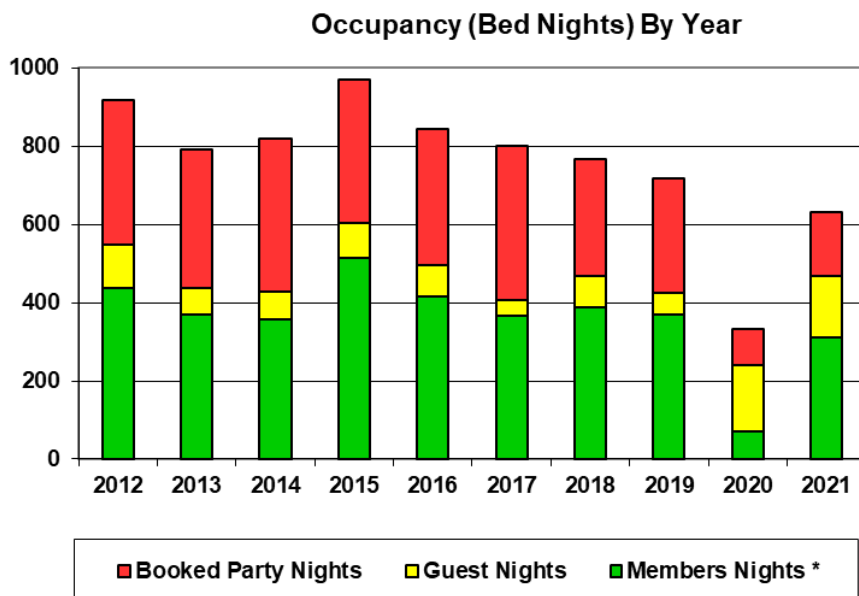
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Prepared by : Dave Richards

Checked by :

The cost of the electric has been distorted by being over charged between 2017 and 2019 and a significant credit in 2021. There has been a large price increase in October 2021. The projected cost for 2022 is £1400.

We have received £16335.21 in Coronavirus small business support grants and £9600 lottery grant.



Year	2014	2015	2016	2017	2018	2019	2020
<b>Members Nights *</b>	358	515	415	365	389	371	<b>241</b>
<b>Guest Nights</b>	69	89	82	43	79	54	
<b>Booked Party Nights</b>	393	367	347	392	300	294	<b>91</b>
<b>Total Bed Nights</b>	820	971	844	800	768	719	<b>332</b>

As can be seen the occupancy has significantly improved from 2020 whilst being still slightly less than 2019.

A report on the statutory governance of the hut is appended. I have not included the associated risk assessments although these are available on request.

Following the winter lockdown by following the British Mountaineering Council guidelines it was possible to open the hut in a limited manor.

## Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

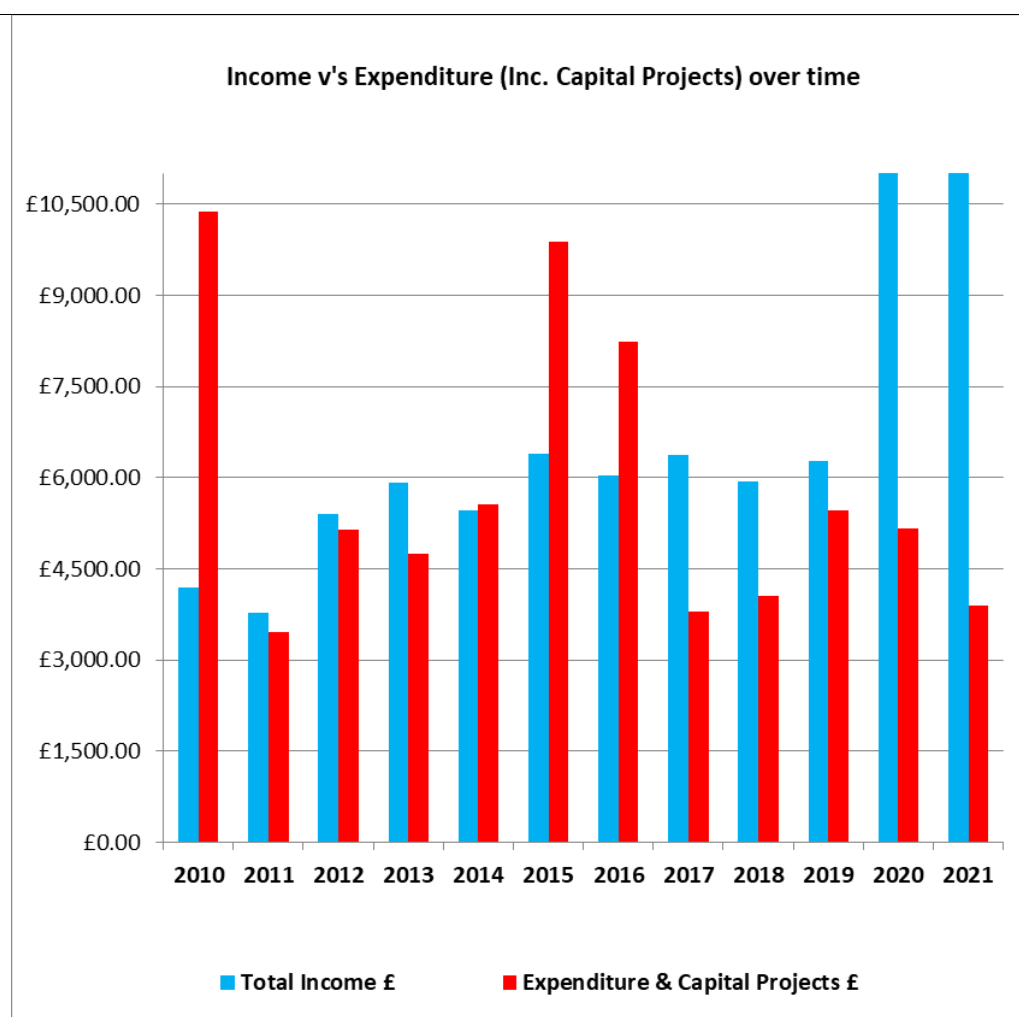
We were pleased that it was possible to open in the spring.

- Unfortunately, we were again unable to run a maintenance meet again this year.
- The floor in the toilets and toilets has been replaced.
- We have also received three additional business closure grants.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year



The hut being regarded as a local business received three small business grants this year in addition to the lottery grant. The Lottery Grant is specifically for replacing the Kitchen roof and renovating the kitchen area. We have spent £1400 leaving £8200

## Section D

## Achievements and performance

Various measures enabled the expenditure to be minimised.

Notably

- Reduced council rates were levied this year.
- The rubbish collection was again stopped during the lockdown.
- The night storage heaters are turned off as soon as temperature rose.
- Resolving the electricity account with the supplier resulting in a £341.61 credit being applied to the account in February.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The Eden District Council grants will be used to support and renovate the hut

The following items are being considered for funding.

- The roof over the kitchen will need replacing in the short term.
- The land behind the hut that forms the garden and car park may become available to purchase. We are not actively pursuing the purchase.
- Adding insulated panelling behind the setting in the lounge.
- Replacing the carpets
- Replacing settees
- Putting doors on the kitchen cupboards
- Replacing the kitchen units opposite the toilets
- Replacing the kitchen work top
- Replacing the floor covering in the wet kitchen
- Reviewing the stability of the corner of the hut.
- Investigating secondary glazing
- Investigating a paid for charging point.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The hut is normally funded by a mixture of outside groups and club members. Any surplus is used to either maintain the hut or enhance the facilities.

Following the limited opening during the summer and autumn we increased the fee to £8 per person per night with a minimum of £24 per night for the hut (the equivalent of three members) to cover costs of coal and electric. It is proposed to keep the hut fees at this level.

This year (2021) we have again been lucky in so far as receiving the small business grants. It is anticipated that these will be used in repairing the Kitchen roof. We would like to carry out this work in 2022.


## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	David Richards	Ben Pearce
<b>Position (eg Secretary, Chair, etc)</b>	Honorary Hut Warden	
<b>Date</b>	14/02/22	



## Trustees' Annual Report for the period



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	Day 07	Month 01	Year 2021	Day 07	Month 01	Year 2022
From				To		

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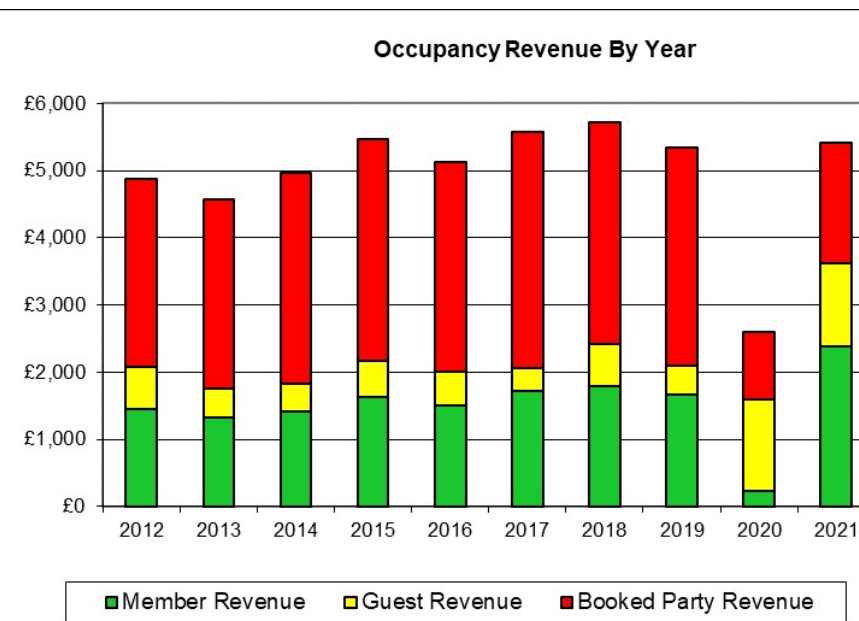
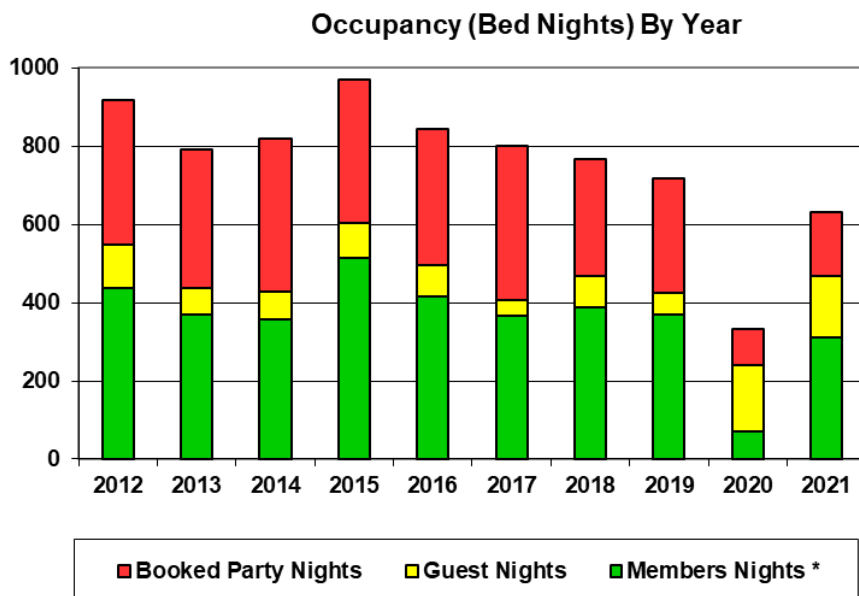
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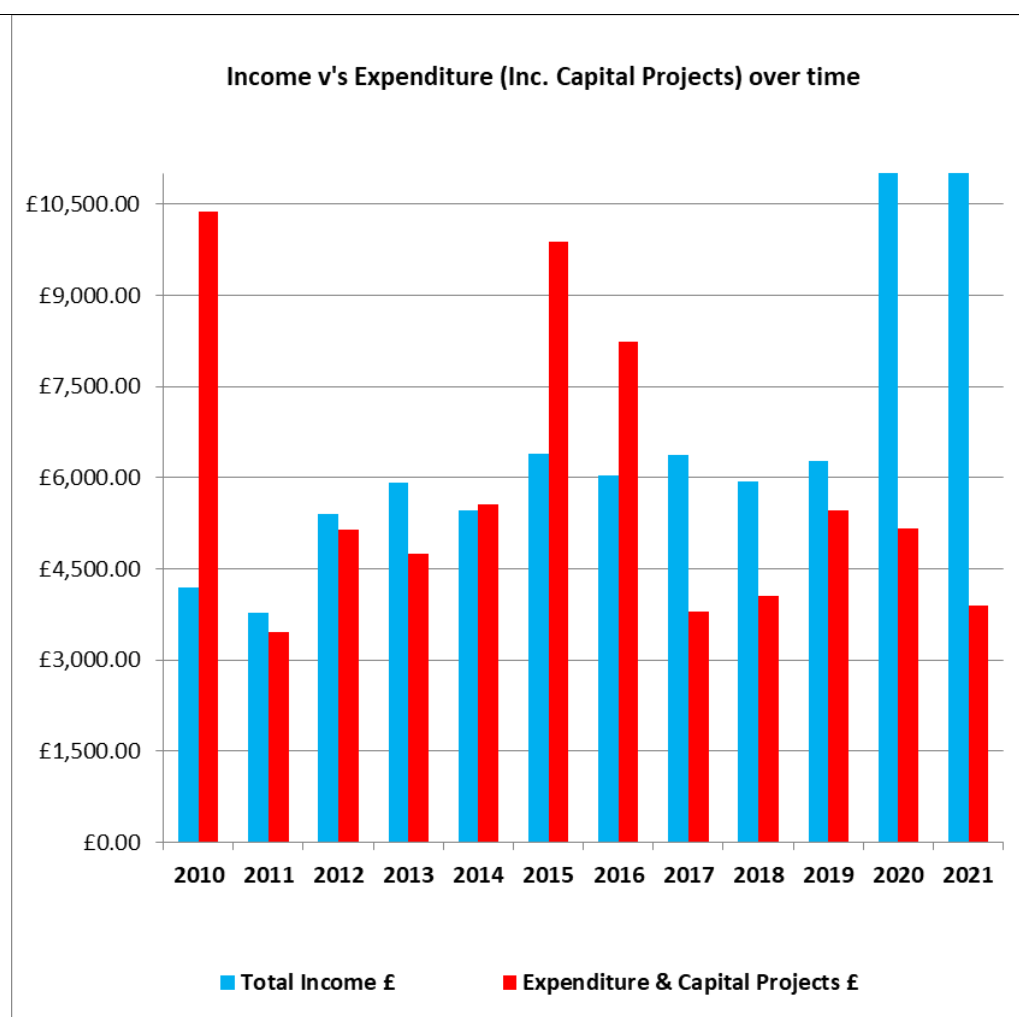
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**Brief statement of the charity's policy on reserves**

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## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	David Richards	Ben Pearce
<b>Position (eg Secretary, Chair, etc)</b>	Honorary Hut Warden	
<b>Date</b>	14/02/22	

	<b>Auditor's Report Cleveland Mountaineering Centre Accounts – 2020</b>	Issue Date	18 <sup>th</sup> February 2022
		Page	<b>Error! AutoText entry not defined.</b>

## 1.0 ACCOUNTS

The accounts audited are:

HSBC Community Account	40-35-03	71486144
HSBC Community Savings Account	40-35-03	21486152

This Audit covers the period 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021 and was carried out by Ben Pearce on 18<sup>th</sup> February 2021.

## 2.0 SUMMARY

The Auditor found the accounts to be in good order with sufficient information to complete the audit.

2021 saw continued impact from the COVID-19 pandemic which impacted the whole period to a greater, or lesser, extent as the COVID 'rules' changed. As use of the hut became possible so it seemed people were keen to make use of it. A 'sole use' arrangement was put in place so that the whole hut could be booked by members at a minimum rate of £24/night to cover heating costs. Overall the hut saw substantially more use than in 2020 and, although bed nights were lower than in 2019, the revenue was similar.

Fixed costs were reduced where possible, such as cancellation of the refuse collection service, but the majority, such as insurance and PAT Testing, had to be paid in full. Eden district Council reduced the rates and there was also a refund for previous overcharging of electricity. It is noted that energy process increased significantly towards the end of 2021 and this will be reflected in higher costs for 2022.

Maintenance work continued where lockdowns permitted and some costs were incurred. Principle amongst the repairs was the replacement of the toilets and repair of the male toilet floor.

Of particular significance further grants were offered by the Lottery and Eden District Council to help small businesses through the COVID-19 disruptions. The Lottery grant of £9,600 is specifically for the repairs to the kitchen roof and kitchen refurbishment. The other grants will be used for improvements to the hut as agreed between the Hut Trustees and the CMC, represented by the Committee.

The Auditor found nothing untoward with operation of the Bank Accounts. This statement is specifically included as the accounts have a sole signatory.

## 3.0 AUDITOR'S CHECKLIST

3.1 *As well as the accounts summary sheet (published with AGM papers) has the supporting data been provided (accounts worksheet)?*

Yes. Spread sheets were provided for the audit together with electronic (scanned) copies of all bank statements and a selection of receipts requested by the Auditor. The auditor checked a representative selection of receipts and bank statement details against the spread sheet and found all to be in good order.

	<b>Auditor's Report Cleveland Mountaineering Centre Accounts – 2020</b>	Issue Date	18 <sup>th</sup> February 2022
		Page	<b>Error! AutoText entry not defined.</b>

3.2 *Does the opening balance agree with last year's closing balance?*

Yes, for the both the current account and the savings account.

3.3 *Do expenditure and income figures add up correctly?*

Yes, for both accounts.

3.4 *Is expenditure supported by receipts? If not what % of expenditure is unreceipted?*

The Auditor reviewed a selection of the receipts with a focus on the more significant spend e.g. the toilet improvement works, electricity and coal. All was found to be in order and, given time constraints, the Auditor did not feel it necessary to sum all of the receipts to determine the percentage of receipted expenditure.

3.5 *Have all bank statements for the year been provided and do they agree with the records?*

Yes. Bank statements have been provided and agree with the spread sheets.

3.6 *Have any unusual items or deviations from the norm been investigated?*

There were no exceptions or deviations considered unusual, apart from the Lottery and Eden Valley Council grants which do not need investigation.

3.7 *Has the Charity closed any accounts during the year and if so has the closing balance been transferred and recorded correctly?*

No accounts have been closed in the period.

3.8 *Has all the information and explanations necessary to carry out the audit been supplied?*

Yes, full details and records were provided.

#### 4.0 CHARITY COMMISSION SUBMISSION

4.1 *Has the Trustees' Annual report been prepared?*

Yes, the report has been prepared and a copy provided for review.