

Calcutta Cathedral Relief Service



www.friendsofcrs.co.uk

Charity Commission N° 266302

Inland Revenue N° XN33280

Friends of Calcutta

Cathedral Relief Service

Annual Report for the Financial Year 1st April 2021 to 30th March 2022

Introduction

The Friends of the Calcutta Cathedral Relief Service is a registered charity (number 266302). It has no offices.

During the financial year, the trustees were:

The Right Reverend Michael Harrison (Chairman)

Mr Clive Brown (General Secretary)

The Reverend David Walker (Treasurer until 29th September 2021)

The Reverend Anita Matthews

Mr Ade Miller (Treasurer from 29th September 2021)

Ms Gemma Pask

Ms Elizabeth Stanley-Wainwright

Dr Alison Brown

Mr John Forster

On the 27th May 2021, Dr Jenny Lunn resigned as a Trustee and Ms Pask was appointed as a Trustee in her place to take over the role of managing Communications for the Charity. On the 29th September 2021, Mr Miller was appointed Trustee and Treasurer, and it was agreed that he should become a signatory to the Charity's bank accounts.

Purpose and Main Activities of the Charity

The purpose of the Charity is to further the work undertaken by the Calcutta Cathedral Relief Service (CRS) among the destitute and needy in the slums of Kolkata, and a number of villages in West Bengal. The main activities of the Charity are to raise funds for CRS, to publicise the work of CRS, and to support CRS with advice and expertise where possible.

Structure, Governance and Management

The governing document of the Charity is a Constitution which was last amended on the 28th August 2019. A copy of the Constitution can be found on the UK Friends section of the CRS website at

<http://www.cathedralreliefservice.net/supporters/ukfriends>

As a small charity, there has hitherto been no need for a formal structure, although certain trustees do take on specific roles. The trustees meet twice or three times a year to transact the business of the Charity. There is also frequent contact between trustees by e mail.

Previously, there were regular visits by trustees to Kolkata which enabled due diligence to be carried out on how funds sent to CRS by the Charity were spent, but these visits ceased with the advent of Covid 19. It is, however, intended that they will be resumed in 2023. In August and September 2022, the Bishop of Calcutta, the Right Reverend Dr Paritosh Canning, who is the Chairman of CRS, Mr Rig David, who is the Director of CRS, and four other members of the CRS governing body, visited London, Derby, Cambridge and Oxford, where they met some of the trustees and spoke about the work of CRS in Kolkata. There is also regular contact with CRS by e mail and video calls, and Bishop Paritosh and Mr David now attend the meetings of trustees (which are held online) when they are able to do so.

Financial Policies and Financial Review

The trustees have adopted a policy to maintain a minimum balance of £1000 on the General Fund at any one time to meet expenses.

During the financial year under review, the Charity has not held any funds as custodian trustee for others. On occasion, however, the Charity does receive funds from other entities for onward transmission to CRS provided the funds are intended to further the work of CRS. This is because it is more expeditious for funds intended for CRS to be transmitted together rather than separately.

CRS requires a certificate under the Indian Foreign Contribution Regulation Act (FCRA) in order to receive funds from outside India. The usual procedure is for CRS to send the Charity requisitions for the funds it needs, detailing the specific purposes for which they are required. Payment is made into CRS's account with the State Bank of India in Delhi. This is in accordance with the Indian Government FCRA Regulations.

During the financial year, transfers totalling £42,369 were made against requisitions received (£49,998 in 2020/21), of which £23,600 was from general funds, and £18,769 restricted funds.

Income during the financial year was £56,129 of which £26,811 was general funds, and £29,318 was restricted funds. Income in 2020/2021 was £50,000.

The bequest from the estate of the late Patricia Payne remains invested through Rathbones Investment Management on a discretionary basis. This produced investment income of £3,588 during the financial year. The book value of the investment at the end of the financial year was £142,788 which represented cost, and the actual market value was 149,754.

The trustees have an investment policy which is kept under review.

Achievement and Performance

A number of initiatives were started or progressed during the financial year, in particular:

- Smartphone Project: Because of the Covid 19 crisis, funds were provided to purchase numbers of smartphones which have been used by the schools and women's empowerment centres to continue teaching and training. These have been a great success.
- The sum of £16,405 was raised in memory of Gabbi Basra, a student at Derby High School, who had visited CRS and spent time working in one of the schools. The money has been used to fund a Memorial Bursary for gifted young people.
- A Nutrition Programme has been started to provide children at the schools with a nutritious midday meal, and funding provided for this project up to October 2022.

Newsletters were sent out to supporters in July 2021 and February 2022.

The trustees continue to have due regard for their duty to comply with guidance of the Charity Commission on public benefit in the exercise of their powers or duties.

Friends Of Calcutta Cathedral Relief Service
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Accounts for the year ended 31 March 2022

Income and Expenditure Account

Income	Notes	General Funds £	2022 Restricted Funds (Note 1) £	Endowment £	Total Funds £	2021 Total Funds £
Individual Donations		11,319	234	0	11,553	18,919
Supporting Churches, Charities, Schools	2	5,626	10,246	0	15,872	16,656
Donations through Just Giving		4,518	18,423	0	22,941	6,035
Other Restricted Fund Income		0	0	0	0	860
Investment Income		3,588	0	0	3,588	3,319
Bank Interest		4	0	0	4	3
Tax Recovered		1,756	415	0	2,171	4,208
Totals		26,811	29,318	0	56,129	50,000
Expenditure						
Transfer of funds to CRS		23,600	18,769	0	42,369	49,988
Communications and Publicity	3	228	0	0	228	458
Gift for retiring trustee		84	0	0	84	0
Insurance		206	0	0	206	206
Bank Charges	4	179	0	0	179	171
Totals		24,297	18,769	0	43,066	50,823
Net Surplus/(Deficit) for the year		2,514	10,549	0	13,063	(823)
Adjusted Value Of Rathbones Portfolio	5	0	0	0	0	10,494
Accumulated Reserves Brought Forward		5,216	2,289	142,788	150,293	140,623
Accumulated Reserves Carried Forward		7,730	12,838	142,788	163,356	150,294

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Balance Sheet	Notes	2022	2021
		£	£
CAF Cash Account		1,279	2,522
CAF Gold Account		17,454	1,966
Barclays Community Account		429	465
Barclays Premium Account		1,406	2,552
Rathbones Investment Management Portfolio	5	142,788	142,788
Totals		163,356	150,293

The accounts were approved by the Trustees on 1st December 2022

A Miller (Treasurer)

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Notes To The Accounts

1 Restricted Funds

Restricted Funds For CRS Projects	B/F	Received	Paid To CRS	C/F
Arunima Hospice	67	56	(123)	0
Appeal: Covid 19, Cyclone Amphan, Smart Phones	(213)	842	(629)	0
Nari Dana	150	118	(268)	0
Hastings School	79	465	(79)	465
Pally Mangal Building	600	0	(600)	0
Nutrition Project	0	8,723	(8,723)	0
Awami School	0	1,187	0	1,187
Brace Bridge	0	1,146	(1,146)	0
Gabbi Basra Memorial	0	16,405	(5,220)	11,185
Total	683	28,942	(16,788)	12,837

Other Restricted Funds	B/F	Received	Paid To CRS	C/F
Staff Medical Expenses	1,606	375	(1,981)	0
Total	2,289	29,317	(18,769)	12,837

2 List Of Supporting Churches, Charities, Schools

Ashgate School
 St Weburgh's Church
 St John's C of E School
 Tadworth & Walton Overseas Trust
 St Laurence School
 Melbourn PCC
 Baslow St Anne's C of E Primary School
 Little St Mary's Church, Cambridge
 Winchmore Hill URC
 St Peter's. Derby
 St John's Church, Walton
 Belper PCC
 Palmers Green URC

3 The amount of £228 under Communications and Publicity represents the expenses of maintaining the website and printing and posting newsletters

4 Bank Charges are comprised of a monthly account fee charged by CAF Bank and the cost of transfers of funds to CRS in India.

5 Rathbones Investment Management Portfolio

The value of the portfolio is taken as the lower of cost or the value at the year end. The portfolio value was £149,754 at the 31st March 2022 which was an increase of £1,706 compared to the valuation at 31st March 2021. As the valuation is higher than the original cost of £142,788 there is no requirement for an adjustment to the valuation in the 2021/22 accounts.

Friends of Calcutta Cathedral Relief Service

Charity Number 266302

Accounts for the year ended 31 March 2022

Independent Examiner's Report to the Trustees

I report on the accounts of the Charity for the year ended 31 March 2022, set out on pages 1 and 2 and accompanying notes.

Respective Responsibilities of the Committee and the Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act: and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Frank Startin FCA
91 Scalpcliffe Road
Burton on Trent
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24th November 2022