

Riley Cars Archive Heritage Trust

England & Wales · Charity number 266905

Details

Other names	THE HAVILAND AND MORRIS RILEY MUSEUM TRUST, THE RILEY CARS HERITAGE TRUST
Status	Registered
Legal form	Trust
Registered	1974-01-31
Register	View on the Charity Commission register

Contact

Address Whistledown
Gaddesden Turn
Great Billington
Leighton Buzzard
LU7 9BW

Phone 01525850380

Email geoffreyhaviland@gmail.com

Activities

Objects: FOR SUCH CHARITABLE PURPOSES AND CHARITABLE INSTITUTIONS AS THE TRUSTEES MAY FROM TIME TO TIME DETERMINE AND IN PARTICULAR (BUT WITHOUT IN ANY WAY LIMITING THE GENERALITY OF THE FOREGOING) IN THE PURCHASE OF ITEMS, ARTICLES AND WORKS OF ARTISTIC, HISTORIC OR SCIENTIFIC INTEREST (WHETHER BY WAY OF DONATION, LOAN OR OTHERWISE) ESPECIALLY VINTAGE OR ANTIQUE MOTOR CARS, THEIR ACCESSORIES AND ITEMS CONNECTED THEREWITH WHICH ARE OF ARTISTIC, HISTORIC OR SCIENTIFIC INTEREST AS AFORESAID FOR EXHIBITION IN MUSEUMS, GALLERIES AND OTHER PLACES TO WHICH THE PUBLIC ARE ADMITTED ANYWHERE IN THE WORLD.

Activities: Providing an on-line archive to record for educational purposes the history of the Riley family and its importance in the motor design, manufacturing and motor sport development in the United Kingdom. To provide a physical museum to display Riley related items for the interest and education of the public at large.

Classification

- **How:** Provides Human Resources
- **What:** Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- Central Bedfordshire
- Coventry City
- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£11,488	£11,690	-	-
2023-12-31	£30,172	£14,786	-	-
2022-12-31	£13,945	£15,072	-	-
2021-12-31	£26,591	£19,922	-	-
2020-12-31	£28,800	£6,856	-	-

Trustees

Name	Role	Appointed
Adrian Mark Smith		2017-04-09
Andrew Thomas Brain		2020-07-30
G L HAVILAND		
James Fletcher		2013-08-12
Malcolm Keith Mountain		2019-05-10
Tim Booth		2013-08-12
Virginia Elizabeth Riley		2026-04-02
William Robert Fellowes		2025-11-13

Riley Cars Archive Heritage Trust

England & Wales - Charity number 266905

Accounts

The Riley Cars Archive Heritage Trust

Charity No. 266905



Report to Charity Commission for year ending
31 December 2023

Trustees during 2023

J.H. Fletcher Chairman, A.Smith Secretary, S. Riley Treasurer,
V.W. Riley, M.K.Mountain, T. Booth, P.Scholes, G.Haviland.

The trust is governed by a board of trustees with a management group controlling day to day tasks and working on specific projects. In the main all are volunteers drawn from Riley motor clubs in the UK or have Riley business or family connections. In addition we have a team of local volunteers who staff the archive premises in Coventry. Trustee and Management Group meetings are held on a four and six per year basis respectively and predominantly by Zoom.

The trust's archive unit which is situated in Coventry Canal Basin attracts considerable interest from the general public. Casual visitors are welcomed on a drop in basis while organised visits from education authorities and vintage car groups can be arranged as required.

The archive unit is open on two days per week plus most Saturdays and on other days when project meetings are held or when visits have been specially requested by interested parties. Casual visitors are always welcomed whenever the unit is being staffed regardless of the activity. Special open days in 2023 included support for the national 'Drive It Day', the combined annual rally of the Riley Motor Club and Riley Register and the Canals and Rivers Trust's Water & Wheels Event.

The trust's public outreach programme for the year included a comprehensive display of photographs, stories and memorabilia at the Bugatti Owners Club Prescott Historique event, the Midland Automobile Club Shelsley Walsh 'Classic Nostalgia' and VSCC Loton Park meeting where the work of the trust was promoted. The 1898 Riley Replica was displayed at the combined rally of the Riley Motor Club and Riley Register and at the NEC Classic Car Shows.

The trust's commitment to Education was demonstrated throughout the year by the continued expansion of the webpage and digital archive which is available for research by anyone in any part of the world and through continued participation in the Classic Car Loan Scheme. Here the aim is to encourage young drivers to become involved in Classic car ownership by loaning a qualifying vehicle for a one year period. The trust has a fully maintained 1967 Riley Elf permanently offered to the scheme and the handover ceremony for 2023 took place at the British Motor Museum at Gaydon. The trust also had representatives at the Coventry Schools Primary Heads Seminar.

The second phase of the 1898 Replica project continued throughout the year with regular Management group meetings being held with the design and manufacturing contractors to ensure compliance with specifications and tendering processes. A target programme for stage completion was drawn up and monitoring progress against this programme is ongoing. Sponsors of the project are regularly advised of progress.

The trustees were satisfied that the Objectives of the trust are being monitored and achieved and that procedures and accounting methods have been observed in accordance with the Charity Commission's requirements. The trustees are aware of the requirements of the Charity Commission Annual Return and intends reviewing all areas of reporting at its forthcoming meetings.

G.L.Haviland, Trustee, October 2024.

RCAHT Combined Income & Exp for the year to 31st December 2023

	2022	2023
Income		
Donations - Percy	4700.40	16300.00
Donations - RAP	6192.81	13386.90
Grants	2667.00	0.00
Sale of Materials & Productions	131.18	70.26
Bank Interest	8.85	248.77
Bank Compensation		
Fund Raisings	245.00	165.94
Repayment for Elf Parts		
Total Raised	13945.24	30171.87
Expenses		
PERCY CAR		
Insurance		95.65
Purchase of Drawings		32.85
Preparation of Drawings		990.00
		1118.50
ARCHIVE PROJECT		
Capital - 1910 Radiator	399.50	
Capital - Riley Bicycle, Microphone, Magnetic Plates & Gothcole Comp Info		4312.15
Rent & Rates	3602.80	3495.81
Service Charge	541.76	1000.88
Administration	1687.83	808.47
Electricity	800.52	463.49
Water	220.20	175.35
Telephone	552.85	599.35
Insurance on Unit 8 & Pub Liability	0.00	268.64 (2022)
Decorating Unit etc	378.93	0.00
Archive Launch		0.00
'AIM' Membership	65.00	0.00
Scanning & Digitising Archives	5212.80	0.00
Annual Database hosting fee	1488.00	1488.00
Website Development		
Website Licence & Hosting		
Riley Elf - repairs and Running Costs	121.64	837.04
Subscriptions zoom		
Printing & Design		
Other - Replacement Display Boards	0.00	218.40
	15071.83	14786.08
Net Income/Expenditure for year	including Capital Items -£ 1,126.59	£ 15,385.79
Net Income/Expenditure for year	excluding Capital Items -£ 727.09	£ 19,697.94

RILEY CARS ARCHIVE HERITAGE TRUST

Bank Balance Summary as at 31st December 2023

	2022		2023	
Current Assets				
RAP Bank Account	418.02		2,373.54	
Percy Bank Account	9,803.26		24,984.76	
Deposit Account	28,008.70		26,257.47	
Prepayment - Rent paid in advance	855.00	39,084.98	855.00	54,470.77
Bank Balances at 31st December 2022		<u><u>£ 39,084.98</u></u>		<u><u>£ 54,470.77</u></u>
Represented by				
Reserves at 01.01.22		40,211.61		39,084.98
Surplus for the year RAP	-5,835.84		204.29	
Surplus for the year Percy	4700.51		15181.50	
	8.70	-1,126.63		15,385.79
Reserves at 31st December 2023		<u><u>£ 39,084.98</u></u>		<u><u>£ 54,470.77</u></u>
			£	- diff

Capital Assets Held at 31st December 2023

		2022	2023
Fixed	Assets		
	Percy Car	unknown	unknown
	Riley Elf	2,500.00	2,500.00
	Laptop	584.97	584.97
	Medallion	206.85	206.85
	1910 Radiator	399.50	399.50
	Riley Bicycle		4,000.00
	Microphone		99.95
	Magnetic Signs		187.20
	Gothcole Competition Info??		25.00
		3,291.82	8,003.47



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

The

**Independent examiner's report on the
accounts**

Section A

Independent Examiner's Report

Report to the trustees	Riley Cars Archive Heritage Trust		
On accounts for the year ended	31/12/23	Charity no (if any)	266905
	Set out on pages 1-3		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2023**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

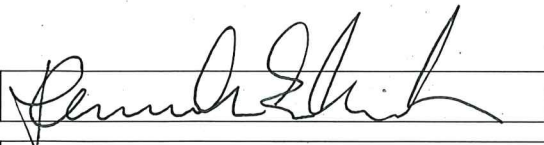
Independent examiner's statement

The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of The Chartered Institute of Management Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 14/10/24

Name: Hannah Smith

Relevant professional qualification(s) or body (if any): Chartered Institute of Management Accountants

Address: 1 Forester Road, London, SE15 3PU

RCAHT Combined Income & Exp for the year to 31st December 2023

	2022	2023
Income		
Donations - Percy	4700.40	16300.00
Donations - RAP	6192.81	13386.90
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Capital - 1910 Radiator	399.50	
Capital - Riley Bicycle, Microphone, Magnetic Plates & Gothcole Comp Inf		4312.15
Rent & Rates	3602.80	3495.81
Service Charge	541.76	1000.88
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Water	220.20	175.35
Telephone	552.85	599.35
Insurance on Unit 8 & Pub Liability	0.00	268.64 (2022)
Decorating Unit etc	378.93	0.00
Archive Launch		0.00
'AIM' Membership	65.00	0.00
Scanning & Digitising Archives	5212.80	0.00
Annual Database hosting fee	1488.00	1488.00
Website Development		
Website Licence & Hosting		
Riley Elf - repairs and Running Costs	121.64	837.04
Subscriptions zoom		
Printing & Design		
Other - Replacement Display Boards	0.00	218.40
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RILEY CARS ARCHIVE HERITAGE TRUST

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		£ - diff

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	Riley Bicycle		4,000.00
	Microphone		99.95
	Magnetic Signs		187.20
	Gothcole Competition Info??		25.00
		3,291.82	8,003.47

Riley Cars Archive Heritage Trust

England & Wales - Charity number 266905

Accounts

The Riley Cars Archive Heritage Trust

Charity No. 266905



Report to Charity Commission for year ending
31 December 2021

Ongoing Covid 19 concerns continued to hamper progress in maintaining a public presence in the archive unit situated in Coventry Canal Basin during 2021. However volunteers continued to upgrade and improve the facility and to open for public access whenever possible. Towards year end it was possible to open on two days per week and occasional Saturdays when interested visitors were welcomed to the facility.

Much progress has also been made in the creation of the trust's website and digital archive. Scanning and digitising historic documents continued throughout the year and, although still a work in progress, there is a considerable amount of information freely available to researchers into Riley history and for general interest to members of the public in U.K. and around the world.

Outreach events included a presence at Coventry Motorfest and the Classic Car Show at the Birmingham NEC where the trust's display replica of the first Riley car of 1898 appeared together with many Riley motor cars privately entered.

The next phase of the creation of a fully working replica of the first Riley is to investigate the possibility of reverse engineering and manufacturing the unique 1898 engine. A project team was set up to work on this and some design work was achieved although Covid lockdowns made it impossible to maintain good progress.

The trust confirmed its participation in the Classic Car Loan Scheme and provided a 1967 Riley Elf model for use in its first year. It was well used and maintained by its young driver for the period before being returned for a full service in readiness for its next custodian. The scheme is intended to create interest in Classic car motoring in young drivers, an initiative that the trust is happy to support.

Regular meetings by the trustees and the management group were continued using a Zoom account and thus full compliance with the trust's Governing Document was maintained. The trustees were satisfied that all procedures and accounting methods have been observed in accordance with the Charity Commission's requirements.

G.L.Haviland
Trustee
October 2022.

Summary		Income & Expenditure 2021		BUDGET 2021		ACTUAL 2020	
Riley Archive Project		Actual	to 3 Oct 2021	Total	Total		
Income							
	Donations	4954.78		4200		18800.00	
	Luncheon Raffle & Fund Raising			0		0.00	
	Grants	20671.31				10000.00	
	Sale of Materials & Productions	0.00		0		0.00	
	Total Raised		25626.09		4200		28800
Expenses							
	Capital - Riley Elf /Banners/ Gordon Thomas Medallion/ Lapt	791.82				2500.00	
	Rent & Rates	2565.00	to Dec 2021	3540		2630.77	
	Service Charge	923.74	to Dec 2022	876		1035	
	Electricity	96.71		400		190.60	
	Water	66.00		200		103.25	
	Telephone	300.78					
	Insurance on Unit 8 & Pub Liability	170.79		160		157.10	
	Solicitors Fees- re Rent	0.00				0.00	
	Decorating Unit etc	3355.05		3000		0.00	
	'AIM' Membership	62.00		60		0.00	
	Scanning & Digitising Archives	8200.93		6840		0.00	paid by victor
	Archive Launch			750		0.00	
	Website Licence & Hosting	25.17		492		0.00	
	Website Development			900		0.00	
	Riley Elf - repairs and Running Costs- less 50% donation	579.47		500		0.00	
	Subscriptions zoom	96.81		144		143.88	
	Communication Expenses- PS&T etc, Consumables Tea, Cof	69.05		150		0.00	
	Printing & Design	462.70		100		95.00	
			17766.02		18112.00		6855.60
	Net Income for year to date		£ 7,860.07		-£ 13,912.00		£ 21,944.40
	Bank Balance Brought Forward		27583.94		27583.94		6494.54
	Increase in Bank Balance above		7860.07		-13912.00		21944.40
	less Rent paid in advance		0.00				-855.00
	Total Bank Balance at 3rd Oct 2021		£ 35,444.01	bal end 2021	£ 13,671.94	bal end 2020	£ 27,583.94
			£ 35,444.01				
			£ -				
	Please note:-	In 2019 Membership to AIM of £60 was paid by Victor Riley					
		In 2020 Membership to AIM of £62 was paid by Victor Riley					



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Riley Cars Archive Heritage Trust

**On accounts for the year
ended**

December 2021

**Charity no
(if any)**

266905

Set out on pages

1
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 27/10/22

Name: Hannah Smith

**Relevant professional
qualification(s) or body
(if any):**

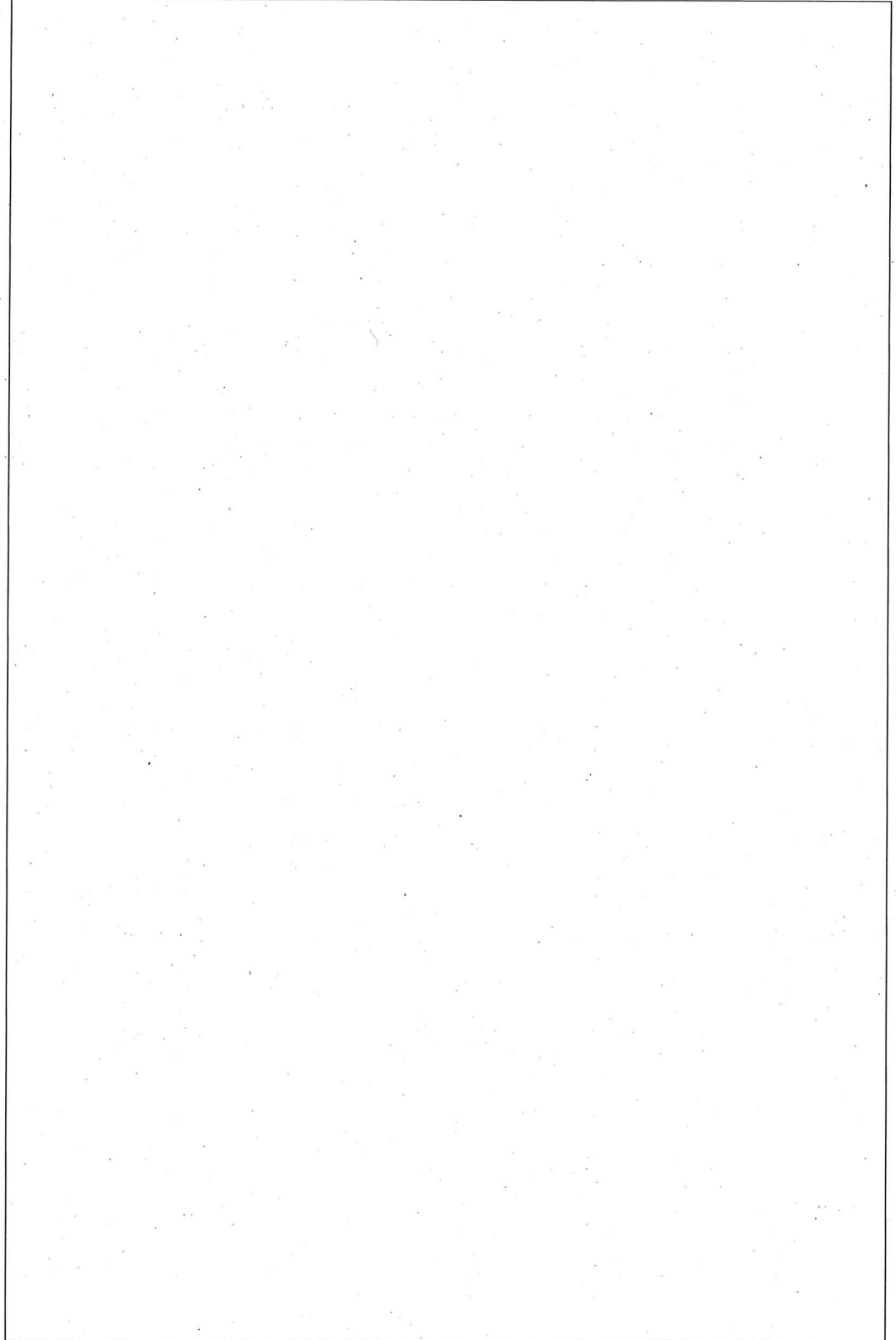
Chartered Institute of Management Accountants

Address:

1 Forester Road, Nunhead, London. SE15 3PU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



RILEY CARS ARCHIVE HERITAGE TRUST

RCAHT Combined Income & Exp y/e 31st December 2021

Income

Donations - Percy	2,000.00
Donations - RAP	5,894.83
Grants	20,671.31
Sale of Materials & Productions	25.00
Bank Interest	0.04
Bank Compensation	100.00
Repayment for Parts	340.00

Total Raised 29,031.18

Expenses

Capital - Percyy Engine/Gordon Thomas Medallion/ Laptop	3,791.82
Rent & Rates	3,449.87
Service Charge	923.74
Administration	597.87
Electricity	135.71
Water	104.34
Insurance on Unit 8 & Pub Liability	170.79
Solicitors Fees- re Rent	-
Decorating Unit etc	3,703.74
Archive Launch	
'AIM' Membership	62.00
Scanning & Digitising Archives	5,860.93
Annual Database hosting fee	1,440.00
Website Development	900.00
Website Licence & Hosting	25.17
Riley Elf - repairs and Running Costs- less 50% donation	579.47
Subscriptions zoom	279.03
Telephone	434.04
Printing & Design	462.70

22,921.22

Net Income for year

including Capital Items

6,109.96

Samuel B. H. 27/10/22

Riley Cars Archive Heritage Trust

England & Wales - Charity number 266905

Accounts

The Riley Cars Archive Heritage Trust

Charity no. 266905



Report for year 1st January 2020 to 31st December 2020

The RCAHT's main thrust throughout the year was in the setting up of a physical archive in Coventry and of a digital archive which could be accessed by anyone anywhere in the world. The trust's name was changed from 'The Riley Cars Heritage Trust' to 'The Riley Cars Archive Heritage Trust' in order to reflect the Educational aims of the trust and to emphasise the role of the archives in meeting these aims.

Covid 19 has hampered progress throughout the year and meetings have had to be conducted via Zoom. However progress has been made on acquiring premises for a small library archive in Coventry and preparations for decorating and design work have been ongoing.

Much work has also been done on creating a digital archive and specifications, tendering procedures and initial discussions have all taken place within the year. Contracts for web design and document scanning have been placed and work begun on retrieving, sorting and presenting information.

Discussions were held with Coventry University on student participation in restoration work on two veteran Riley vehicles and this theme will be further investigated with other universities and student groups in the future.

The trust's replica 'First Riley car of 1898' was displayed for a period of several weeks at a prominent school in Coventry culminating with a presentation on the design work that had been completed at the school in 1896.

Consideration was also given to joining a Classic Vehicle Loan Scheme whereby a young person will be loaned a trust owned Classic Riley for a period of one year. The aims of this scheme are to promote interest in Classic vehicles in young people.

G.L.Haviland
Trustee.
October 2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Riley Cars Archive Heritage Trust

**On accounts for the year
ended**

December 2020
**Charity no
(if any)** 266905

Set out on pages

1
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2020**.

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**Independent
examiner's statement**

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 09/12/2021

Name: Hannah Smith

**Relevant professional
qualification(s) or body
(if any):**

Chartered Institute of Management Accountants

Address: 1 Forester Road, Nunhead, London, SE15 3PU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

The Riley Cars Archive Heritage Trust
Accounts for the Year Ended December 2020

In £

Income

Donations	£18,800.00
Luncheon Raffle & Fund Raising	£0.00
Covid Grant	£10,000.00
Sale of Materials & Productions	£0.00

Total income raised

£28,800.00

Expenses

Capital - Riley Elf /Banners	£2,500.00
Printing & Design	£95.00
Rent	£2,630.77
Service Charge	£1,035.00
Electricity	£190.60
Water	£103.25
Insurance on Unit 8 & Pub Liability	£157.10
Solicitors Fees- re Rent	£0.00
'AIM' Membership	£0.00
Subscriptions	£143.88

Total costs

£6,855.60

Net Income for year to date

£21,944.40

Bank balance brought forward

£6,494.54

Increase in bank balance above
less rent paid in advance

£21,944.40
-£855.00

Total bank balance at 31st Dec 2020

£27,583.94



①



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Riley Cars Archive Heritage Trust

**On accounts for the year
ended**

December 2020
**Charity no
(if any)** 266905

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Date: 09/12/2021

Name: Hannah Smith

**Relevant professional
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Chartered Institute of Management Accountants

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The Riley Cars Archive Heritage Trust
Accounts for the Year Ended December 2020

In £

Income

Donations	£18,800.00
Luncheon Raffle & Fund Raising	£0.00
Covid Grant	£10,000.00
Sale of Materials & Productions	£0.00

Total income raised

£28,800.00

Expenses

Capital - Riley Elf /Banners	£2,500.00
Printing & Design	£95.00
Rent	£2,630.77
Service Charge	£1,035.00
Electricity	£190.60
Water	£103.25
Insurance on Unit 8 & Pub Liability	£157.10
Solicitors Fees- re Rent	£0.00
'AIM' Membership	£0.00
Subscriptions	£143.88

Total costs

£6,855.60

Net Income for year to date

£21,944.40

Bank balance brought forward

£6,494.54

Increase in bank balance above
less rent paid in advance

£21,944.40
-£855.00

Total bank balance at 31st Dec 2020

£27,583.94



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