

# OLD SODBURY VILLAGE HALL

England & Wales · Charity number 266611

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1973-12-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Appleston  
Cotswold Lane  
Old Sodbury  
Bristol  
BS37 6NE

**Phone** 01454322819

**Website** [www.oldsodburyvillagehall.com](http://www.oldsodburyvillagehall.com)

## Activities

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**Objects:** A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF OLD SODBURY IN THE COUNTY OF GLOUCESTER WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS INCLUDING USE FOR MEETINGS LECTURES AND CLASSES AND OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATIONS WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** TO PROVIDE A FACILITY FOR THE LOCALCOMMUNITY

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Other Charitable Purposes
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** PARISH OF OLD SODBURY
- South Gloucestershire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£70,362	£69,175	-	-
2024-04-30	£17,061	£14,872	-	-
2023-04-30	£16,716	£19,585	-	-
2022-04-30	£161,276	£166,769	-	-
2021-04-30	£19,183	£12,794	-	-

## Trustees

Name	Role	Appointed
IAN ROBERT ROWLAND optional		
JEREMY ROSS optional		
KEVIN WILLIAM		
RODNEY FREDERICK JAMES GLEED optional		

**OLD SODBURY VILLAGE HALL**

England & Wales - Charity number 266611

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# Accounts

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# old Sodbury Village Hall

Registered Charity No. 266611

## **OLD SODBURY VILLAGE HALL**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2025**

The Trustees present their annual report and independently examined financial statements for the period ending 30 April 2025 and confirm they comply with the Charities Act 1993, as amended by the Charities Act 2006 and the Lease Deed.

#### **REFERENCE AND ADMINISTRATIVE INFORMATION**

Charity name: Old Sodbury Village Hall

Charity Registration Nr: 266611

Administrative Address: Appleston  
Cotswold Lane  
Old Sodbury  
Bristol  
BS37 6NE

#### **TRUSTEES**

Rodney Gleed  
Jeremy Ross  
Ian Rowland  
Kevin Williams

#### **OFFICERS**

Ian Rowland	Chair
Roger Maclean	Treasurer
Anthony Febry	Secretary

#### **INDEPENDENT EXAMINER**

Mary Parke (Retired Accountant)  
2 The Orchard  
Westfield Park South  
Bath BA1 3HT

#### **BANK:**

National Westminster Bank  
5 North Walk  
Yate  
BS37 4AG

## **OLD SODBURY VILLAGE HALL**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2025**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Old Sodbury Village Hall is constituted as a Charitable Trust registered with the Charity Commission in December 1973 under Charity Number 266611. It is governed by a Trust Deed last updated in November 2000.

#### **ORGANISATIONAL STRUCTURE**

The Village Hall is managed by a Committee which varies between 10 and 14 members. Currently two of the Trustees are active members of the Committee.

The Committee meet together as a body monthly and are responsible for all decisions taken in relation to running and maintaining the Hall. Separate sub-committees are established on an adhoc basis to look after specific activities or fundraising events.

#### **RECRUITMENT AND APPOINTMENT OF COMMITTEE MEMBERS**

The existing Committee are responsible for the recruitment of new members. Where possible the Committee seek to have representatives from other community bodies including the Church, the primary school, WI and local clubs. Beyond this the Committee advertise to the local community seeking individuals who not only are willing to attend monthly meetings, but are also prepared to volunteer for fund raising activities. With a new housing development in the Village we are keen to get representation from this area. Potential committee members are invited to attend meetings with no commitment from either side, to allow them to see how the organisation works. If the potential candidate wishes to be considered and the committee agree, then they are proposed as new committee members at the next committee meeting.

#### **RISK MANAGEMENT**

As part of the development of the kitchen extension a few years ago, an updated fire risk assessment was done. This identified a number of recommendations which are being actioned. A number of new fire doors have been installed in the last year and the oil boiler and oil tank have now been removed as part of the heat pump installation.

Other risks relate to the fabric of the building and overall financing of the hall. For the building we ensure that our Building Insurance is kept up to date and the caretakers and Committee monitor the operational condition of the facility. Finances are reviewed at each monthly meeting. During normal operational periods this is merely to ensure that income is keeping pace with expenses and to transfer funds between accounts as necessary. During capital projects such as the recent heat pump install, the finances have been more closely monitored to ensure that we do not progress building works that are beyond the funds that we have secured.

As a condition of many of the grants that have been applied for, we have been prompted to update or establish various operational policies including: Privacy, Safeguarding, Equality & Diversity and Equal Opportunities.

## **OLD SODBURY VILLAGE HALL**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2025**

#### **OBJECTIVES**

**The objectives of the Village Hall Committee are established in our founding Lease Deed as:**

**To manage the premises- ‘for the purposes of a Village Hall for the use of the inhabitants of the parish of Old Sodbury in the County of Gloucester (hereinafter called ‘the area of benefit’) without distinction of political religious or other opinions including the use for meetings lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants’**

The Committee seek to offer the hall for use by individuals, families, clubs and groups to the benefit of the local community. We further aim to maintain the hall to keep it in suitable condition for these services and where necessary to upgrade or develop the facility to meet changing demands and lifestyles.

Beyond the specific management of the Village Hall, the Village Hall Committee have widened the scope of their activities to include other activities and facilities that directly benefit the local community. Examples of this include the refurbishment and ongoing upkeep of the local phonebox to house a Defibrillator and book loan facility and the running of an annual Village Day which is now held on the local football field.

#### **ACTIVITIES**

In order to fund the ongoing maintenance and the occasional larger project, the Committee generate funds through hire charges for use of the hall and through fund raising events. These latter events might be held within the hall itself or elsewhere in the Village (eg: Village Day and Bonfire Night, both held on the Football field).

Hire of the hall is comprised of a number of regular weekly bookings including toddler groups, bowls club, choir group and a Bridge Club, and it is always our aim to maximise the utilisation of the hall in the week, both daytime and evenings. At weekends the bookings are more for one off events. Mostly private events like weddings, anniversaries, birthdays, christenings etc. Childrens parties in particular have been popular since the end of lockdown.

We do also take some commercial bookings from local businesses. In some cases these are one off training or lecture events, others are more regular.

After the pandemic, many of the local community events were scaled back, but they are beginning to grow again. The Village Day, held in June was still aimed more at just the immediate village, but attracted a good turnout despite the weather and the last minute change of venue from the football field back to the Village Hall. Most of the planned events still went ahead and it was a financial success.

Comedy Night held in April, spans the Financial year end. This remains a popular event but costs have been rising year on year and the figures reported may be overstated as some costs will have fallen in to the next FY.

Bonfire Night, an event that has now been run for several years without fireworks, still proves popular, with an excellent turnout and good profits from the bar and food stands.

## **OLD SODBURY VILLAGE HALL**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2025**

#### **STRATEGIES**

Buoyed by the success of the fundraising and grant winning of the kitchen project in 2021, the Committee embarked on a project to replace the existing oil fired radiator heating with a more sustainable air source heat pump installation.

Once again we were fortunate to secure a grant for the bulk of the costs, this time through the West of England Mayoral Combined Authority Rural Fund Community Grant. We were advised that our bid had been successful at the end of March 2024 with the condition that the funds had to be satisfactorily expended by end of March 2025. The bulk of the work was completed during the summer months of 2024, out of the heating season.

At the time of this report, the new heating has been running for a full winter season and the feedback from users of the hall has been extremely positive. The new system is significantly more effective at heating the space to a comfortable temperature and does so in much less time.

Other work completed during the period included the clearing of the overgrown area at the back of the hall and replacement with decorative stone on a weed control membrane. This has improved the look of the area and the overall appearance of the hall.

After the partial felling of the mature Ash tree in the carpark last year, due to Ash die back, we had aspired to have the remaining stump of the tree carved as a piece of art. On hearing of this proposal various members of the local community made donations to assist with the cost of having this done and the work to create the figure of a perched owl was completed in June 2024.

# **OLD SODBURY VILLAGE HALL**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2025**

### **FINANCIAL REVIEW**

#### Reserves Policy

The Committee have previously worked on the principle of keeping at least £10K in our accounts to allow for reasonable emergency expenses and to cover running costs for up to 6 months. The Village Hall has no long term investments, so this policy works on the basis of having a reserve (deposit) account that we can use to top up the current account when necessary. We then have the further reserve of a Village 200 Club which is run as a separate entity, but is exclusively for the use and benefit of the Village Hall.

In recent years there have been a number of calls upon the 200 Club to top up funds. At the end of this reporting period the total in the Village Hall's own bank accounts was standing at a healthy £17K, but the 200 Club has been depleted from a peak of £20k to a current balance of just over £3K

#### Principal Funding Sources

The main source of regular income for the Village Hall is hire charges for use of the hall. This year the income was nearly £15K which is 50% up on 2023\_24 and this despite a period when the heating works were underway and we were unable to take bookings. Hire charges have increased in the period, but there has also been an increase in the number of bookings.

Our secondary source of income is fundraising events and the total raised through the regular Village Day, Comedy Night and Bonfire Night was £2,794 which is similar to previous years. This year we also ran a Race Night and we received a donation from a Community event arranged by another Village group. These two events added a further £2,926 to the total funds raised.

#### Funding of Capital Projects

For larger capital projects, we have generally sought grant funding from local charities, national initiatives or private donors. In this reporting period the Committee were able to secure funding for the replacement of the old oil fired heating system with an air source heat pump installation. The grant funding from the West of England Mayoral Combined Authority Rural Fund covered most of the associated costs including upgraded electrical supplies and decoration to make good after the works.

Other projects in the period such as the landscaping at the rear of the hall and some replacement fire doors were funded from the Village Hall's own funds.

At the end of the period our total reserves stood at a total of £17,561, which we consider sufficient to cover reasonable expenses and running costs and leave some reserve for unforeseen costs.

## **OLD SODBURY VILLAGE HALL**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2025**

#### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Charity Trustees are responsible for preparing an annual report and financial statements in accordance with the requirements of the Charity Commission.

The Trustees are responsible for keeping accurate accounting records and for preparing a statement of those accounts which can be made available to the public on request. The Trustees are required to select suitable accounting policies and then apply them consistently. The Trustees have chosen to prepare the accounts in a Payments and Receipts format.

The Trustees are responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees for the purposes of charity law and who served during the year and up to the date of this report are set out on page 1.

Approved by the Trustees and signed on their behalf by:

Ian Rowland (Chair)

A handwritten signature in black ink, appearing to read 'I Rowland', with a horizontal line underneath.

16 March 2026.

# OLD SODBURY VILLAGE HALL

## REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2025

### ACCOUNTS



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
Old Sodbury Village Hall	266611

CC16a

### Receipts and payments accounts


For the period from	Period start date	To	Period end date
	01/05/2024		30/04/2025

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall Hire Income	14,820	-	-	14,820	9,405
West of England Rural Fund Grant	35,683	-	-	35,683	-
Donations and other grants	2,816	-	-	2,816	1,428
Grant from 200 Club	4,000	-	-	4,000	-
Proceeds from fundraising events	9,878	-	-	9,878	4,815
Sundry Income	162	-	-	162	1,309
Interest	103	-	-	103	104
Temporary Loans	2,900	-	-	2,900	-
<b>Sub total (Gross income for AR)</b>	<b>70,362</b>	<b>-</b>	<b>-</b>	<b>70,362</b>	<b>17,061</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>70,362</b>	<b>-</b>	<b>-</b>	<b>70,362</b>	<b>17,061</b>
<b>A3 Payments</b>					
Caretaker costs	3,528	-	-	3,528	2,664
Lighting, power and heating (oil)	3,325	-	-	3,325	3,518
Rates & water	440	-	-	440	413
General repairs	2,689	-	-	2,689	173
Hall equipment purchase	1,178	-	-	1,178	4,977
Phonebox/Defibrillator	267	-	-	267	-
Cleaning materials/ consumables	434	-	-	434	654
Performing rights fees	199	-	-	199	182
Licences & Wifi	577	-	-	577	507
Premises Licence	180	-	-	180	180
Ground rent & wayleave	143	-	-	143	139
Capital project costs	47,790	-	-	47,790	-
Fundraising event expenses	4,065	-	-	4,065	-
Building Insurance	1,106	-	-	1,106	1,004
Repayment of loans	2,900	-	-	2,900	1,004
Sundry expenses	354	-	-	354	461
<b>Sub total</b>	<b>69,175</b>	<b>-</b>	<b>-</b>	<b>69,175</b>	<b>15,876</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>69,175</b>	<b>-</b>	<b>-</b>	<b>69,175</b>	<b>15,876</b>
<b>Net of receipts/(payments)</b>	<b>1,187</b>	<b>-</b>	<b>-</b>	<b>1,187</b>	<b>1,185</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>16,374</b>	<b>-</b>	<b>-</b>	<b>16,374</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>17,561</b>	<b>-</b>	<b>-</b>	<b>17,561</b>	<b>1,185</b>

**OLD SODBURY VILLAGE HALL**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2025**

<b>Section B Statement of assets and liabilities at the end of the period</b>				
<b>Categories</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B1 Cash funds</b>	Current Account	10,842	-	-
	Reserve Account	6,719	-	-
		-	-	-
	<b>Total cash funds</b>	<b>17,561</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
	<b>Details</b>			
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>	Bar stock	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ian Rowland	16/03/2026	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Old Sodbury Village Hall

No (if any)  
266611

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/05/2024	To	Period end date 30/04/2025
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	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>70,362</b>	<b>-</b>	<b>-</b>	<b>70,362</b>	<b>17,061</b>
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<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>69,175</b>	<b>-</b>	<b>-</b>	<b>69,175</b>	<b>15,876</b>
<b>Net of receipts/(payments)</b>	<b>1,187</b>	<b>-</b>	<b>-</b>	<b>1,187</b>	<b>1,185</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>16,374</b>	<b>-</b>	<b>-</b>	<b>16,374</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>17,561</b>	<b>-</b>	<b>-</b>	<b>17,561</b>	<b>1,185</b>

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Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
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	Reserve Account	6,719	-	-
		-	-	-
	<b>Total cash funds</b>	<b>17,561</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Bar stock	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ian Rowland	16/03/2026

## **Independent Examiner's Report to the Committee of Old Sodbury Village Hall**

**I report to the Committee on my examination of the Accounts of Old Sodbury Village Hall  
for the Year ended 30<sup>th</sup> April 2025**

### **Responsibilities and basis of report**

The Charity Trustees of Old Sodbury Village Hall are responsible for the preparation of the accounts in accordance with the requirements of The Charities Act 2011

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:-

1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed *Mary J Parke*

Mary Parke

2 The Orchard

Westfield Park South

Bath BA1 3HT

20<sup>th</sup> March 2026

**OLD SODBURY VILLAGE HALL**

England & Wales - Charity number 266611

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# Accounts

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# old Sodbury Village Hall

Registered Charity No. 266611

## **OLD SODBURY VILLAGE HALL**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2022**

The Trustees present their annual report and independently examined financial statements for the period ending 30 April 2022 and confirm they comply with the Charities Act 1993, as amended by the Charities Act 2006 and the Lease Deed.

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Charity Registration Nr: 266611

Administrative Address: Appleston  
Cotswold Lane  
Old Sodbury  
Bristol  
BS37 6NE

#### **TRUSTEES**

Rodney Gleed  
Jeremy Ross  
Ian Rowland  
Kevin Williams

#### **OFFICERS**

Ian Rowland	Chair
Roger Maclean	Treasurer
Anthony Febry	Secretary

#### **INDEPENDENT EXAMINER**

Mary Parke (Retired Accountant)  
2 The Orchard  
Westfield Park South  
Bath BA1 3HT

#### **BANK:**

National Westminster Bank  
5 North Walk  
Yate  
BS37 4AG

## **OLD SODBURY VILLAGE HALL**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2022**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

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The Committee meet together as a body monthly and are responsible for all decisions taken in relation to running and maintaining the Hall. Separate sub-committees are established on an adhoc basis to look after specific activities or fundraising events.

#### **RECRUITMENT AND APPOINTMENT OF COMMITTEE MEMBERS**

The existing Committee are responsible for the recruitment of new members. Where possible the Committee seek to have representatives from other community bodies including the Church, the primary school, WI and local clubs. Beyond this the Committee advertise to the local community seeking individuals who not only are willing to attend monthly meetings, but are also prepared to volunteer for fund raising activities. Potential committee members are invited to attend meetings with no commitment from either side, to allow them to see how the organisation works. If the potential candidate wishes to be considered and the committee agree, then they are proposed as new committee members at the next committee meeting.

#### **RISK MANAGEMENT**

As part of the development of the kitchen extension, the Committee have reviewed the fire risk assessment and have identified some items that will be addressed in the next period. Other risks relate to the fabric of the building and overall financing of the hall. For the building we ensure that our Building Insurance is kept up to date and the caretakers and Committee monitor the operational condition of the facility. Finances are reviewed at each monthly meeting. During normal operational periods this is merely to ensure that income is keeping pace with expenses and to transfer funds between accounts as necessary. During the construction works the finances have been more closely monitored to ensure that we do not progress building works that are beyond the funds that we have secured.

As a condition of many of the grants that have been applied for, we have been prompted to update or establish various operational policies including: Privacy, Safeguarding, Equality & Diversity and Equal Opportunities.

# **OLD SODBURY VILLAGE HALL**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2022**

### **OBJECTIVES**

**The objectives of the Village Hall Committee are established in our founding Lease Deed as:**

**To manage the premises- ‘for the purposes of a Village Hall for the use of the inhabitants of the parish of Old Sodbury in the County of Gloucester (hereinafter called ‘the area of benefit’) without distinction of political religious or other opinions including the use for meetings lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants’**

The Committee seek to offer the hall for use by individuals, families, clubs and groups to the benefit of the local community. We further aim to maintain the hall to keep it in suitable condition for these services and where necessary to upgrade or develop the facility to meet changing demands and lifestyles.

Beyond the specific management of the Village Hall, the Village Hall Committee have widened the scope of their activities to include other activities and facilities that directly benefit the local community. Examples of this include the refurbishment of the local phonebox to house a Defibrillator and book loan facility and the running of an annual Village Day which is now held on the local football field.

### **ACTIVITIES**

In order to fund the ongoing maintenance and the occasional larger project, the Committee generate funds through hire charges for use of the hall and through fund raising events. These latter events might be held within the hall itself or elsewhere in the Village (eg: Village Day).

Hire of the hall is comprised of a number of regular weekly bookings including toddler groups, bowls club and keep fit classes, and it is always our aim to maximise the utilisation of the hall in the week, both daytime and evenings. The pandemic has meant that we have lost some groups that had to stop and are no longer viable, but many have returned and are now operating as before. At weekends the bookings are more for one off events. Mostly private events like weddings, anniversaries, birthdays, christenings etc. Childrens parties in particular have been popular since the end of lockdown.

We do also take some commercial bookings from local businesses. In some cases these are one off training or lecture events, others are more regular. One in particular has been running beautician training sessions in the hall for one or two days, once or twice a month.

Our own fund raising events have been severely affected by the pandemic, but have started again, albeit initially on a smaller scale than pre-pandemic. The Village Day, held in September was aimed more at just the immediate village and without the stalls and entertainment that we have been expanding in previous years, but it proved very popular and with significantly lower expenses it was a financial success.

Comedy Night an event that we have been running for several years now, was cancelled in 2020 and 2021, but resumed in April 2022. Having paid most of the cost of the event in 2020, but rolled the booking on, this was also a financial success.

## **OLD SODBURY VILLAGE HALL**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2022**

Bonfire Night, an event that had only been resurrected in 2019 and then cancelled in 2020 was brought back in 2021. Surprisingly despite not having fireworks, the turnout was excellent and the bar and food stands delivered a substantial profit.

#### **STRATEGIES**

In recent years many fund raising events arranged by the Village Hall Committee and other local groups have involved the putting on of meals for the attendees. As this type of function has become more ambitious it has highlighted the limitations of the existing kitchen facility. In 2019, the Committee agreed to investigate how we could improve the capacity and capability of the kitchen. A design was developed by a local architect and then we sought a Project Manager to price the works.

The scale of this project was far more than anything that the Committee had tackled since the rebuilding of the hall in the 1970's, but it was agreed that if we could get the funding then it would be a worthwhile project that would improve the facilities and make the hall suitable for a wider range of bookings.

This project was completed in February 2022 and has so far proved very popular and very successful and it is our aim to promote this improved facility.

# **OLD SODBURY VILLAGE HALL**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2022**

### **FINANCIAL REVIEW**

#### Reserves Policy

The Committee have previously worked on the principle of keeping at least £10K in our accounts to allow for reasonable emergency expenses and to cover running costs for up to 6 months. The Village Hall has no long term investments, so this policy works on the basis of having a reserve (deposit) account that we can use to top up the current account when necessary. We then have the further reserve of a Village 200 Club which is run as a separate entity, but is exclusively for the use and benefit of the Village Hall.

#### Principal Funding Sources

The main source of regular income for the Village Hall is hire charges for use of the hall. This year the income was £3,005 which is significantly less than the £9,572 reported in FY2018/19, but this was largely due to the aftermath of Covid at the beginning of the period and then the shutdown of the hall for the kitchen extension works. This income was supplemented by the Government 'Omicron' Covid grant in the sum of £2905.

Our secondary source of income is fundraising events and the total raised through Village Day, Comedy Night and Bonfire Night was £2,910 which is similar to the £2,886 raised in FY2018/19.

#### Funding of Capital Projects

For larger capital projects, we have usually sought grant funding from local charities or private donors. Grant funding often comes with a stipulation that the applicant must match the funding or at least contribute a certain percentage of the required funds from their own reserves. In this reporting period the Committee undertook a project substantially beyond its own reserves and even the match or percentage funding requirement, would have been beyond our means.

Fortunately and the main reason why the project was able to proceed was a donation from a local resident initially in the sum of £50,000. Having this money pledged to us, provided us with the seed funding that made applications to other grant making bodies, a more realistic proposition. A second grant of £50,000 from the Enover Landfill Trust meant that we had already reached £100K against a target of £160K.

Having this amount pledged, allowed us to pursue other smaller grant opportunities which together with a further donation from our local resident, gift aid on his donations, use of our own funds and a drawdown from the 200 Club, brought us to the required total.

At the end of the period our total reserves had reduced to a total of £17,154, although with a liability for repayment of a personal loan in the sum of £5,000. The net total of £12,154 still leaves us with a reserve that will cover reasonable expenses and running costs.

## **OLD SODBURY VILLAGE HALL**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2022**

#### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Charity Trustees are responsible for preparing an annual report and financial statements in accordance with the requirements of the Charity Commission.

The Trustees are responsible for keeping accurate accounting records and for preparing a statement of those accounts which can be made available to the public on request. The Trustees are required to select suitable accounting policies and then apply them consistently. The Trustees have chosen to prepare the accounts in a Payments and Receipts format.

The Trustees are responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees for the purposes of charity law and who served during the year and up to the date of this report are set out on page 1.

Approved by the Trustees and signed on their behalf by:

Ian Rowland (Chair)

A handwritten signature in black ink, appearing to read 'I Rowland', with a horizontal line underneath.

27 February 2023.

# OLD SODBURY VILLAGE HALL

## REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2022

### ACCOUNTS



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Old Sodbury Village Hall

No (if any)  
266611

### Receipts and payments accounts

CC16a

For the period from	Period start date 01/05/2021	To	Period end date 30/04/2022
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#### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall Hire Income	3,005	-	-	3,005	1,485
Business Support Grant (Covid)	2,905	-	-	2,905	11,431
Grants for kitchen extension	65,650	-	-	65,650	5,000
Donations	56,439	-	-	56,439	1,211
Gift Aid	13,750	-	-	13,750	-
Grant from 200 Club	9,000	-	-	9,000	-
Proceeds from fundraising events	5,403	-	-	5,403	55
Sundry Income	30	-	-	30	-
Interest	4	-	-	4	1
Temporary Loan	5,000	-	-	5,000	-
<b>Sub total (Gross income for AR)</b>	<b>161,186</b>	<b>-</b>	<b>-</b>	<b>161,186</b>	<b>19,183</b>
<b>A2 Asset and investment sales, (see table).</b>					
Sale of kitchen units	90	-	-	90	-
	-	-	-	-	-
<b>Sub total</b>	<b>90</b>	<b>-</b>	<b>-</b>	<b>90</b>	<b>-</b>
<b>Total receipts</b>	<b>161,276</b>	<b>-</b>	<b>-</b>	<b>161,276</b>	<b>19,183</b>
<b>A3 Payments</b>					
Caretaker costs	1,082	-	-	1,082	390
Lighting, power and Heating (oil)	2,649	-	-	2,649	1,005
Rates and Water	289	-	-	289	216
General Repairs	944	-	-	944	1,530
Hall equipment purchase	425	-	-	425	491
Phonebox /Defibrillator	260	-	-	260	251
Cleaning materials & consumables	224	-	-	224	166
Performing Rights Fees	290	-	-	290	-
Licences	50	-	-	50	113
Premises Licence	180	-	-	180	180
Ground Rent	114	-	-	114	156
Capital Project Costs	157,181	-	-	157,181	7,179
Fundraising event expenses	2,062	-	-	2,062	-
Building Insurance	899	-	-	899	904
Sundry website costs	120	-	-	120	213
<b>Sub total</b>	<b>166,769</b>	<b>-</b>	<b>-</b>	<b>166,769</b>	<b>12,794</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>166,769</b>	<b>-</b>	<b>-</b>	<b>166,769</b>	<b>12,794</b>
<b>Net of receipts/(payments)</b>	<b>- 5,493</b>	<b>-</b>	<b>-</b>	<b>- 5,493</b>	<b>6,389</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,547	-	-	22,547	16,158
<b>Cash funds this year end</b>	<b>17,054</b>	<b>-</b>	<b>-</b>	<b>17,054</b>	<b>22,547</b>

**OLD SODBURY VILLAGE HALL**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDING 30 April 2022**

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	5,928	-	-
	Reserve Account	11,126	-	-
		-	-	-
	<b>Total cash funds</b>	<b>17,054</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Bar stock	unrestricted	-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Personal Loan	Unrestricted	5,000	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		I Rowland	27/02/2023
		R Gleed	27/02/2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Old Sodbury Village Hall

No (if any)  
266611

## Receipts and payments accounts

<b>For the period from</b>	Period start date 5/1/2021	<b>To</b>	Period end date 4/30/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Hall Hire Income	3,005	-	-	3,005
Business Support Grant (Covid)	2,905	-	-	2,905
Grants for kitchen extension	65,650	-	-	65,650
Donations	56,439	-	-	56,439
Gift Aid	13,750	-	-	13,750
Grant from 200 Club	9,000	-	-	9,000
Proceeds from fundraising events	5,403	-	-	5,403
Sundry Income	30	-	-	30
Interest	4	-	-	4
Temporary Loan	5,000	-	-	5,000
<b>Sub total (Gross income for AR)</b>	<b>161,186</b>	<b>-</b>	<b>-</b>	<b>161,186</b>
<b>A2 Asset and investment sales, (see table).</b>				
Sale of kitchen units	90	-	-	90
	-	-	-	-
<b>Sub total</b>	<b>90</b>	<b>-</b>	<b>-</b>	<b>90</b>
<b>Total receipts</b>	<b>161,276</b>	<b>-</b>	<b>-</b>	<b>161,276</b>
<b>A3 Payments</b>				
Caretaker costs	1,082	-	-	1,082
Lighting, power and Heating (oil)	2,649	-	-	2,649
Rates and Water	289	-	-	289
General Repairs	944	-	-	944
Hall equipment purchase	425	-	-	425
Phonebox /Defibrillator	260	-	-	260
Cleaning materials & consumables	224	-	-	224
Performing Rights Fees	290	-	-	290
Licences	50	-	-	50
Premises Licence	180	-	-	180
Ground Rent	114	-	-	114
Capital Project Costs	157,181	-	-	157,181
Fundraising event expenses	2,062	-	-	2,062
Building Insurance	899	-	-	899
Sundry website costs	120	-	-	120
<b>Sub total</b>	<b>166,769</b>	<b>-</b>	<b>-</b>	<b>166,769</b>
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>166,769</b>	<b>-</b>	<b>-</b>	<b>166,769</b>
<b>Net of receipts/(payments)</b>	<b>- 5,493</b>	<b>-</b>	<b>-</b>	<b>- 5,493</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>22,547</b>	<b>-</b>	<b>-</b>	<b>22,547</b>
<b>Cash funds this year end</b>	<b>17,054</b>	<b>-</b>	<b>-</b>	<b>17,054</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Current Account	5,928	-
	Reserve Account	11,126	-
		-	-
	<b>Total cash funds</b>	<b>17,054</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B2 Other monetary assets</b>		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
<b>B3 Investment assets</b>			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
<b>B4 Assets retained for the charity's own use</b>	Bar stock	unrestricted	-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
<b>B5 Liabilities</b>	Personal Loan	Unrestricted	5,000
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	I Rowland

**CC16a**



**Last year**

**to the nearest £**

1,485
11,431
5,000
1,211
-
-
55
-
1
-
<b>19,183</b>

-
-

<b>19,183</b>
---------------

390
1,005
216
1,530
491
251
166
-
113
180
156
7,179
-
904
213
<b>12,794</b>

-
---

<b>12,794</b>
---------------

<b>6,389</b>
-
<b>16,158</b>
<b>22,547</b>



**Endowment funds**

to nearest £

-
-
-
-

OK

**Endowment funds**

to nearest £

-
-
-
-
-

**Current value (optional)**

-
-
-
-
-

**Current value (optional)**

-
-
-
-
-

**When due (optional)**


Date of approval

2/27/2023
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## **Independent Examiner's Report to the Committee of Old Sodbury Village Hall**

### **I report to the Committee on my examination of the Accounts of Old Sodbury Village Hall for the Year ended 30<sup>th</sup> April 2022**

#### **Responsibilities and basis of report**

The Charity Trustees of Old Sodbury Village Hall are responsible for the preparation of the accounts in accordance with the requirements of The Charities Act 2011

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:-

1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Mary Parke

2 The Orchard

Westfield Park South

Bath BA1 3HT

28<sup>th</sup> February 2023