

Williams Hall AGM. Chairman's Report for 2021

Following the unprecedented curtailment of bookings for the Hall in 2019 and 2020, the year of 2021 became a year of restore and recover as the effects of the pandemic were eroded by the gradual return to businesses usual. Initially use of the Hall was subject to strict restrictions around hygiene and safe distancing backed up with a hazard analysis. However, as controls relaxed, we were able to gradually extend the use of the Hall back to its former state. At year end many if not all the regular users of the Hall had returned. There is strong calendar of bookings both local and external going forward. Of particular note was the Selection of the Williams Hall by SCC for the first of their road shows on the subject of the Unitary Authority

One area of contention during the year has been the requirement for hall users to remove their waste at the end of their booking especially with the reduced frequency of refuse collection. Emphasis on the terms and conditions of hire and more rigorous treatment of booking deposits appears to have redressed this situation.

While it is true to say that the Covid 'storm' has been weathered, the same could not be said of Storm Arwen in November when a large section of the ridge along with surrounding tiles blew off. An initial repair was similarly afflicted by storm damage before a full and final repair was completed. The cost of this repair was largely covered by a claim on our insurance. Further damage was also incurred to the soffit and brickwork on the west side of the building apparently due to over enthusiastic use of that wall as a football goal. This damage is currently scheduled for repair. Both events have highlighted the importance of maintaining adequate financial resources to cover the increasingly likely possibility of significant investment to maintain a facility which is now nearing fifteen years of use.

Both EV charging points and in particular the solar panels continue to make an important revenue contribution as well as supporting the reduction of the carbon footprint. The hall has also welcomed the contribution of the Stoke Environment Group who have planted a hedgerow corridor from Dark Lane around the perimeter of the Hall to the allotment gate. Improved management of the Spinney next to Church Close with a view to creating a more diverse ecology is another positive contribution.

The roll call of trustees remained unchanged during the year. I would like to thank all who have contributed to the ongoing success of the Hall as an asset of which the village can be proud. I would like to offer my particular thanks to Judith Roche for her assiduous effort as Treasurer and Sandra Gleed for her diligence as Secretary, Both Judith and Sandra have expressed a wish to Stand down as soon as replacements can be identified, so my thanks are not just for this past year but also for the many years they have contributed. Mention is also appropriate for Louise Grinter and indeed the whole 'Grinter Gang', for their tireless efforts in bringing events to the Hall, as well as Paul Fielding for his contribution as Bookings Secretary and administrator of the Hallmaster system.

Having overcome the challenges thrown up by Covid we can again look forward with optimism in the knowledge that we have a well-used facility which is once

again meeting the needs of a broad spectrum of users both near and far. However, one trend that has emerged in the past year is increasing emphasis on maintenance to keep the facility at a level consistent with the expectations of these users. This will become an increasingly important consideration going forward.

Treasurer's Report - Williams Hall - 16th May 2022

Please see copy of Receipts & Payments, and Balance Sheet for 2021.

Just to confirm, all figures have been checked by an independent examiner, and have been approved.

Receipts & Payments for 2021

Total Receipts in were £25189 similar to the previous year. Hire income of £6642 is also similar to 2020, but with the income being received mainly in the later 6 months of the year. The hall was largely shut for business the first 6 months of the year due to Covid restrictions & lockdowns. To help we again received Covid grants. The amount we got this year was £9753, making the total the hall received over the 2 years of the pandemic £21654. Without this government assistance, our reserves would have been seriously depleted.

We also received grants of £2440 last year, towards the purchase & installation of 2 Pod Point electric chargers at the hall. £1500 was from SWT, & £940 from the Parish Council. The gross cost of the chargers was £3381, but after receipt of the grants, the net cost to us was £941.32.

FITS Receipts this year were £4358, slightly less than the previous year but still a very good amount. This makes the approximate total of receipts since installation £49000.

£1144 was received in fund raising, which didn't start till the Autumn. Coffee & Books were back & the Village Breakfast, and a George Michael Tribute act took place in November, which brought in substantial income through the bar!

Credit interest earned this year was a lot lower, due to the reduction in interest rates.

Total Payments out were £16303, a lot lower than the previous year.

Electricity was £1907, due to the closure of the hall for the 1st half of the year. Water Rates are also down, I think due to hall closure. The Telephone bill of £571 & Hall Insurance of £1683 are roughly the same as the previous year. The licence fee figure £448 is less as the Music licence cost was reduced because of less events held.

Cleaning etc is £4413 this time. Broken down, £3870 covers the monthly cleaning bill. £120 for the windows for the year, £240 in cleaning products & £180 in specialist cleaning. Grass cutting & grounds maintenance £1350, most is grass cutting costs for the year. Building maintenance & repairs, this figure is mainly our Fire extinguisher & Alarm Maintenance contracts for the year. There were no significant building works done this year.

Fund raising expenses for the year were £514. Bank charges have increased from £5 per month fee to £8 per month. One off costs in the year, were a replacement dishwasher £1150, & the purchase of the Pod Point chargers, mentioned earlier.

So with receipts in of £25189 & payments out of £16303, we find ourselves in a net credit position at the end of the year by £8886.

Balance Sheet as at 31.12.2021

CAF Bank current a/c

This year started with a healthy balance of £13601.54 and ended with a balance of £14317.99. Due to lockdowns, and the poor rate of return of savings, currently, I have kept a healthy balance in the account to cover any costs which may arise.

Virgin Money deposit a/c

The starting balance for the year was £22350.70, and we see interest earned of £15.82 & £12.96. Interest rates are still very low, indeed the rate reduced part way through the year from .15% to .10% on this account. At the end of the year I transferred £8000 from the current account into this account, to make the balance a round £30k. The end of year balance was £30379.48.

CAF Bank 1 year fixed rate saver

The CAF Bank fixed rate saver started the year with £31352.08 and earned interest at 0.45% giving us interest of £140.78 for the year. When the account matured in December, the capital & interest was reinvested in a new Fixed rate account for the total of £31492.86 at an interest rate of 0.70%.

So the total balances as at 31.12.2021 were £76190.33 more than the previous year by £8886.01.

Also showing on the balance sheet is the £5000 in shares in HOTV.

Total value of assets on the Balance Sheet as at 31.12.2021 is £81190.33

Summary

This report shows, that the Williams Hall is in a sound financial position, covering its running costs, and building up reserves to cover one off costs and any potential substantial repairs.

Judith Roche

16.5.2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

WILLIAMS MEMORIAL HALL

On accounts for the year
ended

31-12-2021

Charity no
(if any)

266528

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 12 2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16/3/22

Name:

MARCUS HOLDER

Relevant professional
qualification(s) or body

ASSOCIATION OF CHARTERED
CERTIFIED ACCOUNTANTS (ACCA)

(if any):

Address:

FROG LANE BARN, FROG LANE,

STOKES ST GREGORY

SOMERSET TA3 6NT

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

WILLIAMS HALL, STOKE ST GREGORY**RECEIPTS & PAYMENTS ACCOUNT Y/E 31.12.2021**

RECEIPTS	2021	2020
HALL HIRE	6642	6856
FUND RAISING	1144	710
REGULAR DONATIONS	332	332
SINGLE DONATIONS	0	40
SUPPORTERS CLUB	351	416
FITS RECEIPTS	4358	4745
GRANTS	12193	11901
VIRGIN MONEY DEPOSIT A/C INTEREST	29	65
CAF BANK 12MTH FIX A/C INTEREST	140	571
TOTAL	25189	25636

PAYMENTS		
ELECTRICITY	1907	3050
WATER RATES	163	336
TELEPHONE/INTERNET	571	569
INSURANCE	1683	1594
LICENCES	448	734
CLEANING/FLOOR MAINTENANCE	4413	2410
GRASS CUTTING/GROUNDS MAINTENANCE	1350	1666
BUILDING MAINTENANCE/REPAIR	615	3330
FUND RAISING EXPENSES	514	271
BANK CHARGES	96	60
OTHER		
Investment Shares £5000 HOTV	0	5000
Auditor	12	18

Sundry expenses 2021

Replacement Dishwasher	1150
Installation & purchase of 2 Pod Points	3381

Sundry Expenses 2020

Radiator Covers	1347
Water Boiler	726
Toilet Seat	40
Door blind	66
Alarm system changes	84
Refund Wedding deposit	170

TOTAL	16303	21471
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WILLIAMS HALL, STOKE ST GREGORY**BALANCE SHEET AS AT 31.12.2021**

CAF BANK CURRENT A/C	£
balance b/fwd 1.1.2021	13601.54
Uncleared items at end of 2020	0.00
Receipts	25020.03
Payments	24303.58
Uncleared items at end of 2021	0.00
Uncleared cheques/BACS	0.00
Balance as at 31.12.2021	14317.99

VIRGIN MONEY DEPOSIT A/C

Balance b/fwd 1.1.2021	22350.7
Receipts	
Interest added 31.05.21	15.82
interest added 30.11.21	12.96
Transfers in	8000.00
Payments	
Transfer out	
Balance as at 31.12.2021	30379.48

CAF Bank 1 yr fixed rate saver Issue 4

Balance b/fwd 1.1.2021	31352.08
Receipts	
Interest added 7.12.21	140.78
Payments	
A/c closed & remaining balance transferred to 1 yr fixed rate saver Issue 5 7.12.21	31492.86
Balance as at 31.12.2021	0.00

CAF Bank 1yr fixed rate saver Issue 5

Account opened 7.12.2021	0.00
Receipts	
transfer in from Issue 4 7.12.21	31492.86
Payments	0.00
Balance as at 31.12.2021	31492.86

Total of balances held at banks as at 31.12.2021 76190.33

Overall 31.12.2021

	CAF C/A	VM	CAF FIX	CAF FIX	Combined
Balances b/fwd 1.1.21	13601.54	22350.70	31352.08	0.00	67304.32
uncleared items at end of 2020	0.00	0.00	0.00	0.00	0.00
Receipts	25020.03	8028.78	140.78	31492.86	64682.45
Payments/Withdrawals	24303.58	0.00	31492.86	0.00	55796.44
uncleared items at end of 2020	0.00	0.00	0.00	0.00	0.00
Unsubmitted cheques/uncleared BACS	0.00	0.00	0.00	0.00	0.00
Total of Balances held as at end 2021	14317.99	30379.48	0.00	31492.86	76190.33

200 £25 Shares purchased costing £5000, in Heart Of The Village (HOTV)

Total value of assets on Balance Sheet as at 31.12.2021 £81190.33