

# CHURCH INSTITUTE

England & Wales · Charity number 267006

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1974-03-04

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 2 North Street  
Havant  
PO9 1PR

**Phone** 02392492129

**Email** [rector@stfaith.com](mailto:rector@stfaith.com)

**Website** [stfaith.com](http://stfaith.com)

## Activities

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**Objects:** RELIGIOUS OR CHARITABLE WORK OF THE CHURCH OF ENGLAND IN THE PARISH OF HAVANT.

**Activities:** The objects of the charity are to apply the net rents from letting 2-4 North Street, Havant in aid of the religious or charitable work of the Church of England in the Parish of Havant. The letting of the properties is administered by the trustees and all of the net proceeds are applied to the Parochial Church Council of St Faith's Church, Havant.

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Religious Activities
- **Who:** Other Charities Or Voluntary Bodies

## Geography

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- **Area of benefit:** HAVANT
- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£72,945	£72,945	-	-
2023-12-31	£67,868	£67,868	-	-
2022-12-31	£41,755	£41,755	-	-
2021-12-31	£19,483	£19,483	-	-
2020-12-31	£15,411	£15,411	-	-

## Trustees

Name	Role	Appointed
Canon Thomas Philip Kennar	Chair	2015-02-17
Gary Brett Crockford		2023-04-30
Naomi-Allison Sloane		2023-04-30

**CHURCH INSTITUTE**

England & Wales - Charity number 267006

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# Accounts

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Registered Charities 1128278 and 267006

**The Parochial Church Council  
of the Ecclesiastical Parish of St Faith, Havant  
and  
The Church Institute  
Combined  
Annual Report  
and Statement of Financial Activities  
for the Year Ended 31st December 2024**



**Compliant with Charity Commission  
Guidance on Annual Reports**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST FAITH HAVANT AND THE CHURCH INSTITUTE  
COMBINED ANNUAL REPORT FOR THE YEAR ENDED DECEMBER 31st, 2024**

**(The Church Institute grants all its income to the parish, shown on page 24)**

**1. ADMINISTRATIVE INFORMATION**

**Full Parochial Name:** Havant, St Faith with St Nicholas Chapel, Langstone

**Registered Charity No:** 1128278

**Location:** St Faith's Church is situated in West Street, Havant, PO9 1EH  
St Nicholas' Chapel is in High Street, Langstone to the south of Havant.

**Church Office** The Parish operates a parish office for administrative purposes, situated at 2-4 North Street, Havant, PO9 1PR. Telephone 023 9249 2129

**2. MEMBERS OF THE PAROCHIAL CHURCH COUNCIL (PCC)**

**Chair (Rector), ex-officio** The Reverend Canon Thomas Philip Kennar (from February 17<sup>th</sup>, 2015).  
Address: The Rectory, 5 Meadowlands, Havant, PO9 2RP

**Licensed Readers, ex-officio** none – although Rev'd Sandra Haggan (Curate) attends meetings in a non-voting, consultative capacity (as an employee of the Council).

**Churchwardens** Mr Gary Crockford (July 2023 – second year of service)  
Miss Naomi Sloane (July 2023 – second year of service)

**Diocesan Synod Members ex-officio** Sue Tinney & Shelley Saunders (SS is a non-voting member of the PCC)

**Parish Secretary** Mrs Pauline West (employed as Secretary from October 2018). Non-voting.  
**Safeguarding Officer** Mrs Pauline West (from April 2018).

**OTHER PCC MEMBERS DURING 2023**

**a) Resigned or term-expired during the year**

Bill Jones (From April 2023. Died November 2024)

**b) Co-options during the year:** Sheena Jefferis (Co-opted November 2023 as Treasurer)

**c) Serving PCC Members during the year**

***In first year of service*** Helen Hall (1<sup>st</sup> Term: April 2024 to April 2027)  
Melissa Nelson (1<sup>st</sup> Term: April 2024 to April 2027) -did not attend.

<b><i>In second year of service</i></b>	Nick Saunders	(1 <sup>st</sup> Term: April 2023 to April 2026) –resigned Feb 25
	Clive Barnett	(1 <sup>st</sup> Term: April 2023 to April 2026)
	Colin Hedley	(1 <sup>st</sup> Term: April 2023 to April 2026)
<b><i>In third year of service</i></b>	Alison Horncastle	(1 <sup>st</sup> Term: May 2022 to April 2025)
	Linda Pope	(1 <sup>st</sup> Term: May 2022 to April 2025)
	Sue Tinney:	(2 <sup>nd</sup> Term; May 2022 to April 2025)
<b>Main Bankers:</b>	CAF Bank, 25 Kings Hill Ave., Kings Hill, West Malling, Kent, ME19 4JQ A subsidiary bank account is held at Lloyds Bank, for ease of payments.	
<b>Independent Examiner:</b>	P J Underwood, Morris Crocker, Chartered Accountants, Station House, North Street, Havant, Hants, PO9 1QU	
<b>Church Architect:</b>	Richard Andrews, Carden & Godfrey, 33 Clerkenwell Close, London	

### **3. STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **3 (a) The Parish Church Council (PCC)**

The Church of England General Synod sets out the method of appointment of PCC members in the Church Representation Rules as published online. All regular church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Roll was last revised in 2024, prior to the Annual Parochial Church Meeting.

The PCC is the body of trustees for the Parish. Their responsibilities are understood primarily as the setting and careful monitoring of parish policies, including the annual budget. (Other policies are listed later in this report.) Day-to-day management is devolved (with set budgets) from the PCC, through the salaried staff; based on a 40-hour week. There were the equivalent of 4.7 full time employees – 11 employees (to December 2024) plus clergy, and a number of formal and ad-hoc committees or teams, containing a wide range of other PCC members, advisors and co-opted members. These are listed below.

#### **3(b) Rector**

The Reverend Canon Tom Kennar is the Chair of the PCC (although in practice, he usually invites the Vice-Chair to chair meetings). He was installed as Rector by the Bishop of Portsmouth on 17 February 2015. He is therefore the only permanent (unelected) member of the Trustees (until such time as he should resign, or be removed legally by the Bishop). His role is primarily one of leading, inspiring and teaching, although he also carries out various administrative functions on behalf of the PCC.

#### **3(c) Principal Committees and Teams of the PCC**

**Standing Committee:** Rector (Chair), Churchwardens (with Gary Crockford acting as Vice-Chair), Parish Secretary (currently a non-voting employee), the General Manager (also currently a non-voting employee), the Hon. Treasurer, Sheena Jefferis, and representatives of the PCC, Linda Pope, Alison Horncastle.

*The Standing Committee is responsible for furthering the work of the PCC between meetings. Key staff members are invited to attend from time to time (as non-voting members) depending on the business to be transacted.*

**Worship Committee:** Rector (Chair), Director of Music (advisor), any Licensed Readers or Readers with Permission to Officiate, Head Server (Bruce Strugnell), Michael Laird, Sybel Laird, Clive Barnett and Nick Saunders.

*The Committee is responsible for advising the Rector and PCC on all aspects of the worshipping life of the parish.*

**Pallant Development Team:** Colin Hedley (Chair), Sandra Haggan, Jackie Udy, Andrew Bowker (Dynamo Youth Theatre – users’ representative), Shelley Saunders (General Manager - advisor), Gemma Eadie (Pallant Assistant).

*This team advises the PCC about work required to upgrade and develop the Pallant Centre (formally “Church House and the Church Hall”).*

**Ministry Team:** Rector, Worship Leaders, Accredited Lay Workers, Lay Readers.

*This team agrees rotas for the leading of services and plans new worship initiatives.*

**Young People and Families Team:** Colin Hedley (Chair), Sandra Haggan, Fiona Hedley, Clive Barnett, Claire Toole, Jeremy Toole, Gary Crockford, Sarah Rickett (Educational & Heritage consultant – advisor).

*This team is carrying forward the Mission Plan’s focus on engaging with young people and families.*

**Finance Team:** Hon Treasurer (Chair), Rector, Churchwardens, Alison Horncastle (PCC), Helen Hall (PCC) General Manager, Finance Assistant.

*Key staff members are invited to attend (as non-voting members) depending on the business to be transacted.*

**Other Groups:** Ad-hoc groups, which also met during the year, include the ‘Churchyard Redevelopment Group’, ‘Flower-Arrangers’, ‘Serving Team’, ‘Choir’ ‘Bell-Ringers’, ‘Senior Staff Team’.

*Much of the work of these teams is carried out on a day-to-day basis via email and interpersonal conversations. The PCC is advised of their work in general and takes decisions regarding any significant policy or financial matter, when requested by these teams.*

### **3(d) Parish Staff**

A range of stipendiary, salaried, contracted and voluntary staff supports the PCC and its associated sub-committees, working groups and teams. These comprise:

#### **Volunteer Clergy and Readers**

**Four self-supporting clergy with Permission to Officiate:** Rt Rev’d John Hind (Assistant Bishop to the Bishop of Portsmouth) Rev’d Frank Hillebrand, Rev’d Canon Tim Schofield and Rev’d Judy Henning (who has primary responsibility for monthly services at St Nicholas Langstone)

**Four self-supporting Readers with Permission to Officiate:** Mrs Sandra Haggan, Dr Michael Fluck (PtO), Mrs Jackie Brookfield (PtO) and Sally Kirk Stephens (PtO).

#### **Full-Time Staff:**

**The Rector:** Reverend Canon Thomas Kennar

**Lay Pastor (including Little Lambs Manager):** Reader Sandra Haggan who was also appointed as self-supporting Assistant Curate in June 2024, following her ordination.

### **Part-Time Staff:**

**General Manager:** Shelley Saunders (32 hours per week from July 2022)

**Director of Music:** Graham Kidd (from September 2019)

**Parish Administrator:** Pauline West (from March 2018)

**Charity Shop Manager:** Clare Kennar (from March 2018)

**Charity Shop Supervisor:** Sandy Signorelli (16 hours per week from August 2022)

**Finance Officer:** Ani Moore (left during 2024)

**Finance Assistant:** Tanya Owusu (from September 2024)

**Caretaker:** John Glassett

**Pallant Assistant:** Gemma Eadie (from November 2023)

**Verger/Cleaner:** Maddie McGaw (from February 2024)

**Duty Manager:** Adam Denman (From October 2024, resigned March 2025)

**Note:** All of the paid members of staff noted above routinely work for far longer than the hours for which they are paid. The PCC acknowledges and is extremely appreciative of their commitment to the work of the parish, which goes way beyond what is required of them. In addition, **Volunteer Staff** are busy across the whole range of the parish's work, including the Charity Shop, the Pallant Centre and the Pallant Warm Hub, bell-ringing team, maintenance team, Little Lambs workers, young persons and families team, pastoral visitors, stewardship team, communications team, servers, choristers, flower-artists, stewards and welcomers. There are too many to list by name but the PCC is *immensely* grateful to each and every one.

### **3(e) Charitable Status**

Under the terms of the Charities Act 2011, the PCC, having an income in excess of £100,000 was registered with the Charity Commission (under no. 1128278); this registration was confirmed on the 26th February 2009.

### **3(f) Accountability and Policy Framework**

The PCC is fully aware of the risk factors involved in the running of church affairs and continues to ensure that all our properties are adequately insured, including public liability. We have policies for all significant areas of the Parish's life, which guide the decision making of the PCC, and the actions of officers and staff. These comprise:

- **Safeguarding Vulnerable Children and Adults** policy (we adopt the Diocese of Portsmouth Policy wholesale, and comply with all its guidance and rules)
- **The Annual 'Budget'** (also called the Financial Operating Plan)
- **PCC Statement Regarding Potential Churchyard Developments**
- **Constitutional position** of the PCC
- **Finance Policy and Procedures** including Operational Policy (significantly revised in 2021-22)
- **Reserves** policy (the standing policy throughout 2023 was to maintain reserves equivalent to at least one month's normal revenue budget expenditure)
- **Investment** policy (reviewed in 2021) - the standing policy for long-term trust funds is to invest them through Diocesan-approved investment vehicles, while general cash reserves are held on deposit for ready-deployment on parish projects
- **Legacies** policy
- **Extra-Parochial Giving** policy
- **Appraisal** policy
- **Complaints** policy
- **Grievance** policy

- **Health and Safety** policy provided under contract to a third party professional
- **Lone Working** policy,
- **Staff Compensation** policy.
- **Mission Plan**
- **Admission to Communion** policy
- **Data Protection** policy (including GDPR and Data Privacy)
- **Social Media** policy
- **Equalities and Diversity** policy
- **Volunteer** policy
- **Whistleblowing** policy
- **Risk Management** policy
- **Conflict of Interest** policy

The operational policies are published on the parish website at <http://stfaith.com/pcc/pcc-policies/> and are periodically reviewed as required and as scarce volunteer time allows.

We comply (as far as heritage considerations make possible) with the Disability Discrimination Act, and subject to funding are planning to improve further the access we provide for disabled people to the church and Pallant Centre. In 2024 we completed the construction of a fully accessible toilet in the Church.

The PCC gives regular updates on its decisions and activities to the wider parish, through a variety of media, including redacted copies of minutes, and summaries of key decisions and actions through the fortnightly newsletters.

An Annual Parochial Church Meeting is held so that the PCC may be publicly accountable to the whole membership of the Electoral Roll, and open to questions from the floor.

### **3(g) Public Benefit**

The Trustees (PCC) are aware of the Charity Commission's guidance and requirement on public benefit in 'The Advancement of Religion for the Public Benefit' and have had due regard to it in their administration of the PCC. As a part of its Charitable Objects of 'promoting of the whole mission of the Church' the PCC provides a benefit to the public by:

- providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the church offers;
- promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole; and
- providing administrative and meeting facilities to local charities, small local businesses and youth and community organisations.

## 4. OBJECTIVES

The PCC's primary objective, defined by the Church Representation Rules of the Church of England is **'to co-operate with the Incumbent (i.e. the Rector) in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical'**.

### 4(a) Mission Plan 2020-2025

In pursuance of its primary objective, the PCC agreed a second five-year Mission Plan ("**Live/Pray/Serve**") in 2020. This plan may be read in full on the parish website ([www.stfaith.com/mission-development-plan/](http://www.stfaith.com/mission-development-plan/)). It is aligned with the mission strategy of our Diocese.

The 2020-2025 Mission Plan builds on our Spiritual Development Plan (November 2018), Pallant Development Plan (February 2018) and the Re-ordering Plan (November 2017). It takes forward the work of the previous plan (2015-2020) and seeks to enable our parish (and indeed our diocese) to grow in depth, impact and number. The Mission Plan is due to be reviewed and revised in 2025.

### 4(b) Buildings to serve our Mission

In pursuance its primary objective, the PCC has responsibility for a number of buildings, which are used to underpin and promote the mission of the church. These comprise:

a) **St Faith's Church** – a Grade II\* Listed building with medieval origins. A Re-ordering Plan for the church was agreed during 2017 and may be viewed on the Parish website at <http://stfaith.com/wp-content/uploads/2017/11/Re-ordering-St-Faiths-Plan.pdf>. During 2024, an accessible toilet was constructed and opened.

b) **St Faith's Pallant Centre** – a collection of three joined buildings, known as Pallant Hall (formerly St Faith's Church Hall), Pallant House (formerly 'Church House') and The Coach House. The site has a Grade II listing category applied. This complex provides the most visible example of the PCC's public benefit statement above. Within these three buildings, facilities and storage are provided to a very wide range of local and mainly charitable organisations and social clubs. Organisations currently using the Pallant Centre currently comprise:

- Havant Dynamo Youth Theatre;
- Havant Orchestras;
- Solent Male Voice Choir;
- Hayling and Havant Bowmen;
- U3A Art Group;
- MIND Young Persons' Safe Haven;
- Self-help groups (AA, Al Anon, GA, Women's AA);
- The Redeemed Christian Church of God;
- SSAFA - the Armed Forces charity;
- Brownies and Rainbows;
- Little Lambs for toddlers and their parents and carers (run in collaboration with St Alban's, West Leigh);
- Specialist support for vulnerable adults such as Creating Chaos and Dementia Support;
- Many new and established physical and mental wellbeing groups; and
- Child Social Services contact point.
- Southern Music Project
- Ukrainian Art Group and Ukrainian Choir

- Bridge to Unity – Refugee Hub
- Havant Repair café
- Dementia Friendly Havant CIO

Bookings for the **Pallant Hall** and hire space continued to grow throughout 2024. The hall was used for various activities including music and social. As a result, in 2024, the Pallant Centre continued to be more than self-sufficient operationally, although large maintenance and repair requirement still pertain, to give the Centre a long-term future. Total income from lettings and events was £100,808 (compared to £72,682 in 2023, and £53,564 in 2022) with running and staff costs of £87,340 delivering a £13,468 net income to the Parish in 2024. This is a great achievement with many thanks to the team of staff and volunteers supporting the Pallant Centre. The net income would have been higher, however, had unexpected maintenance costs not been incurred at the end of 2024 to ensure that the buildings electrics were kept to the required standard. The net income to the parish was, however, more than matched by the parish's expenditure on the costs of refurbishing Room 2, and replacing five Georgian windows.

The **Pallant Development Group** continues working towards the refurbishment of The Pallant Centre, to secure the long-term future of this vital community building. The Group supported the Pallant Staff team, and led the development of a formerly unavailable room in 2024/2025 (formerly Room 2, now known as 'The Snug') and commissioned the replacement of five rotting windows (carried out in early 2025).

The **Havant Dynamo Youth Theatre** (DYT) took up residence in the Coach House in June 2022. A new Memorandum of Understanding was signed in the autumn of that year and is proving to be an exciting venture for both parties. DYT submitted and received planning approval for renovations to the Coach House that will be of benefit to the Pallant Centre long term. This includes the planning approval to install central heating, a toilet, remove an existing asbestos wall and install a redesigned staircase. Works of which are subject to written approval by the General Manager.

The Pallant reopened the **Warm Room** every Monday and Wednesday from 1200 – 1400. Staffed by St Faith's volunteers and volunteers from the local community, the warm room has been a great success with an average of 10-12 people attending weekly. Creating Chaos run the warm space on a Wednesday, which enables it to stay open. The PCC is most grateful to the Creating Chaos team. All are welcome to use the warm room regardless of circumstances; it provides a safe, warm space that is welcoming and accessible to all and offers soup, bread, biscuits, coffee, fellowship and peace together with activities such as knitting, reading and games. People can switch off their heating at home and meet in a community space.

**4(c) Christchurch Centre and Bungalow** – a modernist church building was erected in the north of the parish during the early 1980s as a mission church, with an associated bungalow. After some years, the church building proved unpopular for worship, and it is currently let to a local provider of nursery education (commensurate with the PCC's objectives and public benefit statement above), the *Bright Beginnings Nursery*. In April 2021, a new 20-year lease was agreed to give the owners of the nursery a greater measure of security of tenure than they erstwhile enjoyed, and to encourage them to invest in the site. The bungalow is used at times for the housing of clergy or is let-out to generate a general revenue for parish funds.

**4(d) 1 & 2 Churchfields** – these are a pair of houses, left to the Parish in Trust, which are let out to local people from time-to-time to generate revenue, or are used for the housing of clergy when needed. In the second half of 2021, a family of Syrian refugees moved into 2 Churchfields.

**4(e) 2-4 North Street – Creation of ‘The Parish Hub’** The old Church Institute is a building with two shop units and an overhead flat, held in Trust by the Incumbent (Rector) and Churchwardens, but treated as though directly owned by the PCC. Following the move of the Charity Shop and Bookshop to this location in May 2022, a Parish Hub, with high visibility on busy North Street, has facilitated the bringing together in one place of the Charity Shop, Bookshop and Parish Office with a commensurate saving on running costs. In 2022, the overhead flat was re-let to a local housing association to provide accommodation for those in housing need. However, on the ending of the agreement with the housing association a considerable amount of work was undertaken by a mixture of staff and volunteers, to bring the flat back up to a level which allowed it to be re-let in late 2024.

Our **Charity Shop and Bookshop**, staffed by volunteers, with the support of two (part-time) paid Charity Shop Managers. The Shop offers part-time employment to two local people, volunteer placements to local people (including some with additional needs), and encourages the efficient recycling and re-use of clothes, small furniture and other household goods – particularly popular as the cost-of-living crisis has begun to have an impact. Surpluses generated are used to support the general objectives of the parish.

The Charity Shop and Bookshop is now open 6 days a week. The move to the ‘high street’ location in North Street proved to be immensely successful in terms of its impact on the sales generated. In 2024, the gross income was £70,555 with expenditure totalling £52,050 delivering a £18,505 net income to the Parish in 2024. This is a great achievement for which thanks must be given to the shop staff and its management.

## **5. Review of Activities and Achievements**

### **5(a) Statistics of Mission**

In this section it is usual to provide a selection of statistics compiled on an annual basis, which indicate the progress and trajectory of certain parish activities - especially in relation to the pastoral and evangelical elements of the PCC’s primary objective (especially worship). It should be noted that for the first three months of 2022, as in the two years preceding it, the continued high incidence of COVID infections locally pandemic meant that, although the Church and Pallant Centre were not actually closed for public worship and social activities, numbers of worshippers and those making use of the facilities available took a considerable amount of time to pick up.

Throughout 2024, weekly services continued to be broadcast either by livestreaming or Zoom technology, and subsequently made available as recordings on the Church’s website. This medium continues to prove very popular. Numbers of actual people worshipping at home through this medium are very hard to estimate, as people tend to ‘come and go’. But anecdotal and estimated evidence indicates that our reach via the internet is approximately double the number of recorded worshippers in church.

## SfM Dashboard Data for the Parish of Havant: St Faith in the deanery of HAVANT

Report:	Field	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
1. Attendance Summary	Christmas	638	753	752	805	931	4	236	538	827	653
	Easter	143	119	173	131	135	-	66	95	129	157
	Average Week, October	100	112	111	101	121	59	96	91	127	131
	Usual Sunday	91	86	93	96	129	-	-	70	77	90
	Worshipping Community	90	93	130	96	94	151	151	140	143	146
	Total			130	96	94	151	151	140	143	146
	0-17			10	3	4	1	1	4	8	10
	18-69			60	55	50	60	60	60	70	68
	70+			60	38	40	90	90	76	65	68
	Age unspecified			0	0	0	0	0	0	0	0
2. Worshipping Community	Joiners			-	0	31	50	30	5	0	18
	Leavers			-	0	12	12	31	6	0	14
	Adults	86	83	91	94	122	-	-	68	75	87
	Children	5	3	2	2	7	-	-	2	2	3
	Adults	94	111	109	100	120	58	96	89	127	126
	Children	5	1	2	1	1	1	0	3	0	5
	Adults, School	0	-	-	-	-	-	-	-	-	-
	Children, School	0	-	-	-	-	-	-	-	-	-
	Usual Sunday (aged < 16)	5%	3%	2%	2%	5%	-	-	3%	3%	3%
	Average Week, October, excluding school services (aged < 16)	5%	1%	2%	1%	1%	2%	0%	0%	3%	0%
3. Usual Sunday Attendance	Worshipping community (aged < 18)	11%	9%	8%	3%	4%	1%	1%	3%	6%	7%
	Baptisms	17	12	9	13	7	0	6	1	5	4
	Marriages	9	2	4	1	5	1	1	6	2	5
	Funerals	11	12	13	18	18	14	23	20	15	22
	Electoral Roll	159	175	176	175	115	132	136	144	145	142

# SfM Dashboard for the Parish of Havant: St Faith in the deanery of HAVANT

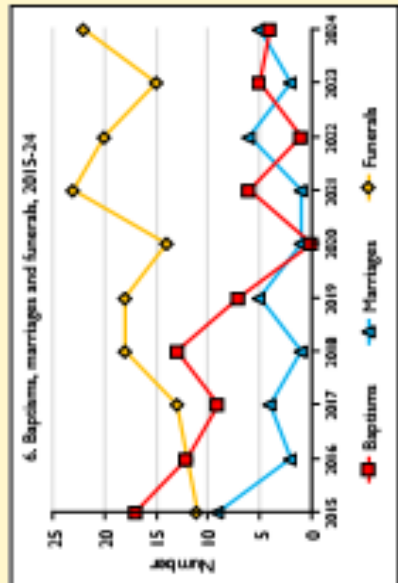
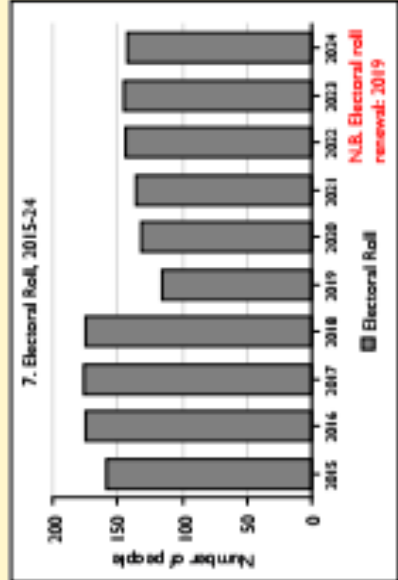
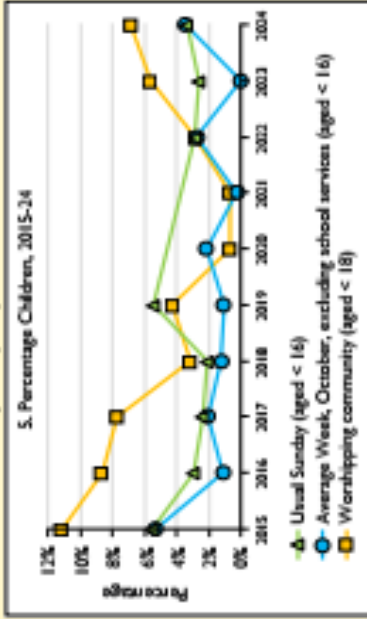
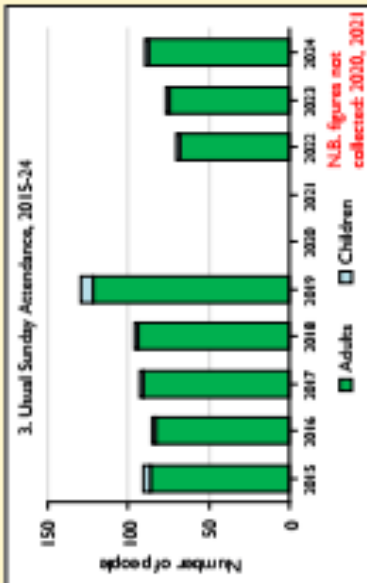
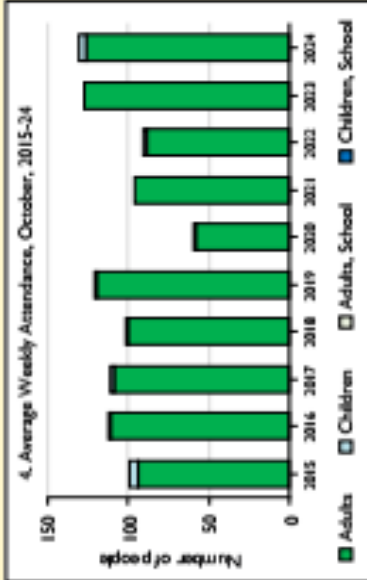
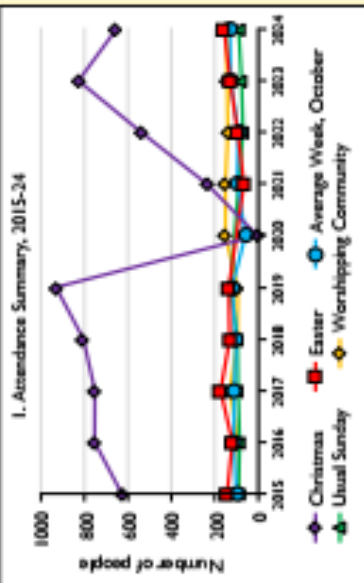
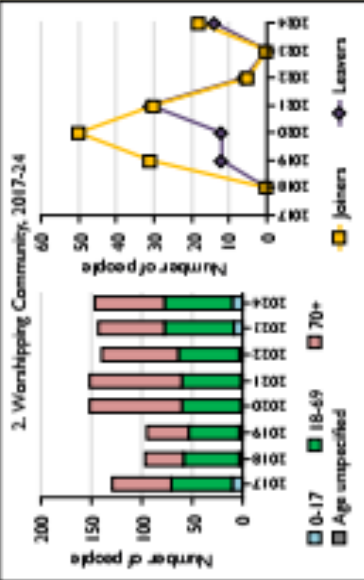
Parish Census and deprivation summary  
Parish population (2021): 9014

	Parish	Diocese	National
% aged 0-19	19%	21%	23%
% aged 20-44	30%	30%	32%
% aged 45-69	34%	32%	31%
% aged 70 & over	18%	17%	14%
% Christian	46%	45%	46%
% non-Christian religion	3%	3%	11%

Parish deprivation rank (IMD, 2019): 5071  
(1=most deprived parish in the Church of England, 12,178=least deprived)

For more detailed census & deprivation info: see <https://parish.uk/18/54/CS>  
<https://www.churchofengland.org/about/data-services/> and  
<https://www.cdf.org.uk/about/>

Number of churches in parishes (2024): 2 Parish Code: 290058



This dashboard contains figures as submitted by churches currently in the parish  
**Attendance statistics:** taken from annual Statistics for Mission returns.  
Average weekly attendance: attendance at Sunday and midweek church services & fresh expressions in October; Figs 1 & 5 do not include attendance at services for schools.  
Easter: Easter Eve & Easter Day; Christmas: Christmas Eve & Christmas Day.  
Baptisms: all baptisms & thanksgivings.  
Marriages: marriages and services of prayer & dedication after civil marriages.  
Funerals: those held in church & at crematoria/benemerites.  
Because of pandemic-related church closures, Easter figures were not collected in 2020.  
**Census data:** taken from the 2021 national Census.  
**Deprivation statistics:** IMD taken from the English Indices of Deprivation, published by the Ministry of Housing, Communities & Local Government, Sept. 2019.  
The above statistics have been mapped onto parish boundaries so are approximations.  
For more information, see: <https://www.churchofengland.org/about/data-services/>

Variations in attendance from year to year may be the result of changes in the number of churches that submitted returns, or changes in parish/benefice structure.

Number of churches included in returns: 2015 2:2016 2:2017 2:2018 2:2019 2:2020 2:2021 2:2022 2:2023 2:2024 2.

Produced by Data Services, Church House, Great Smith Street, London SW1P 3AZ. Date of production: 18/02/2025.

Every effort has been made to ensure that data are reliable. We would be pleased to be notified of any significant errors or omissions by email to [statistics@churchofengland.org](mailto:statistics@churchofengland.org)



THE CHURCH OF ENGLAND

In addition to our core worship services, St Faith's has once again been the chosen location for a number of **civic events** during the year, including the Remembrance service. In 2024, these were also livestreamed. **School carol services** were also held for Fairfield Junior School and Bosmere School. The programme of **occasional lunchtime concerts** continued to take place, and in early December the **Advent Experience** was once again staged by the Young People and Families Team for Year 3 pupils from Bosmere School. An **Easter Experience** was also staged for Year 4 Bosmere School pupils. Both Experiences were very well received by the pupils and their teachers.

## **5(b) Evangelical and Pastoral Objectives**

The raw statistics of attendance in the previous section do not paint an accurate picture of the whole life of the parish, particularly in respect of the PCC's efforts to fulfil its evangelical and pastoral objectives.

Evangelism (understood as the promulgation of the 'Evangel' or 'Good News' of Jesus Christ) requires that the PCC should exert itself to provide the comfort of faith, and the challenge of the Kingdom of God to the community it serves. The word 'Pastoral' is taken to mean the active care of people whom the church encounters, wherever they are from and whatever support-needs they present.

It is pleasing to report an increase in activities in 2024 to further St Faith's evangelical and pastoral objectives. To this end, during the year, the PCC has:

- **regularly reported to the congregation** about its work;
- kept a close eye on **staff wellbeing**, while dealing with some challenges that arose;
- overseen the **management of the large estate** for which St Faith's is responsible;
- provided **subsidised accommodation to SSAFA** – the Armed Forces charity (which it has done since 1946);
- provided **low-cost meeting facilities for many local charities**, community groups and small businesses;
- raised funds through personal donations and gifts to support a diverse number of local and national charities, including the **Rotary Shoe-box Appeal**, the **Children's Society**, and the **Havant Passion Play**, **SSAFA** and the **Royal British Legion** (Havant Branch). Funds from the **sale of the Rector's book**, 'Scribblings' were also **sent to Ghana**, for the **support of medical services** to far-flung villages in the Diocese of Ho.
- provided an **open church** for visitors to have the space to sit, pray, ask questions, explore faith or simply enjoy the ancient and hallowed surroundings.
- continued to provide the **Warm Hub** to help the community in this cost-of-living crisis;
- continued the collaboration with **St Alban's, West Leigh**, including the joint provision of **Little Lambs** (for pre-school children and their grown-ups) as well as **shared services and retreats**, and weekly prayer meetings of both parishes' staff.
- supported the work of **Bosmere Junior School**, through the provision of assemblies, R.E. support and general support of the teaching staff (such as providing cakes at the beginning of term to express love and support). The very successful initiative of offering an **Advent Experience** to Year 3 pupils, first staged in 2019, was repeated again in December 2024 and an **Easter Experience** was offered in April 2024. More limited support is also given to the other two Havant schools (Fairfield Infant School and Warblington Secondary) at their invitation;
- supported the ministry of our wonderful choir: **St Faith's Choir** is very good heart.
- supported the ongoing ministry of **"Faith in Harmony"**, an initiative of our Director of Music and mainly made up of Year 5 pupils from Bosmere School and Year 7 pupils from other local schools;
- promoted the come-and-sing **choral evensongs** which were well attended in 2024.

- provided and supported a team of **Pastoral Visitors** who visit any in the parish who need regular contact, friendship and (if requested) home communion; members of this team regularly phoned and delivered copies of the Fortnightly News; and
- held a variety of **social and fundraising events**, lunchtime concerts, monthly coffee mornings, weekly online Tea & Chat (Mondays), and Christmas market; some of these events have the function of raising money, but were mainly focused on bringing people together in community.

### 5(c) Ecumenical Objectives

In pursuance of its ecumenical objective, the PCC has:

- **played a full part in the life of the Deanery and Diocese**; there are two representatives elected to the Deanery Synod, who attend along with the readers and clergy. Clergy meet regularly with Chapter colleagues (from other local Anglican churches). Our Rector is a member of the Bishop's Council, the Diocesan Synod, the Diocesan Advisory Council on Church Buildings and is an honorary canon of Portsmouth Cathedral; and
- been represented steadfastly on the '**Churches Together in Havant and Bedhampton**' Group, mainly by our assistant curate..

The PCC has also:

- co-operated in efforts to **relieve the misery of homelessness and poverty** experienced by many in the town, not least through the raising and then provision of funds through the Rector's Discretionary Fund – especially to individuals and families known to the parish who find themselves in crisis;
- Fulfilled the requirements for the Church to be a **fair trade church**;
- supported the clergy to have regular **fraternal meetings** with clergy of other local churches;
- provided space (in Church House) for an independent church (of African origin) called '**The Redeemed Christian Church of God**'; Pallant House is now their permanent home.

### 5(d) Social Objectives

Many of the achievements and activities described in the previous sections have strong social elements to them, and so are not repeated here. In addition, it is worth noting that in 2024, the following activities with a strong social content have also been supported by the PCC:

- **Bellringing** – the provision of high-quality bell-ringing which calls people to worship and celebrates marriages and special civic occasions;
- **Church Choir** - while also enhancing worship, the church choir provides the social function of bringing people together in the making of music;
- **St Faith's Men's Group** - a group of men (including those who don't regularly attend worship) who meet for fellowship and fun. The Men's Group also provide voluntary labour on occasions throughout the year when projects are undertaken;
- **Tea and Chat (Mondays)** – established in response to the pandemic and providing an opportunity for people to meet together virtually via 'Zoom';
- **St Faith's Charity Shop and Bookshop** –the Charity Shop (staffed by volunteers with support from part-time paid managers) provides a valuable social space.
- A **Parish House Group** for fellowship, support, study and prayer. A **monthly prayer group**, based at St Nicholas' Chapel, got underway in December 2022;

- **Flower Team** – The flower team regularly decorates the church with fantastic arrangements, often working together in fellowship and fun as they do so;
- **Church Cleaning & Maintenance Team** – a small band of volunteers gathers once a month to clean the church, and enjoy each other’s company for a while; and
- **The Monday Club** – an ad hoc gathering of local people led (until his death in November) by Bill Jones and Sandra Haggan on Monday mornings in the church and the Pallant Centre (depending on the weather): this is essentially a social group, providing mutual support and a strong bond of friendship. Margaret Tait has taken up the leadership of the group in 2025.
- **Coffee, Games and Chat** – a monthly social gathering, to promote community and reduce loneliness.

## 6. REVIEW OF THE YEAR – PCC

The PCC met six times during 2024 in January, April, May, July, September and November. All meetings were quorate.

During the course of the year, among the usual administrative matters (overseeing, monitoring and approving the detailed work of sub-committees, working groups and teams), the PCC:

- maintained vigilance over **safeguarding and health & safety** issues by reviewing and approving the PCC policy, ensuring that all relevant checks and training are being carried out, offering training sessions in person or virtually (for example in recognising signs of domestic abuse) and supporting our Safeguarding and Health and Safety Officers;
- maintained its commitment to **paying its ‘Parish Share’** of Diocesan expenses each month;
- within the context of the emerging energy crisis, maintained **tight budgetary control** through the receipt of, and discussion about, regular financial updates from the Finance Officer, and set the 2024 budget;
- set the **priorities for the Big Build campaign** and expenditure in 2024 (building an accessible toilet in the church, refurbishment of Room 2 in the Pallant centre, and the renovation of five windows in the Pallant Centre);
- oversaw the **management of the large estate** for which St Faith’s is responsible: where appropriate, negotiated, and authorised leases, set rents and monitored tenants’ activities and payments;
- received updates from and **approved actions taken by the Standing Committee**;
- monitored the **Electoral Roll**; kindly maintained by Hugh Owen
- approved the **refurbishment of the North Street flat**
- approved **uplifts in wage banding for key staff**, to compensate for increased responsibilities
- started a process of **reviewing historic investment funds**

## 7. FABRIC REPORT (The State of our Buildings and their Contents)

### 7(a) St Faith’s Church

Broadly speaking, St Faith’s Church is believed to be in *good* condition considering its age and usage patterns. This assessment is supported by a quinquennial (five-yearly) inspection on the state of the church, which was completed in 2019, and which noted some considerable improvements to the building

since the previous report (2014). The PCC, through the Churchwardens, the General Manager and the Buildings Maintenance Team has been steadily working through the issues identified as funds become available. The 2025 inspection is underway at the time of writing this report.

#### **Notable changes to the fabric are:**

- **the construction of an accessible toilet** with storage facilities in the south-west corner of the Nave

**Looking to the future**, the PCC plans to:

- **upgrade the alarm system** for the bell ringing chamber;
- **install safety precautions around the gully** at the North vestry access door;
- **replace or repair** the North transept flooring;
- **complete the purchase of new seating** throughout the church
- make long-term plans for the eventual **replacement of the church roof**. A report from the present architect concurs with that of our previous architect that the roof has many problems associated with age and will need total replacement within around 20 years. However, the PCC believes (on the basis of such reports) that careful management and maintenance in the meantime will extend the roof's life until the point where total replacement becomes essential. The replacement of some crumbling ceiling panels will need to wait until the work to the roof is complete. Temporary repairs using painted hardboard are currently in place, and the mapping and prioritisation of the repair and replacement of tiling is also underway; and

With regards the rest of the St Faith's estate, mandatory requirements such as electrical testing certificates were obtained, and gas servicing undertaken for all buildings under the PCC's care.

#### **7(b) The Pallant Centre**

Over the first 15 years of the 21st century, the PCC was considering whether to dispose of The Pallant Centre as an asset which could pay for Church improvements. As a result, there was a reluctance to spend resources on anything other than the most essential repairs. In 2015, this policy was reversed by the decision (in the first Mission Development Plan) to restore, refurbish and repair the Pallant Centre, to form the centrepiece of the PCC's social mission to the community. Since the adoption of the Mission Development Plan in 2015, the parish's buildings' maintenance team (of paid and voluntary staff) have achieved a great deal. Work was thwarted during the pandemic (with the exception of essential maintenance/repair). This year, we have continued the mission development journey and our small team of maintenance volunteers, suppliers and staff who are very generous with their time has undertaken a wide variety of maintenance tasks, including commencing **the refurbishment of Room 2** (now called 'The Snug') and (through volunteers) **making big improvements to the Pallant garden**.

**Looking to the future**, the PCC, through the Pallant Development Group plans to:

- **complete the regeneration of the Courtyard and Garden** as a safe social space;
- **bring Room 1** (to be called the Creation Room) **into operation** to create a long-term revenue stream based on an activity-led flexible space;
- **improve the design and layout of the 'Green Room'** (behind the stage of the Main Hall) as a multi-use meeting, work and rehearsal space with showers and toilets;
- **bring the second-floor attic (or 'Garret') back into use** to create a long-term revenue stream – probably as flexible programme space (subject to planning permission);
- **explore the possibility of fitting solar panels to the Hall roof;** and
- **fundraise to provide improved theatrical facilities** to support artistic productions.

A 'Way Ahead' document for the Pallant Centre is available to view on the parish website at: <http://stfaith.com/wp-content/uploads/2018/02/Pallant-Plan-the-Way-Ahead.-Final-agreed-document.pdf>

#### **7(c) Christchurch Centre**

The Christchurch Centre remains under a full repairing lease (to the *Bright Beginnings* Nursery) which was signed in April 2021 giving greater security to both the owners of the nursery and the PCC.

#### **7(d) Christchurch Bungalow**

The Bungalow is currently let to a private tenant, generating a revenue stream to the PCC. The annual inspection by our officers shows the property to be well-maintained. No repairs or maintenance were required in 2024.

#### **7(e) 1&2 Churchfields**

One house is let to local Havant residents and the other to a refugee family, creating a revenue stream for the parish while also meeting local housing need.

#### **7(f) St Nicholas' Chapel**

Although technically not consecrated, the Chapel acts as a 'chapel of ease' and meeting place for **Langstone Village**. Monthly (and high-day) services were held. A parish prayer group began meeting there monthly in December 2022. The building is hired by the **Langstone Village Association** (LVA) for various events (ranging from coffee mornings to educational evenings). A **beautiful new stained glass window** was installed in the lobby area during 2024, funded by donations through the LVA. A **series of concerts** took place during 2024. Thanks to the willingness of local volunteers, especially **Sue Holding**, the chapel is opened every day in normal weather as a sanctuary for local visitors, and to **display Langstone history** installed by the Village Association. The parish is keen to develop this tiny, but well-loved resource for the benefit of the Langstone community.

#### **7(g) 2-4 North Street – "The Parish Hub" – The old Church Institute**

The St Faiths Charity shop moved to 4 North Street in May 2022. Number 2a was refurbished in 2024 and relet.

#### **7(h) Health and safety**

The use and condition of our buildings continues to undergo regular scrutiny by our General Manager and the maintenance team together with external experts by invitation or notice. Health and safety compliance continues to be embraced enthusiastically by the staff and PCC of St Faith's.

### **8. 2024 FINANCIAL REVIEW**

The PCC, through the General Manager, Finance Assistant and Finance Committee, has maintained a tight control of finances. The financial impact of significant increases in running costs and the post-pandemic reduction in income sources have required further focus on cost control and income generation leading to monthly cash flow reports to the Standing Committee along with monthly management accounts reporting and commentary for regular review. High energy costs have proved to be a significant challenge this year.

The complex Statement of Financial Activities can be difficult to interpret without experience. The bottom-line (in round numbers) is that the PCC spent £418,759 in 2024, compared to £347k in 2023, £287k in 2022 and £291k in 2021). We received income including gain on investments of £418,718 in 2024, compared to £339k in 2023, £286k in 2022, and £329k in 2021 generating an operating

deficit for the year of £41 compared to a deficit of £8,504 in 2023, a deficit in 2022 of £11,625 and a surplus of £37k in 2021) after cash investment revaluations. The parish's income sources were mainly from donations, rental and hall hire fees and shop sales.

After other accounting adjustments are made, the cash reserve of the parish at 31 December 2024 was £152k. The PCC has £45k in unrestricted funds and £98k in restricted funds. Much of this reserve (less the reserve policy requirement set out below) is allocated to future building works in the parish.

## **9. RESERVES POLICY**

It is the policy of the PCC to maintain unrestricted funds, which are the free reserves of the PCC, at a level which equates to not-less-than one month's unrestricted expenditure. This policy was set during 2017 and constitutes a reduction from the previous policy of maintaining not-less-than three month's unrestricted expenditure. This policy is intended to demonstrate to funders that we are fully committed to using our resources to the maximum good effect, and not 'sitting on' cash. This provides sufficient funds to cover parish management and administration as well as the activities directly relating to the work of the Church. The PCC confirms that unrestricted funds were maintained at least at the level of one month's expenditure throughout 2024 and that this policy will be reviewed during 2025.

It is the PCC's current policy to invest surplus funds with the CBF Church of England Deposit Fund.

### **A note on the use of Building Assets**

Some thought has been given in the past, by the PCC, to releasing the capital which is locked up in our various other buildings - and this topic is often raised by well-wishers. However, the PCC has found that this is difficult to accomplish (because many of the buildings are tied up with deeds of trust, preventing their sale for just such a purpose).

Furthermore, the PCC presently judges that maintaining a constant in-flow of revenue from rents is in the best long-term interest of the parish. This is especially the case while current UK-wide trends indicate that we are entering a period of lower attendance and commitment to organised religion in general. Current UK economic pressures also reduce the ability of church members to contribute to church funds. Keeping assets that bring in revenue is considered by the PCC to be a good long-term stewarding strategy. In simple terms, it is likely that most of our assets will bring more revenue to the parish over the next 25 years than their sale now would realise. Our assets are therefore considered as a way of sustaining mission in the long term – not a 'quick fix' for our present challenges. The PCC may decide to acquire more building assets in the future (through mortgaged purchase) to both alleviate housing problems for local people and provide long-term assets for the parish.

### **Trust Funds**

The PCC holds a number of trust funds, generated from the previous sale of parish assets. These funds, together, had a net asset value of £86,369 at the end of 2024, compared to £84,270 in 2023, £77,785 in 2022 and £88,633 in 2021 (£82,476 in 2020). These funds are held in trust, and in general, only the investment income is available to the parish (without major and costly restructuring). Dividends received from these funds in 2024 totalled £2,099.

## 10. STATEMENT OF RESPONSIBILITIES

The Members of the PCC are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the PCC and of the surplus or deficit of the PCC for the period. In preparing those financial statements, the PCC is required to:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the PCC will continue in operation.

The members of the PCC are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC. They are responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Parochial Church Council of the Ecclesiastical Parish of St Faith Havant confirms that it is aware of these responsibilities and that it has exercised them to the best of its ability.

Signed on behalf of the PCC at its meeting on the 17<sup>th</sup> of March 2025:



Rev'd Canon Tom Kennar  
**Rector and Chair of the PCC**

Date: 17<sup>th</sup> March 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2024 £	Total funds 2023 £
<b>INCOME AND ENDOWMENTS FROM</b>						
Donations and legacies	2a	78,337	-	-	78,337	74,586
Activities for generating funds	2b	84,988	92,193	-	177,181	124,944
Church activities	2c	104,094	-	-	104,094	76,478
Investment income	2d	57,007	-	-	57,007	56,305
Other income	2e	-	-	-	-	-
<b>TOTAL</b>		<u>324,426</u>	<u>92,193</u>	<u>-</u>	<u>416,619</u>	<u>332,313</u>
<b>EXPENDITURE ON</b>						
Raising funds	3a	-	346	-	346	-
Church activities	3b	331,067	87,346	-	418,413	347,302
<b>TOTAL</b>		<u>331,067</u>	<u>87,692</u>	<u>-</u>	<u>418,759</u>	<u>347,302</u>
Net gains/(losses) on investments	8	32	-	2,067	2,099	6,485
<b>NET (EXPENDITURE)/INCOME</b>		<u>(6,609)</u>	<u>4,501</u>	<u>2,067</u>	<u>(41)</u>	<u>(8,504)</u>
<b>Transfer between funds</b>		-	-	-	-	-
<b>Net movement in funds</b>		<u>(6,609)</u>	<u>4,501</u>	<u>2,067</u>	<u>(41)</u>	<u>(8,504)</u>
<b>RECONCILIATION OF FUNDS</b>						
<b>Total funds brought forward</b>		51,350	93,141	459,744	604,235	612,739
<b>TOTAL FUNDS CARRIED</b>		<u>44,741</u>	<u>97,642</u>	<u>461,811</u>	<u>604,194</u>	<u>604,235</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2024**

		2024	2023
	Note	£	£
<b>FIXED ASSETS</b>			
Tangible fixed assets	7	377,761	377,464
Investments	8	86,369	84,270
		<u>464,130</u>	<u>461,734</u>
<b>CURRENT ASSETS</b>			
Debtors	9	21,635	12,834
Cash at bank and in hand		130,359	137,829
		<u>151,994</u>	<u>150,663</u>
<b>CREDITORS</b>			
Amounts falling due within one year	10	<u>(11,930)</u>	<u>(8,162)</u>
<b>NET CURRENT ASSETS</b>		140,064	142,501
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		604,194	604,235
<b>NET ASSETS</b>		<u>604,194</u>	<u>604,235</u>
<b>FUNDS</b>	16		
Unrestricted funds		44,741	51,350
Restricted funds		97,642	93,141
Endowment funds		461,811	459,744
		<u>604,194</u>	<u>604,235</u>

Approved by the Parochial Church Council on 17<sup>th</sup> March 2025 and signed on its behalf by:



**Rev'd Canon Tom Kennar**  
**Rector**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective January 2019)', the Charities Act 2011 and the Church Accounting Regulations 2006.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value and properties which are shown at valuation as at 31 December 1998. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The PCC members consider that there are no material uncertainties regarding the charity's ability to continue as a going concern.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. Following new regulations introduced in respect of the year 2007 and subsequently, sums collected for specific charities (eg at "special" and funeral services) are excluded from the financial statements; previously they were included in both incoming and outgoing resources.

**Financial instruments**

The PCC only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans from banks and other third parties and loans to related parties and investments in non-puttable ordinary shares.

**Debtors and cash at bank**

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transactions costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, deposits with bank and other short-term highly liquid investments and bank overdrafts. In the balance sheet, bank overdrafts are shown within borrowings or current liabilities.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Income**

**Voluntary income**

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is receivable.

## 1. ACCOUNTING POLICIES continued...

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Sales from the church shop are accounted for gross.

### **Other income**

Rental income from the letting of premises owned by the church is recognised when the rental is due.

### **Income from investments**

Dividends and interest are accounted for when receivable.

### **Expenditure**

#### **Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

#### **Church activities**

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

### **Fixed assets**

#### **Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts in accordance with Section 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

#### **Other fixtures, fittings and office equipment**

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Assets capitalised are written off over the estimated life of the asset.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

### **Other properties**

Properties are shown at professional valuation as at 31 December 1998. Valuation of a nominal £1 value has been placed upon the Church House and the Church Hall as at that date it was not intended that these properties would be disposed of.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024

1. **ACCOUNTING POLICIES** continued...

**Investments**

Fixed assets investments are included at market value at the balance sheet date.

Realised gains and losses on investments are calculated as the difference between sale proceeds and their market value at the start of the year or their subsequent cost, and are charged or credited to the statement of financial activities in the year of disposal.

Unrealised gains and losses represent the movement in market values during the year and are charged or credited to the statement of financial activities based on market value at the end of the

**Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit at the bank.

**Volunteers**

The value of services provided by volunteers is not incorporated into these financial statements.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

<b>2. INCOME FROM</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total funds 2024 £</b>	<b>Total funds 2023 £</b>
<b>2a. Donations and legacies</b>				
Planned giving:				
Gift aided stewardship	48,313	-	48,313	47,325
Other stewardship	1,388	-	1,388	6,816
Other collections at services	15,724	-	15,724	12,918
Donations, appeals etc	1,700	-	1,700	-
Income tax recoverable	6,678	-	6,678	6,627
North St. rental income - Church Institute Grants	2,390	-	2,390	900
Pallant Centre - Grants	2,144	-	2,144	-
	<u>78,337</u>	<u>-</u>	<u>78,337</u>	<u>74,586</u>
<b>2b. Activities for generating funds</b>				
Shop Sales at North Street - Church Institute Grants	70,555	-	70,555	67,868
Fundraising	14,433	92,193	106,626	57,076
	<u>84,988</u>	<u>92,193</u>	<u>177,181</u>	<u>124,944</u>
<b>2c. Church activities</b>				
Fees	3,486	-	3,486	3,796
Lettings of Church, Church House, Church Hall and Coach House	100,608	-	100,608	72,682
	<u>104,094</u>	<u>-</u>	<u>104,094</u>	<u>76,478</u>
<b>2d. Investment income</b>				
Dividends and interest	2,482	-	2,482	2,304
Property rent	54,525	-	54,525	54,001
	<u>57,007</u>	<u>-</u>	<u>57,007</u>	<u>56,305</u>
<b>TOTAL</b>	<u>324,426</u>	<u>92,193</u>	<u>416,619</u>	<u>332,313</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

3. EXPENDITURE ON	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
3a. Raising funds				
Other fundraising costs	-	346	346	-
	<u>-</u>	<u>346</u>	<u>346</u>	<u>-</u>
3b. Church activities				
Diocesan parish share	62,447	-	62,447	59,473
Staff costs				
- Admin staff, organists and caretaker	161,766	-	161,766	128,427
Expenses				
- Incumbent expenses including rectory	3,565	12,585	16,150	1,744
- Other staff expenses	340	313	653	2,216
Support costs				
- Printing and stationery	2,676	-	2,676	2,666
- Office costs	3,285	-	3,285	1,204
- Independent examiner's fees	1,596	-	1,596	1,584
Church costs				
- General running expenses	26,539	74,448	100,987	81,912
- Music and choir	2,583	-	2,583	2,869
Church House and Church Hall running costs	59,936	-	59,936	56,658
Other property running costs	2,444	-	2,444	5,270
Extra parochial giving	-	-	-	208
Accountancy	2,880	-	2,880	2,964
Depreciation	117	-	117	107
Bad Debts	893	-	893	-
	<u>331,067</u>	<u>87,346</u>	<u>418,413</u>	<u>347,302</u>
<b>TOTAL</b>	<u><b>331,067</b></u>	<u><b>87,692</b></u>	<u><b>418,759</b></u>	<u><b>347,302</b></u>
4. SUPPORT COSTS				
			Total funds 2024	Total funds 2023
	Management £	Governance £	£	£
Printing and stationery	2,676	-	2,676	2,666
Office costs	3,285	-	3,285	1,204
Independent examiner's fees	-	1,596	1,596	1,584
	<u>5,961</u>	<u>1,596</u>	<u>7,557</u>	<u>5,454</u>
5. GOVERNANCE COSTS			Total funds 2024	Total funds 2023
			£	£
Independent examiner's fees			1,596	1,584
			<u>1,596</u>	<u>1,584</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**6. 2023 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>				
Donations and legacies	74,586	-	-	74,586
Activities for generating funds	70,072	54,872	-	124,944
Church activities	76,478	-	-	76,478
Investment income	56,305	-	-	56,305
Other income	-	-	-	-
<b>TOTAL</b>	<u>277,441</u>	<u>54,872</u>	<u>-</u>	<u>332,313</u>
<b>EXPENDITURE ON</b>				
Raising funds	-	-	-	-
Church activities	284,402	62,900	-	347,302
<b>TOTAL</b>	<u>284,402</u>	<u>62,900</u>	<u>-</u>	<u>347,302</u>
Net gains/(losses) on investments	54	-	6,431	6,485
<b>NET INCOME/(EXPENDITURE)</b>	<u>(6,907)</u>	<u>(8,028)</u>	<u>6,431</u>	<u>(8,504)</u>
Transfer between funds	-	-	-	-
Net movement in funds	<u>(6,907)</u>	<u>(8,028)</u>	<u>6,431</u>	<u>(8,504)</u>
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	58,257	101,169	453,313	612,739
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>51,350</u>	<u>93,141</u>	<u>459,744</u>	<u>604,235</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**7. FIXED ASSETS**

	<b>Freehold land and buildings</b>	<b>Piano</b>	<b>A Frame</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>COST</b>			
At 1 January 2024	376,502	4,689	449
Additions	-	-	185
At 31 December 2024	<u>376,502</u>	<u>4,689</u>	<u>634</u>
 <b>DEPRECIATION</b>			
At 1 January 2024	-	3,820	356
Charge for the year	-	89	28
At 31 December 2024	<u>-</u>	<u>3,909</u>	<u>384</u>
 <b>NET BOOK VALUE</b>			
At 31 December 2024	<u>376,502</u>	<u>780</u>	<u>250</u>
At 31 December 2023	<u>376,502</u>	<u>869</u>	<u>93</u>
	<b>PA System</b>	<b>Computer Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>COST</b>			
At 1 January 2024	1,020	370	383,030
Additions	-	229	414
At 31 December 2024	<u>1,020</u>	<u>599</u>	<u>383,444</u>
 <b>DEPRECIATION</b>			
At 1 January 2024	1,020	370	5,566
Charge for the year	-	-	117
At 31 December 2024	<u>1,020</u>	<u>370</u>	<u>5,683</u>
 <b>NET BOOK VALUE</b>			
At 31 December 2024	<u>-</u>	<u>229</u>	<u>377,761</u>
At 31 December 2023	<u>-</u>	<u>-</u>	<u>377,464</u>

Freehold land and buildings comprise the following:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
1 Churchfields, South Street, Havant	110,000	110,000
2 Churchfields, South Street, Havant	105,000	105,000
Christ Church Bungalow, Rowan Road, Derrivilles	82,000	82,000
Christ Church Medical Centre, Rowan Road, Derrivilles	79,500	79,500
The Church House, The Pallant	1	1
The Church Hall, The Pallant	1	1
	<u>376,502</u>	<u>376,502</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**8. INVESTMENTS**

Unit/share Holdings	Fund	Historical Cost £	2023 Market Value £	Unrealised Gain/(Loss) £	2024 Market Value £
710.53	CBF Fixed Interest Securities Fund	1,027	1,028	32	1,060
3,017	CBF Fixed Interest Securities Fund	4,642	4,367	132	4,499
12,143	CBF Fixed Interest Securities Fund	19,000	17,577	531	18,108
2,649	CBF Investment Fund Income Shares	19,000	59,881	1,371	61,252
62.70	CBF Investment Fund Income Shares	720	1,417	33	1,450
		<u>44,389</u>	<u>84,270</u>	<u>2,099</u>	<u>86,369</u>

Trusts and Bequest - The following trusts are all permanent endowments which require income to be spent on the general purposes of the parish:

1 & 2 Churchfields Trust  
57 South Street Trust  
Boyd-Richardson Trust

**9. DEBTORS**

	2024 £	2023 £
Other debtors	21,635	12,834
	<u>21,635</u>	<u>12,834</u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Deferred income	738	684
Other creditors	11,192	7,478
	<u>11,930</u>	<u>8,162</u>

Deferred income represents fees received in advance for church services, property rent and church hire.

	2024 £	2023 £
Brought forward	684	1,452
Amount released to incoming resources	(684)	(1,452)
Amount deferred in year	738	684
Carried forward	<u>738</u>	<u>684</u>

**11. REMUNERATION**

No person connected with the PCC has been paid or is payable, remuneration or other benefits from PCC funds.

The total out of pocket expenses claimed during the year by Clergy and other PCC members was £12,228 (2023: £2,084).

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**12. INDEPENDENT EXAMINER'S FEE**

The fee charged in these financial statements in respect of the independent examination thereof amounts to £1,596 (£1,584).

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2024.

**14. CONTINGENT LIABILITY**

Following a survey of the church roof, and examination of past reports, the inspecting architect has advised the PCC that substantial roof repairs are likely to be required in the next decade. These are estimated to cost in the region of £500k. PCC has noted this long term liability, and is putting a fundraising strategy in place.

**15. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2024 Total Funds £	2023 Total Funds £
Fixed assets	2,069	250	461,811	464,130	461,734
Current assets	54,602	97,392	-	151,994	150,663
Current liabilities	(11,930)	-	-	(11,930)	(8,162)
	<u>44,741</u>	<u>97,642</u>	<u>461,811</u>	<u>604,194</u>	<u>604,235</u>

**16. MOVEMENT OF FUNDS**

	At 1.1.24	Net movement in funds	At 31.12.24
<b>Unrestricted funds</b>			
General fund	50,240	(6,609)	43,631
Munday legacy	1,110	-	1,110
	<u>51,350</u>	<u>(6,609)</u>	<u>44,741</u>
<b>Restricted Funds</b>			
Rector's discretionary fund	4,892	(4,374)	518
Church Roof Fund	3,883	(1,418)	2,465
Big Build - BBC Main Fund	26,674	17,552	44,226
Dr Dewhurst Memorial Garden	371	-	371
Little Lambs and TAT Groups	1,454	189	1,643
Tom's Scribbles	877	(866)	11
Young People and Families Fund (Youth Club/Sunday Club)	4,940	(81)	4,859
Big Build - Technology Fund	1,606	628	2,234
Big Build - West End Toilet	41,369	(10,923)	30,446
Big Build - Churchyard Redevelopment	1,396	(38)	1,358
Big Build - Pallant Development Fund	3,771	(1,684)	2,087
Pallant House - Warm Room - General Running	1,067	182	1,249
Langstone Chapel	841	3,441	4,282
Contactless donations	-	870	870
Lunchtime Concerts	-	1,023	1,023
	<u>93,141</u>	<u>4,501</u>	<u>97,642</u>
<b>Endowment Funds</b>	459,744	2,067	461,811
	<u>459,744</u>	<u>2,067</u>	<u>461,811</u>
<b>TOTAL FUNDS</b>	<u>604,235</u>	<u>(41)</u>	<u>604,194</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**16. MOVEMENT OF FUNDS continued...**

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Transfer between funds	Gains and losses	Movement in funds
	£	£	£	£	£
<b>Unrestricted funds</b>					
General fund	324,426	(331,067)	-	32	(6,609)
Munday legacy	-	-	-	-	-
	<u>324,426</u>	<u>(331,067)</u>	<u>-</u>	<u>32</u>	<u>(6,609)</u>
<b>Restricted Funds</b>					
Rector's discretionary fund	8,211	(12,585)	-	-	(4,374)
Church Roof Fund	-	(1,418)	-	-	(1,418)
Big Build - BBC Main Fund	40,455	(22,903)	-	-	17,552
Dr Dewhurst Memorial Garden	-	-	-	-	-
Little Lambs and TAT Groups	502	(313)	-	-	189
Tom's Scribbings	-	(866)	-	-	(866)
Young People and Families Fund	265	(346)	-	-	(81)
Big Build - Technology Fund	701	(73)	-	-	628
Big Build - West End Toilet	32,262	(43,185)	-	-	(10,923)
Big Build - Churchyard Redevelopment	25	(63)	-	-	(38)
Big Build - Pallant Development Fund	2,314	(3,998)	-	-	(1,684)
Pallant House - Warm Room - General Running	1,253	(1,071)	-	-	182
Langstone Chapel	4,312	(871)	-	-	3,441
Contactless donations	870	-	-	-	870
Lunchtime Concerts	1,023	-	-	-	1,023
	<u>92,193</u>	<u>(87,692)</u>	<u>-</u>	<u>-</u>	<u>4,501</u>
Endowment Fund	-	-	-	2,067	2,067
<b>TOTAL FUNDS</b>	<u>416,619</u>	<u>(418,759)</u>	<u>-</u>	<u>2,099</u>	<u>(41)</u>

**2023 comparatives for movements in funds**

	At 1.1.23	Net movement in funds	At 31.12.23
<b>Unrestricted funds</b>			
General fund	57,147	(6,907)	50,240
Munday legacy	1,110	-	1,110
	<u>58,257</u>	<u>(6,907)</u>	<u>51,350</u>
<b>Restricted Funds</b>			
Rector's discretionary fund	6,529	(1,637)	4,892
Big Build - Church Roof	5,063	(1,180)	3,883
Big Build - BBC Main Fund	22,849	3,825	26,674
Youth Club/Sunday Club	1,295	-	1,295
Dr Dewhurst Memorial Garden	371	-	371
Little Lambs and TAT Groups	1,034	420	1,454
Tom's Scribbings	877	-	877
Young People and Families Fund	3,292	353	3,645
Big Build - Technology Fund	1,165	441	1,606
Big Build - West End Toilet	30,493	10,876	41,369
Big Build - Church Memorial Seating	19,941	(19,941)	-
Big Build - North Street/1 Churchfields repairs	5,373	(5,373)	-
Big Build - Churchyard Redevelopment	1,396	-	1,396
Big Build - Pallant Development Fund	240	3,531	3,771
Pallant House - Warm Room - General Running	1,251	(184)	1,067
Langstone Chapel	-	841	841
	<u>101,169</u>	<u>(8,028)</u>	<u>93,141</u>

Continued on following page...

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

16. 2023 comparative movement in funds brought forward	101,169	(8,028)	93,141
 Endowment Funds	 453,313	 6,431	 459,744
	<hr/> 453,313	<hr/> 6,431	<hr/> 459,744
 <b>TOTAL FUNDS</b>	 <hr/> <b>612,739</b>	 <hr/> <b>(8,504)</b>	 <hr/> <b>604,235</b>

2023 comparative net movement in funds are as follows:

	Incoming resources	Resources expended	Transfer between funds	Gains and losses	Movement in funds
	£	£	£	£	£
<b>Unrestricted funds</b>					
General fund	277,441	(284,402)	-	54	(6,907)
Munday legacy	-	-	-	-	-
	<hr/> 277,441	<hr/> (284,402)	<hr/> -	<hr/> 54	<hr/> (6,907)
 <b>Restricted Funds</b>					
Rector's discretionary fund	10	(1,647)	-	-	(1,637)
Roof Fund	-	(1,180)	-	-	(1,180)
Big Build - BBC Main Fund ;	22,104	(13,742)	(4,537)	-	3,825
Little Lambs and TAT Groups	875	(455)	-	-	420
Young People and Families Fund	353	-	-	-	353
Big Build - Technology Fund	723	(282)	-	-	441
Big Build - West End Toilet	10,876	-	-	-	10,876
Big Build - Church Memorial Seating	5,664	(35,412)	9,607	-	(19,941)
Big Build - North Street/1 Churchfields repairs	-	-	(5,373)	-	(5,373)
Big Build - Pallant Development Fund	3,531	-	-	-	3,531
Pallant House - Warm Room - General Running	1,656	(1,840)	-	-	(184)
Langstone Chapel	841	-	-	-	841
Big Build - North Street Funds	1,743	(7,033)	5,290	-	-
Flower Fund	3,509	(1,309)	(2,200)	-	-
Contactless donations	1,207	-	(1,207)	-	-
Lunchtime Concerts	1,780	-	(1,780)	-	-
	<hr/> 54,872	<hr/> (62,900)	<hr/> -	<hr/> -	<hr/> (8,028)
 Endowment Fund	 -	 -	 -	 6,431	 6,431
 <b>TOTAL FUNDS</b>	 <hr/> <b>332,313</b>	 <hr/> <b>(347,302)</b>	 <hr/> <b>-</b>	 <hr/> <b>6,485</b>	 <hr/> <b>(8,504)</b>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024

16. MOVEMENT OF FUNDS continued...

**Big Build Campaign**

The Big Build Campaign is the capital programme set up to cover capital costs across the Parish. Its purpose is for the restoration and improvement of all parish buildings to serve the community. General donations are initially allocated to the Big Build Campaign (BBC) Main Fund and then can be subsequently transferred to support specific projects that meet this fund's purpose. This is shown within the "Transfer between funds" columns in Note 16.

**Roof Fund**

The Roof Fund is for the replacement or repair of the Church Roof.

**Youth Club/Sunday Club**

The Youth Club and Sunday Club is for the set up and running of Youth and Sunday Clubs.

**Dr Dewhurst Memorial Garden**

The Dr Dewhurst Memorial Garden fund is to cover the cost of maintenance and improvements to the memorial garden.

**Bell Tower Louvres**

The Bell Tower Louvres required repairs due to weather and wear and tear.

**Church Access (North Transept Project)**

This project, primarily to improve access to the Church, upgraded the Vestry and installed automatic glass doors.

**Endowment Funds**

**Churchfields South Street Trust:** A restricted trust which relates to No 1 and No 2 Churchfields and land surrounding them. The property was endowed to the parish on the basis that it could be used by the parish, or sold; but if sold the proceeds must be invested to provide an income to the parish. Most of this endowment remains tied up in the properties, which continue to be used by the parish as rentable accommodation. A cash sum, presumably from the sale of part of the property in the past, is invested through the Diocese under Diocesan Trust Ledger Number: 26421

**57 South Street:** This is a restricted trust fund, comprising a sum of money acquired from the sale of 57 South Street, in two parcels. As a condition of the endowment of the property to the parish, funds from that sale were required to be invested by the parish to provide an income to the parish. Diocesan Trust Ledger Numbers: 26020 and 26021

**Boyd-Richardson:** This is a restricted fund, arising out of an endowment. Under the terms of the endowment, the funds are used to generate an income for the parish, or may be used towards the purchase of another property. Diocesan Trust Ledger Number: 26220

**Munday Legacy:** This is a historic fund. No information is known about its origin (despite a search of Diocesan archives). Diocesan Trust Ledger Number: 26621

**St Faith's Hall:** This was a designated fund, established by the PCC many years ago, for the long term repair needs of St Faith's Hall (also called the Pallant Centre). The value of this fund was depleted to zero during 2019, to contribute to the costs of major refurbishments to St Faith's Hall, including the refurbishment of the hall kitchen and various electrical installations. The separate COIF account previously containing these funds has been closed.

**Rector's discretionary fund**

Provides direct relief to those affected by poverty, individually or through other local charities.

**Little Lambs and TAT Groups**

A play group for pre-school children and their parents and carers. Thursdays At Two - a social gathering with games, cakes, chat and fun on the last Thursday of the month at 2pm.

**HBC COVID Support**

A business restart grant from Havant Borough Council.

**Tom's Scribbings**

Funds raised by Tom's book sales.

**Young People and Families Fund**

Funds to focus on youth work and support.

**Pallant House**

Warm Room – net funds raised by the group.

**Langstone Chapel**

Donations to support the building and community.

**INDEPENDENT EXAMINER'S REPORT**  
**THE PAROCHIAL CHURCH COUNCIL OF**  
**THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**Independent examiner's report to the trustees of The Ecclesiastical Parish of St Faith, Havant**

I report to the PCC members on my examination of the accounts of the Ecclesiastical Parish of St Faith, Havant for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act;
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the give a true and fair view which is not a matter considered as part of an independent

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



**Paul Underwood, FCCA**  
**Morris Crocker**  
**Chartered Accountants**  
**Station House**  
**North Street**  
**Havant**  
**PO9 1QU**

**Date:**

**CHURCH INSTITUTE**

England & Wales - Charity number 267006

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# Accounts

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Registered Charity Number 1128278

**The Parochial Church Council  
of the Ecclesiastical Parish of St Faith, Havant**

**Annual Report  
and Statement of Financial Activities  
for the Year Ended 31st December 2023**



**Compliant with Charity Commission  
Guidance on Annual Reports**

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF St Faith, Havant

## ANNUAL REPORT FOR THE YEAR ENDED DECEMBER 31st, 2023

### 1. ADMINISTRATIVE INFORMATION

<b>Full Parochial Name:</b>	Havant, St Faith with St Nicholas Chapel, Langstone
<b>Registered Charity No:</b>	1128278
<b>Location:</b>	St Faith's Church is situated in West Street, Havant, PO9 1EH St Nicholas' Chapel is in High Street, Langstone to the south of Havant.
<b>Church Office</b>	The Parish operates a parish office for administrative purposes, situated at 2-4 North Street, Havant, PO9 1PR. Telephone 023 9249 2129

### 2. MEMBERS OF THE PAROCHIAL CHURCH COUNCIL (PCC)

<b>Chair (Rector), ex-officio</b>	The Reverend Canon Thomas Philip Kennar (from February 17 <sup>th</sup> , 2015). Address: The Rectory, 5 Meadowlands, Havant, PO9 2RP
<b>Licensed Readers, ex-officio</b>	none – although Reader Sandra Haggan attends meetings in a non-voting, consultative capacity (as an employee of the Council).
<b>Churchwardens</b>	Mr Colin Hedley (from 30 April 2017 to 13 July 2023– six years of service) Mr Clive Barnett (from 28 April 2019 to 13 July 2023– four years of service) Mr Gary Crockford (from 13 July 2023 – first year of service) Ms Michaela-Jayne Stray (from 13 July 2023, but then resigned 10 June 23) Miss Naomi Sloane (from 30 July 2023 – first year of service)
<b>Deanery Synod Members ex-officio</b>	Mrs Sue Tinney & Mrs Shelley Saunders
<b>Parish Secretary</b>	Mrs Pauline West (employed as Secretary from October 2018). Non-voting.
<b>Safeguarding Officer</b>	Mrs Pauline West (from April 2018).

### OTHER PCC MEMBERS DURING 2023

#### a) Resigned or term-expired during the year

Hilary Deadman	(October 2020 to April 2023)
Mike Fluck	(April 2020 to April 2023)
Sheena Jefferis	(from February 2022, Hon Treasurer from November 2023)

#### b) Serving PCC Members during the year

<b><i>In first year of service</i></b>	Nick Saunders	(2 <sup>nd</sup> Term: April 2023 to April 2026)
	Clive Barnett	(3 <sup>rd</sup> Term: April 2023 to April 2026)

	Colin Hedley	(3 <sup>rd</sup> Term: April 2023 to April 2026)
	Bill Jones	(4 <sup>th</sup> Term: April 2023 to April 2026)
<b><i>In second year of service</i></b>	Alison Horncastle	(1 <sup>st</sup> Term: May 2022 to April 2025)
	Linda Pope	(1 <sup>st</sup> Term: May 2022 to April 2025)
	Sue Tinney:	(2 <sup>nd</sup> Term; May 2022 to April 2025)
	Sheena Jefferis	(1 <sup>st</sup> Term: May 2022 to April 2025; Hon Treasurer from November 2023)
<b><i>In third year of service</i></b>	Rosemary Turner	(1 <sup>st</sup> Term: April 2021 to January 2024; Hon. Treasurer until April 2023)
<b>Main Bankers:</b>	CAF Bank, 25 Kings Hill Ave., Kings Hill, West Malling, Kent, ME19 4JQ A subsidiary bank account is held at Lloyds Bank, for ease of payments.	
<b>Independent Examiner:</b>	P J Underwood, Morris Crocker, Chartered Accountants, Station House, North Street, Havant, Hants, PO9 1QU	
<b>Church Architect:</b>	Richard Andrews, Carden & Godfrey, 33 Clerkenwell Close, London	

### **3. STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **3 (a) The Parish Church Council (PCC)**

The Church of England General Synod sets out the method of appointment of PCC members in the Church Representation Rules as published online. All regular church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Roll was last revised in 2023, prior to the Annual Parochial Church Meeting.

The PCC is the body of trustees for the Parish. Their responsibilities are understood primarily as the setting and careful monitoring of parish policies, including the annual budget. (Other policies are listed later in this report.) Day-to-day management is devolved (with set budgets) from the PCC, through the salaried staff; based on a 40-hour week. There was the equivalent of 4.7 full time employees – 10 employees (to December 2023), plus clergy, and a number of formal and ad-hoc committees or teams, containing a wide range of other PCC members, advisors and co-opted members. These are listed below.

#### **3(b) Reverend Canon Tom Kennar**

The scope of the activities undertaken in 2023, and hence the structure and work of the PCC and its various committees, was determined by the ill health of our Rector, Canon Tom, who went on sick leave in December 2022 when he was required to enter hospital for a major heart operation. A phased return to work began from Easter 2023.

As a result, a significant amount of additional responsibility fell upon the Ministry Team, comprising the Worship Leaders and our Lay Pastor (Sandra Haggan), who continued to ensure that all services took place. The Churchwardens, PCC and the whole congregation are extremely grateful to those members of the clergy, some of whom are retired, and our lay readers who ensured that a very high quality of regular worship was maintained. In particular, the PCC would like to thank Bishop John Hind, Reverend Frank Hillebrand, Canon Tim Schofield and Reverend Judy Henning for their willing support and tireless efforts on its behalf.

### **3(c) “Doing Less Better” – Re-structuring the management of St Faith’s**

The illness of the Rector and the consequent need to re-structure the way in which St Faith’s is run meant that during the early part of 2023 a number of committees met more regularly and took on more responsibility than hitherto. This was part of a considered strategy, called **“Doing Less Better”**, which aimed to ensure that on his return Canon Tom’s role would be sustainable and that he would not be burdened by many of the management and administrative functions which are part and parcel of running a modern church.

The long-term absence of Canon Tom was not the only driver of the wish to re-structure. Others included a steep rise in energy costs and the earlier ending of pandemic support which resulted in a significant monthly deficit in the operational budget; a decline in fund-raising activity during and in the aftermath of lockdown; and a decline in those prepared to come forward as volunteers following the easing of lockdown reflected in part the ageing nature of the congregation.

The strategy **“Doing Less Better”** was adopted unanimously by the PCC at its meeting of 9 August 2022 and continued into 2023. It is based on the following key principles. We will:

1. As a whole church community, focus unremittingly on our core mission to enrich the spiritual life of our congregation and the community which we serve;
2. Shelve activities that are not directly related to this core aim of our Mission Development Plan until financial and personnel resources are such that they are sustainable once again;
3. Develop a management structure which clearly separates responsibility for the spiritual and worship life of St Faith’s from the ‘business’ (i.e. the social and community activities, and financial and estate management) of the church;
4. Ensure that there is no single point of failure – no pinch point – by providing appropriate support and back-up for all systems and personnel;
5. Apply tight budgetary control to all operational costs and expenditure;
6. Ensure all major projects have clear success criteria and outcomes;
7. Revert to a single Big Build fund (rather than a series of smaller specific funds) with the PCC prioritising annually the aims of the fund-raising campaign to ensure thereby that they are refined and thus clear and recognisable to all, and then communicated widely to the congregation;
8. Make donating to the Big Build Campaign as easy and transparent as possible;
9. Prioritise the re-creation of a “generous church” by improved communication of need, impact and thanks; and
10. Accepting that the drive to volunteer is not what it once was, structure projects and activities accordingly.

Overall, the hope and expectation of the PCC is that this re-structuring will better support our Rector and enable him to concentrate on his role as the spiritual leader of the congregation.

### **3(d) Principal Committees and Teams of the PCC**

**Standing Committee:** Rector (Chair), Churchwardens (with Gary Crockford acting as Vice-Chair), Parish Secretary (currently a non-voting employee), the General Manager (also currently a non-voting employee), the Hon. Treasurer, and representatives of the PCC, Linda Pope, Alison Horncastle (from July 2023).

*The Standing Committee is responsible for furthering the work of the PCC between meetings. Key staff members are invited to attend from time to time (as non-voting members) depending on the business to be transacted.*

**Worship Committee:** Rector (Chair), Director of Music (advisor), any Licensed Readers or Readers with Permission to Officiate, Head Server (Bruce Strugnell), Michael Laird, Sybel Laird, Clive Barnett and Nick Saunders.

*The Committee is responsible for advising the Rector and PCC on all aspects of the worshiping life of the parish.*

**Pallant Development Team:** Colin Hedley (Chair), Sandra Haggan, Jackie Udy, Andrew Bowker (Dynamo Youth Theatre – users’ representative), Shelley Saunders (General Manager - advisor), Gemma Eadie (Pallant Assistant).

*This team advises the PCC about work required to upgrade and develop the Pallant Centre (formally “Church House and the Church Hall”).*

**Ministry Team:** Rector, Worship Leaders, Accredited Lay Workers, Lay Readers.

*This team agrees rotas for the leading of services and plans new worship initiatives.*

**Young People and Families Team:** Colin Hedley (Chair), Sandra Haggan, Fiona Hedley, Clive Barnett, Claire Toole, Jeremy Toole, Gary Crockford, Sarah Rickett (Educational & Heritage consultant – advisor).

*This team is carrying forward the Mission Plan’s focus on engaging with young people and families.*

**Finance Team:** Hon Treasurer (Chair), Rector, Churchwardens, General Manager, Finance Officer

*Key staff members are invited to attend (as non-voting members) depending on the business to be transacted. In the absence of a Hon. Treasurer, this Team did not meet in 2023, but normal financial business was carried out by email.*

**Other Groups:** Ad-hoc groups, which also met during the year, include the Communications Team, ‘Churchyard Redevelopment Group’, ‘Flower-Arrangers’, ‘Serving Team’, ‘Choir’, ‘Bell-Ringers’, ‘Senior Staff Team’. *Much of the work of these teams is carried out on a day-to-day basis via email and interpersonal conversations. The PCC is advised of their work in general and takes decisions regarding any significant policy or financial matter, when requested by these teams.*

### **3(d) Parish Staff**

A range of stipendiary, salaried, contracted and voluntary staff supports the PCC and its associated sub-committees, working groups and teams. These comprise:

#### **Full-Time Staff:**

**The Rector:** Reverend Canon Thomas Kennar

**Lay Pastor (including Little Lambs Manager):** Lay Reader Sandra Haggan

### Part-Time Staff:

<b>General Manager:</b>	Shelley Saunders (from July 2022)
<b>Director of Music:</b>	Graham Kidd (from September 2019)
<b>Parish Administrator:</b>	Pauline West (from March 2018)
<b>Charity Shop Manager:</b>	Clare Kennar (from March 2018)
<b>Charity Shop Supervisor:</b>	Sandy Signorelli (from August 2022)
<b>Finance Officer:</b>	Ani Moore (from December 2019)
<b>Capital Programmes Manager:</b>	Kevin West (until December 2023)
<b>Caretaker:</b>	John Glassett
<b>Pallant Assistant:</b>	Gemma Eadie (from November 2023)

### Volunteer Clergy and Readers

**Four self-supporting (retired) clergy with Permission to Officiate:** Rt Rev'd John Hind, Rev'd Frank Hillebrand, Canon Tim Schofield and Rev'd Judy Henning (who has primary responsibility for monthly services at St Nicholas Langstone)

**Two Licenced Readers (self-supporting):** Mrs Sandra Haggan, Mrs Sally Kirk-Stephens

**Four self-supporting (retired) Readers with Permission to Officiate:** Dr Michael Fluck (PtO), Mrs Jackie Brookfield (PtO)

**Note:** All of the paid members of staff noted above routinely work for far longer than the hours for which they are paid. The PCC acknowledges and is extremely appreciative of their commitment to the work of St Faith's which goes way beyond what is required of them. In addition, **Volunteer Staff** are busy across the whole range of the parish's work, including the Charity Shop, the Pallant Centre and the Pallant Warm Hub, bell-ringing team, livestreaming and sound system team, maintenance team, Little Lambs assistants, young persons and families team, pastoral visitors, stewardship team, communications team, servers, choristers, flower-artists, stewards and welcomers. There are too many to list by name (not least for fear of missing someone off the list!). The PCC is *immensely* grateful to each and every one.

### 3(e) Charitable Status

Under the terms of the Charities Act 2011, the PCC, having an income in excess of £100,000 was registered with the Charity Commission (under no. 1128278); this registration was confirmed on the 26<sup>th</sup> February 2009.

### 3(f) Accountability and Policy Framework

The PCC is fully aware of the risk factors involved in the running of church affairs and continues to ensure that all our properties are adequately insured, including public liability. We have policies for all significant areas of the Parish's life, which guide the decision making of the PCC, and the actions of officers and staff.

These comprise:

- The Annual 'Budget' (called the Financial Operating Plan)
- PCC Statement Regarding Potential Churchyard Developments
- Constitutional position of the PCC
- Finance Policy and Procedures including Operational Policy (significantly revised in 2021-22)
- Reserves Policy (the standing policy throughout 2023 was to maintain reserves equivalent to at least one month's normal revenue budget expenditure)
- Investment policy (reviewed in 2021) - the standing policy for long-term trust funds is to invest them through Diocesan-approved investment vehicles, while general cash reserves are held on deposit for ready-deployment on parish projects
- Legacies Policy
- Extra-Parochial Giving Policy

- Safeguarding Vulnerable Children and Adults Policy (we adopt the Diocese of Portsmouth Policy wholesale, and comply with all its guidance and rules)
- Appraisal Policy
- Complaints Policy
- Grievance Policy
- Health and Safety Policy (including COSHH),
- Lone Working Policy,
- Staff Compensation policy.
- Mission Plan
- Admission to Communion Policy
- Data Protection Policy (including GDPR and Data Privacy)
- Social Media Policy
- Equalities and Diversity Policy
- Volunteer Policy
- Whistleblowing Policy
- Risk Management Policy
- Conflict of Interest policy

The operational policies are published on the parish website at <http://stfaith.com/pcc/pcc-policies/> and are periodically reviewed as required and as scarce volunteer time allows.

We comply (as far as heritage considerations make possible) with the Equality Act 2010, and subject to funding are planning to improve further the access we provide for disabled people to the church and Pallant Centre. We have plans to build a fully accessible toilet in the Church as soon as possible, for which we have raised approximately half the cost.

The PCC gives regular updates on its decisions and activities to the wider parish, through a variety of media, including redacted copies of minutes, and summaries of key decisions and actions through the fortnightly newsletters.

An Annual Parochial Church Meeting is held so that the PCC may be publicly accountable to the whole membership of the Electoral Roll.

### **3(g) Public Benefit**

The Trustees (PCC) are aware of the Charity Commission's guidance and requirement on public benefit in 'The Advancement of Religion for the Public Benefit' and have had due regard to it in their administration of the PCC. As a part of its Charitable Objects of 'promoting of the whole mission of the Church' the PCC provides a benefit to the public by:

- providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the church offers;
- promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole; and
- providing administrative and meeting facilities to local charities, small local businesses and youth and community organisations.

## 4. OBJECTIVES

The PCC's primary objective, defined by the Church Representation Rules of the Church of England is **'to co-operate with the Incumbent (i.e. the Rector) in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical'**.

### 4(a) Mission Plan 2020-2025

In pursuance of its primary objective, the PCC agreed a second five-year Mission Plan ("**Live/Pray/Serve**") in 2020. This plan may be read in full on the parish website ([www.stfaith.com/mission-development-plan/](http://www.stfaith.com/mission-development-plan/)). It is aligned with the mission strategy of our Diocese.

The 2020-2025 Mission Plan builds on our Spiritual Development Plan (November 2018), Pallant Development Plan (February 2018) and the Re-ordering Plan (November 2017). It takes forward the work of the previous plan (2015-2020) and seeks to enable our parish (and indeed our diocese) to grow in depth, impact and number. The Mission Plan is due to be reviewed and revised in 2024, to take effect from the APCM 2025

### 4(b) Buildings to serve our Mission

In pursuance its primary objective, the PCC has responsibility for a number of buildings, which are used to underpin and promote the mission of the church. These comprise:

a) **St Faith's Church** – a Grade II\* Listed building with medieval origins. A Re-ordering Plan for the church was agreed during 2017 and may be viewed on the Parish website at <http://stfaith.com/wp-content/uploads/2017/11/Re-ordering-St-Faiths-Plan.pdf>. During 2023, fund-raising went ahead to purchase new chairs for the nave.

b) **St Faith's Pallant Centre** – a collection of three joined buildings, known as Pallant Hall (formerly St Faith's Church Hall), Pallant House (formerly 'Church House') and The Coach House. The site has a Grade II listing category applied. This complex provides the most visible example of the PCC's public benefit statement above. Within these three buildings, facilities and storage are provided to a very wide range of local and mainly charitable organisations and social clubs. Organisations currently using the Pallant Centre currently comprise:

- Havant Dynamo Youth Theatre (based in the Coach House);
- Havant Orchestras;
- Solent Male Voice Choir;
- Hayling and Havant Bowmen;
- U3A Art Group;
- MIND Young Persons' Safe Haven;
- Self-help groups (AA, Al Anon, GA, Women's AA);
- The Redeemed Christian Church of God;
- SSAFA - the Armed Forces charity;
- Brownies and Rainbows;
- Little Lambs for toddlers and their parents and carers (run in collaboration with St Alban's, West Leigh);
- Ukrainian Art Group and Ukrainian Choir;
- Bridge to Unity – CommUNITY Kitchen;
- Havant Town Regeneration Board;
- Southern Music Project;

- Specialist support for vulnerable adults such as Creating Chaos and Dementia Support and many new and established physical and mental wellbeing groups; and
- Child Social Services contact point.

Bookings for the **Pallant Hall** and hire space continued to grow throughout 2023 with many regulars returning. The hall was used for various activities events throughout 2023 from music events to Havant's first Green Festival in September. Creating Chaos organised a Christmas Meal which was open to anyone to attend. We had a St Faith's Christmas Party, and the Charity Shop held a lunch for volunteers. The Repair Café continued to be a monthly event on the first Saturday of each month.

As a result, in 2023, the Pallant Centre continued to be more than self-sufficient financially. Total income from lettings and events was recorded as of December 2023 as £70,400 (compared to £53k in 2022) with expenditure totalling £52,756 delivering a £17,644 net income to the Parish in 2023. This is a remarkable turnaround under the management of the current General Manager and the new Pallant Assistant.

The **Pallant Development Group** continues working towards the refurbishment of The Pallant Centre, to secure the long-term future of this vital community building. A 'Way Forward' document is available to view on the parish website at <http://stfaith.com/wp-content/uploads/2018/02/Pallant-Plan-the-Way-Ahead.-Final-agreed-document.pdf>.

In addition, in 2022 a **Pallant User Group** was formed with agreement to continue with quarterly meetings. These meetings continued through 2023 and are extremely useful for the Pallant Development team and General Manager in order to ensure the centre runs as efficiently as is possible.

The Pallant website (<https://www.pallantcentre.com>) was designed and developed by a local independent creative designer and has generated weekly interest for bookings. Return on investment for the website has already been achieved with confirmed bookings.

The **Havant Dynamo Youth Theatre** (DYT) took up residence in the Coach House in June 2022. A new Memorandum of Understanding was signed in the autumn and is proving to be the start of an exciting venture for both parties. DYT submitted and received planning approval for renovations to the Coach House that will be of benefit to the Pallant Centre long term. This includes the planning approval to install central heating, a toilet, remove an existing asbestos wall and install a redesigned staircase. Works of which are subject to written approval by the General Manager.

In the autumn, the Pallant Centre reopened the **Warm Room** every Monday during the autumn and winter from 1200 – 1400. Staffed by St Faith's volunteers and volunteers from the local community, the warm room has been a great success with an average of 10-12 people attending weekly. All are welcome to use the warm room regardless of circumstances; it provides a safe, warm space that is welcoming and accessible to all and offers soup, bread, biscuits, coffee, fellowship and peace together with activities such as knitting, reading and games. People can switch off their heating at home and meet in a community space.

**4(c) Christchurch Centre and Bungalow** – a modernist church building was erected in the north of the parish during the early 1980s as a mission church, with an associated bungalow. After some years, the church building was no longer needed for worship, and it is currently let to a local provider of nursery education (commensurate with the PCC's objectives and public benefit statement above), the *Bright Beginnings Nursery*. In April 2021, a new 20-year lease was successfully negotiated to give the owners of the nursery a greater measure of security of tenure than they erstwhile enjoyed. The bungalow is used

at times for the housing of clergy or is let-out to generate a general revenue for parish funds.

**4(d) 1 & 2 Churchfields** – these are a pair of houses, left to the Parish in Trust, which are let out to local people from time to time to generate revenue, or are used for the housing of clergy when needed. In the second half of 2021, a family of Syrian refugees moved into 2 Churchfields.

**4(e) 2-4 North Street – Creation of ‘The Parish Hub’** The old Church Institute is a building with two shop units and an overhead flat, held in Trust by the Incumbent (Rector) and Churchwardens, but treated as though directly owned by the PCC. Following the move of the Charity Shop and Bookshop to this location in May 2022, a Parish Hub, with high visibility on busy North Street, has facilitated the bringing together in one place of the Charity Shop, Bookshop and Parish Office with a commensurate saving on running costs. In 2022, the overhead flat was let to a local housing association to provide accommodation for those in housing need. However, on the ending of the agreement with the housing association a considerable amount of work has had to be undertaken, and is still being completed, to bring the flat back up to a level which allows it to be relet. Therefore, the flat was empty in 2023. It is hoped the works will be completed (funds allowing) and the flat re-let by the summer of 2024

Our **Charity Shop and Bookshop** is staffed by volunteers, with the support of a Charity Shop manager and a supervisor (both part time). The Shop therefore offers part-time employment to two local people, volunteer placements to local people (including some with additional needs), and encourages the efficient recycling and re-use of clothes, small furniture and other household goods – particularly popular as the cost-of-living crisis has had an impact. Surpluses generated are used to support the general objectives of the parish.

The Charity Shop and Bookshop is now open 6 days a week. The move to the ‘high street’ location in North Street proved to be immensely successful in terms of its impact on the sales generated. In 2023, the gross income was **£67,868**, with expenditure totalling £53,079 delivering a £14,789 net income to the Parish in 2023. This is a great achievement for which thanks must be given to the shop staff and its management.

## **5. Review of Activities and Achievements**

### **5(a) Statistics of Mission**

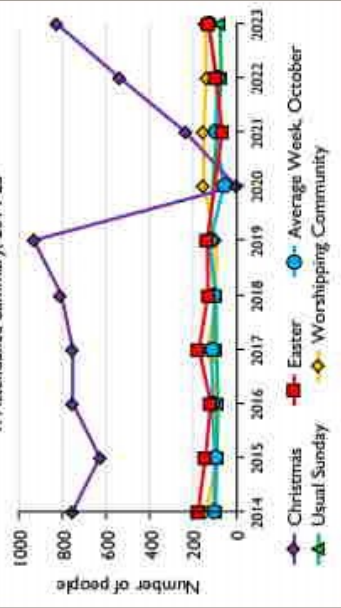
In this section it is usual to provide a selection of statistics compiled on an annual basis, which indicate the progress and trajectory of certain parish activities - especially in relation to the pastoral and evangelical elements of the PCC’s primary objective (especially worship). It should be noted that following the closure of the Church for public worship and the Pallant Centre during the COVID lockdown, in 2023 activities, numbers of worshippers and those making use of the facilities available took time to pick up.

Throughout 2023, weekly services continued to be broadcast either by livestreaming or Zoom technology, and subsequently made available as recordings on the Church’s website. This medium continues to prove very popular.

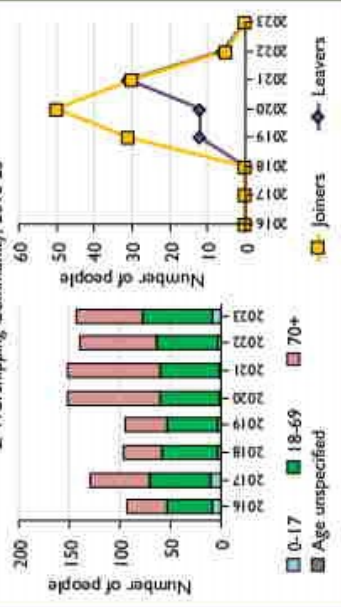
Inevitably, the impact of the pandemic meant that statistics relating to attendance at worship, baptisms, weddings and funerals for 2021-22 remain significantly different to those for the years up to 2020 and for 2023.

# SfM Dashboard for the Parish of Havant: St Faith in the deanery of HAVANT

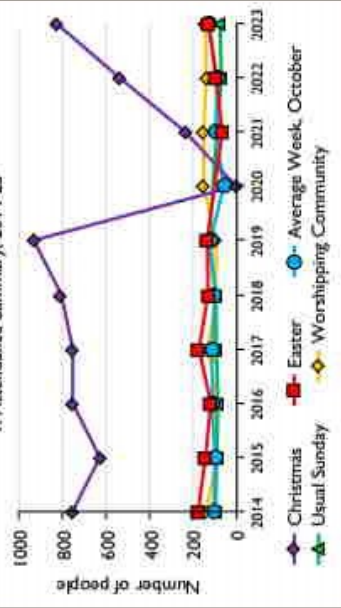
1. Attendance Summary, 2014-23



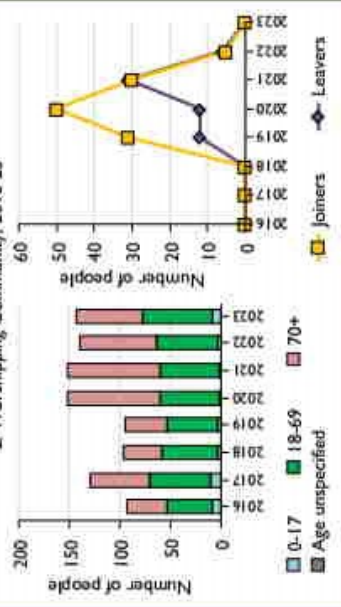
2. Worshipping Community, 2016-23



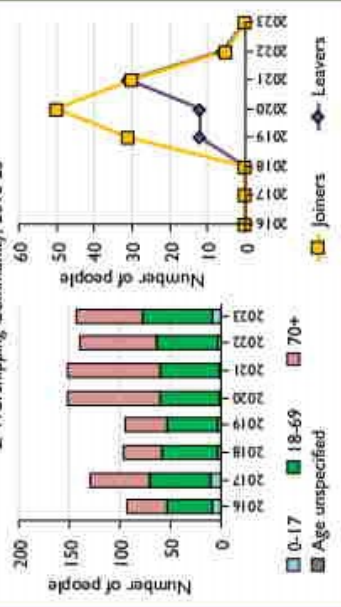
3. Usual Sunday Attendance, 2014-23



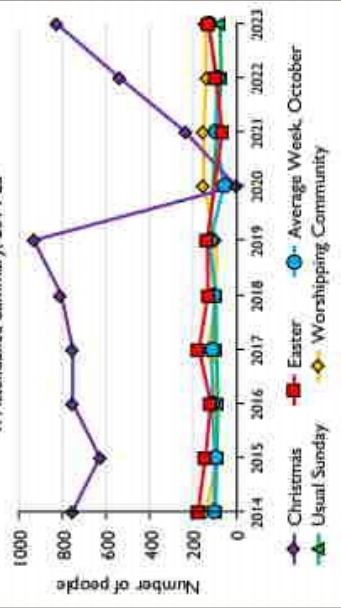
4. Average Weekly Attendance, October, 2014-23



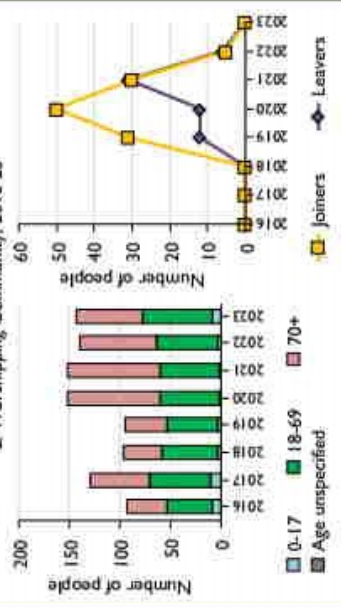
5. Percentage Children, 2014-23



6. Baptisms, marriages and funerals, 2014-23



7. Electoral Roll, 2015-23



8. Parish Census and deprivation summary

Parish	Diocese	National
% aged 0-19	19%	21%
% aged 20-44	30%	30%
% aged 45-69	34%	31%
% aged 70 & over	18%	17%
% Christian	46%	45%
% non-Christian religion	3%	3%
% non-Christian religion	46%	45%
% non-Christian religion	3%	3%
% non-Christian religion	11%	11%

Parish deprivation rank (IMD 2019): 5103  
 (=most deprived parish in the Church of England, 1,239=least deprived)

For more detailed census & deprivation info: see <https://arq.ie/1R-a54CS>  
<https://www.churchofengland.org/research/index.htm> and  
<https://www2.cdf.org.uk/poverty-england/poverty-map>

Number of churches in parish (2024): 2

Parish Code: 290058

Attendance statistics: taken from annual Statistics for Mission returns.

Average weekly attendance: attendance at Sunday and midweek church services & fresh expressions in October; Figs 1 & 5 do not include attendance at services for schools.

Easter: Easter Eve & Easter Day; Christmas: Christmas Eve & Christmas Day.

Baptisms: all baptisms & thanksgivings.

Marriages: marriages and services of prayer & dedication after civil marriages.

Funerals: those held in church & at crematoria/cemeteries.

Because of pandemic-related church closures, Easter figures were not collected in 2020.

Census data: taken from the 2021 national Census.

Deprivation statistics: IMD taken from the English Indices of Deprivation, published by the Ministry of Housing, Communities & Local Government, Sept 2019.

The above statistics have been mapped onto parish boundaries so are approximations.

For more information, see: <https://www.churchofengland.org/research/index.htm>

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THE CHURCH OF ENGLAND

Produced by Data Services, Church House, Great Smith Street, London SW1P 3AZ. Date of production: 02/04/2024.

Every effort has been made to ensure that data are reliable. We would be pleased to be notified of any significant errors or omissions by email to [statistics.uni@churchofengland.org](mailto:statistics.uni@churchofengland.org)

Variations in attendance from year to year may be the result of changes in the number of churches that submitted returns, or changes in parish/benefice structure.

Number of churches included in returns: 2014 2; 2015 2; 2016 2; 2017 2; 2018 2; 2019 2; 2020 2; 2021 2; 2022 2; 2023 2.

N.B. figures not collected: 2020, 2021

## SfM Dashboard Data for the Parish of Havant: St Faith in the deanery of HAVANT

Report	Field	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
1. Attendance Summary, 2014-23	Christmas	753	628	753	752	805	931	4	236	538	827
	Easter	177	143	119	173	131	135	-	66	95	129
	Average Week, October Usual Sunday	105	100	112	111	101	121	59	96	91	127
2. Worshipping Community, 2016-23	Worshipping Community	97	91	86	93	96	129	-	-	70	77
	0-17	141	90	93	130	96	94	151	151	140	143
	18-69			8	10	3	4	1	1	4	8
3. Usual Sunday Attendance, 2014-23	70+			45	60	55	50	60	60	60	70
	Age unspecified			40	60	38	40	90	90	76	65
	Joiners			0	0	0	0	0	0	0	0
4. Average Weekly Attendance, October, 2014-23	Leavers			0	0	0	0	0	0	0	0
	Adults	91	86	83	91	94	122	-	-	68	75
	Children	6	5	3	2	2	7	-	-	2	2
5. Percentage Children, 2014-23	Adults	99	94	111	109	100	120	58	96	89	127
	Children	6	5	1	2	1	1	1	0	3	0
	Adults, School	0	0	0	0	0	0	0	0	0	0
6. Baptisms, marriages and funerals, 2014-23	Children, School	0	0	0	0	0	0	0	0	0	0
	Usual Sunday (aged < 16)	6.2	5.5	2.9	2.4	2.1	5.4	-	-	2.9	2.6
	Average Week, October, excluding school services (aged < 16)	5.5	5.3	1.1	2.0	1.2	1.0	2.1	0.3	2.7	0.0
7. Electoral Roll, 2015-23	Worshipping community (aged < 18)	12.8	11.1	8.6	7.7	3.1	4.3	0.7	0.7	2.9	5.6
	Baptisms	19	17	12	9	13	7	0	6	1	5
	Marriages	5	9	2	4	1	5	1	1	6	2
7. Electoral Roll, 2015-23	Funerals	19	11	12	13	18	18	14	23	20	15
	Electoral Roll		159	175	176	175	115	132	136	144	145



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THE CHURCH  
OF ENGLAND

In addition to our core worship services, St Faith's has once again been the chosen location for a number of **civic events** during the year, including the Remembrance and Carol Services; in 2023, these were also livestreamed. **School carol services** were also held for Fairfield Junior School and Bosmere School. The programme of **weekly lunchtime concerts** continued to take place, and in early December the **Advent Experience** was once again staged by the Young People and Families Team for Year 3 pupils from Bosmere School. An **Easter Experience** was also staged for Year 4 Bosmere School pupils. Both Experiences were very well received by the pupils and their teachers.

## 5(b) Evangelical and Pastoral Objectives

The raw statistics of attendance in the previous section do not do full justice to the richness of parish life, particularly in respect of the PCC's efforts to fulfil its evangelical and pastoral objectives.

Evangelism (understood as the promulgation of the 'Evangel' or 'Good News' of Jesus Christ) requires that the PCC should exert itself to provide the comfort of faith, and the challenge of the Kingdom of God to the community it serves. The word 'Pastoral' is taken to mean the active care of people whom the church encounters, wherever they are from and whatever support-needs they present.

It is pleasing to report an increase in activities in 2023 to further St Faith's evangelical and pastoral objectives. To this end, during the year, the PCC has:

- regularly reported to the congregation about its work;
- received expert advice on stewardship and fund-raising;
- kept a close eye on staff wellbeing;
- oversaw the management of the large estate for which St Faith's is responsible;
- provided subsidised accommodation to SSAFA – the Armed Forces charity (which it has done since 1946);
- provided low-cost meeting facilities for many local charities, community groups and small businesses;
- raised funds through personal donations and gifts from the **Rector's Discretionary Fund** to support a diverse number of local and national charities, including the Rotary Shoe-box Appeal, the Children's Society, and the Havant Passion Play. Funds from the sale of the Rector's book, 'Scribblings' were also sent to Ghana, for the support of medical services to far-flung villages in the Diocese of Ho.
- provided an **open church** for visitors to have the space to sit, pray, ask questions, explore faith or simply enjoy the ancient and hallowed surroundings. A team of dedicated stewards is present on most week-day mornings – subject to strict health and safety protocols and risk assessments – to offer refreshment and friendship to all;
- provided the **Warm Hub** – an initiative taken by all the local churches working together to co-ordinate opening times and created to help the community in this cost-of-living crisis;
- continued the increased collaboration with St Alban's, West Leigh;
- supported the work of Bosmere Junior School, through the provision of assemblies, R.E. support and general support of the teaching staff through the '**Pray, Bake, Read**' scheme. The very successful initiative of offering an **Advent Experience** to Year 3 pupils, first staged in 2019, was repeated in December 2023 and an **Easter Experience** was offered in April 2023. More limited support is also given to the other two Havant schools (Fairfield Infant School and Warblington Secondary) at their invitation;
- supported the ministry of our wonderful choir: the **church choir** is in very good heart;

- supported the creation of "**Faith in Harmony**", an initiative of our Director of Music and mainly made up of Year 4 and Year 6 pupils from Bosmere School;
- promoted the come-and-sing **choral evensongs** which were well attended in 2023;
- provided and supported **Pastoral Visitors** who visit any in the parish who need regular contact, friendship and (if requested) home communion; members of this team regularly phoned individuals needing support and delivered copies of the Fortnightly News; and
- held a variety of **social and fundraising events**, including a Variety Show, weekly lunchtime concerts, monthly coffee mornings, weekly Tea & Chat (Mondays), a St Faiths Christmas Party and a Christmas market; some of these events have the function of raising money, but were mainly focused on bringing people together in community.

## 5(c) Ecumenical Objectives

### Partnership with St Alban's West Leigh

The PCC has been delighted, over recent years, to foster and encourage a new partnership with our neighbouring parish of St Alban's West Leigh. The two parishes actively seek opportunities to work and worship together, whenever possible and practical, for the greater benefit of parishioners in both parishes. The most prominent weekly co-operation is achieved through the provision of 'Little Lambs' – a group for pre-school children and their adults, which meets weekly at the Pallant Centre. Little Lambs is led by our Lay Pastor, and supported by the Vicar and Curate of St Albans – and attracts young families from both parishes. The two parishes co-ordinate their Holy Week services (so as not to duplicate efforts) and we arrange joint worship on key Sundays in the year (such as at the Patronal Festivals of each church). We also share each other's key events and study groups; and support one another's fayres, fetes and coffee mornings whenever possible.

In pursuance of its ecumenical objective, the PCC has also:

- played a full part in the life of the Deanery and Diocese; there are two representatives elected to the Deanery Synod, who attend along with the readers and clergy. Clergy meet regularly with Chapter colleagues (from other local Anglican churches). Our Rector is a member of the Bishop's Council, the Diocesan Synod, the Diocesan Advisory Council on Church Buildings and is an honorary canon of Portsmouth Cathedral; and
- been represented steadfastly on the 'Churches Together in Havant and Bedhampton' Group, by both our clergy (and readers).

The PCC has also:

- co-operated in efforts to relieve the misery of homelessness and poverty experienced by many in the town, not least through the raising and then provision of funds through the Rector's Discretionary Fund – especially to individuals and families known to the parish who find themselves in crisis;
- fulfilled the requirements for the Church to be a free trade church;
- supported the clergy to have regular fraternal meetings with clergy of other local churches; and
- provided space (in the Pallant Centre) for an independent church (of African origin) called 'The Redeemed Christian Church of God'; Pallant House is now their permanent home.
- Planned for hosting the Easter 2024 Passion Play, to be held outside St Faith's by Havant Passion Play (an ecumenical project).

## 5(d) Social Objectives

Many of the achievements and activities described in the previous sections have strong social elements to them, and so are not repeated here. In addition, it is worth noting that in 2023, the following activities with a strong social content have also been supported by the PCC:

- **Bellringing** – the provision of high-quality bell-ringing which calls people to worship and celebrates marriages and special civic occasions;
- **Church Choir** - while also enhancing worship, the church choir provides the social function of bringing people together in the making of music;
- **St Faith's Men's Group** - a group of men (including those who don't regularly attend worship) who meet for fellowship and fun. The Men's Group also provide voluntary labour on occasions throughout the year when projects are undertaken;
- **Tea and Chat (Mondays)** – established in response to the pandemic and providing an opportunity for people to meet together virtually via 'Zoom';
- **Church Recorders** – A group of dedicated volunteers, who are members of the Arts Society, Portsdown, are compiling a detailed record of every item in the Church.
- **St Faith's Charity Shop and Bookshop** –the Charity Shop (staffed by volunteers with support from part-time paid managers) provides a valuable social space. The move to North Street proved to be immensely successful in terms of its impact on the sales generated: in 2023, it raised £67,868 (gross income) for Parish funds (compared with £45,822 in 2022, £20,845 in 2021, £11,416 in 2020, and pre-pandemic £31,159 in 2019, £22,812 in 2018, £23,219 in 2017 and £18,397 in 2016);
- A **Parish House Group** for fellowship, support, study and prayer. A monthly prayer group, based at St Nicholas' Chapel, got underway in December 2022;
- **Flower Team** – The flower team regularly decorates the church with fantastic arrangements, often working together in fellowship and fun as they do so;
- **Church Cleaning & Maintenance Team** – a small band of volunteers gathers once a month to clean the church, and enjoy each other's company for a while; and
- **The Monday Club** – an ad hoc gathering of local people led by Bill Jones and Sandra Haggan on Monday mornings in the church: this is essentially a social group, providing mutual support and a strong bond of friendship.

## 6. REVIEW OF THE YEAR – PCC

The PCC met six times during 2023 in February, April, May, July, September and November. All meetings were quorate.

During the course of the year, among the usual administrative matters (overseeing, monitoring and approving the detailed work of sub-committees, working groups and teams), the PCC:

- maintained vigilance over safeguarding and health & safety issues by reviewing and approving the PCC policy, ensuring that all relevant checks and training are being carried out, offering training sessions in person or virtually (for example in recognising signs of domestic abuse) and supporting our Safeguarding and Health and Safety Officers;
- taken forward measures to streamline the running of St Faith's (see above "**Doing Less Better**" – **Re-structuring the management of St Faith's**) to ensure a more sustainable role for the Rector on his return;
- maintained its commitment to paying its 'Parish Share' of Diocesan expenses each month;
- within the context of the energy crisis, maintained tight budgetary control through the receipt and discussion of regular financial updates from the Finance Officer, and set the 2024 budget;

- set the priorities for the Big Build campaign and expenditure in 2023 (purchase of new church seating and the systematic renovation of windows in the Pallant Centre);
- approved faculty applications for church improvements;
- oversaw the management of the large estate for which St Faith's is responsible: where appropriate, negotiated, and authorised leases, set rents and monitored tenants' activities and payments;
- standardised and updated all staff contracts;
- received updates from and approved actions taken by the Standing Committee;
- planned the APCM (in April 2023) and approved the 2023 Annual Report;
- oversaw the development of ideas to open up the churchyard for more public use;
- liaised with the North Street developers over the historical access to the rear of the North Street shop;
- monitored the Electoral Roll; and
- authorised the permission of Lay Readers and Chalice Assistants;

## **7. FABRIC REPORT (The State of our Buildings and their Contents)**

### **7(a) St Faith's Church**

Broadly speaking, St Faith's Church is judged to be in *good* condition considering its age and usage patterns. This assessment is supported by a quinquennial (five-yearly) inspection on the state of the church, which was completed in 2019, and which noted some considerable improvements to the building since the previous report (2014). The PCC, through the Churchwardens, the General Manager and the Buildings Maintenance Team has been steadily working through the issues identified as funds become available. The 2024 inspection is underway at the time of writing this report.

Notable changes to the fabric are:

- high level maintenance including the repair of guttering and lead flashing on the South aisle roof in addition to replacement of roof tiles whilst scaffolding was available;
- cleaning of external elevations, drainage and rainwater ducts;
- repair of the automatic doors;
- removal of boiler room air vents/ducts;
- Installation of more flexible and comfortable seating system with the first seats in place during the summer of 2023; and
- fire-proofing the Choir Vestry Door.

**Looking to the future**, the PCC plans to:

- upgrade the alarm system for the bell ringing chamber;
- install safety precautions around the gully at the North vestry access door;
- replace or repair the North transept flooring;
- make long-term plans for the eventual replacement of the church roof. A report from the present architect concurs with that of our previous architect that the roof has many problems associated with age and will need total replacement within around 20 years. However, the PCC believes (on the basis of such reports) that careful management and maintenance in the meantime will extend the roof's life until the point where total replacement becomes essential. The replacement of some crumbling ceiling panels will need to wait until the work to the roof is complete. Temporary

repairs using painted hardboard are currently in place, and the mapping and prioritisation of the repair and replacement of tiling is also underway; and

- improve still further access to the building for all abilities, including provision of a wheelchair accessible toilet at the West end to meet the requirements of disability discrimination legislation: this a Big Build priority in 2024.

With regards the rest of the St Faith's estate, mandatory requirements such as electrical testing certificates were obtained, and gas servicing undertaken for all buildings under the PCC's care.

## **7(b) The Pallant Centre**

Over the first 15 years of the 21st century, the PCC was considering whether to dispose of The Pallant Centre as an asset which could pay for Church improvements. As a result, there was a reluctance to spend resources on anything other than the most essential repairs. In 2015, this policy was reversed by the decision (in the first Mission Development Plan) to restore, refurbish and repair the Pallant Centre, to form the centrepiece of the PCC's social mission to the community. Since the adoption of the Mission Development Plan in 2015, the parish's buildings' maintenance team (of paid and voluntary staff) have achieved a great deal. Work was thwarted during the pandemic (with the exception of essential maintenance/repair). This year, we have continued the mission development journey and our small team of maintenance volunteers, suppliers and staff who are very generous with their time has undertaken the following works:

- replacement of the boarded-up bay window in the Library;
- replacement of the Green Room external door;
- installation of a security lock between the Garden Room and Hall corridor;
- installation of LED lighting in the Pallant Hall;
- installation of a basic fixed PA system in the Pallant Hall;
- repair of several roof & toilet leaks;
- building of a stage for The Langstone Big Band event and St Faith's Variety Show;
- installation of a new cooker, sink and work benches in the Garden Room kitchen; and
- undertaking of essential remedial works to the Pallant car park wall.

**Looking to the future**, the PCC, through the Pallant Development Group plans to:

- complete the regeneration of the Courtyard and Garden as a safe social space;
- bring the old shop storerooms into operation to create a long-term revenue stream based on an activity-led flexible space;
- review the booking process for the space and how it is operationally managed;
- improve the design and layout of the 'Green Room' (behind the stage of the Main Hall) as a multi-use meeting, work and rehearsal space with showers and toilets;
- bring the second-floor attic (or 'Garret') back into use to create a long-term revenue stream – probably as a flexible programme space (subject to planning permission);
- explore the possibility of fitting solar panels to the Hall roof; and
- fundraise to provide improved theatrical facilities to support artistic productions.

A '**Way Ahead**' document for the Pallant Centre is available to view on the parish website at: <http://stfaith.com/wp-content/uploads/2018/02/Pallant-Plan-the-Way-Ahead.-Final-agreed-document.pdf>

### **7(c) Christchurch Centre**

The Christchurch Centre remains under a lease (to the *Bright Beginnings* Nursery) which was signed in April 2021 giving greater security to both the owners of the nursery and the PCC.

### **7(d) Christchurch Bungalow**

The Bungalow is currently let to a private tenant, generating a revenue stream to the PCC. The annual inspection by our officers shows the property to be well-maintained. No repairs or maintenance were required in 2023.

### **7(e) 1&2 Churchfields**

One house is let to local Havant residents and the other to a refugee family, creating a revenue stream for the parish while also meeting local housing need.

### **7(f) St Nicholas' Chapel**

Although technically unconsecrated, the Chapel acts as a 'chapel of ease' and meeting place for Langstone Village. Monthly (and high-day) services are held. Thought is now being given by the PCC to developing new forms of worship and new timings in an effort to rebuild the congregation and attract new worshippers. A parish prayer group began meeting there in December 2022. The building is rented by the Langstone Village Association for various events (ranging from coffee mornings to educational evenings). Thanks to the willingness of local volunteers, especially Sue Holding, the chapel is opened every day in normal weather as a sanctuary for local visitors, and to display Langstone history installed by the Village Association. The parish is keen to develop this tiny, but well-loved resource for the benefit of the Langstone community.

### **7(g) 2-4 North Street – “The Parish Hub” – The old Church Institute**

The St Faiths Charity shop moved to 4 North Street in May 2022. Number 2a remains a residential flat let at the time to a housing association. It was vacated in December 2022. The contract with the housing association has been terminated and the flat was empty throughout 2023 due to the amount of work necessary to bring it up to the standard at which it could be relet. It is anticipated work will be finished and the flat let in the summer of 2024.

## **Health and safety**

The use and condition of our buildings continues to undergo regular scrutiny by our General Manager and the maintenance team together with external experts by invitation or notice. Health and safety compliance continues to be embraced enthusiastically by the staff and PCC of St Faith's.

## **8. 2023 FINANCIAL REVIEW**

The PCC, through the General Manager, Finance Officer and Finance Team, has worked tirelessly during 2023 to maintain a tight control of finances. The financial impact of significant increases in running costs and the post-pandemic reduction in income sources have required further focus on operational cost control and income generation leading to monthly cash flow reports to the Standing Committee along with monthly management accounts reporting and commentary for regular review.

The complex Statement of Financial Activities can be difficult to interpret without experience. The bottom-line (in round numbers) is that the PCC spent £347k in 2023 (compared with £287k in 2022 and £291k in 2021) reflecting the impact of the cost-of-living crisis. We received income of £339k including investment gains (compared with £286k in 2022, and £329k in 2021) generating an

operating deficit for the year of £8,504 (compared with a deficit in 2022 of £11,625 and a surplus of £37k in 2021) after cash investment revaluations. £7,000 of this deficit was effectively cleared by a single donation from a much-appreciated parish member, made in 2024. The parish's income sources were mainly from donations, rental and hall hire fees and shop sales.

After other accounting adjustments are made, the cash reserve of the parish on 31 December 2023 was £138k. The PCC has £51k in unrestricted funds and £93k in restricted funds. Much of this reserve (less the reserve policy requirement set out below) is allocated to future building works in the parish.

## **9. RESERVES POLICY**

It is the policy of the PCC to maintain unrestricted funds, which are the free reserves of the PCC, at a level which equates to not-less-than one month's unrestricted expenditure. This policy was set during 2017 and constitutes a reduction from the previous policy of maintaining not-less-than three month's unrestricted expenditure. This policy is intended to demonstrate to funders that we are fully committed to using our resources to the maximum good effect, and not 'sitting on' cash. This provides sufficient funds to cover parish management and administration as well as the activities directly relating to the work of the Church. The PCC confirms that unrestricted funds were maintained at least at the level of one month's expenditure throughout 2023 and that this policy will be reviewed during 2024.

It is the PCC's current policy to invest surplus funds with the CBF Church of England Deposit Fund.

### **A note on the use of Building Assets**

Some thought has been given in the past, by the PCC, to releasing the capital which is locked up in our various other buildings - and this topic is often raised by well-wishers. However, the PCC has found that this is difficult to accomplish (because many of the buildings are tied up with deeds of trust, preventing their sale for just such a purpose).

Furthermore, the PCC presently judges that maintaining a constant in-flow of revenue from rents is in the best long-term interest of the parish. This is especially the case while current UK-wide trends indicate that we are entering a period of lower attendance and commitment to organised religion in general. Current UK economic pressures also reduce the ability of church members to contribute to church funds. Keeping assets that bring in revenue is considered by the PCC to be a good long-term stewarding strategy. In simple terms, it is likely that most of our assets will bring more revenue to the parish over the next 25 years than their sale now would realise. Our assets are therefore considered as a way of sustaining mission in the long term – not a 'quick fix' for our present challenges. The PCC may decide to acquire more building assets in the future (through mortgaged purchase) to both alleviate housing problems for local people and provide long-term assets for the parish.

### **Trust Funds**

The PCC holds a number of trust funds, generated from the previous sale of parish assets. These funds, together, had a net asset value of £84,270 at the end of 2023 compared with £77,785 in 2022 and £88,633 in 2021. These funds are held in trust, and in general, only the investment income is available to the parish (without major and costly restructuring). Dividends received from these funds in 2023 totalled £2,304.

## 10. STATEMENT OF RESPONSIBILITIES

The Members of the PCC are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the PCC and of the surplus or deficit of the PCC for the period. In preparing those financial statements, the PCC is required to:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the PCC will continue in operation.

The members of the PCC are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC. They are responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Parochial Church Council of the Ecclesiastical Parish of St Faith Havant confirms that it is aware of these responsibilities and that it has exercised them to the best of its ability.

Signed on behalf of the PCC at its meeting on the 3<sup>rd</sup> of April 2024:



Rev'd Canon Tom Kennar

Date: 3<sup>rd</sup> April 2024

**Rector and Chair of the PCC**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

	<b>Note</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Total funds 2023</b>	<b>Total funds 2022</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>INCOME AND ENDOWMENTS FROM</b>						
Donations and legacies	<b>2a</b>	74,586	-	-	74,586	88,989
Activities for generating funds	<b>2b</b>	70,072	54,872	-	124,944	86,173
Church activities	<b>2c</b>	76,478	-	-	76,478	55,548
Investment income	<b>2d</b>	56,305	-	-	56,305	52,508
Other income	<b>2e</b>	-	-	-	-	3,175
<b>TOTAL</b>		<u>277,441</u>	<u>54,872</u>	<u>-</u>	<u>332,313</u>	<u>286,393</u>
<b>EXPENDITURE ON</b>						
Raising funds	<b>3a</b>	-	-	-	-	4
Church activities	<b>3b</b>	284,402	62,900	-	347,302	287,166
<b>TOTAL</b>		<u>284,402</u>	<u>62,900</u>	<u>-</u>	<u>347,302</u>	<u>287,170</u>
Net gains/(losses) on investments	<b>8</b>	54	-	6,431	6,485	(10,848)
<b>NET (EXPENDITURE)/INCOME</b>		<u>(6,907)</u>	<u>(8,028)</u>	<u>6,431</u>	<u>(8,504)</u>	<u>(11,625)</u>
<b>Transfer between funds</b>		-	-	-	-	-
<b>Net movement in funds</b>		<u>(6,907)</u>	<u>(8,028)</u>	<u>6,431</u>	<u>(8,504)</u>	<u>(11,625)</u>
<b>RECONCILIATION OF FUNDS</b>						
<b>Total funds brought forward</b>		58,257	101,169	453,313	612,739	624,364
<b>TOTAL FUNDS CARRIED</b>		<u>51,350</u>	<u>93,141</u>	<u>459,744</u>	<u>604,235</u>	<u>612,739</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2023**

		<b>2023</b>	<b>2022</b>
	<b>Note</b>	<b>£</b>	<b>£</b>
<b>FIXED ASSETS</b>			
Tangible fixed assets	7	377,464	377,571
Investments	8	84,270	77,785
		<u>461,734</u>	<u>455,356</u>
<b>CURRENT ASSETS</b>			
Debtors	9	12,834	11,793
Cash at bank and in hand		<u>137,829</u>	<u>158,752</u>
		150,663	170,545
<b>CREDITORS</b>			
Amounts falling due within one year	10	<u>(8,162)</u>	<u>(13,162)</u>
<b>NET CURRENT ASSETS</b>		142,501	157,383
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		604,235	612,739
<b>NET ASSETS</b>		<u>604,235</u>	<u>612,739</u>
<b>FUNDS</b>	<b>16</b>		
Unrestricted funds		51,350	58,257
Restricted funds		93,141	101,169
Endowment funds		459,744	453,313
		<u>604,235</u>	<u>612,739</u>

Approved by the Parochial Church Council on 03 April 2024 and signed on its behalf by:



Revd Canon Tom Kennar – Rector and Chair of the PCC

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective January 2019)', the Charities Act 2011 and the Church Accounting Regulations 2006.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value and properties which are shown at valuation as at 31 December 1998. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The PCC members consider that there are no material uncertainties regarding the charity's ability to continue as a going concern.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. Following new regulations introduced in respect of the year 2007 and subsequently, sums collected for specific charities (eg at "special" and funeral services) are excluded from the financial statements; previously they were included in both incoming and outgoing resources.

**Financial instruments**

The PCC only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans from banks and other third parties and loans to related parties and investments in non-puttable ordinary shares.

**Debtors and cash at bank**

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transactions costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, deposits with bank and other short-term highly liquid investments and bank overdrafts. In the balance sheet, bank overdrafts are shown within borrowings or current liabilities.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Income**

**Voluntary income**

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is receivable.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**ACCOUNTING POLICIES continued...**

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Sales from the church shop are accounted for gross.

**Other income**

Rental income from the letting of premises owned by the church is recognised when the rental is due.

**Income from investments**

Dividends and interest are accounted for when receivable.

**Expenditure**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

**Church activities**

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts in accordance with Section 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

**Other fixtures, fittings and office equipment**

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Assets capitalised are written off over the estimated life of the asset.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

**Other properties**

Properties are shown at professional valuation as at 31 December 1998. Valuation of a nominal £1 value has been placed upon the Church House and the Church Hall as at that date it was not intended that these properties would be disposed of.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**1. ACCOUNTING POLICIES continued...**

**Investments**

Fixed assets investments are included at market value at the balance sheet date.

Realised gains and losses on investments are calculated as the difference between sale proceeds and their market value at the start of the year or their subsequent cost, and are charged or credited to the statement of financial activities in the year of disposal.

Unrealised gains and losses represent the movement in market values during the year and are charged or credited to the statement of financial activities based on market value at the end of the

**Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit at the bank.

**Volunteers**

The value of services provided by volunteers is not incorporated into these financial statements.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

2. INCOME FROM	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
<b>2a. Donations and legacies</b>				
Planned giving:				
Gift aided stewardship	47,325	-	47,325	45,668
Other stewardship	6,816	-	6,816	8,033
Other collections at services	12,918	-	12,918	10,821
Sundry donations	-	-	-	1,116
Donations, appeals etc	-	-	-	4,949
Income tax recoverable	6,627	-	6,627	6,030
North St. rental income - Church Institute Grants	900	-	900	9,705
Job Retention Scheme Grants	-	-	-	-
Covid Business Support Grants	-	-	-	2,667
	74,586	-	74,586	88,989
<b>2b. Activities for generating funds</b>				
Shop Sales at The Pallant	-	-	-	13,772
Shop Sales at North Street - Church Institute Grants	67,868	-	67,868	32,050
Fundraising	2,204	54,872	57,076	40,351
	70,072	54,872	124,944	86,173
<b>2c. Church activities</b>				
Fees	3,796	-	3,796	1,984
Lettings of Church, Church House, Church Hall and Coach House	72,682	-	72,682	53,564
	76,478	-	76,478	55,548
<b>2d. Investment income</b>				
Dividends and interest	2,304	-	2,304	2,361
Property rent	54,001	-	54,001	50,147
	56,305	-	56,305	52,508
<b>2e. Other income</b>				
Other income	-	-	-	3,175
	-	-	-	3,175
<b>TOTAL</b>	277,441	54,872	332,313	286,393

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

3. EXPENDITURE ON	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
3a. Raising funds				
Other fundraising costs	-	-	-	4
	<u>-</u>	<u>-</u>	<u>-</u>	<u>4</u>
3b. Church activities				
Diocesan parish share	59,473	-	59,473	44,608
Staff costs				
- Admin staff, organists and caretaker	128,427	-	128,427	115,831
Expenses				
- Incumbent expenses including rector	1,744	-	1,744	1,511
- Clergy/staff housing costs	-	-	-	-
- Other staff expenses	1,761	455	2,216	22,406
Support costs				
- Printing and stationery	2,666	-	2,666	2,273
- Office costs	1,204	-	1,204	1,352
- Independent examiner's fees	1,584	-	1,584	1,956
Church costs				
- General running expenses	19,467	62,445	81,912	49,780
- Routine maintenance including organ	-	-	-	533
- Music and choir	2,869	-	2,869	1,994
- Events expenditure	-	-	-	2,731
Church House and Church Hall running costs	56,658	-	56,658	34,518
Other property running costs	5,270	-	5,270	4,530
Mission development	-	-	-	144
Extra parochial giving	208	-	208	-
Accountancy	2,964	-	2,964	2,880
Depreciation	107	-	107	119
	<u>284,402</u>	<u>62,900</u>	<u>347,302</u>	<u>287,166</u>
<b>TOTAL</b>	<u>284,402</u>	<u>62,900</u>	<u>347,302</u>	<u>287,170</u>

**4. SUPPORT COSTS**

	Management	Governance	Total funds 2023 £	Total funds 2022 £
Printing and stationery	2,666	-	2,666	2,273
Office costs	1,204	-	1,204	1,004
Independent examiner's fees	-	1,584	1,584	1,956
	<u>3,870</u>	<u>1,584</u>	<u>5,454</u>	<u>5,233</u>

**5. GOVERNANCE COSTS**

	Total funds 2023 £	Total funds 2022 £
Independent examiner's fees	1,584	1,956
	<u>1,584</u>	<u>1,956</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**6. 2022 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>				
Donations and legacies	88,989	-	-	88,989
Activities for generating funds	45,822	40,351	-	86,173
Church activities	54,477	1,071	-	55,548
Investment income	52,508	-	-	52,508
Other income	-	3,175	-	3,175
<b>TOTAL</b>	<b><u>241,796</u></b>	<b><u>44,597</u></b>	<b><u>-</u></b>	<b><u>286,393</u></b>
<b>EXPENDITURE ON</b>				
Raising funds	4	-	-	4
Church activities	258,052	29,114	-	287,166
<b>TOTAL</b>	<b><u>258,056</u></b>	<b><u>29,114</u></b>	<b><u>-</u></b>	<b><u>287,170</u></b>
Net gains/(losses) on investments	(151)	-	(10,697)	(10,848)
<b>NET INCOME/(EXPENDITURE)</b>	<b><u>(16,411)</u></b>	<b><u>15,483</u></b>	<b><u>(10,697)</u></b>	<b><u>(11,625)</u></b>
Transfer between funds	-	-	-	-
<b>Net movement in funds</b>	<b><u>(16,411)</u></b>	<b><u>15,483</u></b>	<b><u>(10,697)</u></b>	<b><u>(11,625)</u></b>
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	74,668	85,686	464,010	624,364
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b><u>58,257</u></b>	<b><u>101,169</u></b>	<b><u>453,313</u></b>	<b><u>612,739</u></b>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**7. FIXED ASSETS**

	Freehold land and buildings	Piano	A Frame
	£	£	£
<b>COST</b>			
At 1 January 2023	376,502	4,689	449
At 31 December 2023	<u>376,502</u>	<u>4,689</u>	<u>449</u>
<b>DEPRECIATION</b>			
At 1 January 2023	-	3,723	346
Charge for the year	-	97	10
At 31 December 2023	<u>-</u>	<u>3,820</u>	<u>356</u>
<b>NET BOOK VALUE</b>			
At 31 December 2023	<u>376,502</u>	<u>869</u>	<u>93</u>
At 31 December 2022	<u>376,502</u>	<u>966</u>	<u>103</u>
	PA System	Computer Equipment	Total
	£	£	£
<b>COST</b>			
At 1 January 2023	1,020	370	383,030
At 31 December 2023	<u>1,020</u>	<u>370</u>	<u>383,030</u>
<b>DEPRECIATION</b>			
At 1 January 2023	1,020	370	5,459
Charge for the year	-	-	107
At 31 December 2023	<u>1,020</u>	<u>370</u>	<u>5,566</u>
<b>NET BOOK VALUE</b>			
At 31 December 2023	<u>-</u>	<u>-</u>	<u>377,464</u>
At 31 December 2022	<u>-</u>	<u>-</u>	<u>377,571</u>

Freehold land and buildings comprise the following:

	2023	2022
	£	£
1 Churchfields, South Street, Havant	110,000	110,000
2 Churchfields, South Street, Havant	105,000	105,000
Christ Church Bungalow, Rowan Road, Denvilles	82,000	82,000
Christ Church Centre, Rowan Road, Denvilles	79,500	79,500
The Church House, The Pallant	1	1
The Church Hall, The Pallant	1	1
	<u>376,502</u>	<u>376,502</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**8. INVESTMENTS**

Unit/share Holdings	Fund	Historical Cost £	2022 Market Value £	Unrealised Gain/ (Loss) £	2023 Market Value £
710.53	CBF Fixed Interest Securities Fund	1,027	974	54	1,028
3,017	CBF Fixed Interest Securities Fund	4,642	4,136	231	4,367
12,143	CBF Fixed Interest Securities Fund	19,000	16,648	929	17,577
2,649	CBF Investment Fund Income Shares	19,000	54,732	5,149	59,881
62.70	CBF Investment Fund Income Shares	720	1,295	122	1,417
		<u>44,389</u>	<u>77,785</u>	<u>6,485</u>	<u>84,270</u>

Trusts and Bequest - The following trusts are all permanent endowments which require income to be spent on the general purposes of the parish:

1 & 2 Churchfields Trust  
57 South Street Trust  
Boyd-Richardson Trust

**9. DEBTORS**

	2023 £	2022 £
Other debtors	12,834	11,793
	<u>12,834</u>	<u>11,793</u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Deferred income	684	1,452
Other creditors	7,478	11,710
	<u>8,162</u>	<u>13,162</u>

Deferred income represents fees received in advance for church services, property rent and church hire.

	2023 £	2022 £
Brought forward	1,452	1,933
Amount released to incoming resources	(1,452)	(1,933)
Amount deferred in year	684	1,452
Carried forward	<u>684</u>	<u>1,452</u>

**11. REMUNERATION**

No person connected with the PCC has been paid or is payable, remuneration or other benefits from PCC funds.

The total out of pocket expenses claimed during the year by Clergy and other PCC members was £2,084 (2022: £2,673).

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**12. INDEPENDENT EXAMINER'S FEE**

The fee charged in these financial statements in respect of the independent examination thereof amounts to £1,584 (2022: £1,956).

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2023.

**14. CONTINGENT LIABILITY**

Following a survey of the church roof, and examination of past reports, the inspecting architect has advised the PCC that substantial roof repairs are likely to be required in the next decade. These are estimated to cost in the region of £500k. The PCC has noted this long term liability, and is putting a fundraising strategy in place.

**15. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2023 Total Funds £	2022 Total Funds £
Fixed assets	1,897	93	459,744	461,734	455,356
Current assets	57,615	93,048	-	150,663	170,545
Current liabilities	(8,162)	-	-	(8,162)	(13,162)
	<u>51,350</u>	<u>93,141</u>	<u>459,744</u>	<u>604,235</u>	<u>612,739</u>

**16. MOVEMENT OF FUNDS**

	At 1.1.23	Net movement in funds	At 31.12.23
<b>Unrestricted funds</b>			
General fund	57,147	(6,907)	50,240
Munday legacy	1,110	-	1,110
	<u>58,257</u>	<u>(6,907)</u>	<u>51,350</u>
<b>Restricted Funds</b>			
Rector's discretionary fund	6,529	(1,637)	4,892
Big Build - Church Roof	5,063	(1,180)	3,883
Big Build - BBC Main Fund	22,849	3,825	26,674
Youth Club/Sunday Club	1,295	-	1,295
Dr Dewhurst Memorial Garden	371	-	371
Little Lambs and TAT Groups	1,034	420	1,454
Tom's Scribblings	877	-	877
Young People and Families Fund	3,292	353	3,645
Big Build - Technology Fund	1,165	441	1,606
Big Build - West End Toilet	30,493	10,876	41,369
Big Build - Church Memorial Seating	19,941	(19,941)	-
Big Build - North Street/1 Churchfields repairs	5,373	(5,373)	-
Big Build - Churchyard Redevelopment	1,396	-	1,396
Big Build - Pallant Development Fund	240	3,531	3,771
Pallant House - Warm Room - General Running	1,251	(184)	1,067
Langstone Chapel	-	841	841
Big Build - North Street Funds	-	-	-
Flower Fund	-	-	-
Contactless donations	-	-	-
Lunchtime Concerts	-	-	-
	<u>101,169</u>	<u>(8,028)</u>	<u>93,141</u>
<b>Endowment Funds</b>	453,313	6,431	459,744
	<u>453,313</u>	<u>6,431</u>	<u>459,744</u>
<b>TOTAL FUNDS</b>	<u>612,739</u>	<u>(8,504)</u>	<u>604,235</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**16. MOVEMENT OF FUNDS continued...**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Transfer between funds £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>					
General fund	277,441	(284,402)	-	54	(6,907)
Munday legacy	-	-	-	-	-
	<u>277,441</u>	<u>(284,402)</u>	<u>-</u>	<u>54</u>	<u>(6,907)</u>
<b>Restricted Funds</b>					
Rector's discretionary fund	10	(1,647)	-	-	(1,637)
Roof Fund	-	(1,180)	-	-	(1,180)
Big Build - BBC Main Fund	22,104	(13,742)	(4,537)	-	3,825
Youth Club/Sunday Club	-	-	-	-	-
Dr Dewhurst Memorial Garden	-	-	-	-	-
Little Lambs and TAT Groups	875	(455)	-	-	420
Tom's Scribblings	-	-	-	-	-
Young People and Families Fund	353	-	-	-	353
Big Build - Technology Fund	723	(282)	-	-	441
Big Build - West End Toilet	10,876	-	-	-	10,876
Big Build - Church Memorial Seating	5,664	(35,412)	9,807	-	(19,941)
Big Build - North Street/1 Churchfields repairs	-	-	(5,373)	-	(5,373)
Big Build - Churchyard Redevelopment	-	-	-	-	-
Big Build - Pallant Development Fund	3,531	-	-	-	3,531
Pallant House - Warm Room - General Running	1,656	(1,840)	-	-	(184)
Langstone Chapel	841	-	-	-	841
Big Build - North Street Funds	1,743	(7,033)	5,290	-	-
Flower Fund	3,509	(1,309)	(2,200)	-	-
Contactless donations	1,207	-	(1,207)	-	-
Lunchtime Concerts	1,780	-	(1,780)	-	-
	<u>54,872</u>	<u>(62,900)</u>	<u>-</u>	<u>-</u>	<u>(8,028)</u>
Endowment Fund	-	-	-	6,431	6,431
<b>TOTAL FUNDS</b>	<u>332,313</u>	<u>(347,302)</u>	<u>-</u>	<u>6,485</u>	<u>(8,504)</u>

**2022 comparatives for movements in funds**

	At 1.1.22	Net movement in funds	At 31.12.22
<b>Unrestricted funds</b>			
General fund	73,558	(16,411)	57,147
Munday legacy	1,110	-	1,110
	<u>74,668</u>	<u>(16,411)</u>	<u>58,257</u>
<b>Restricted Funds</b>			
Rector's discretionary fund	3,586	2,943	6,529
Big Build - Church Roof	5,745	(682)	5,063
Big Build - BBC Main Fund	16,101	6,748	22,849
Youth Club/Sunday Club	1,295	-	1,295
Dr Dewhurst Memorial Garden	371	-	371
Little Lambs and TAT Groups	330	704	1,034
Tom's Scribblings	774	103	877
Young People and Families Fund	2,229	1,063	3,292
Big Build - Technology Fund	496	669	1,165
Big Build - West End Toilet	30,104	389	30,493
Big Build - Church Memorial Seating	15,812	4,129	19,941
Big Build - North Street/1 Churchfields repairs	5,373	-	5,373
Big Build - Churchfields 2	500	(500)	-
Big Build - Churchyard Redevelopment	904	-	904
Big Build - Pallant Development Fund	-	240	240
Churchyard Project	492	-	492
HBC COVID Support	1,574	(1,574)	-
Pallant House - Warm Room - General Running	-	1,251	1,251
	<u>85,686</u>	<u>15,483</u>	<u>101,169</u>

Continued on following page...

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

16. 2022 comparative movement in funds brought forward	85,686	15,483	101,169
Endowment Funds	464,010	(10,697)	453,313
	<u>464,010</u>	<u>(10,697)</u>	<u>453,313</u>
<b>TOTAL FUNDS</b>	<u>624,364</u>	<u>(11,625)</u>	<u>612,739</u>

2022 comparative net movement in funds are as follows:

	Incoming resources £	Resources expended £	Transfer between funds £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>					
General fund	241,796	(258,056)	-	(151)	(16,411)
	241,796	(258,056)	-	(151)	(16,411)
<b>Restricted Funds</b>					
Rector's discretionary fund	5,070	(2,127)	-	-	2,943
Roof Fund	-	(682)	-	-	(682)
Big Build - Shop Move Works	3,175	(5,776)	2,601	-	-
Big Build - BBC Main Fund ;	27,167	(4,530)	(15,889)	-	6,748
Little Lambs and TAT Groups	841	(137)	-	-	704
Tom's Scribblings	103	-	-	-	103
Young People and Families Fund	1,063	-	-	-	1,063
Big Build - Technology Fund	735	(66)	-	-	669
Big Build - West End Toilet	389	-	-	-	389
Big Build - Church Memorial Seating	4,329	(200)	-	-	4,129
Big Build - North Street/1 Churchfields repairs	-	(1,771)	1,771	-	-
Big Build - Churchfields 2	-	(1,771)	1,271	-	(500)
Big Build - Pallant Development Fund	240	-	-	-	240
Big Build - Lighting Conductor	-	(2,550)	2,550	-	-
HBC COVID Support	-	(1,647)	73	-	(1,574)
Big Build - Build Accessible Entrance	-	(660)	660	-	-
Bell Tower Repairs	-	(4,532)	4,532	-	-
Pallant House - Warm Room - Renovations	-	(2,235)	2,235	-	-
Pallant House - Warm Room - General Running	1,485	(234)	-	-	1,251
Stackable Seating	-	(196)	196	-	-
	<u>44,597</u>	<u>(29,114)</u>	<u>-</u>	<u>-</u>	<u>15,483</u>
Endowment Fund	-	-	-	(10,697)	(10,697)
<b>TOTAL FUNDS</b>	<u>286,393</u>	<u>(287,170)</u>	<u>-</u>	<u>(10,848)</u>	<u>(11,625)</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023

16. MOVEMENT OF FUNDS continued...

**Big Build Campaign**

The Big Build Campaign is the capital programme set up to cover capital costs across the Parish. Its purpose is for the restoration and improvement of all parish buildings to serve the community. General donations are initially allocated to the Big Build Campaign (BBC) Main Fund and then can be subsequently transferred to support specific projects that meet this fund's purpose. This is shown within the "Transfer between funds" columns in Note 16.

**Roof Fund**

The Roof Fund is for the replacement or repair of the Church Roof.

**Youth Club/Sunday Club**

The Youth Club and Sunday Club is for the set up and running of Youth and Sunday Clubs.

**Dr Dewhurst Memorial Garden**

The Dr Dewhurst Memorial Garden fund is to cover the cost of maintenance and improvements to the memorial garden.

**Bell Tower Louvres**

The Bell Tower Louvres required repairs due to weather and wear and tear.

**Church Access (North Transept Project)**

This project, primarily to improve access to the Church, upgraded the Vestry and installed automatic glass doors.

**Endowment Funds**

Churchfields South Street Trust: A restricted trust which relates to No 1 and No 2 Churchfields and land surrounding them. The property was endowed to the parish on the basis that it could be used by the parish, or sold; but if sold the proceeds must be invested to provide an income to the parish. Most of this endowment remains tied up in the properties, which continue to be used by the parish as rentable accommodation. A cash sum, presumably from the sale of part of the property in the past, is invested through the Diocese under Diocesan Trust Ledger Number: 26421

57 South Street: This is a restricted trust fund, comprising a sum of money acquired from the sale of 57 South Street, in two parcels. As a condition of the endowment of the property to the parish, funds from that sale were required to be invested by the parish to provide an income to the parish. Diocesan Trust Ledger Numbers: 26020 and 26021

Boyd-Richardson: This is a restricted fund, arising out of an endowment. Under the terms of the endowment, the funds are used to generate an income for the parish, or may be used towards the purchase of another property. Diocesan Trust Ledger Number: 26220

Munday Legacy: This is a historic fund. No information is known about its origin (despite a search of Diocesan archives). Diocesan Trust Ledger Number: 26621

St Faith's Hall: This was a designated fund, established by the PCC many years ago, for the long term repair needs of St Faith's Hall (also called the Pallant Centre). The value of this fund was depleted to zero during 2019, to contribute to the costs of major refurbishments to St Faith's Hall, including the refurbishment of the hall kitchen and various electrical installations. The separate COIF account previously containing these funds has been closed.

**Rector's discretionary fund**

Provides direct relief to those affected by poverty, individually or through other local charities.

**Little Lambs and TAT Groups**

A play group for pre-school children and their parents and carers. Thursdays At Two - a social gathering with games, cakes, chat and fun on the last Thursday of the month at 2pm.

**HBC COVID Support**

A business restart grant from Havant Borough Council.

**Tom's Scribblings**

Funds raised by Tom's book sales.

**Young People and Families Fund**

Funds to focus on youth work and support.

**Pallant House**

Warm Room – net funds raised by the group.

**Langstone Chapel**

Donations to support the building and community.

**INDEPENDENT EXAMINER'S REPORT**  
**THE PAROCHIAL CHURCH COUNCIL OF**  
**THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**Independent examiner's report to the trustees of The Ecclesiastical Parish of St Faith, Havant**

I report to the PCC members on my examination of the accounts of the Ecclesiastical Parish of St Faith, Havant for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act;
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the give a true and fair view which is not a matter considered as part of an independent

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

*P Underwood*

**Paul Underwood, FCCA**  
**Morris Crocker**  
**Chartered Accountants**  
**Station House**  
**North Street**  
**Havant**  
**PO9 1QU**

**Date:** 5th April 2024

**CHURCH INSTITUTE**

England & Wales - Charity number 267006

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# Accounts

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Registered Charity Number 1128278

**The Parochial Church Council  
of the Ecclesiastical Parish of St Faith, Havant**

**Annual Report  
and Statement of Financial Activities  
for the Year Ended 31st December 2022**



**Compliant with Charity Commission  
Guidance on Annual Reports**

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF St Faith, Havant

## ANNUAL REPORT FOR THE YEAR ENDED DECEMBER 31st, 2022

### 1. ADMINISTRATIVE INFORMATION

<b>Full Parochial Name:</b>	Havant, St Faith with St Nicholas Chapel, Langstone
<b>Registered Charity No:</b>	1128278
<b>Location:</b>	St Faith's Church is situated in West Street, Havant, PO9 1EH St Nicholas' Chapel is in High Street, Langstone to the south of Havant.
<b>Church Office</b>	The Parish operates a parish office for administrative purposes, situated at 2 North Street, Havant, PO9 1PR. Telephone 023 9249 2129

### 2. MEMBERS OF THE PAROCHIAL CHURCH COUNCIL (PCC)

<b>Chair (Rector), ex-officio</b>	The Reverend Canon Thomas Philip Kennar (from February 17 <sup>th</sup> , 2015). Address: The Rectory, 5 Meadowlands, Havant, PO9 2RP
<b>Licensed Readers, ex-officio</b>	None – although Reader Sandra Haggan attends meetings in a non-voting, consultative capacity (as an employee of the Council).
<b>Churchwardens</b>	Mr Colin Hedley (from 30 April 2017 – sixth year of service) Mr Clive Barnett (from 28 April 2019 – fourth year of service)
<b>Deanery Synod Members, ex-officio</b>	Dr Michael Laird (Term: October 2020 to March 2023) <i>resigned May 2022</i> Mrs Mary Moore (Term: October 2020 to March 2023) <i>resigned May 2022</i>
<b>Diocesan Synod Members, ex-officio</b>	Post vacant.
<b>Parish Secretary</b>	Mrs Pauline West (employed as Secretary from October 2018). Non-voting.
<b>Safeguarding Officer</b>	Mrs Pauline West (from April 2018).

### OTHER PCC MEMBERS DURING 2021

#### a) Resigned or term-expired during the year

Mary Moore	(Diocesan Synod Member Term: October 2020 to May 2022)
Michael Laird	(Diocesan Synod Member Term: October 2020 to May 2022)
Ms Gill Locke	(Co-opted)
Barbara Stearne	(3 <sup>rd</sup> Term: April 2019 to April 2022)

#### b) Serving PCC Members during the year

<b><i>In first year of service</i></b>	Alison Horncastle	(1 <sup>st</sup> Term: May 2022 to April 2025)
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<b><i>In second year of service</i></b>	Linda Pope	(1 <sup>st</sup> Term: May 2022 to April 2025)
	Rosemary Turner (Hon. Treasurer):	(1 <sup>st</sup> Term: April 2021 to April 2024)
	Sue Tinney:	(1 <sup>st</sup> Term: April 2021 to April 2024)
	Sheena Jefferis:	(Co-opted) <i>(Briefly resigned December 2021, upon taking up paid employment with the parish. Re-co-opted at end of employment in Feb 2022)</i>
<b><i>In third year of service</i></b>	Hilary Deadman:	(3 <sup>rd</sup> Term: October 2020 to April 2023)
	Bill Jones:	(3 <sup>rd</sup> Term: October 2020 to April 2023)
	Sue Tinney:	(1 <sup>st</sup> Term: October 2020 to April 2023)
<b><i>In fourth year of service</i></b>	Dr Michael Fluck	(2 <sup>nd</sup> Term: April 2019 to April 2022)
	Miss Naomi Sloane	(2 <sup>nd</sup> Term: May 2022 to April 2025)
<b>Main Bankers:</b>	CAF Bank, 25 Kings Hill Ave., Kings Hill, West Malling, Kent, ME19 4JQ A subsidiary bank account is held at Lloyds Bank, for ease of payments.	
<b>Independent Examiner:</b>	P J Underwood, Morris Crocker, Chartered Accountants, Station House, North Street, Havant, Hants, PO9 1QU	
<b>Church Architect:</b>	Richard Andrews, Carden & Godfrey, 33 Clerkenwell Close, London	

### **3. STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **3 (a) The Parish Church Council (PCC)**

The method of appointment of PCC members is set out in the Church Representation Rules as published online by the Church of England General Synod at this link: <https://www.churchofengland.org/about/leadership-and-governance/legal-services/church-representation-rules/contents>. All regular church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Roll was last revised in 2022, prior to the Annual Parochial Church Meeting.

The PCC is the body of trustees for the Parish. Their responsibilities are understood primarily as the setting and careful monitoring of parish policies, including the annual budget. (Other policies are listed later in this report.) Day-to-day management is devolved (with set budgets) from the PCC, through the salaried staff; based on a 40-hour week, there are 4.4 full time employees – 10 employees (to October 2022) thereafter 9 in total, of whom 1 is full time, plus clergy, and a number of formal and ad-hoc committees or teams, containing a wide range of other PCC members, advisors and co-opted members. These are listed below.

#### **3(b) Reverend Canon Tom Kennar**

The scope of the activities undertaken in 2022, and hence the structure and work of the PCC and its various committees, was determined by the ill health of our Rector, Canon Tom, who went on sick leave in late March. A phased return to work began in September but, unfortunately, this was suspended upon the news that he was required to enter hospital for a major heart operation. This took place in early December. The operation went well, and Canon Tom was allowed home in time for Christmas. However, he remained on sick leave for the rest of 2022.

As a result, a significant amount of additional responsibility fell upon the Ministry Team, comprising

the Worship Leaders and our Lay Pastor (Sandra Haggan), who continued to ensure that all services took place. The Churchwardens, PCC and the whole congregation are extremely grateful to those members of the clergy, some of whom are retired, and our lay readers who ensured that a very high quality of regular worship was maintained. In particular, the PCC would like to thank Bishop John Hind, Reverend Frank Hillebrand, Canon Tim Schofield and Reverend Judy Henning for their willing support and tireless efforts on its behalf.

### **3(c) “Doing Less Better” – Re-structuring the management of St Faith’s**

The illness of the Rector and the consequent need to re-structure the way in which St Faith’s is run meant that during 2022 a number of Committees met more regularly and took on more responsibility than hitherto. This was part of a considered strategy, called **“Doing Less Better”**, which aimed to ensure that on his return Canon Tom’s role would be sustainable and that he would not be burdened by many of the management and administrative functions which are part and parcel of running a modern church.

The long-term absence of Canon Tom was not the only driver of the wish to re-structure. Others included a steep rise in energy costs and the end of pandemic support which resulted in a significant monthly deficit in the operational budget; a decline in fund-raising activity during and in the aftermath of lockdown; and a decline in those prepared to come forward as volunteers following the easing of lockdown reflected in part the ageing nature of the congregation.

After a considerable amount of work and reflection and following a preliminary discussion at its meeting in May, the strategy **“Doing Less Better”** was adopted unanimously by the PCC at its meeting of 9 August 2022. It is based on the following key principles. We will:

1. As a whole church community, focus unremittingly on our core mission to enrich the spiritual life of our congregation and the community which we serve;
2. Shelve activities which are not directly related to this core aim of our Mission Development Plan until financial and personnel resources are such that they are sustainable once again;
3. Develop a management structure which clearly separates responsibility for the spiritual and worship life of St Faith’s from the ‘business’ (i.e. the social and community activities and financial and estate management) of the church;
4. Ensure that there is no single point of failure – no pinch point – by providing appropriate support and back-up for all systems and personnel.
5. Apply tight budgetary control to all operational costs and expenditure;
6. Ensure all major projects have clear success criteria and outcomes;
7. Revert to a single Big Build fund (rather than a series of smaller specific funds) with the PCC prioritising annually the aims of the fund-raising campaign to ensure thereby that they are refined and thus clear and recognisable to all, and then communicated widely to the congregation;
8. Make donating to the Big Build Campaign as easy and transparent as possible;
9. Prioritise the re-creation of a “generous church” by improved communication of need, impact and

thanks; and

10. Accepting that the drive to volunteer is not what it once was, structure projects and activities accordingly.

All-in-all, the hope and expectation of the PCC is that this re-structuring will better support our Rector and enable him to concentrate on his role as the spiritual leader of the congregation.

### **3(d) Principal Committees of the PCC**

**Standing Committee:** Rector (Chair), Churchwardens, PCC Vice-Chairman (post held this year in tandem by Colin Hedley, Churchwarden), Parish Secretary (currently a non-voting employee), the General Manager (also currently a non-voting employee), the Hon. Treasurer, Rosemary Turner, and two representative of the PCC, Hilary Deadman and, from November, Linda Pope.

*The Standing Committee is responsible for progressing the policies of the PCC between meetings. Key staff members are invited to attend from time to time (as non-voting members) depending on the business to be transacted. During 2022, because of the need to maintain the work of the church in the Rector's absence, the Standing Committee continued the practice adopted during the pandemic of meeting – virtually by Zoom – fortnightly from April.*

**Worship Committee:** Rector (Chair), Director of Music (advisor), any Licensed Readers or Readers with Permission to Officiate, Head Server (Bruce Strugnell), Michael Laird, Sybel Laird, Clive Barnett and Nick Saunders.

*The Committee is responsible for advising the Rector and PCC on all aspects of the worshiping life of the parish. Due to the illness of the Rector, the committee did not meet in 2022; however, the Lay Pastor (Sandra Haggan) continued to liaise closely with the Worship Leaders and Director of Music (Graham Kidd) with regards the conduct of services.*

**Pastoral Care Team:** Sandra Haggan (Reader and Lay Pastor, Chair), Julia Hancock (Co-ordinator). Other pastoral visitors are invited to attend to share pertinent information and plan the pastoral work of the parish. This team meets on an ad hoc basis, as required.

**Pallant Development Team:** PCC Vice-Chair (Colin Hedley, Chair), Rector, Sandra Haggan, Jackie Udy, Andrew Bowker (Dynamo Youth Theatre – users' representative), Will Coulston, until July 2022, thereafter Shelley Saunders (General Manager - advisor), Kevin West (Capital Programmes Manager). This committee advises the PCC about work required to upgrade and develop the Pallant Centre (formally "Church House and the Church Hall").

**Ministry Team:** Rector, Worship Leaders, Accredited Lay Workers, Lay Readers. This Committee agrees rotas for the leading of services and plans new worship initiatives.

**Young People and Families Team:** Colin Hedley (Chair), Sandra Haggan, Fiona Hedley, Clive Barnett, Barbara Stearne (until May 2022), Mary Moore (until May 2022), Claire Toole, Jeremy Toole, Rector, Sarah Rickett (Educational & Heritage consultant – advisor). This team is carrying forward the Mission Plan's focus on engaging with young people and families.

**Finance Team:** Churchwardens, Hon Treasurer, General Manager, Finance Officer. In the absence of the Rector and in view of the impact of the cost-of-living crisis on church funds, this team met at least monthly from April 2022. Key staff members are invited to attend (as non-voting

members) depending on the business to be transacted.

**Other Groups:** Ad-hoc groups which also met during the year include the Communications Team, 'Churchyard Redevelopment Group', 'Flower-Arrangers', 'Serving Team', 'Choir' 'Bell-Ringers', 'Senior Staff Team'.

*Much of the work of these teams is carried out on a day-to-day basis via email and interpersonal conversations. The PCC is advised of their work in general and takes decisions regarding any significant policy or financial matter, when requested by these teams.*

### **3(d) Parish Staff**

The PCC and its associated sub-committees, working groups and teams are supported by a range of stipendiary, salaried, contracted and voluntary staff. These comprise:

#### **Full-Time Staff:**

**The Rector:** Reverend Canon Thomas Kennar

**Lay Pastor (including Little Lambs Manager):** Reader Sandra Haggan

**General Manager:** Will Coulston (full-time to July 2022).

#### **Part-Time Staff:**

**General Manager:** Shelley Saunders (32 hours per week from July 2022)

**Director of Music:** Graham Kidd (from September 2019)

**Parish Administrator:** Pauline West (from March 2018)

**Charity Shop Manager:** Clare Kennar (from March 2018)

**Charity Shop Supervisor:** Charlotte Waters (16 hours per week February-August 2022); Sandy Signorelli (16 hours per week from August 2022)

**Finance Officer:** Ani Moore (from December 2019)

**Capital Programmes Manager:** Kevin West

**Facilities Manager/Caretaker:** John Glassett

**Two self-supporting clergy with Permission to Officiate:** Rt Rev'd John Hind and Rev'd Frank Hillebrand

**Three self-supporting Readers with Permission to Officiate:** Dr Michael Fluck (PtO), Mrs Jackie Brookfield (PtO) and Sally Kirk Stephens (PtO).

During 2022, staff meetings were held fortnightly; in the Rector's absence they were chaired by Clive Barnett (Churchwarden) and included the General Manager, Lay Pastor, Director of Music and Parish Administrator.

**Note:** All of these members of staff routinely work for far longer than the hours for which they are paid. The PCC acknowledges and is extremely appreciative of their commitment to the work of St Faith's which goes way beyond what is required of them. In addition, **Volunteer Staff** are busy across the whole range of the parish's work, including the Charity Shop, the Pallant Warm Hub, bell-ringing team, livestreaming and sound system team, maintenance team, Little Lambs workers, young persons and families team, pastoral visitors, stewardship team, communications team, servers, choristers, flower-artists, stewards and welcomers. There are too many to list by name (not least for fear of missing someone off the list!). The PCC is *immensely* grateful to each and every one.

### **3(e) Charitable Status**

Under the terms of the Charities Act 2011, the PCC, having an income in excess of £100,000 was registered with the Charity Commission (under no. 1128278); this registration was confirmed on the 26th February 2009.

### **3(f) Accountability and Policy Framework**

The PCC is fully aware of the risk factors involved in the running of church affairs and continues to ensure that all our properties are adequately insured, including public liability. We have policies for all significant areas of the Parish's life, which guide the decision making of the PCC, and the actions of officers and staff. These comprise:

- The Annual 'Budget' (called the Financial Operating Plan)
- PCC Statement Regarding Potential Churchyard Developments
- Constitutional position of the PCC
- Finance Policy and Procedures including Operational Policy (significantly revised in 2021-22)
- Reserves Policy (the standing policy throughout 2022 was to maintain reserves equivalent to at least one month's normal revenue budget expenditure)
- Investment policy (reviewed in 2021) - the standing policy for long-term trust funds is to invest them through Diocesan-approved investment vehicles, while general cash reserves are held on deposit for ready-deployment on parish projects
- Legacies Policy
- Extra-Parochial Giving Policy
- Safeguarding Vulnerable Children and Adults Policy (we adopt the Diocese of Portsmouth Policy wholesale, and comply with all its guidance and rules)
- Appraisal Policy
- Complaints Policy
- Grievance Policy
- Health and Safety Policy (including COSHH),
- Lone Working Policy,
- Staff Compensation policy.
- Mission Plan
- Admission to Communion Policy
- Data Protection Policy (including GDPR and Data Privacy)
- Social Media Policy
- Equalities and Diversity Policy
- Volunteer Policy
- Whistleblowing Policy
- Risk Management Policy
- Conflict of Interest policy

The operational policies are published on the parish website at <http://stfaith.com/pcc/pcc-policies/> and are periodically reviewed in line with the timetable shown on the website. By a vote of the PCC in October 2020, each PCC member took responsibility for overseeing one or more of these policies and reporting to the PCC on their implementation and revision (when required).

We comply (as far as heritage considerations make possible) with the Disability Discrimination Act, and subject to funding are planning to improve further the access we provide for disabled people to the church and Pallant Centre. We have plans to build a fully accessible toilet in the Church as soon as possible.

The PCC gives regular updates on its decisions and activities to the wider parish, through a variety of media, including redacted copies of minutes, and summaries of key decisions and actions through the fortnightly newsletters (see later “Mission Development Plan 2020-25”).

An Annual Parochial Church Meeting is held so that the PCC may be publicly accountable to the whole membership of the Electoral Roll.

### **3(g) Public Benefit**

The Trustees (PCC) are aware of the Charity Commission’s guidance and requirement on public benefit in ‘The Advancement of Religion for the Public Benefit’ and have had due regard to it in their administration of the PCC. As a part of its Charitable Objects of ‘promoting of the whole mission of the Church’ the PCC provides a benefit to the public by:

- providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the church offers;
- promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole; and
- providing administrative and meeting facilities to local charities, small local businesses and youth and community organisations.

## **4. OBJECTIVES**

The PCC’s primary objective, defined by the Church Representation Rules of the Church of England is **‘to co-operate with the Incumbent (i.e. the Rector) in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical’**.

### **4(a) Mission Plan 2020-2025**

In pursuance of its primary objective, the PCC agreed a second five-year Mission Plan (“**Live/Pray/Serve**”) in 2020. This plan may be read in full on the parish website ([www.stfaith.com/mission-development-plan/](http://www.stfaith.com/mission-development-plan/)). It is aligned with the mission strategy of our Diocese and states that *there are many helpful and natural synergies between what we sense God is doing among us and what our Diocese calls its parishes to achieve*.

The 2020-2025 Mission Plan builds on our Spiritual Development Plan (November 2018), Pallant Development Plan (February 2018) and the Re-ordering Plan (November 2017). It takes forward the work of the previous plan (2015-2020) and seeks to enable our parish (and indeed our diocese) to grow in depth, impact and number. In practical terms its aims are:

**Live** the Gospel by:

- Establishing a Young People and Families programme;
- Achieving formal recognition as an Inclusive Church;
- Achieving a gold standard award as an Eco-church;
- Completing the Churchyard project;
- Maintaining our buildings to the highest possible standard;
- Growing our prophetic presence within the community; and

- Developing our parish maintenance team as a resource for our parishioners and those of other parishes.

**Pray** on our own and together in community in order that we might:

- Implement as far as possible the aspirations of our Spiritual Development Plan;
- Ensure that young people and families are offered high quality opportunities to engage in prayer, worship and celebration appropriate to their needs;
- Broaden and deepen the styles of worship which we offer;
- Broaden and deepen the opportunities for discipleship training;
- Develop specific and deliberate ‘faith-seekers’ opportunities; and
- Strengthen our capacity to welcome warmly all who enter St Faith’s or the Pallant Centre in search of spiritual refreshment, prayer or companionship.

**Serve** and love the people among whom we live and work by:

- Continuing to grow and develop the work of the Pallant Centre in line with the Pallant Centre Development Plan;
- Examining the benefits and challenges of developing a new Pallant Centre Trust to enable greater community participation;
- Developing our pastoral care services especially for the marginalised, homeless and vulnerable,
- Expanding the potential for virtual meetings and livestreamed services;
- Developing our ‘occasional offices’ programme of baptisms, weddings and funerals supported by low cost ‘celebration packages’;
- Developing the work of the St Faith’s Shop;
- Growing our relationship with other churches;
- Developing the youth-work strand of our outreach to young people and families;
- Exploring the creative use of restricted investment funds held in trust by the PCC; and
- Growing the regular stewardship of our core membership and reviewing and developing our support for our mission partners in the UK and around the world.

This Mission Plan was formed within the context of the 2020 COVID 19 pandemic which has taught us the need to do some things differently. This has carried on in 2022 and includes:

- The **livestreaming of services** which has enabled people who are unable to attend public worship to be engaged and included; we believed that housebound parishioners and those who live outside the parish would appreciate the continuation of this facility once the pandemic is over;
- The creation of **zoom or similar virtual meetings** as a management tool and a means of keeping connected with the housebound and vulnerable; and
- The publication of a **fortnightly parish magazine** (formerly *The Corona Chronicle*, subsequently renamed *the Chronicle* in 2021 and now known as the *Fortnightly News*) which has enabled parishioners to have a voice, tell their stories and stay connected whilst also providing a useful medium for the contemplation of sermons, prayers and other spiritual resources. The *Fortnightly News* now incorporates the weekly *Pew News* and the *Monthly Newsletter*.

#### **4(b) Buildings to serve our Mission**

In pursuance its primary objective, the PCC has responsibility for a number of buildings which are used to underpin and promote the mission of the church. These comprise:

a) **St Faith's Church** – a Grade II\* Listed building with medieval origins. A Re-ordering Plan for the church was agreed during 2017 and may be viewed on the Parish website at <http://stfaith.com/wp-content/uploads/2017/11/Re-ordering-St-Faiths-Plan.pdf>. During 2022, fund-raising went ahead to purchase new chairs for the nave, and further technical improvements were made to the automatic doors and the audio-visual aids and cameras to facilitate livestreaming.

b) **St Faith's Pallant Centre** – a collection of three joined buildings, known as Pallant Hall (formerly St Faith's Church Hall), Pallant House (formerly 'Church House') and The Coach House. The site has a Grade II listing category applied. This complex provides the most visible example of the PCC's public benefit statement above. Within these three buildings, facilities and storage are provided to a very wide range of local and mainly charitable organisations and social clubs. Organisations currently using the Pallant Centre currently comprise:

- Havant Dynamo Youth Theatre;
- Havant Orchestras;
- Solent Male Voice Choir;
- Hayling and Havant Bowmen;
- U3A Art Group;
- MIND Young Persons' Safe Haven;
- Self-help groups (AA, Al Anon, GA, Women's AA);
- The Redeemed Christian Church of God;
- SSAFA - the Armed Forces charity;
- Brownies and Rainbows;
- Little Lambs for toddlers and their parents and carers (run in collaboration with St Alban's, West Leigh);
- Specialist support for vulnerable adults such as Creating Chaos and Dementia Support;
- Many new and established physical and mental wellbeing groups; and
- Child Social Services contact point.

Bookings for the **Pallant Hall** and hire space continued to grow throughout 2022 with many regulars returning. The hall was used for local elections and a special Platinum Jubilee celebration. In the first half of the year, "Saturday Night at the Pallant", showcasing the work of local musicians emerging from the lockdown, took place monthly until July but unfortunately ticket sales were low. The Repair Café continued to be a monthly event on the first Saturday of each month. An Eco fair was held in September in conjunction with The Great Big Green Week and in partnership with Havant Climate Alliance. In addition, there was a Christmas market and a Custom and Classic Bike show.

As a result, in the second half of 2022, the Pallant Centre reached a point where it is self-sufficient financially. Total income from lettings and events was recorded as of December 2022 as £53,184 with expenditure totalling £50,240 delivering a £2,944 net profit in 2022.

In September 2022, the **Pallant Development Group** reformed and continued working towards the refurbishment of The Pallant Centre, to secure the long-term future of this vital community building. A 'Way Forward' document is available to view on the parish website at <http://stfaith.com/wp-content/uploads/2018/02/Pallant-Plan-the-Way-Ahead.-Final-agreed-document.pdf> .

In addition, in 2022 a **Pallant User Group** was formed with agreement to continue with quarterly meetings. These meetings are extremely useful for the Pallant Development team and General Manager in order to ensure the centre runs as efficiently as is possible.

The Pallant website (<https://www.Pallantcentre.com>) was designed and developed by a local independent creative designer and has generated weekly interest for bookings. Return on investment for the website has already been achieved with confirmed bookings.

During the first half of 2022, the Coach House housed our **Charity Shop and Bookshop**, staffed by volunteers, with the support of two (part-time) paid Charity Shop Managers. The Shop offers part-time employment to two local people, volunteer placements to local people (including some with learning difficulties), and encourages the efficient recycling and re-use of clothes, small furniture and other household goods – particularly popular as the cost-of-living crisis has begun to have an impact. Surpluses generated are used to support the general objectives of the parish.

At the start of 2022 the Sue Ryder charity gave notice of its intention to give up its lease of 4 North Street. The PCC made a careful assessment of the business case for the Charity Shop replacing it in that new location. The move took place in May 2022 leaving an exciting opportunity to grow our partnership with the **Havant Dynamo Youth Theatre** which took up residence in the Coach House in June. A new Memorandum of Understanding was signed in the autumn and this promises to be the start of an exciting venture for both parties.

In its new North Street location, the Charity Shop and Bookshop are now open 6 days a week. The move to the 'high street' location in North Street proved to be immensely successful in terms of its impact on the sales generated. In 2022, the gross income was £45,822, the net income was £8,347 which is a great achievement considering the disruption caused by relocation and building works. The income received from a Havant Borough Council start up grant (£1.2k) and a compensation payment from the previous tenant (£3.1k) resulted in only £2.6k from the St Faith's Big Build Fund being spent on the shop move project.

Also in the autumn, as the cost of living and energy crisis began to bite, the space previously known as the 'Pallant Play Café' was refurbished and brought back into operation as the **Garden Room**. In November the Pallant received funding from Hampshire County Council (via Cllr Lulu Bowerman) to open a **Warm Room** on every Monday from 1200 – 1400. Staffed by St Faith's volunteers, the warm room has been a great success with an average of 10-12 people attending weekly. All are welcome to use the warm room regardless of circumstances; it provides a safe, warm space that is welcoming and accessible to all and offers soup, bread, biscuits, coffee, fellowship and peace together with activities such as knitting, reading and games. People can switch off their heating at home and meet in a community space. This initiative was taken in conjunction with other churches in the area to make a warm space available to people each day of the week.

**4(c) Christchurch Centre and Bungalow** – a modernist church building was erected in the north of the parish during the early 1980s as a mission church, with an associated bungalow. After some years, the church building was no longer needed for worship, and it is currently let to a local provider of nursery education (commensurate with the PCC's objectives and public benefit statement above), the *Bright Beginnings Nursery*. In April 2021, a new 20-year lease was successfully negotiated to give the owners of the nursery a greater measure of security of tenure than they erstwhile enjoyed. The bungalow is used at times for the housing of clergy or is let-out to generate a general revenue for parish funds.

**4(d) 1 & 2 Churchfields** – these are a pair of houses, left to the Parish in Trust, which are let out to local people from time-to-time to generate revenue, or are used for the housing of clergy when needed. In the second half of 2021, a family of Syrian refugees moved into 2 Churchfields.

**4(e) 2-4 North Street – Creation of ‘The Parish Hub’** The old Church Institute is a building with two shop units and an overhead flat, held in Trust by the Incumbent (Rector) and Churchwardens, but treated as though directly owned by the PCC. Following the move of the Charity Shop and Bookshop to this location in May 2022, a Parish Hub, with high visibility on busy North Street, has facilitated the bringing together in one place of the Charity Shop, Bookshop and Parish Office with a commensurate saving on running costs. In 2022, the overhead flat was let to a local housing association to provide accommodation for those in housing need.

## **5. Review of Activities and Achievements**

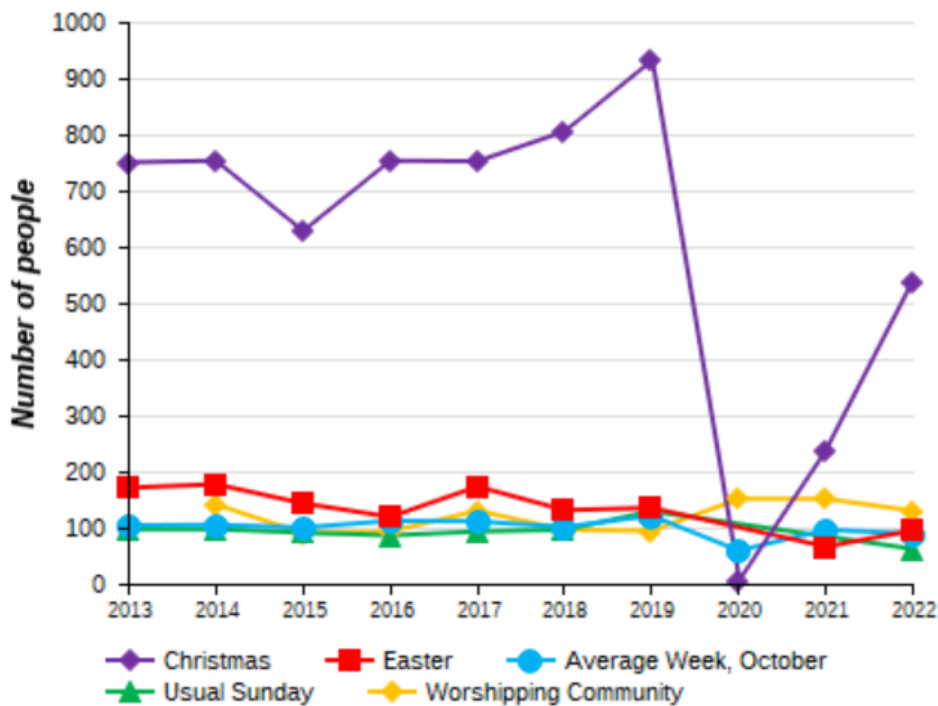
### **5(a) Statistics of Mission**

In this section it is usual to provide a selection of statistics compiled on an annual basis, which indicate the progress and trajectory of certain parish activities - especially in relation to the pastoral and evangelical elements of the PCC’s primary objective (especially worship). However, for the first three months of 2022, as in the two years preceding it, the continued high incidence of COVID infections locally pandemic meant that, although the Church and Pallant Centre were not actually closed for public worship and social activities, numbers of worshippers and those making use of the facilities available took a considerable amount of time to pick up.

Throughout 2022, weekly services continued to be broadcast either by livestreaming or Zoom technology, and subsequently made available as recordings on the Church’s website. This medium continues to prove very popular especially with those who are vulnerable and shielding.

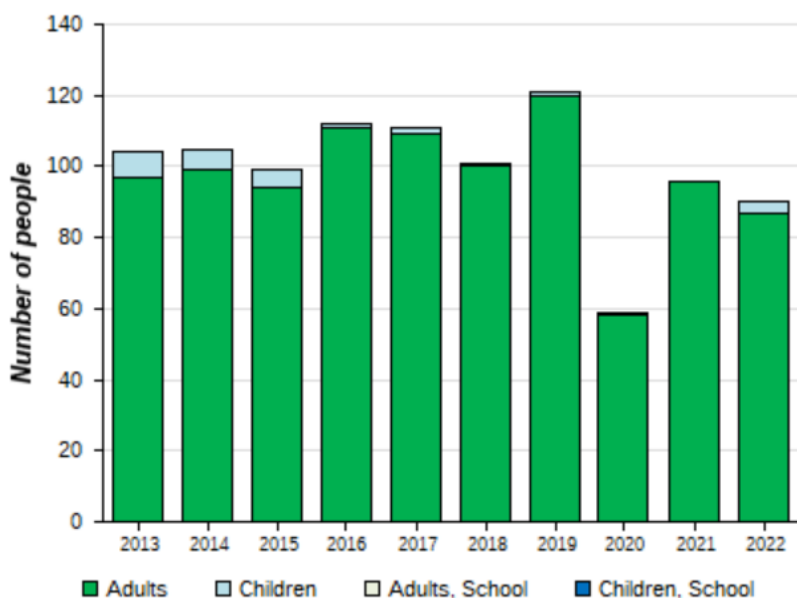
Inevitably, the impact of the pandemic meant that statistics relating to attendance at worship, baptisms, weddings and funerals for 2022 remain significantly different to those for the years up to 2020.

### ***Attendance at Worship***



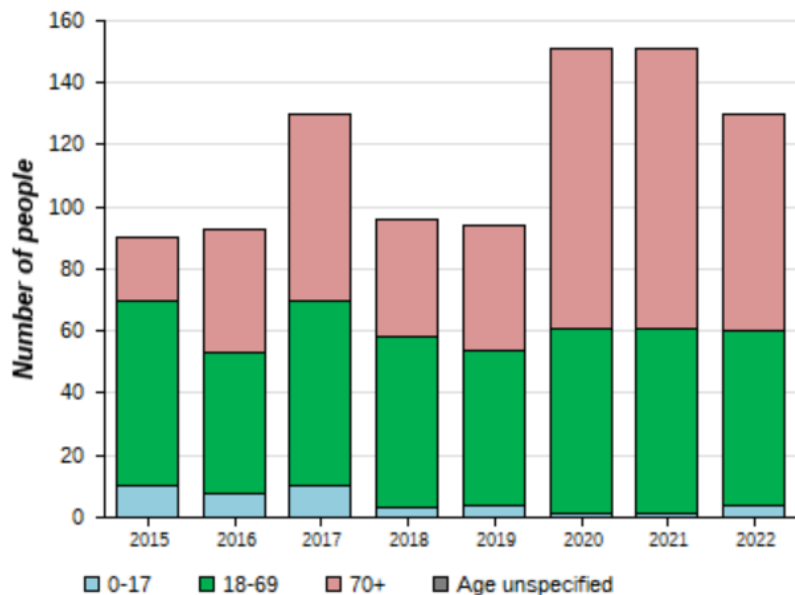
*Comment: The 2022 official statistics show the residual impact of the pandemic: whilst they generally show an improvement on 2020-21, attendance has yet to reach 2019 levels and may never do so. However, these statistics do not record the fact that online services have been attended throughout 2022 by around 30 to 40 people for the duration of the services. Recordings of these services were then made available on the St Faith's website and Facebook pages, and some attracted more than 1000 'views' (a 'view' can be as little as a few seconds).*

### Average weekly attendance



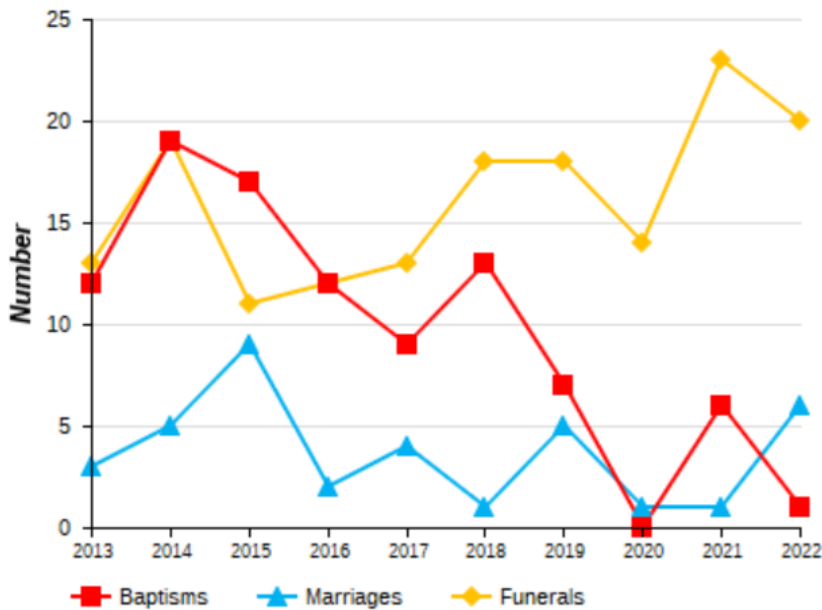
**Comment:** At the height of the pandemic restrictions in 2020-21, livestreamed Sunday services attracted between 70 and 100 people. In 2022, by which time the church was open and limits on the size of congregations had been lifted, the combined attendance (in person and online) was 90-110. Livestreamed Thursday services attracted 15-20 people in person and a further 20-40 online with up to 200-300 additional post-service views. Sunday Evensong Prayer (by Zoom) attracted around 15 people.

**The Worshipping Community**



**Comment:** This graph is highly speculative and based on an estimate by the clergy. However, it does serve to show that the average age of the congregation is increasing over time, and that children are less present in our regular communal worship than they once were. The parish is working hard to address this deficit, through engagement with young people and families – but much of this work takes place outside Sunday worship (increasingly viewed by many families to be either ‘too old fashioned’ or at an inconvenient time).

**Baptisms, Marriages and Funerals**



*Comment: Over the last decade, numbers of all 'pastoral services' has remained fairly constant, and quite low. Statistics for 2020-21 were skewed by the restrictions placed on the numbers permitted to attend these services. 2022 saw a return to numbers comparable with 2014-19. This is an area of potential growth but comes at a time when there are many more options available to the general public (weddings in beautiful secular locations, cremations by funeral directors who employ their own 'Civil Celebrants') and a general decrease in infant baptism alongside a fall in levels of interest in faith more widely (especially in the Western world).*

In addition to our core worship services, St Faith's has once again been the chosen location for a number of **civic events** during the year, including the Remembrance service and Rotary Club carol service. In 2022, these were also livestreamed. **School carol services** were also held for Fairfield Junior School and Bosmere School. The programme of **weekly lunchtime concerts** continued to take place, and in early December the **Advent Experience** was once again staged by the Young People and Families Team for Year 3 pupils from Bosmere School. In 2022, for the first time, an **Easter Experience** was also staged for Year 4 Bosmere School pupils. Both Experiences were very well received by the pupils and their teachers.

### 5(b) Evangelical and Pastoral Objectives

The raw statistics of attendance in the previous section do not paint an accurate picture of the whole life of the parish, particularly in respect of the PCC's efforts to fulfil its evangelical and pastoral objectives.

Evangelism (understood as the promulgation of the 'Evangel' or 'Good News' of Jesus Christ) requires that the PCC should exert itself to provide the comfort of faith, and the challenge of the Kingdom of God to the community it serves. The word 'Pastoral' is taken to mean the active care of people whom the church encounters, wherever they are from and whatever support-needs they present.

After the restrictions of the previous two years, it is pleasing to report an increase in activities in 2022 to further St Faith's evangelical and pastoral objectives. To this end, during the year, the PCC has:

- regularly reported to the congregation about its work;
- received regular reports on progress towards the objectives outlined in its Mission Plan (2020-2025), to guide the parish's future - (see <https://stfaith.com/wp-content/uploads/2020/09/Mission-Plan-2020-2025-PCC-Approved.pdf>) as well as reports from the various sub-committees and teams;
- received expert advice on stewardship and fund-raising;
- kept a close eye on staff wellbeing;
- oversaw the management of the large estate for which St Faith's is responsible;
- promoted membership of the church through the work of the Communications Team;
- provided subsidised accommodation to SSAFA – the Armed Forces charity (which it has done since 1946);
- provided low-cost meeting facilities for many local charities, community groups and small businesses;
- raised funds through personal donations and gifts from the **Rector's Discretionary Fund** to support a diverse number of local and national charities, including Rotary Shoe-box Appeal, The Beacon Foodbank, the Havant Homeless Trust, Two Saints (local housing charity) the Children's Society, the Hampshire & the Islands Historic Churches Trust, and the Havant Passion Play;
- provided an **open church** for visitors to have the space to sit, pray, ask questions, explore faith or simply enjoy the ancient and hallowed surroundings. A team of dedicated stewards is present on most week-day mornings – subject to strict health and safety protocols and risk assessments – to offer refreshment and friendship to all;
- created the **Warm Hub** – an initiative taken by all the local churches working together to co-ordinate opening times and created to help the community in this cost-of-living crisis;
- explored the possibilities opened up by increased collaboration with St Alban's, West Leigh; to this end a successful joint meeting of the two PCCs took place in the summer;
- when possible, supported the work of Bosmere Junior School, through the provision of assemblies, R.E. support and general support of the teaching staff through the '**Pray, Bake, Read**' scheme. The very successful initiative of offering an **Advent Experience** to Year 3 pupils, first staged in 2019, was repeated in December 2022 and an **Easter Experience** was offered for the first time in April 2022. More limited support is also given to the other two Havant schools (Fairfield Infant School and Warblington Secondary) at their invitation;
- supported the ministry of our wonderful choir: the **church choir** is very good heart and, according to the Director of Music seems to be getting better at learning new music faster than we did when he arrived on the scene! In 2022 there was the occasional experiment whereby the choir sang a choral setting of the Sanctus (Holy, Holy) and Agnus Dei (Lamb of God);
- supported the creation of "**Faith in Harmony**", an initiative of our Director of Music and mainly made up of Year 4 pupils from Bosmere School; the high point of their year was singing at the lunchtime concert in Portsmouth Cathedral on 7th December. In 2023 the plan is to cover a unit called "The Eucharist" and bring them to church on a weekday lunchtime at the end of March for their own special service, to which others can attend, but geared towards the young people specifically.;
- promoted the come-and-sing **choral evensongs** which were well patronised in 2022 with a mailing list of 85;
- provided and supported a team of **Pastoral Visitors** who visit any in the parish who need regular contact, friendship and (if requested) home communion; members of this team regularly phoned and delivered copies of the Fortnightly News;
- ran a weekly course in St Faith's and by livestreaming on Sunday afternoons introducing and exploring the origins and key themes and stories of the Bible ("**The Bible Story**" led by Rev Barbara

- Watson Hammond); these sessions regularly attracted between 15-20 participants;
- ran an **Alpha Course** for those wishing to explore the Christian faith in greater depth; these sessions had 8 active participants; and
- in addition to creating the warm hub, held a variety of **social and fundraising events**, including weekly lunchtime concerts, monthly coffee mornings, weekly Tea & Chat (Mondays) and TAT (Thursdays at Two), the Ride & Stride event (organised by the Hampshire and the Islands Historic Churches Trust) and a Christmas market; these have the function of raising money, but also bringing people together in community.

### 5(c) Ecumenical Objectives

In pursuance of its ecumenical objective, the PCC has:

- played a full part in the life of the Deanery and Diocese; most meetings at Deanery, Diocesan and local ecumenical levels continued to take place via video-conference. There are two representatives elected to the Deanery Synod, who attend along with the readers and clergy. Clergy meet regularly with Cluster colleagues (from other local Anglican churches). Our Rector is a member of the Bishop's Council, the Diocesan Synod, and is an honorary canon of Portsmouth Cathedral;
- met with its fellow PCC members from St Alban's Church, West Leigh, to explore ways in which the two churches might co-operate more fully with one another (including the combining of the two churches' parents, carers' and toddlers' groups into Little Lambs and the reciprocal advertising of services and other activities); and
- been represented steadfastly on the 'Churches Together in Havant and Bedhampton' Group, by both our clergy (and readers) and Paul Utting.

The PCC has also:

- participated in the Week of Prayer for Christian Unity and the World Day of Prayer (by Zoom);
- co-operated in efforts to relieve the misery of homelessness and poverty experienced by many in the town, not least through the raising and then provision of funds through the Rector's Discretionary Fund – especially to the Havant Homeless Trust and the Beacon Foodbank;
- supported the clergy to have regular fraternal meetings with clergy of other local churches;
- collected donations of food for the Havant Foodbank, run by the Portsdown Community Church; and
- provided space (in Church House) for an independent church (of African origin) called 'The Redeemed Christian Church of God'; Pallant House is now their permanent home.

### 5(d) Social Objectives

Many of the achievements and activities described in the previous sections have strong social elements to them, and so are not repeated here. In addition, it is worth noting that in 2022, where restrictions consequent upon the pandemic have permitted, the following activities with a strong social content have also been supported by the PCC:

- Bellringing** – the provision of high-quality bell-ringing which calls people to worship and celebrates marriages and special civic occasions;

- **Church Choir** - while also enhancing worship, the church choir provides the social function of bringing people together in the making of music;
- **St Faith's Men's Group** - a group of men (including those who don't regularly attend worship) who meet for fellowship and fun. The Men's Group also provide voluntary labour on occasions throughout the year when projects are undertaken;
- **Tea and Chat (Mondays)** – established in response to the pandemic and providing an opportunity for people to meet together virtually via 'Zoom';
- **TAT (Thursdays at Two)** – providing a chance for fellowship and company;
- **Church Recorders** – A group of dedicated volunteers, who are members of the Arts Society, Portsdown, are compiling a detailed record of every item in the Church. Once complete the Record will be given to the Church, to the Arts Society, the Diocesan Office, the National Archive and the V&A Museum;
- **St Faith's Charity Shop and Bookshop** – initially in the Coach House and, after the move in late May, in its new North Street location; the Charity Shop (staffed by volunteers with support from part-time paid managers) provides a valuable social space. The move to North Street proved to be immensely successful in terms of its impact on the sales generated: in 2022, it raised £45,822 (less salaries and running costs) for Parish funds (compared with £20,845 in 2021, £11,416 in 2020, and pre-pandemic £31,159 in 2019, £22,812 in 2018, £23,219 in 2017 and £18,397 in 2016). In the course of 2022, the claiming of gift aid on all donations was streamlined;
- A **Parish House Group** for fellowship, support, study and prayer. New members are welcome; the pandemic had put on hold plans to encourage the establishment of other house-groups but a prayer group, based at St Nicholas' Chapel, got underway in December 2022;
- **Flower Team** – The flower team regularly decorates the church with fantastic arrangements, often working together in fellowship and fun as they do so;
- **Church Cleaning & Maintenance Team** – a small band of volunteers gathers once a month to clean the church, and enjoy each other's company for a while; and
- **The Monday Club** – an ad hoc gathering of local people led by Bill Jones and Sandra Haggan on Monday mornings in the church: this is essentially a social group, providing mutual support and a strong bond of friendship.

## 6. REVIEW OF THE YEAR – PCC

The PCC met five times during 2021 in February, May, August, October and December (the sixth meeting was cancelled due to the illness of the Rector); some were in person and some by video-conference. All meetings were quorate.

During the course of the year, among the usual administrative matters (overseeing, monitoring and approving the detailed work of sub-committees, working groups and teams), the PCC:

- maintained vigilance over safeguarding and health & safety issues by reviewing and approving the PCC policy, ensuring that all relevant checks and training are being carried out, offering training sessions in person or virtually (for example in recognising signs of domestic abuse) and supporting our Safeguarding and Health and Safety Officers;
- mindful of the increased responsibilities and workload of staff during the Rector's absence, kept a close eye on staff wellbeing;
- monitored the continuing implementation of the Mission Plan, the Spiritual Development Plan and plans for the Re-ordering of St Faith's;
- taken forward measures to streamline the running of St Faith's (see above "**Doing Less Better**" –

**Re-structuring the management of St Faith's**) to ensure a more sustainable role for the Rector on his return;

- maintained its commitment to paying its 'Parish Share' of Diocesan expenses each month; however, the cost-of-living crisis together with other unplanned expenditure forced the PCC to suspend payment of the Parish Share in October-December;
- within the context of the emerging energy crisis, maintained tight budgetary control through the receipt of, and discussion about, regular financial updates from the Honorary Treasurer and Finance Team, and set the 2023 budget;
- received expert advice and attended a presentation on stewardship and fund-raising;
- developed a strategy to keep down energy costs and overseen the implementation of a new energy contract and recouped substantial monies owed the church by a previous provider;
- set the priorities for the Big Build campaign and expenditure in 2022 (purchase of new church seating and the systematic renovation of windows in the Pallant Centre);
- approved faculty applications for church improvements;
- oversaw the management of the large estate for which St Faith's is responsible: where appropriate, negotiated and authorised leases, set rents and monitored tenants' activities and payments;
- received updates from and approved actions taken by the Standing Committee especially during the periods of the Rector's absence during which the committee met at least monthly;
- supported the work of the Communications Team with an improved livestreaming capability, enhanced web-presence, and the publication of the Fortnightly News throughout the year;
- planned the APCM (in April 2022) and approved the 2022 Annual Report;
- oversaw the development of ideas to open up the churchyard for more public use;
- discussed the future of services at St Nicholas Chapel, Langstone;
- in the light of the decision of the Sue Ryder charity to terminate its lease of 4 North Street, took the decision for the Charity Shop and Bookshop to vacate the Coach House and oversaw the subsequent creation of the Parish Hub in North Street;
- monitored the Electoral Roll;
- authorised the permission of Lay Readers and Chalice Assistants;
- periodically reviewed its key policies with each PCC member taking responsibility for at least one policy;
- reviewed procedures for securely archiving and indexing its records;
- reviewed arrangements for celebrating the Platinum Jubilee of Queen Elizabeth II and subsequently for mourning her passing; and
- reflected on the role and responsibilities of the Churchwardens.

## **7. FABRIC REPORT (The State of our Buildings and their Contents)**

### **7(a) St Faith's Church**

Broadly speaking, St Faith's Church is believed to be in *good* condition considering its age and usage patterns. This assessment is supported by a quinquennial (five-yearly) inspection on the state of the church, which was completed in 2019, and which noted some considerable improvements to the building since the previous report (2014). The PCC, through the Churchwardens, the General Manager and the Buildings Maintenance Team has been steadily working through the issues identified as funds become available. Much progress has been made on the current quinquennial report with more work identified for 2023.

Notable changes to the fabric are:

- high level maintenance including the repair of guttering and lead flashing on the South aisle roof in addition to replacement of roof tiles whilst scaffolding was available;
- cleaning of external elevations, drainage and rainwater ducts;
- lightning protection testing;
- filling of the hole in the Vestry west wall;
- repair of the West End automatic doors;
- repair of the stair turret door;
- renovation of south windows in the ringing chamber;
- repair to the south boundary railing; and
- removal of boiler room air vents/ducts.

**Looking to the future**, the PCC plans to:

- install a more flexible & comfortable seating system; fundraising has taken place since 2019 and, following the hiatus caused by the death of the supplier, we hope to have the first seats in place by the summer of 2023;
- upgrade the alarm system for the bell ringing chamber;
- fire-proof the Choir Vestry Door;
- install safety precautions around the gully at the North vestry access door;
- replace or repair the North transept flooring;
- make long-term plans for the eventual replacement of the church roof. A report from the present architect concurs with that of our previous architect that the roof has many problems associated with age and will need total replacement within around 20 years. However, the PCC believes (on the basis of such reports) that careful management and maintenance in the meantime will extend the roof's life until the point where total replacement becomes essential. The replacement of some crumbling ceiling panels will need to wait until the work to the roof is complete. Temporary repairs using painted hardboard are currently in place, and the mapping and prioritisation of the repair and replacement of tiling is also underway; and
- improve still further access to the building for all abilities, including provision of a wheelchair accessible toilet at the West end to meet the requirements of disability discrimination legislation: this is expected to be a Big Build priority in 2024.

With regards the rest of the St Faith's estate, mandatory requirements such as electrical testing certificates were obtained, and gas servicing undertaken for all buildings under the PCC's care.

## **7(b) The Pallant Centre**

Over the first 15 years of the 21st century, the PCC was considering whether to dispose of The Pallant Centre as an asset which could pay for Church improvements. As a result, there was a reluctance to spend resources on anything other than the most essential repairs. In 2015, this policy was reversed by the decision (in the first Mission Development Plan) to restore, refurbish and repair the Pallant Centre, to form the centrepiece of the PCC's social mission to the community. Since the adoption of the Mission Development Plan in 2015, the parish's buildings' maintenance team (of paid and voluntary staff) have achieved a great deal. Work was thwarted during the pandemic (with the exception of essential maintenance/repair). This year, as we have emerged from the pandemic, we have continued the mission development journey and the following works have been undertaken:

- high level cleaning of the Centre;
- essential repair to Church House roof following damage from Storm Eunice;
- refurbishment of the Garden Room including the replacement of the sink and light fittings, painting, and fitting curtains to exclude draughts;
- making and installing boarding for the hall door windows to help protect from draughts;
- ad hoc maintenance and repair of gutters following heavy rainfall in the autumn;
- engaged an expert to complete an up-to-date audit of the Pallant House windows; and
- submitted a planning application for remedial works to the Pallant car park wall.

**Looking to the future**, the PCC, through the Pallant Development Group plans to:

- complete the regeneration of the Courtyard and Garden as a safe social space;
- bring the old shop storerooms into operation to create a long-term revenue stream based on an activity-led flexible space;
- review the booking process for the space and how it is operationally managed;
- improve the design and layout of the 'Green Room' (behind the stage of the Main Hall) as a multi-use meeting, work and rehearsal space with showers and toilets;
- bring the second-floor attic (or 'Garret') back into use to create a long-term revenue stream – probably as flexible programme space (subject to planning permission);
- explore the possibility of fitting solar panels to the Hall roof; and
- fundraise to provide improved theatrical facilities to support artistic productions.

A '**Way Ahead**' document for the Pallant Centre is available to view on the parish website at: <http://stfaith.com/wp-content/uploads/2018/02/Pallant-Plan-the-Way-Ahead.-Final-agreed-document.pdf>

#### **7(c) Christchurch Centre**

The Christchurch Centre remains under a lease (to the *Bright Beginnings* Nursery) which was signed in April 2021 giving greater security to both the owners of the nursery and the PCC. A property inspection is due early in 2023 and a rent increase is due in July 2023.

#### **7(d) Christchurch Bungalow**

The Bungalow is currently let to a private tenant, generating a revenue stream to the PCC. The annual inspection by our officers shows the property to be well-maintained. No repairs or maintenance were required in 2022.

#### **7(e) 1&2 Churchfields**

One house is let to local Havant residents and the other to a refugee family, creating a revenue stream for the parish. Various repairs and upgrades are undertaken as budgets permit, including a new front door on both properties, a fence repair and improved loft installation.

#### **7(f) St Nicholas' Chapel**

Although technically unconsecrated, the Chapel acts as a 'chapel of ease' and meeting place for Langstone Village. Formerly, monthly (and high-day) services were held, although currently these are suspended in the aftermath of the lockdown and the dwindling of the congregation. Thought is now being given by the PCC to developing new forms of worship and new timings in an effort to rebuild the congregation and attract new worshippers. A parish prayer group began meeting there in December. The building is rented by the Langstone Village Association for various events (ranging from coffee mornings to educational evenings). Thanks to the willingness of local volunteers,

especially Gill Falconer, the chapel is opened every day in normal weather as a sanctuary for local visitors, and to display Langstone history installed by the Village Association. The parish is keen to develop this tiny, but well-loved resource for the benefit of the Langstone community.

#### **7(g) 2-4 North Street – “The Parish Hub” – The old Church Institute**

The St Faiths Charity shop moved to 4 North Street in May 2022. Funding was allocated for refurbishment and a total of £7308.12 was spent to make the area fit for purpose. A new adjoining door was knocked through to Number 2 in order to create space for a bookshop. A new internet connection was installed in order to accommodate the technology required to operate the electronic point of sale equipment and gift aid systems. The loft space was refurbished to provide space for storage and the relocation of the Parish Administrator’s and Finance Manager’s working space. A new window was installed in the office to ensure good ventilation from a health and safety perspective. Number 2a remains a residential flat let to a housing association and was vacated in December 2022.

#### **Health and safety**

The use and condition of our buildings continues to undergo regular scrutiny by our General Manager and the maintenance team together with external experts by invitation or notice. As our record and in particular our approach to the challenges posed by the Corona virus pandemic and its aftermath showed, health and safety compliance continues to be embraced enthusiastically by the staff and PCC of St Faith’s.

### **8. 2022 FINANCIAL REVIEW**

The PCC, through the Hon. Treasurer, and Finance Officer and Finance Team, has worked tirelessly during 2022 to maintain a tight control of finances. The financial impact of significant increases in running costs and the post-pandemic reduction in income sources have required further focus on cost control and income generation leading to:

- monthly cash flow reports to the Standing Committee along with monthly management accounts reporting and commentary for regular review;
- the decision by the PCC to withhold payment of three months’ Parish Share (October-December 2022); and
- a local government grant application of £3k.

The complex Statement of Financial Activities can be difficult to interpret without experience. The bottom-line (in round numbers) is that the PCC spent £258k in 2022 (compared with £291k in 2021, £255k in 2020, £372k in 2019, and 300k in 2018) reflecting the impact of the cost-of-living crisis. We received income of £242k (down from £329k in 2021, £331k in 2020, £326k in 2019, and 246k in 2018), generating an operating deficit for the year of £16k (compared with surpluses of £37k in 2021 and £76k in 2020 and a deficit of £46k in 2019) after cash investment revaluations. The income sources were from donations to support the ongoing work and aims of the church, along with support grants from local organisations, rental fees and shop sales.

After other accounting adjustments are made, the cash reserve of the parish is £58k or unrestricted

funds and £101k restricted funds (£159k in 2021, £126k in 2020 and £49k in 2019)). Much of this reserve (less the reserve policy requirement set out below) is allocated to future building works in the parish.

## **9. RESERVES POLICY**

It is the policy of the PCC to maintain unrestricted funds, which are the free reserves of the PCC, at a level which equates to not-less-than one month's unrestricted expenditure. This policy was set during 2017 and constitutes a reduction from the previous policy of maintaining not-less-than three month's unrestricted expenditure. This policy is intended to demonstrate to funders that we are fully committed to using our resources to the maximum good effect, and not 'sitting on' cash. This provides sufficient funds to cover parish management and administration as well as the activities directly relating to the work of the Church. The PCC confirms that unrestricted funds were maintained at least at the level of one month's expenditure throughout 2022 and that this policy will be reviewed during 2023.

It is the PCC's current policy to invest surplus funds with the CBF Church of England Deposit Fund.

### **A note on the use of Building Assets**

Some thought has been given in the past, by the PCC, to releasing the capital which is locked up in our various other buildings - and this topic is often raised by well-wishers. However, the PCC has found that this is difficult to accomplish (because many of the buildings are tied up with deeds of trust, preventing their sale for just such a purpose).

Furthermore, the PCC presently judges that maintaining a constant in-flow of revenue from rents is in the best long-term interest of the parish. This is especially the case while current UK-wide trends indicate that we are entering a period of lower attendance and commitment to organised religion in general. Current UK economic pressures also reduce the ability of church members to contribute to church funds. Keeping assets that bring in revenue is considered by the PCC to be a good long-term stewarding strategy. In simple terms, it is likely that most of our assets will bring more revenue to the parish over the next 25 years than their sale now would realise. Our assets are therefore considered as a way of sustaining mission in the long term – not a 'quick fix' for our present challenges. The PCC may decide to acquire more building assets in the future (through mortgaged purchase) to both alleviate housing problems for local people and provide long-term assets for the parish.

### **Trust Funds**

The PCC holds a number of trust funds, generated from the previous sale of parish assets. These funds, together, had a net asset value of £77,785 at the end of 2022 a decrease from £88,633 in 2021 (£82,476 in 2020).

## **10. STATEMENT OF RESPONSIBILITIES**

The Members of the PCC are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the PCC and of the surplus or deficit of the PCC for the period. In preparing those financial statements, the PCC is required to:

- a) select suitable accounting policies and then apply them consistently;

- b) make judgements and estimates that are reasonable and prudent;
- c) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the PCC will continue in operation.

The members of the PCC are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC. They are responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Parochial Church Council of the Ecclesiastical Parish of St Faith Havant confirms that it is aware of these responsibilities and that it has exercised them to the best of its ability.

Signed on behalf of the PCC:

Colin Hedley  
**Vice-chair of the PCC**

Date:

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds 2022 £	Total funds 2021 £
<b>INCOME AND ENDOWMENTS FROM</b>						
Donations and legacies	2a	88,989	-	-	88,989	137,047
Activities for generating funds	2b	45,822	40,351	-	86,173	93,376
Church activities	2c	54,477	1,071	-	55,548	38,940
Investment income	2d	52,508	-	-	52,508	52,997
Other income	2e	-	3,175	-	3,175	-
<b>TOTAL</b>		<b>241,796</b>	<b>44,597</b>	<b>-</b>	<b>286,393</b>	<b>322,360</b>
<b>EXPENDITURE ON</b>						
Raising funds	3a	4	-	-	4	1,267
Church activities	3b	258,052	29,114	-	287,166	290,452
<b>TOTAL</b>		<b>258,056</b>	<b>29,114</b>	<b>-</b>	<b>287,170</b>	<b>291,719</b>
Net gains/(losses) on investments	8	(151)	-	(10,697)	(10,848)	6,157
<b>NET (EXPENDITURE)/INCOME</b>		<b>(16,411)</b>	<b>15,483</b>	<b>(10,697)</b>	<b>(11,625)</b>	<b>36,798</b>
<b>Transfer between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(16,411)</b>	<b>15,483</b>	<b>(10,697)</b>	<b>(11,625)</b>	<b>36,798</b>
<b>RECONCILIATION OF FUNDS</b>						
<b>Total funds brought forward</b>		<b>74,668</b>	<b>85,686</b>	<b>464,010</b>	<b>624,364</b>	<b>587,566</b>
<b>TOTAL FUNDS CARRIED</b>		<b>58,257</b>	<b>101,169</b>	<b>453,313</b>	<b>612,739</b>	<b>624,364</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2022**

	<b>Note</b>	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
<b>FIXED ASSETS</b>			
Tangible fixed assets	<b>7</b>	377,571	377,689
Investments	<b>8</b>	77,785	88,633
		<u>455,356</u>	<u>466,322</u>
<b>CURRENT ASSETS</b>			
Debtors	<b>9</b>	11,793	9,929
Cash at bank and in hand		158,752	158,766
		<u>170,545</u>	<u>168,695</u>
<b>CREDITORS</b>			
Amounts falling due within one year	<b>10</b>	<u>(13,162)</u>	<u>(10,653)</u>
<b>NET CURRENT ASSETS</b>		157,383	158,042
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		612,739	624,364
<b>NET ASSETS</b>		<u>612,739</u>	<u>624,364</u>
<b>FUNDS</b>			
	<b>16</b>		
Unrestricted funds		58,257	74,668
Restricted funds		101,169	85,686
Endowment funds		453,313	464,010
		<u>612,739</u>	<u>624,364</u>

Approved by the Parochial Church Council on \_\_\_\_\_ and signed on its behalf by:

\_\_\_\_\_  
**Reverend Canon Thomas Philip Kennar**  
**Chair**

## THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective January 2019)', the Charities Act 2011 and the Church Accounting Regulations 2006.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value and properties which are shown at valuation as at 31 December 1998. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

The PCC members consider that there are no material uncertainties regarding the charity's ability to continue as a going concern.

##### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. Following new regulations introduced in respect of the year 2007 and subsequently, sums collected for specific charities (eg at "special" and funeral services) are excluded from the financial statements; previously they were included in both incoming and outgoing resources.

##### **Financial instruments**

The PCC only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans from banks and other third parties and loans to related parties and investments in non-puttable ordinary shares.

##### **Debtors and cash at bank**

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transactions costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

##### **Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, deposits with bank and other short-term highly liquid investments and bank overdrafts. In the balance sheet, bank overdrafts are shown within borrowings or current liabilities.

##### **Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### **Income**

###### **Voluntary income**

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is receivable.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**1. ACCOUNTING POLICIES continued...**

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Sales from the church shop are accounted for gross.

**Other income**

Rental income from the letting of premises owned by the church is recognised when the rental is due.

**Income from investments**

Dividends and interest are accounted for when receivable.

**Expenditure**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

**Church activities**

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts in accordance with Section 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

**Other fixtures, fittings and office equipment**

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Assets capitalised are written off over the estimated life of the asset.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

**Other properties**

Properties are shown at professional valuation as at 31 December 1998. Valuation of a nominal £1 value has been placed upon the Church House and the Church Hall as at that date it was not intended that these properties would be disposed of.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**1. ACCOUNTING POLICIES continued...**

**Investments**

Fixed assets investments are included at market value at the balance sheet date.

Realised gains and losses on investments are calculated as the difference between sale proceeds and their market value at the start of the year or their subsequent cost, and are charged or credited to the statement of financial activities in the year of disposal.

Unrealised gains and losses represent the movement in market values during the year and are charged or credited to the statement of financial activities based on market value at the end of the year.

**Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the COIF Charity Investment Fund or at the bank.

**Volunteers**

The value of services provided by volunteers is not incorporated into these financial statements.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>2. INCOME FROM</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
<b>2a. Donations and legacies</b>				
Planned giving:				
Gift aided stewardship	45,668	-	45,668	43,990
Other stewardship	8,033	-	8,033	8,005
Other collections at services	10,821	-	10,821	6,300
Sundry donations	1,116	-	1,116	5,911
Donations, appeals etc	4,949	-	4,949	2,468
Income tax recoverable	6,030	-	6,030	9,673
North St. rental income - Church Institute Grants	9,705	-	9,705	15,713
Job Retention Scheme Grants	-	-	-	16,099
Covid Business Support Grants	2,667	-	2,667	28,888
	88,989	-	88,989	137,047
<b>2b. Activities for generating funds</b>				
Shop Sales at The Pallant	13,772	-	13,772	20,845
Shop Sales at North Street - Church Institute Grants	32,050			
Fundraising	-	40,351	40,351	72,531
	45,822	40,351	54,123	93,376
<b>2c. Church activities</b>				
Fees	1,984	-	1,984	3,086
Lettings of Church, Church House, Church Hall and Coach House	52,493	1,071	53,564	35,854
	54,477	1,071	55,548	38,940
<b>2d. Investment income</b>				
Dividends and interest	2,361	-	2,361	2,318
Property rent	50,147	-	50,147	50,679
	52,508	-	52,508	52,997
<b>2e. Other income</b>				
Other income	-	3,175	3,175	-
	-	3,175	3,175	-
<b>TOTAL</b>	241,796	44,597	254,343	322,360

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>3. EXPENDITURE ON</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds 2022</b>	<b>Total funds 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>3a. Raising funds</b>				
Other fundraising costs	4	-	4	1,267
	<u>4</u>	<u>-</u>	<u>4</u>	<u>1,267</u>
<b>3b. Church activities</b>				
Diocesan parish share	44,608	-	44,608	57,416
Staff costs				
- Admin staff, organists and caretaker	111,301	4,530	115,831	108,176
Expenses				
- Incumbent expenses including rectory	1,511	-	1,511	3,724
- Clergy/staff housing costs	-	-	-	-
- Other staff expenses	22,269	137	22,406	5,176
Support costs				
- Printing and stationery	2,273	-	2,273	1,238
- Office costs	1,004	348	1,352	6,045
- Independent examiner's fees	42	-	42	1,554
Church costs				
- General running expenses	25,681	24,099	49,780	61,186
- Routine maintenance including organ	533	-	533	-
- Music and choir	1,994	-	1,994	1,683
- Events expenditure	2,731	-	2,731	-
Church House and Church Hall running costs	34,518	-	34,518	30,881
Mission development	144	-	144	-
Extra parochial giving	-	-	-	-
Accountancy	4,794	-	4,794	2,880
Depreciation	119	-	119	132
	<u>258,052</u>	<u>29,114</u>	<u>287,166</u>	<u>290,452</u>
<b>TOTAL</b>	<u>258,056</u>	<u>29,114</u>	<u>287,170</u>	<u>291,719</u>
<b>4. SUPPORT COSTS</b>				
			<b>Total funds 2022</b>	<b>Total funds 2021</b>
	<b>Management</b>	<b>Governance</b>	<b>£</b>	<b>£</b>
Printing and stationery	2,273	-	2,273	1,238
Office costs	1,004	-	1,004	6,045
Independent examiner's fees	1,428	42	1,470	1,554
	<u>4,705</u>	<u>42</u>	<u>4,747</u>	<u>8,837</u>
<b>5. GOVERNANCE COSTS</b>			<b>Total funds 2022</b>	<b>Total funds 2021</b>
			<b>£</b>	<b>£</b>
Independent examiner's fees			1,470	1,554
			<u>1,470</u>	<u>1,554</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**6. 2021 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>				
Donations and legacies	106,913	30,134	-	137,047
Activities for generating funds	21,574	71,802	-	93,376
Church activities	38,790	150	-	38,940
Investment income	52,997	-	-	52,997
Other income	-	-	-	-
<b>TOTAL</b>	<u>220,274</u>	<u>102,086</u>	<u>-</u>	<u>322,360</u>
<b>EXPENDITURE ON</b>				
Raising funds	462	805	-	1,267
Church activities	217,622	72,830	-	290,452
<b>TOTAL</b>	<u>218,084</u>	<u>73,635</u>	<u>-</u>	<u>291,719</u>
Net gains/(losses) on investments	(82)	-	6,239	6,157
<b>NET INCOME/(EXPENDITURE)</b>	<u>2,108</u>	<u>28,451</u>	<u>6,239</u>	<u>36,798</u>
<b>Transfer between funds</b>	(3,638)	3,638	-	-
<b>Net movement in funds</b>	<u>(1,530)</u>	<u>32,089</u>	<u>6,239</u>	<u>36,798</u>
<b>RECONCILIATION OF FUNDS</b>				
<b>Total funds brought forward</b>	76,198	53,597	457,771	587,566
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>74,668</u>	<u>85,686</u>	<u>464,010</u>	<u>624,364</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**7. FIXED ASSETS**

	<b>Freehold land and buildings</b>	<b>Piano</b>	<b>A Frame</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>COST</b>			
At 1 January 2022	376,502	4,689	449
At 31 December 2022	<u>376,502</u>	<u>4,689</u>	<u>449</u>
<b>DEPRECIATION</b>			
At 1 January 2022	-	3,616	335
Charge for the year	-	107	11
At 31 December 2022	<u>-</u>	<u>3,723</u>	<u>346</u>
<b>NET BOOK VALUE</b>			
At 31 December 2022	<u>376,502</u>	<u>966</u>	<u>103</u>
At 31 December 2021	<u>376,502</u>	<u>1,073</u>	<u>114</u>
	<b>PA System</b>	<b>Computer Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>COST</b>			
At 1 January 2022	1,020	370	383,030
At 31 December 2022	<u>1,020</u>	<u>370</u>	<u>383,030</u>
<b>DEPRECIATION</b>			
At 1 January 2022	1,020	370	5,341
Charge for the year	-	-	118
At 31 December 2022	<u>1,020</u>	<u>370</u>	<u>5,459</u>
<b>NET BOOK VALUE</b>			
At 31 December 2022	<u>-</u>	<u>-</u>	<u>377,571</u>
At 31 December 2021	<u>-</u>	<u>-</u>	<u>377,689</u>

Freehold land and buildings comprise the following:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
1 Churchfields, South Street, Havant	110,000	110,000
2 Churchfields, South Street, Havant	105,000	105,000
Christ Church Bungalow, Rowan Road, Denvilles	82,000	82,000
Christ Church Centre, Rowan Road, Denvilles	79,500	79,500
The Church House, The Pallant	1	1
The Church Hall, The Pallant	1	1
	<u>376,502</u>	<u>376,502</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**8. INVESTMENTS**

	<b>Historical Cost £</b>	<b>2021 Market Value £</b>	<b>Unrealised Gain/ (Loss) £</b>	<b>2022 Market Value £</b>
710.53 CBF Fixed Interest Securities Fund	1,027	1,125	(151)	974
3,017 CBF Fixed Interest Securities Fund	4,642	4,777	(641)	4,136
12,143 CBF Fixed Interest Securities Fund	19,000	19,228	(2,580)	16,648
2,649 CBF Investment Fund Income Shares	19,000	62,035	(7,303)	54,732
62.70 CBF Investment Fund Income Shares	720	1,468	(173)	1,295
	<u>44,389</u>	<u>88,633</u>	<u>(10,848)</u>	<u>77,785</u>

Trusts and Bequest - The following trusts are all permanent endowments which require income to be spent on the general purposes of the parish:

1 & 2 Churchfields Trust  
57 South Street Trust  
Boyd-Richardson Trust

**9. DEBTORS**

	<b>2022 £</b>	<b>2021 £</b>
Other debtors	11,793	9,929
	<u>11,793</u>	<u>9,929</u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2022 £</b>	<b>2021 £</b>
Deferred income	1,452	1,933
Other creditors	11,710	8,720
	<u>13,162</u>	<u>10,653</u>

Deferred income represents fees received in advance for church services, property rent and church hire.

	<b>2022 £</b>	<b>2021 £</b>
Brought forward	1,933	2,593
Amount released to incoming resources	(1,933)	(2,593)
Amount deferred in year	1,452	1,933
Carried forward	<u>1,452</u>	<u>1,933</u>

**11. REMUNERATION**

No person connected with the PCC has been paid or is payable, remuneration or other benefits from PCC funds.

The total out of pocket expenses claimed during the year by Clergy and other PCC members was £2,673 (2021: £3,580).

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**12. INDEPENDENT EXAMINER'S FEE**

The fee charged in these financial statements in respect of the independent examination thereof amounts to £1,470 (2021: £1,554).

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2022.

**14. CONTINGENT LIABILITY**

Following a survey of the church roof, and examination of past reports, the inspecting architect has advised the PCC that substantial roof repairs are likely to be required in the next decade. These are estimated to cost in the region of £500k. The PCC has noted this long term liability, and is putting a fundraising strategy in place.

**15. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>2022 Total Funds £</b>	<b>2021 Total Funds £</b>
Fixed assets	1,940	103	453,313	455,356	466,322
Current assets	69,479	101,066	-	170,545	168,695
Current liabilities	(13,162)	-	-	(13,162)	(10,653)
	<b>58,257</b>	<b>101,169</b>	<b>453,313</b>	<b>612,739</b>	<b>624,364</b>

**16. MOVEMENT OF FUNDS**

	<b>At 1.1.22</b>	<b>Net movement in funds</b>	<b>At 31.12.22</b>
<b>Unrestricted funds</b>			
General fund	73,558	(16,411)	57,147
Munday legacy	1,110	-	1,110
	<b>74,668</b>	<b>(16,411)</b>	<b>58,257</b>
<b>Restricted Funds</b>			
Rector's discretionary fund	3,586	2,943	6,529
Big Build - Church Roof	5,745	(682)	5,063
Big Build - BBC Main Fund	16,101	6,748	22,849
Youth Club/Sunday Club	1,295	-	1,295
Dr Dewhurst Memorial Garden	371	-	371
Little Seeds/TAT	330	704	1,034
Tom's Scribbles	774	103	877
Young People and Families Fund	2,229	1,063	3,292
Big Build - Technology Fund	496	669	1,165
Big Build - West End Toilet	30,104	389	30,493
Big Build - Church Memorial Seating	15,812	4,129	19,941
Big Build - North Street/1 Churchfields repairs	5,373	-	5,373
Big Build - Churchfields 2	500	(500)	-
Big Build - Churchyard Redevelopment	904	-	904
Big Build - Pallant Repairs	-	240	240
Churchyard Project	492	-	492
HBC COVID Support	1,574	(1,574)	-
Pallant House - Warm Room - General Running	-	1,251	1,251
	<b>85,686</b>	<b>15,483</b>	<b>101,169</b>
<b>Endowment Funds</b>	464,010	(10,697)	453,313
	<b>464,010</b>	<b>(10,697)</b>	<b>453,313</b>
<b>TOTAL FUNDS</b>	<b>624,364</b>	<b>(11,625)</b>	<b>612,739</b>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**16. MOVEMENT OF FUNDS continued...**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Transfer between funds £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>					
General fund	241,796	(258,056)	-	(151)	(16,411)
Munday legacy	-	-	-	-	-
	<u>241,796</u>	<u>(258,056)</u>	<u>-</u>	<u>(151)</u>	<u>(16,411)</u>
<b>Restricted Funds</b>					
Rector's discretionary fund	5,070	(2,127)	-	-	2,943
Roof Fund	-	(682)	-	-	(682)
Big Build - Shop Move works	3,175	(5,776)	2,601	-	-
Big Build - BBC Main Fund	27,167	(4,530)	(15,889)	-	6,748
Youth Club/Sunday Club	-	-	-	-	-
West Window Repair	-	-	-	-	-
Little Lambs Group	841	(137)	-	-	704
Tom's Scribblings	103	-	-	-	103
Young People and Families Fund	1,063	-	-	-	1,063
Big Build - Technology Fund	735	(66)	-	-	669
Big Build - West End Toilet	389	-	-	-	389
Big Build - Church Memorial Seating	4,329	(200)	-	-	4,129
Big Build - North Street/1 Churchfields repairs	-	(1,771)	1,771	-	-
Big Build - Churchfields 2	-	(1,771)	1,271	-	(500)
Big Build - Churchyard Redevelopment	-	-	-	-	-
Big Build - Pallant Repairs	240	-	-	-	240
Big Build - Lighting Conductor	-	(2,550)	2,550	-	-
Big Build - Organ	-	-	-	-	-
Coronavirus Job Retention Scheme	-	-	-	-	-
HBC COVID Support	-	(1,647)	73	-	(1,574)
Big Build - Build Accessible Entrance	-	(660)	660	-	-
Bell Tower Repairs	-	(4,532)	4,532	-	-
Pallant House - Warm Room Renovations	-	(2,235)	2,235	-	-
Pallant House - Warm Room - General Running	1,485	(234)	-	-	1,251
Stackable seating	-	(196)	196	-	-
	<u>44,597</u>	<u>(29,114)</u>	<u>-</u>	<u>-</u>	<u>15,483</u>
Endowment Fund	-	-	-	(10,697)	(10,697)
<b>TOTAL FUNDS</b>	<u>286,393</u>	<u>(287,170)</u>	<u>-</u>	<u>(10,848)</u>	<u>(11,625)</u>

**2021 comparatives for movements in funds**

	At 1.1.21	Net movement in funds	At 31.12.21
<b>Unrestricted funds</b>			
General fund	75,088	(1,530)	73,558
Munday legacy	1,110	-	1,110
	<u>76,198</u>	<u>(1,530)</u>	<u>74,668</u>
<b>Restricted Funds</b>			
Rector's discretionary fund	3,865	(279)	3,586
Big Build - Church Roof	5,745	-	5,745
Organ	-	-	-
Big Build - BBC Main Fund	-	16,101	16,101
Vestry	-	-	-
Vestments Fund	-	-	-
Youth Club/Sunday Club	1,295	-	1,295
Dr Dewhurst Memorial Garden	371	-	371
Bell Tower Louvres	-	-	-
Church Access (North Transept Project)	-	-	-
Defibrillator	-	-	-
Hall PA & Lighting Equipment	-	-	-
West Window Repair	12,386	(12,386)	-
Patronal Banner	-	-	-
Little Seeds/TAT	118	212	330
Tom's Scribblings	434	340	774
Young People and Families Fund	99	2,130	2,229
	<u>24,313</u>	<u>6,118</u>	<u>30,431</u>

*Continued on following page...*

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>16. 2021 comparative movement in funds brought forward</b>	100,511	4,588	105,099
Big Build - Technology Fund	2,379	(1,883)	496
Big Build - West End Toilet	8,401	21,703	30,104
Big Build - Church Memorial Seating	2,929	12,883	15,812
Big Build - North Street/1 Churchfields repairs	6,000	(627)	5,373
Big Build - Churchfields 2	7,584	(7,084)	500
Big Build - Churchyard Redevelopment	1,640	(736)	904
Big Build - Pallant Repairs	351	(351)	-
Big Build - Moving location of Tomb	-	-	-
Big Build - Pallant Hall Courtyard & Room 2 refurb	-	-	-
Big Build - Organ	-	-	-
Churchyard Project	-	492	492
Coronavirus Job Retention Scheme	-	-	-
HBC COVID Support	-	1,574	1,574
	<hr/>	<hr/>	<hr/>
	129,795	30,559	160,354
<b>Endowment Funds</b>	<hr/>	<hr/>	<hr/>
	457,771	6,239	464,010
	<hr/>	<hr/>	<hr/>
	457,771	6,239	464,010
<b>TOTAL FUNDS</b>	<hr/>	<hr/>	<hr/>
	587,566	36,798	624,364

2021 comparative net movement in funds are as follows:

	Incoming resources £	Resources expended £	Transfer between funds £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>					
General fund	220,274	(218,084)	(3,638)	(82)	(1,530)
Munday legacy	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	220,274	(218,084)	(3,638)	(82)	(1,530)
<b>Restricted Funds</b>					
Rector's discretionary fund	2,468	(2,747)	-	-	(279)
Roof Fund	-	-	-	-	-
Organ	-	-	-	-	-
Big Build - BBC Main Fund	18,640	(305)	(2,234)	-	16,101
Vestry	-	-	-	-	-
Vestments Fund	-	-	-	-	-
Youth Club/Sunday Club	-	-	-	-	-
Dr Dewhurst Memorial Garden	-	-	-	-	-
Bell Tower Louvres	-	-	-	-	-
Church Access (North Transept Project)	-	-	-	-	-
Defibrillator	-	-	-	-	-
Hall PA & Lighting Equipment	-	-	-	-	-
West Window Repair	-	(12,386)	-	-	(12,386)
Patronal Banner	-	-	-	-	-
Little Seeds/TAT	310	(98)	-	-	212
Tom's Scribblings	1,145	(805)	-	-	340
Young People and Families Fund	3,180	(1,050)	-	-	2,130
Big Build - Technology Fund	7,966	(9,849)	-	-	(1,883)
Big Build - West End Toilet	21,703	-	-	-	21,703
Big Build - Church Memorial Seating	18,438	(5,555)	-	-	12,883
Big Build - North Street/1 Churchfields repairs	-	(627)	-	-	(627)
Big Build - Churchfields 2	500	(7,776)	192	-	(7,084)
Big Build - Churchyard Redevelopment	-	(736)	-	-	(736)
Big Build - Pallant Repairs	-	(669)	318	-	(351)
Big Build - Moving location of Tomb	-	-	-	-	-
Big Build - Pallant Hall Courtyard & Room 2 refurb	-	-	-	-	-
Big Build - Organ	-	(3,320)	3,320	-	-
Coronavirus Job Retention Scheme	16,099	(16,099)	-	-	-
HBC COVID Support	11,067	(9,493)	-	-	1,574
Big Build - Build Accessible Entrance	-	(2,042)	2,042	-	-
Churchyard Project	570	(78)	-	-	492
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	102,086	(73,635)	3,638	-	32,089
<b>Endowment Fund</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	-	-	-	6,239	6,239
<b>TOTAL FUNDS</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	322,360	(291,719)	-	6,157	36,798

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022

16. MOVEMENT OF FUNDS continued...

**Roof Fund**

The Roof Fund is for the replacement or repair of the Church Roof.

**Organ**

The Organ Fund is for the refurbishment of the Church Organ.

**Big Build Campaign**

The Big Build Campaign is the capital programme set up to cover capital costs across the Parish.

**Vestry**

The Vestry Fund is for the refurbishment of the Church Vestry.

The Vestments Fund is for the replacement of Vestments and Altar Linen.

**Youth Club/Sunday Club**

The Youth Club and Sunday Club is for the set up and running of Youth and Sunday Clubs.

**Dr Dewhurst Memorial Garden**

The Dr Dewhurst Memorial Garden fund is to cover the cost of maintenance and improvements to the memorial garden.

**Bell Tower Louvres**

The Bell Tower Louvres require repairs due to weather wear and tear. Funding has come from Hampshire County Council Ward Members and Postcode Publications.

**Church Access (North Transept Project)**

This is an expensive project, primarily to improve access to the Church, upgrade the Vestry and have new glass doors.

**Defibrillator**

The Pallant Centre defibrillator has been funded.

**Hall PA & Lighting Equipment**

The Hall is increasingly been used as a live events venue hence the need for an improved PA and lighting. We have again been fortunate to receive funding from HCC Ward Members.

**West Window Repair**

This fund supports the repair and restoration work required for the West End Window.

**Endowment Funds**

Churchfields South Street Trust: A restricted trust which relates to No 1 and No 2 Churchfields and land surrounding them. The property was endowed to the parish on the basis that it could be used by the parish, or sold; but if sold the proceeds must be invested to provide an income to the parish. Most of this endowment remains tied up in the properties, which continue to be used by the parish as rentable accommodation. A cash sum, presumably from the sale of part of the property in the past, is invested through the Diocese under Diocesan Trust Ledger Number: 26421

57 South Street: This is a restricted trust fund, comprising a sum of money acquired from the sale of 57 South Street, in two parcels. As a condition of the endowment of the property to the parish, funds from that sale were required to be invested by the parish to provide an income to the parish. Diocesan Trust Ledger Numbers: 26020 and 26021

Boyd-Richardson: This is a restricted fund, arising out of an endowment. Under the terms of the endowment, the funds are used to generate an income for the parish, or may be used towards the purchase of another property. Diocesan Trust Ledger Number: 26220

Munday Legacy: This is a historic fund. No information is known about its origin (despite a search of Diocesan archives). Diocesan Trust Ledger Number: 26621

St Faith's Hall: This was a designated fund, established by the PCC many years ago, for the long term repair needs of St Faith's Hall (also called the Pallant Centre). The value of this fund was depleted to zero during 2019, to contribute to the costs of major refurbishments to St Faith's Hall, including the refurbishment of the hall kitchen and various electrical installations. The separate COIF account previously containing these funds has been closed.

**Rector's discretionary fund**

Provides direct relief to those affected by poverty, individually or through other local charities.

**Patronal Banner**

A restoration project for the fabric of the Patronal banner.

**Little Lambs/TAT**

A play group for pre-school children and their parents and carers. Thursdays At Two - a social gathering with games, cakes, chat and fun on the last Thursday of the month at 2pm.

**HBC COVID Support**

A business restart grant from Havant Borough Council.

**Transfers between funds**

The transfers from unrestricted funds are to cover shortfalls in funding for those restricted funds.

**INDEPENDENT EXAMINER'S REPORT**  
**THE PAROCHIAL CHURCH COUNCIL OF**  
**THE ECCLESIASTICAL PARISH OF ST FAITH, HAVANT**

**Independent examiner's report to the trustees of The Ecclesiastical Parish of St Faith, Havant**

I report to the PCC members on my examination of the accounts of the Ecclesiastical Parish of St Faith, Havant for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act;
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

**Paul Underwood, FCCA**  
**Morris Crocker**  
**Chartered Accountants**  
**Station House**  
**North Street**  
**Havant**  
**PO9 1QU**

**Date:**