



Trustees' Annual Report for the period

Period start date

Period end date

From

01

04

2024

To

31

03

2025

Section A

Reference and administration details

Charity name

Paston & Gunthorpe Community Association

Other names charity is known by

N/A

Registered charity number (if any)

266181

Charity's principal address

Community Centre, Hallfields Lane

Gunthorpe

Peterborough

Postcode

PE4 7YH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr G Pearson	Chairperson		Membership
2	Mrs R Hughes	Vice Chairperson		Membership
3	Ms A Bancroft	Secretary		Membership
4	M Gregory			Membership
5	Mrs M Woods			Membership
6	Mrs R Hughes			Membership
7	Mrs R Brien			Membership
8	Mr R Faull			Membership
9	Mr A Wheat			Membership
10	Mrs G Jacks			Membership
11	Mrs C Fasulo			Membership
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by membership & Co-opted by Managing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Association is managed by its 3 officers and 8 Managing Trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the Association are to: -

(a) promote the benefit of the inhabitants of Paston and Gunthorpe and the neighbourhood defined "the area of benefit" without distinction of sex or of political, religious, or other opinions by associating the local authorities, voluntary organisations, and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>(b) establish or secure the establishment of a Community Centre (hereinafter called “the Centre”) and to maintain and manage the same (whether alone or in co-operation with the local authority or other person or body) in furtherance of these objects.</p> <p>(c) promote such other charitable purposes as may from time to time be determined. The Association shall be non-party in politics and non-sectarian in religion and not to discriminate in race or gender.</p>
<p>The Managing Trustees have paid due regard to the guidance issued by the Charity Commission on the public benefit in the advancement of community development.</p> <p>Make the building available for hire to local groups, individuals, and commercial hirers that provide a service for the local community.</p> <p>Make the building available for the local community to hire at affordable prices.</p> <p>Make the building available for elections (polling station)</p> <p>The Association has its own sections that provide activities for its members as well as having affiliated groups and commercial hirers that supply a similar service.</p>

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investments.
- contribution made by volunteers.

<p>Volunteers are an essential part of the Association ability to function. The trustees recognise the commitment and effort put in by all its volunteers.</p> <p>Additional funds are having to be set aside to cover for general and essential repairs to the building. The main reason is government cuts to council budgets, which are preventing the council from complying with its lease obligation to carry out the necessary repairs to the building.</p> <p>10 of this year’s Officers & Trustees have agreed to put their names forward for 2025/26 elections.</p>

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

Bookings for private hires have increased over the year from people living outside our area of benefit. Some of this is down to several Community Centres closing due to cost of running their buildings or not being able to get trustees to manage the buildings. This has left a void in the city of places to hire.

Another growth area in bookings is health awareness classes for the local community, such as diabetic prevention classes, weight management and exercise classes.

Most of our weekly groups that hire the centre have seen their numbers attending increase by a small amount over the year.

The Centre is well used compared with a lot of other Community Centres in the city.

The small hall was re-decorated and re-furbished in August 2024. Windows and fire doors of the building that were in a poor state of repair were replaced with UPVC windows and aluminium doors in May and June 2024.

Section E	Financial review
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Brief statement of the charity’s policy on reserves

The Association aim is to have at least 100% of previous year’s expenditure in reserve. Also, a fund needs to be built up to cover repairs and replacements due to the part withdrawal of Peterborough City Council funding towards Community buildings.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Association ended with a surplus of funds for this financial year.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr G Pearson	Ms A Bancroft
Position (eg Secretary, Chair, etc)	Chairperson	Secretary

Date

30/03/2025

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2025

2024		2025
£		£
	Income	
38,304	Hire of Halls (note 1)	42,844
1,202	Income from Sections (note 2)	1,198
6,023	Fund Raising (note 3)	7,764
486	Refreshments (note 4)	1,183
440	Bar Income	30
230	Membership	304
1661	Interest Received	2335
<u>15</u>	Misc Income	<u>0</u>
48,361		55,658

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2025

2024		2025
£		£
48,361	Total Income Brought Forward	55,658
	Less Expenditure	
1,738	General and Water Rates	2,661
5,006	Light and Heat	7,205
1,050	Security Maintenance	828
1,015	Telephone	979
13,749	Cleaning (Wages and Materials)	15,116
5,121	Repairs and Renewals	4,441
404	Printing, Postage, Stationery and Advertising	486
62	AGM Expenses	36
1,209	Book-keeping, Payroll and Audit	1,241
1,033	Insurance	980
155	Christmas Parties	296
572	Licences & Sundry Expenses	446
690	Officers' Expenses	685
5,724	Centre Co-Ordinator	5,580
580	Depreciation	1,185
<u>38,108</u>		<u>42,165</u>
10,253	Surplus for the year	13,493

BALANCE SHEET AS AT 31ST MARCH 2025

2024			2025
£			£
	<u>Fixed Assets</u>		
1,720	Equipment Brought Forward	1,140	
0	Additional Costs	3,023	
<u>1,720</u>		<u>4,163</u>	
580	Less Depreciation	1,185	
1,140			2,978
	<u>Current Assets</u>		
1,060	Stock	1,212	
0	Debtors & Prepayments	970	
15,521	Cash at Bank Current Account	23,714	
157,352	Active Saver Account	159,687	
500	Cash in Hand	500	
<u>174,433</u>		<u>186,083</u>	
	<u>Current Liabilities</u>		
1,585	Creditors and Accruals	1,580	
<u>172,848</u>	Net Current Assets	<u>184,503</u>	
173,986			187,481
	<u>Financed By</u>		
145,105	Acumulated Brought Forward	155,358	
10,253	Surplus for Year	13,493	
155,358			168,851
<u>18,630</u>	Future Building Maintenance Fund	<u>18,630</u>	
173,988			187,481

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2025

NOTE 1

Hire of Hall

2024		2025
£		£
38,304	Private Lettings	42,844
<hr/>		<hr/>
38,304		42,844

NOTE 2

Income from Sections

£		£
659	Bingo	685
<u>543</u>	Whist	<u>513</u>
1,202		1,198

NOTE 3

Fund Raising

£		£
1,412	Football Cards	1,590
1,656	Last Number	2,302
<u>2,955</u>	Raffles	<u>3,872</u>
6,023		7,764

NOTE 4

Refreshments

£		£
2,205	Income	1,900
<u>1,719</u>	Expenditure	<u>717</u>
486		1,183

Declaration of conflict of interest

The chairmans son-in-law is a director of the cleaning contractor used by P&GCA, The decision to appoint this company was made by P&GCA prior to the chairman becoming a trustee & officer of the Association. If any remuneration changes or contractual negotiation are entered into with this company or any other parties then this process will be undertaken by other officers of P&GCA. The chairman will not be present at these talks and will not participate in the decision making process.

The chairman has taken on the role as caretaker on a self employed basis.

PASTON & GUNTHORPE
COMMUNITY ASSOCIATION

STATEMENT OF ACCOUNTS
FOR YEAR ENDED
31ST MARCH 2025

AUDITOR'S REPORT

I have prepared the attached Income & Expenditure Account for the year ended 31st March 2025 and the Balance Sheet as at that date from the books, records, information, and explanations received from the Officers of the Association.

Due to the nature of the income received by the Association my examination and audit have been restricted to the entries in the books and records.

From that examination of the books and records it is my opinion that the Income and Expenditure Account correctly reflects the entries which appear in the books and records for the year ended 31st March 2025.

K. T. J. DALTON FCCA

Auditor, 18th May 2025