

# VILLAGE HALL HOPTON-ON-SEA

England & Wales · Charity number 266474

## Details

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Other names	VILLAGE HALL HOPTON
Status	Registered
Legal form	Other
Registered	1973-12-18
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Hopton Village Hall Station Road Hopton Great Yarmouth NR31 9BE
Phone	01502730768
Email	<a href="mailto:hoptonvillagehall@hotmail.co.uk">hoptonvillagehall@hotmail.co.uk</a>
Website	<a href="http://www.hopton-on-seaVH.info">http://www.hopton-on-seaVH.info</a>

## Activities

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**Objects:** A VILLAGE HALL

**Activities:** Village Hall used by local clubs and groups and for private parties

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** PARISH OF HOPTON-ON-SEA
- Norfolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£48,188	£39,372	-	-
2024-12-31	£42,135	£46,022	-	-
2023-12-31	£37,006	£48,642	-	-
2022-12-31	£33,632	£37,116	-	-
2021-12-31	£38,687	£32,016	-	-
2020-12-31	£26,570	£32,237	-	-

## Trustees

Name	Role	Appointed
<b>Michael Charles Johnson</b>	Chair	2025-03-20
David John Harvey		2025-09-27
Jan Windsor-Luck		2021-06-23
Kevin Lee		2025-11-20
MAUREEN MCGOVERN		2011-04-08
MICHAEL KEITH PEARCE		2012-09-26
SHIRLEY MARY PEARCE		2012-09-26
Zandra Ward		2018-11-22

**VILLAGE HALL HOPTON-ON-SEA**

England & Wales - Charity number 266474

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# Accounts

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# Hopton-on Sea Village Hall Management Trust

Reg. Charity No. 266474

Station Road Hopton-on-Sea NR31 9BE

Trustee's Annual Report for the period 1<sup>st</sup> January to 31<sup>st</sup> December 2025

Charity Name:	Village Hall, Hopton-on-Sea
Known as:	Hopton Village Hall Management Trust
Charity Number:	266474
Principal Address:	Village Hall, Station Road, Hopton-on-Sea Great Yarmouth, Norfolk. NR31 9BE

Names of the Charity Trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Mike Pearce	Trustee		
Zandra Ward	Trustee		Hopton Youth Club
Maureen McGovern	Trustee		
Shirley Pearce	Trustee		
Mary Wilson	Trustee	16.01.25 Left	
Keith Bradley	Trustee	22.09.25 Left	Hopton Parish Council
Jan Windsor-Luck	Trustee		Hopton Parish Council
Yvonne Bradley	Trustee	29.05.25 Joined 22.09.25 Left	
Mick Johnson	Chairman	20.03.25 Joined	
David Harvey	Trustee	22.08.25 Joined	
Kevin Lee	Trustee	20.11.25 Joined	Hopton Parish Council

Hopton-on-Sea Parish Council	Custodian Trustee
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Description of the Charity's Trusts

Type of governing document	Deed of gift dated 2 July 1953 and scheme of 17 May 1978, Order of the Commission dated 9 November 2006. As Amended by Resolutions dated 1 June 2017, 5 May 2016, 5 August 2015, 9 October 2013, 17 December 2012 and 6 November 2024.
How the charity is constructed	Trust with 7 Trustees, Volunteers and 2 employees.
Trustee selection method	Trustees are appointed or re-appointed annually
Summary of the objects of the charity set out in its governing document	Management of the Village Hall
Summary of the main activities in relation to these objectives	Letting of the Village Hall (2 halls) to regular user groups, individuals for

	private functions and businesses for education/training purposes.
Summary of the main achievements of the charity during the year.	<p>1. All objectives, targets and outcomes as defined in the Business plan are being met due to the popularity of the complex.</p> <p>2. The Charity's new website has proved beneficial for on-line booking enquiries.</p> <p>3. A full monthly schedule of events is published on notice boards in the village, local press and the Charity's own website. A diverse programme of events is available to cater for all ages and abilities and the repertoire continues to expand.</p> <p>5. Due to economic climate, the Trustees have increased the hire fees for 2023. Premium rate for Saturday night has raised to £25 per hour, plus the deposit was raised to £200.00 due to damages caused previously.</p> <p>6. Alcohol is allowed to be brought onto the premises by the hirer at a corkage fee of £25.00.</p>
Brief statement of the Charity's policy on reserves	Reserves are being held in a high interest bank account and there is a separate account for maintenance of the Village Hall complex and replacement of worn out or damaged equipment.
Details of any funds materially in deficit	
Further financial review of details	Our main source of income is derived from hire charges in letting the halls to regular users, private individuals and companies. Fundraising events are also carried out.
Future plans	1. A full business plan was written in 2010 and updated in 2019, a wide range of objectives set

	<p>for a period of 10 years, it is currently being revised, these objectives and outcomes are reviewed regularly by the Trustees to ensure the facilities are being marketed and used to their full capacity by the local and wider communities.</p> <p>2. To further expand the type of facilities being offered to customers/hirers.</p> <p>3. Updated website to enable the Trustees to edit.</p>
Assets held by the Custodian Trustees.	Land and building known as the Village Hall, Station Road, Hopton-on-Sea NR31 9BE

The Trustees declare that they have approved the trustee’s report above.

Signed on behalf of the Charity’s Trustees

Signature \_\_\_\_\_ -

Name Michael Johnson Chairman VHMT

Dated 26<sup>th</sup> February 2026



Section A

Independent Examiner's Report

Report to the trustees

Charity Name: HORTON ON SEA V H M T

On accounts for the year ended

31 DECEMBER 2025

Charity no (if any)

266474

Set out on pages

1 TO 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 DECEMBER 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

03/06/2026

Name:

MARK NEETER

Relevant professional qualification(s) or body

ASSOCIATION OF ACCOUNTANTS TECHNICIANS

(if any):

Address:

2C THE COURTYARD
MAIN CROSS ROAD
CT YANMOUTH NORFOLK NR303NE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**Receipts and payments accounts**

CC16a

For the period from	01.01.2025	To	31.12.2025
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
HALL HIRE RENT	47,898	-	-	47,898	41,441
BANK INTEREST	290	-	-	290	280
DONATIONS	-	-	-	-	414
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>48,188</b>	<b>-</b>	<b>-</b>	<b>48,188</b>	<b>42,135</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>48,188</b>	<b>-</b>	<b>-</b>	<b>48,188</b>	<b>42,135</b>
<b>A3 Payments</b>					
CLEANER	7,584	-	-	7,584	7,438
REPAIRS	2,880	-	-	2,880	6,130
INSURANCE	2,429	-	-	2,429	2,429
ELECTRIC	3,599	-	-	3,599	6,222
GAS	4,764	-	-	4,764	6,573
PHONE	712	-	-	712	662
WATER	-	-	-	-	-
SEWERAGE	756	-	-	756	661
INDEPENDENT EXAMINER FEE	430	-	-	430	410
CARETAKER	958	-	-	958	998
BOOKING CLERK	9,987	-	-	9,987	9,507
LOAN REPAYMENT	4,421	-	-	4,421	4,421
LICENCE FEES	244	-	-	244	240
COMPUTER EXPENSES	105	-	-	105	105
WEBSITE	259	-	-	259	259
STATIONERY	15	-	-	15	6
ADVERTISING	-	-	-	-	-
DONATION	-	-	-	-	-
HOPTON IN BLOOM	-	-	-	-	-
BANK CHARGES	46	-	-	46	69
SUNDRIES	183	-	-	183	151
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>39,372</b>	<b>-</b>	<b>-</b>	<b>39,372</b>	<b>46,281</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
EQUIPMENT	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>39,372</b>	<b>-</b>	<b>-</b>	<b>39,372</b>	<b>46,281</b>
<b>Net of receipts/(payments)</b>	<b>8,816</b>	<b>-</b>	<b>-</b>	<b>8,816</b>	<b>4,146</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>16,045</b>	<b>-</b>	<b>-</b>	<b>16,045</b>	<b>19,932</b>
<b>Cash funds this year end</b>	<b>24,861</b>	<b>-</b>	<b>-</b>	<b>24,861</b>	<b>15,786</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC COMMUNITY A/C	565		-
	HSBC BUSINESS MONEY MANAGER A/C	24,296	-	-
	HSBC LOTTERY A/C		-	-
	<b>Total cash funds</b>	<b>24,861</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Equipment	Unrestricted	35,421	-
	Big Lottery Fund Project	Restricted	66,322	-
	Car park work	Unrestricted	6,172	-
	Timber Outbuilding	Unrestricted	1,680	-
	Boilers	Unrestricted	5,463	-
				-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Parish Council Loan		74,397	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees

HOPTON ON SEA V H M T

On accounts for the year ended

31 DECEMBER 2025

Charity no (if any)

266474

Set out on pages

1 TO 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 DECEMBER 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

03/06/2026

Name:

MARK NECHER

Relevant professional qualification(s) or body

ASSOCIATION OF ACCOUNTANTS TECHNICIANS

(if any):

Address:

2C THE COURTYARD
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**Section B Disclosure**

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HOPTON ON SEA VHMT 266474

**Receipts and payments accounts**

CC16a

For the period from	01.01.2025	To	31.12.2025
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**Section A Receipts and payments**

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BANK INTEREST	290	-	-	290	280
DONATIONS	-	-	-	-	414
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>48,188</b>	<b>-</b>	<b>-</b>	<b>48,188</b>	<b>42,135</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>48,188</b>	<b>-</b>	<b>-</b>	<b>48,188</b>	<b>42,135</b>
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ADVERTISING	-	-	-	-	-
DONATION	-	-	-	-	-
HOPTON IN BLOOM	-	-	-	-	-
BANK CHARGES	46	-	-	46	69
SUNDRIES	183	-	-	183	151
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>39,372</b>	<b>-</b>	<b>-</b>	<b>39,372</b>	<b>46,281</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
EQUIPMENT	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>39,372</b>	<b>-</b>	<b>-</b>	<b>39,372</b>	<b>46,281</b>
<b>Net of receipts/(payments)</b>	<b>8,816</b>	<b>-</b>	<b>-</b>	<b>8,816</b>	<b>4,146</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>16,045</b>	<b>-</b>	<b>-</b>	<b>16,045</b>	<b>19,932</b>
<b>Cash funds this year end</b>	<b>24,861</b>	<b>-</b>	<b>-</b>	<b>24,861</b>	<b>15,786</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC COMMUNITY A/C	565		-
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	HSBC LOTTERY A/C		-	-
	<b>Total cash funds</b>	<b>24,861</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Equipment	Unrestricted	35,421	-
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	Car park work	Unrestricted	6,172	-
	Timber Outbuilding	Unrestricted	1,680	-
	Boilers	Unrestricted	5,463	-
				-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Parish Council Loan		74,397	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**VILLAGE HALL HOPTON-ON-SEA**

England & Wales - Charity number 266474

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# Accounts

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# Hopton-on Sea Village Hall Management Trust

Reg. Charity No. 266474

Station Road Hopton-on-Sea NR31 9BE

Trustee's Annual Report for the period 1<sup>st</sup> January to 31<sup>st</sup> December 2024

Charity Name:	Village Hall, Hopton-on-Sea
Known as:	Hopton Village Hall Management Trust
Charity Number:	266474
Principal Address:	Village Hall, Station Road, Hopton-on-Sea Great Yarmouth, Norfolk. NR31 9BE

Names of the Charity Trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Mike Pearce	Chairman		
Zandra Ward	Vice-Chairman		Hopton Youth Club
Maureen McGovern	Trustee		
Shirley Pearce	Trustee		
Mary Wilson	Trustee		
Keith Bradley	Trustee		Hopton Parish Council
Jan Windsor-Luck	Trustee		Hopton Parish Council
	Trustee		Hopton Youth Club

Hopton-on-Sea Parish Council	Custodian Trustee
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Description of the Charity's Trusts

Type of governing document	Deed of gift dated 2 July 1953 and scheme of 17 May 1978, Order of the Commission dated 9 November 2006. As Amended by Resolutions dated 1 June 2017, 5 May 2016, 5 August 2015, 9 October 2013, 17 December 2012 and 6 November 2024.
How the charity is constructed	Trust with 7 Trustees, Volunteers and 2 employees.
Trustee selection method	Trustees are appointed or re-appointed annually
Summary of the objects of the charity set out in its governing document	Management of the Village Hall
Summary of the main activities in relation to these objectives	Letting of the Village Hall (2 halls) to regular user groups, individuals for private functions and businesses for education/training purposes.

<p>Summary of the main achievements of the charity during the year.</p>	<ol style="list-style-type: none"> <li>1. All objectives, targets and outcomes as defined in the Business plan are being met due to the popularity of the complex.</li> <li>2. The Charity's new website has proved beneficial for on-line booking enquiries.</li> <li>3. A full monthly schedule of events is published on notice boards in the village, local press and the Charity's own website. A diverse programme of events is available to cater for all ages and abilities and the repertoire continues to expand.</li> <li>5. Due to economic climate, the Trustees have increased the hire fees for 2023. Premium rate for Saturday night has raised to £25 per hour, plus the deposit was raised to £200.00 due to damages caused previously.</li> <li>6. Alcohol is allowed to be brought onto the premises by the hirer at a corkage fee of £25.00.</li> </ol>
<p>Brief statement of the Charity's policy on reserves</p>	<p>Reserves are being held in a high interest bank account and there is a separate account for maintenance of the Village Hall complex and replacement of worn out or damaged equipment.</p>
<p>Details of any funds materially in deficit</p>	
<p>Further financial review of details</p>	<p>Our main source of income is derived from hire charges in letting the halls to regular users, private individuals and companies. Fundraising events are also carried out.</p>
<p>Future plans</p>	<ol style="list-style-type: none"> <li>1. A full business plan was written in 2010 and updated in 2019, a wide range of objectives set for a period of 10 years, it is currently being revised, these objectives and outcomes are reviewed regularly by the Trustees to ensure the facilities are</li> </ol>

	<p>being marketed and used to their full capacity by the local and wider communities.</p> <p>2. To further expand the type of facilities being offered to customers/hirers.</p> <p>3. Updated website to enable the Trustees to edit.</p>
Assets held by the Custodian Trustees.	Land and building known as the Village Hall, Station Road, Hopton-on-Sea NR31 9BE

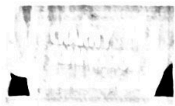
The Trustees declare that they have approved the trustee's report above.

Signed on behalf of the Charity's Trustees

Signature \_\_\_\_\_ -

Name Mike Pearce Chairman VHMT

Dated 29<sup>th</sup> May 2025



## Receipts and payments accounts

CC16a

For the period from	01.01.2024	To	31.12.2024
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
HALL HIRE RENT	41,441	-	-	41,441	36,674
BANK INTEREST	280	-	-	280	332
DONATIONS	414	-	-	414	-
GYBC	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>42,135</b>	<b>-</b>	<b>-</b>	<b>42,135</b>	<b>37,006</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>42,135</b>	<b>-</b>	<b>-</b>	<b>42,135</b>	<b>37,006</b>
<b>A3 Payments</b>					
CLEANER	7,438	-	-	7,438	6,948
REPAIRS	6,130	-	-	6,130	6,460
INSURANCE	2,429	-	-	2,429	2,421
ELECTRIC	6,222	-	-	6,222	5,115
GAS	6,573	-	-	6,573	10,354
PHONE	662	-	-	662	667
WATER	-	-	-	-	-
SEWERAGE	661	-	-	661	633
INDEPENDENT EXAMINER FEE	410	-	-	410	390
CARETAKER	998	-	-	998	750
BOOKING CLERK	9,507	-	-	9,507	9,463
LOAN REPAYMENT	4,421	-	-	4,421	4,421
LICENCE FEES	240	-	-	240	791
COMPUTER EXPENSES	105	-	-	105	35
WEBSITE	-	-	-	-	-
STATIONERY	6	-	-	6	51
ADVERTISING	-	-	-	-	-
DONATION	-	-	-	-	-
HOPTON IN BLOOM	-	-	-	-	-
BANK CHARGES	69	-	-	69	73
SUNDRIES	151	-	-	151	70
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>46,022</b>	<b>-</b>	<b>-</b>	<b>46,022</b>	<b>48,642</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
EQUIPMENT	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>46,022</b>	<b>-</b>	<b>-</b>	<b>46,022</b>	<b>48,642</b>
<b>Net of receipts/(payments)</b>	<b>- 3,887</b>	<b>-</b>	<b>-</b>	<b>- 3,887</b>	<b>- 11,636</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>19,932</b>	<b>-</b>	<b>-</b>	<b>19,932</b>	<b>35,052</b>
<b>Cash funds this year end</b>	<b>16,045</b>	<b>-</b>	<b>-</b>	<b>16,045</b>	<b>23,416</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC COMMUNITY A/C	1,151		-
	HSBC BUSINESS MONEY MANAGER A/C	14,514	-	-
	HSBC LOTTERY A/C	380	-	-
	<b>Total cash funds</b>	<b>16,045</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK                      OK                      OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Equipment	Unrestricted	35,421	-
	Big Lottery Fund Project	Restricted	66,322	-
	Car park work	Unrestricted	6,172	-
	Timber Outbuilding	Unrestricted	1,680	-
	Boilers	Unrestricted	5,463	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Parish Council Loan		75,268	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



CHARITY COMMISSION  
FOR ENGLAND AND WALES

**Independent examiner's report on the  
accounts**

**Section A Independent Examiner's Report**

Report to the trustees

HORTON ON SEA VHMT

On accounts for the year  
ended

31 DECEMBER 2024

Charity no  
(if any)

266474

Set out on pages

1 TO 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Mark Nichol*

Date:

31/07/2025

Name:

MARK NICHOL

Relevant professional  
qualification(s) or body

ASSOCIATION OF ACCOUNTING  
TECHNICIANS

(if any):

Address:

20 THE COURTYARD  
MAIN CROSS ROAD  
ST YARMOUTH NORFOLK NR30 3NZ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**VILLAGE HALL HOPTON-ON-SEA**

England & Wales - Charity number 266474

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# Accounts

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# Hopton-on Sea Village Hall Management Trust

Reg. Charity No. 266474

Station Road Hopton-on-Sea NR31 9BE

Trustee's Annual Report for the period 1<sup>st</sup> January to 31<sup>st</sup> December 2023

Charity Name:	Village Hall, Hopton-on-Sea
Known as:	Hopton Village Hall Management Trust
Charity Number:	266474
Principal Address:	Village Hall, Station Road, Hopton-on-Sea Great Yarmouth, Norfolk. NR31 9BE

Names of the Charity Trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Mike Pearce	Chairman		
Zandra Ward	Vice-Chairman		Hopton Youth Club
Maureen McGovern	Trustee		
Shirley Pearce	Trustee		
Mary Wilson	Trustee		
Chris Ward	Trustee	Until 13/12/23	
Keith Bradley	Trustee	From June 2023	Hopton Parish Council
Jan Windsor-Luck	Trustee		Hopton Parish Council
Matt Woolard-Kingston	Trustee		Hopton Youth Club

Hopton-on-Sea Parish Council	Custodian Trustee
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Description of the Charity's Trusts

Type of governing document	Deed of gift dated 2 July 1953 and scheme of 17 May 1978, Order of the Commission dated 9 November 2006. As Amended by Resolutions dated 1 June 2017, 5 May 2016, 5 August 2015, 9 October 2013 and 17 December 2012.
How the charity is constructed	Trust with 8 Trustees, Volunteers and 2 employees.
Trustee selection method	Trustees are appointed or re-appointed annually
Summary of the objects of the charity set out in its governing document	Management of the Village Hall
Summary of the main activities in relation to these objectives	Letting of the Village Hall (2 halls) to regular user groups, individuals for private functions and businesses for education/training purposes.

<p>Summary of the main achievements of the charity during the year.</p>	<ol style="list-style-type: none"> <li>1. All objectives, targets and outcomes as defined in the Business plan are being met due to the popularity of the complex.</li> <li>2. The Charity's new website has proved beneficial for on-line booking enquiries.</li> <li>3. A full monthly schedule of events is published on notice boards in the village, local press and the Charity's own website. A diverse programme of events is available to cater for all ages and abilities and the repertoire continues to expand.</li> <li>5. Due to economic climate, the Trustees have increased the hire fees for 2023. Premium rate for Saturday night has raised to £25 per hour, plus the deposit was raised to £200.00 due to damages caused previously.</li> <li>6. Alcohol is allowed to be brought onto the premises by the hirer at a corkage fee of £25.00.</li> </ol>
<p>Brief statement of the Charity's policy on reserves</p>	<p>Reserves are being held in a high interest bank account and there is a separate account for maintenance of the Village Hall complex and replacement of worn out or damaged equipment.</p>
<p>Details of any funds materially in deficit</p>	
<p>Further financial review of details</p>	<p>Our main source of income is derived from hire charges in letting the halls to regular users, private individuals and companies. Fundraising events are also carried out.</p>
<p>Future plans</p>	<ol style="list-style-type: none"> <li>1. A full business plan was written in 2010 and updated in 2019, a wide range of objectives set for a period of 10 years, it is currently being revised, these objectives and outcomes are reviewed regularly by the Trustees to ensure the facilities are</li> </ol>

	<p>being marketed and used to their full capacity by the local and wider communities.</p> <p>2. To further expand the type of facilities being offered to customers/hirers.</p> <p>3. Updated website to enable the Trustees to edit.</p>
Assets held by the Custodian Trustees.	Land and building known as the Village Hall, Station Road, Hopton-on-Sea NR31 9BE

The Trustees declare that they have approved the trustee's report above.

Signed on behalf of the Charity's Trustees

Signature \_\_\_\_\_ -

Name Mike Pearce Chairman VHMT

Dated 21<sup>st</sup> February 2024



## Receipts and payments accounts

CC16a

For the period from	01/04/2023	To	31/03/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
HALL HIRE RENT	36,674	-	-	36,674	31,970
BANK INTEREST	332	-	-	332	48
DONATIONS	-	-	-	-	1,614
GYBC	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>37,006</b>	<b>-</b>	<b>-</b>	<b>37,006</b>	<b>33,632</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,006</b>	<b>-</b>	<b>-</b>	<b>37,006</b>	<b>33,632</b>
<b>A3 Payments</b>					
CLEANER	6,948	-	-	6,948	6,743
REPAIRS	6,460	-	-	6,460	2,458
INSURANCE	2,421	-	-	2,421	2,219
ELECTRIC	5,115	-	-	5,115	6,571
GAS	10,354	-	-	10,354	1,132
PHONE	667	-	-	667	624
WATER	-	-	-	-	-
SEWERAGE	633	-	-	633	49
INDEPENDENT EXAMINER FEE	390	-	-	390	375
CARETAKER	750	-	-	750	797
BOOKING CLERK	9,463	-	-	9,463	9,438
LOAN REPAYMENT	4,421	-	-	4,421	4,421
LICENCE FEES	791	-	-	791	299
COMPUTER EXPENSES	35	-	-	35	1,225
WEBSITE	-	-	-	-	220
STATIONERY	51	-	-	51	246
ADVERTISING	-	-	-	-	-
DONATION	-	-	-	-	-
HOPTON IN BLOOM	-	-	-	-	-
BANK CHARGES	73	-	-	73	66
SUNDRIES	70	-	-	70	233
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>48,642</b>	<b>-</b>	<b>-</b>	<b>48,642</b>	<b>37,116</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
EQUIPMENT	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>48,642</b>	<b>-</b>	<b>-</b>	<b>48,642</b>	<b>37,116</b>
<b>Net of receipts/(payments)</b>	<b>- 11,636</b>	<b>-</b>	<b>-</b>	<b>- 11,636</b>	<b>- 3,484</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>31,568</b>	<b>-</b>	<b>-</b>	<b>31,568</b>	<b>35,052</b>
<b>Cash funds this year end</b>	<b>19,932</b>	<b>-</b>	<b>-</b>	<b>19,932</b>	<b>31,568</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC COMMUNITY A/C	558		-
	HSBC BUSINESS MONEY MANAGER A/C	19,001	-	-
	HSBC LOTTERY A/C	373	-	-
	<b>Total cash funds</b>	<b>19,932</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Equipment	Unrestricted	35,421	-
	Big Lottery Fund Project	Restricted	66,322	-
	Car park work	Unrestricted	6,172	-
	Timber Outbuilding	Unrestricted	1,680	-
	Boilers	Unrestricted	5,463	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Parish Council Loan		76,099	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees

HORTON ON SEA VHMT

On accounts for the year ended

31 DECEMBER 2023 Charity no (if any) 266474

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

01.08.2024

Name:

MARK WICATOR

Relevant professional qualification(s) or body

ASSOCIATION OF ACCOUNTING TECHNICIANS

(if any):

M. A. A. T

Address:

2C THE COURTYARDS

MAIN CROSS ROAD

GREAT YARMOUTH NORFOLK NA303NZ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**VILLAGE HALL HOPTON-ON-SEA**

England & Wales - Charity number 266474

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# Accounts

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# Hopton-on Sea Village Hall Management Trust

Reg. Charity No. 266474

Station Road Hopton-on-Sea NR31 9BE

Trustee's Annual Report for the period 1<sup>st</sup> January to 31<sup>st</sup> December 2022

Charity Name:	Village Hall, Hopton-on-Sea
Known as:	Hopton Village Hall Management Trust
Charity Number:	266474
Principal Address:	Village Hall, Station Road, Hopton-on-Sea Great Yarmouth, Norfolk. NR31 9BE

Names of the Charity Trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Mike Pearce	Chairman		
Zandra Ward	Vice-Chairman		Hopton Youth Club
Maureen McGovern	Trustee		
Shirley Pearce	Trustee		
Mary Wilson	Trustee		
Chris Ward	Trustee		
John Tonks	Trustee		Hopton Parish Council
Jan Windsor-Luck	Trustee		Hopton Parish Council
Matt Woolard-Kingston	Trustee		Hopton Youth Club

Hopton-on-Sea Parish Council	Custodian Trustee
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Description of the Charity's Trusts

Type of governing document	Deed of gift dated 2 July 1953 and scheme of 17 May 1978, Order of the Commission dated 9 November 2006. As Amended by Resolutions dated 1 June 2017, 5 May 2016, 5 August 2015, 9 October 2013 and 17 December 2012.
How the charity is constructed	Trust with 9 Trustees, Volunteers and 2 employees.
Trustee selection method	Trustees are appointed or re-appointed annually
Summary of the objects of the charity set out in its governing document	Management of the Village Hall
Summary of the main activities in relation to these objectives	Letting of the Village Hall (2 halls) to regular user groups, individuals for private functions and businesses for education/training purposes.

<p>Summary of the main achievements of the charity during the year.</p>	<ol style="list-style-type: none"> <li>1. All objectives, targets and outcomes as defined in the Business plan are being met due to the popularity of the complex.</li> <li>2. The Charity's new website has proved beneficial for on-line booking enquiries.</li> <li>3. A full monthly schedule of events is published on notice boards in the village, local press and the Charity's own website. A diverse programme of events is available to cater for all ages and abilities and the repertoire continues to expand.</li> <li>5. Due to economic climate, the Trustees have increased the hire fees for 2023. Premium rate for Saturday night has raised to £25 per hour, plus the deposit was raised to £200.00 due to damages caused previously.</li> <li>6. Alcohol is allowed to be brought onto the premises by the hirer at a corkage fee of £25.00.</li> </ol>
<p>Brief statement of the Charity's policy on reserves</p>	<p>Reserves are being held in a high interest bank account and there is a separate account for maintenance of the Village Hall complex and replacement of worn out or damaged equipment.</p>
<p>Details of any funds materially in deficit</p>	
<p>Further financial review of details</p>	<p>Our main source of income is derived from hire charges in letting the halls to regular users, private individuals and companies. Fundraising events are also carried out.</p>
<p>Future plans</p>	<ol style="list-style-type: none"> <li>1. A full business plan was written in 2010 and updated in 2019, a wide range of objectives set for a period of 10 years, it is currently being revised, these objectives and outcomes are reviewed regularly by the Trustees to ensure the facilities are</li> </ol>

	<p>being marketed and used to their full capacity by the local and wider communities.</p> <p>2. To further expand the type of facilities being offered to customers/hirers.</p> <p>3. Updated website to enable the Trustees to edit.</p>
Assets held by the Custodian Trustees.	Land and building known as the Village Hall, Station Road, Hopton-on-Sea NR31 9BE

The Trustees declare that they have approved the trustee’s report above.

Signed on behalf of the Charity’s Trustees

Signature \_\_\_\_\_

Name Mike Pearce Chairman VHMT

Dated 13<sup>th</sup> February 2023



HOPTON ON SEA VHMT 266474

**Receipts and payments accounts**

CC16a

For the period from	01.01.2022	To	31.12.2022
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
HALL HIRE RENT	31,970	-	-	31,970	19,975
BANK INTEREST	48	-	-	48	4
DONATIONS	1,614	-	-	1,614	-
GYBC	-	-	-	-	18,708
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>33,632</b>	<b>-</b>	<b>-</b>	<b>33,632</b>	<b>38,687</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,632</b>	<b>-</b>	<b>-</b>	<b>33,632</b>	<b>38,687</b>
<b>A3 Payments</b>					
CLEANER	6,743	-	-	6,743	5,574
REPAIRS	2,458	-	-	2,458	2,875
INSURANCE	2,219	-	-	2,219	2,102
ELECTRIC	6,571	-	-	6,571	4,391
GAS	1,132	-	-	1,132	541
PHONE	624	-	-	624	590
WATER	-	-	-	-	-
SEWERAGE	49	-	-	49	401
INDEPENDENT EXAMINER FEE	375	-	-	375	350
CARETAKER	797	-	-	797	203
BOOKING CLERK	9,438	-	-	9,438	9,340
LOAN REPAYMENT	4,421	-	-	4,421	4,421
LICENCE FEES	299	-	-	299	229
COMPUTER EXPENSES	1,225	-	-	1,225	166
WEBSITE	220	-	-	220	-
STATIONERY	246	-	-	246	257
ADVERTISING	-	-	-	-	-
DONATION	-	-	-	-	100
HOPTON IN BLOOM	-	-	-	-	220
BANK CHARGES	66	-	-	66	-
SUNDRIES	233	-	-	233	256
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>37,116</b>	<b>-</b>	<b>-</b>	<b>37,116</b>	<b>32,016</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
EQUIPMENT	-	-	-	-	5,463
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,463</b>
<b>Total payments</b>	<b>37,116</b>	<b>-</b>	<b>-</b>	<b>37,116</b>	<b>37,479</b>
<b>Net of receipts/(payments)</b>	<b>- 3,484</b>	<b>-</b>	<b>-</b>	<b>- 3,484</b>	<b>1,208</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>35,052</b>	<b>-</b>	<b>-</b>	<b>35,052</b>	<b>33,844</b>
<b>Cash funds this year end</b>	<b>31,568</b>	<b>-</b>	<b>-</b>	<b>31,568</b>	<b>35,052</b>

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

HOPTON ON SEA VHMT

On accounts for the year  
ended

31 DECEMBER 2022

Charity no  
(if any)

266474

Set out on pages

1 TO 3

Remember to include the page numbers of additional sheets.

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**VILLAGE HALL HOPTON-ON-SEA**

England & Wales - Charity number 266474

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# Accounts

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# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

HARTON ON SEA VHM-T

On accounts for the year  
ended

31 DECEMBER 2021

Charity no  
(if any)

266494

Set out on pages

1 TO 3

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**examiner's statement**

attention (other than that disclosed below ) which gives the cause for that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:  Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the user to provide details as requested in the text above.



## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>				19,975	16,534
HALL HIRE RENT	19,975	-	-	4	36
BANK INTEREST	4	-	-	18,708	10,000
GYBC	18,708	-	-	-	-
FUNDRAISING	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	38,687	-	-	38,687	26,570
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	38,687	-	-	38,687	26,570
<b>A3 Payments</b>				5,574	5,293
CLEANER	5,574	-	-	2,875	3,242
REPAIRS	2,875	-	-	2,102	2,064
INSURANCE	2,102	-	-	4,391	5,033
ELECTRIC	4,391	-	-	541	412
GAS	541	-	-	590	681
PHONE	590	-	-	-	-
WATER	-	-	-	401	567
SEWERAGE	401	-	-	350	325
INDEPENDENT EXAMINER FEE	350	-	-	203	255
CARETAKER	203	-	-	9,340	8,631
BOOKING CLERK	9,340	-	-	4,421	4,421
LOAN REPAYMENT	4,421	-	-	229	228
LICENCE FEES	229	-	-	166	180
COMPUTER EXPENSES	166	-	-	257	293
STATIONERY	257	-	-	-	-
ADVERTISING	-	-	-	100	-
DONATION	100	-	-	220	230
HOPTON IN BLOOM	220	-	-	256	382
SUNDRIES	256	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	32,016	-	-	32,016	32,237
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
EQUIPMENT	5,463	-	-	5,463	-
<b>Sub total</b>	5,463	-	-	5,463	-
<b>Total payments</b>	37,479	-	-	37,479	32,237
<b>Net of receipts/(payments)</b>	1,208	-	-	1,208	5,667
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	33,844	-	-	33,844	39,511
<b>Cash funds this year end</b>	35,052	-	-	35,052	33,844

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC COMMUNITY A/C	892		-
	HSBC BUSINESS MONEY MANAGER A/C	33,793	-	-
	HSBC LOTTERY A/C	367	-	-
	<b>Total cash funds</b>	<b>35,052</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Equipment	Unrestricted	35,421	-
	Big Lottery Fund Project	Restricted	66,322	-
	Car park work	Unrestricted	6,172	-
	Timber Outbuilding	Unrestricted	1,680	-
	Boilers	Unrestricted	5,463	-
				-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Parish Council Loan		77,649	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
[Redacted Signature]	M PERRACE	6/7/22
	Z WARD	6/7/22

# Hopton-on Sea Village Hall Management Trust

Reg. Charity No. 266474

Station Road Hopton-on-Sea NR31 9BE

Trustee's Annual Report for the period 1<sup>st</sup> January to 31<sup>st</sup> December 2021

Charity Name:	Village Hall, Hopton-on-Sea
Known as:	Hopton Village Hall Management Trust
Charity Number:	266474
Principal Address:	Village Hall, Station Road, Hopton-on-Sea Great Yarmouth, Norfolk. NR31 9BE

Names of the Charity Trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Mike Pearce	Chairman		
Zandra Ward	Vice-Chairman		Hopton Youth Club
Maureen McGovern	Trustee		
Shirley Pearce	Trustee		
Mary Wilson	Trustee		
Chris Ward	Trustee		
John Tonks	Trustee		Hopton Parish Council
Jan Windsor-Luck	Trustee		Hopton Parish Council
	Trustee		

Hopton-on-Sea Parish Council	Custodian Trustee
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Description of the Charity's Trusts

Type of governing document	Deed of gift dated 2 July 1953 and scheme of 17 May 1978, Order of the Commission dated 9 November 2006. As Amended by Resolutions dated 1 June 2017, 5 May 2016, 5 August 2015, 9 October 2013 and 17 December 2012.
How the charity is constructed	Trust with 8 Trustees, Volunteers and 2 employees.
Trustee selection method	Trustees are appointed or re-appointed annually
Summary of the objects of the charity set out in its governing document	Management of the Village Hall
Summary of the main activities in relation to these objectives	Letting of the Village Hall (2 halls) to regular user groups, individuals for private functions and businesses for education/training purposes.

<p>Summary of the main achievements of the charity during the year.</p>	<p>1. All objectives, targets and outcomes as defined in the Business plan are being met due to the popularity of the complex.</p> <p>2. The Charity's website has proved beneficial for on-line bookings and enquiries.</p> <p>3. A full monthly schedule of events is published on notice boards in the village, in Village News monthly magazine, local press and the Charity's own website. A diverse programme of events is available to cater for all ages and abilities and the repertoire continues to expand.</p> <p>5. Due to economic climate, the Trustees did not increase the hire fees for 2021. Premium rate for Saturday night has remained at £20 per hour, however the deposit was raised to £150.00 due to damages caused previously.</p> <p>6. Alcohol is allowed to be brought onto the premises by the hirer at a corkage fee of £25.00.</p>
<p>Brief statement of the Charity's policy on reserves</p>	<p>Reserves are being held in a high interest bank account and there is a separate account for maintenance of the Village Hall complex and replacement of worn out or damaged equipment.</p>
<p>Details of any funds materially in deficit</p>	
<p>Further financial review of details</p>	<p>Our main source of income is derived from hire charges in letting the halls to regular users, private individuals and companies. Fundraising events are also carried out.</p>
<p>Future plans</p>	<p>1. A full business plan was written in 2010 and updated in 2019, a wide range of objectives set</p>

	<p>for a period of 10 years, it is currently being revised, these objectives and outcomes are reviewed regularly by the Big Lottery Fund and Trustees to ensure the facilities are being marketed and used to their full capacity by the local and wider communities.</p> <p>2. To further expand the type of facilities being offered to customers/hirers.</p> <p>3. Updated website to enable the Trustees to edit.</p>
Assets held by the Custodian Trustees.	Land and building known as the Village Hall, Station Road, Hopton-on-Sea NR31 9BE

The Trustees declare that they have approved the trustee’s report above.

Signed on behalf of the Charity’s Trustees

Signature \_\_\_\_\_ -

Name Mike Pearce Chairman VHMT

Dated 13<sup>th</sup> April 2022

**VILLAGE HALL HOPTON-ON-SEA**

England & Wales - Charity number 266474

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# Accounts

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# Hopton-on Sea Village Hall Management Trust

Reg. Charity No. 266474

Station Road Hopton-on-Sea NR31 9BE

Trustee's Annual Report for the period 1<sup>st</sup> January to 31<sup>st</sup> December 2020

Charity Name:	Village Hall, Hopton-on-Sea
Known as:	Hopton Village Hall Management Trust
Charity Number:	266474
Principal Address:	Village Hall, Station Road, Hopton-on-Sea Great Yarmouth, Norfolk. NR31 9BE

Names of the Charity Trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Mike Pearce	Chairman		
Zandra Ward	Vice Chairman		Hopton Youth Club
Maureen McGovern	Trustee		
Chris Ward	Trustee		
Shirley Pearce	Trustee		Hopton in Bloom
Mary Wilson	Trustee		Hopton in Bloom
Ian Constable	Trustee		Hopton Parish Council
	Trustee		Hopton Parish Council

Hopton-on-Sea Parish Council	Custodian Trustee
------------------------------	-------------------

Description of the Charity's Trusts

Type of governing document	Deed of gift dated 2 July 1953 and scheme of 17 May 1978, Order of the Commission dated 9 November 2006. As Amended by Resolutions dated 1 June 2017, 5 May 2016, 5 August 2015, 9 October 2013 and 17 December 2012.
How the charity is constructed	Trust with 7 Trustees, Volunteers, 1 Office Staff and 1 Cleaner.
Trustee selection method	Trustees are appointed or re-appointed annually
Summary of the objects of the	Management of the Village Hall

charity set out in its governing document	
Summary of the main activities in relation to these objectives	Letting of the Village Hall (2 halls) to regular user groups, individuals for private functions and businesses for education/training purposes.
Summary of the main achievements of the charity during the year.	<p>1. All objectives, targets and outcomes as defined in the Business plan are being met due to the popularity of the complex.</p> <p>2. The Charity's website has proved beneficial for on-line bookings and enquiries.</p> <p>3. A full monthly schedule of events is published on notice boards in the village, in Village News monthly magazine, local press and the Charity's own website. A diverse programme of events is available to cater for all ages and abilities and the repertoire continues to expand.</p> <p>5. Due to economic climate, the Trustees did not increase the hire fees for 2020. Premium rate for Saturday night has remained at £20 per hour, however the deposit was raised to £150.00 due to damages caused previously.</p> <p>6. Alcohol is allowed to be brought onto the premises by the hirer at a corkage fee of £25.00.</p>
Brief statement of the Charity's policy on reserves	Reserves are being held in a high interest bank account and there is a separate account for maintenance of the Village Hall complex and replacement of worn out or damaged equipment.
Details of any funds materially in deficit	

Further financial review of details	Our main source of income is derived from hire charges in letting the halls to regular users, private individuals and companies. Fundraising events are also carried out.
Future plans	<ol style="list-style-type: none"> <li>1. A full business plan was written in 2019 and a wide range of objectives set for a period of 10 years, These objectives and outcomes are reviewed regularly by the Big Lottery Fund and Trustees to ensure the facilities are being marketed and used to their full capacity by the local and wider communities.</li> <li>2. To further expand the type of facilities being offered to customers/hirers.</li> <li>3. A survey for all users will be circulated to assist in producing further objectives for the New Business Plan.</li> <li>4. Updated website to enable the Trustees to edit.</li> </ol>
Assets held by the Custodian Trustees.	Land at the Village Hall, Station Road, Hopton-on-Sea NR31 9BE

The Trustees declare that they have approved the Trustee's report above.

Signed on behalf of the Charity's Trustees

Signature \_\_\_\_\_ -

Name                      Mike Pearce    Chairman VHMT

Dated

4<sup>th</sup> March 2021



HOPTON ON SEA VHMT 266474

**Receipts and payments accounts**

CC16a

For the period from	01.01.20	To	31.12.20
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
HALL HIRE RENT	16,534	-	-	16,534	36,572
BANK INTEREST	36	-	-	36	71
GYBC GRANT	10,000	-	-	10,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>26,570</b>	<b>-</b>	<b>-</b>	<b>26,570</b>	<b>36,643</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>26,570</b>	<b>-</b>	<b>-</b>	<b>26,570</b>	<b>36,643</b>
<b>A3 Payments</b>					
CLEANER	5,293	-	-	5,293	7,713
REPAIRS	3,242	-	-	3,242	5,664
INSURANCE	2,064	-	-	2,064	2,312
ELECTRIC	5,033	-	-	5,033	3,085
GAS	412	-	-	412	1,174
PHONE	681	-	-	681	646
WATER	-	-	-	-	366
SEWERAGE	567	-	-	567	438
INDEPENDANT EXAMINER FEE	325	-	-	325	315
CARETAKER	255	-	-	255	639
BOOKING CLERK	8,631	-	-	8,631	9,160
LOAN REPAYMENT	4,421	-	-	4,421	4,421
LICENCE FEES	228	-	-	228	224
MEMBERSHIP FEES	-	-	-	-	-
COMPUTER EXPENSES	180	-	-	180	767
STATIONERY	293	-	-	293	519
ADVERTISING	-	-	-	-	-
DONATION	-	-	-	-	-
SPONSERSHIP	-	-	-	-	-
HOPTON IN BLOOM	230	-	-	230	220
SUNDRIES	382	-	-	382	899
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>32,237</b>	<b>-</b>	<b>-</b>	<b>32,237</b>	<b>38,562</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
EQUIPMENT/BLF PROJECT COSTS	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>32,237</b>	<b>-</b>	<b>-</b>	<b>32,237</b>	<b>38,562</b>
<b>Net of receipts/(payments)</b>	<b>- 5,667</b>	<b>-</b>	<b>-</b>	<b>- 5,667</b>	<b>1,919</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>39,511</b>	<b>38,430</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>33,844</b>	<b>36,511</b>
<b>Cash funds this year end</b>	<b>5,667</b>	<b>-</b>	<b>-</b>	<b>33,844</b>	<b>36,511</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		950		-
		32,027	-	-
		867	-	-
	<b>Total cash funds</b>	<b>33,844</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Equipment	Unrestricted	35,421	-
	Big Lottery Fund Project	Restricted	66,322	-
	Car park work	Unrestricted	6,172	-
	Timber Outbuilding	Unrestricted	1,680	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Parish Council Loan		78,372	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

HOLYTON ON SEA VHM T

On accounts for the year  
ended

31 DECEMBER 2020

Charity no  
(if any)

266474

Set out on pages

1 TO 3

remember to include the page numbers of additional sheets

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:  Date: 14/07/2021

Name: MARK SCOTT

Relevant professional qualification(s) or body (if any): Association of Accountants & Technicians

Address: 171 High Street Colchester  
CO1 1AA  
NR31 6AG

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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