

Trustees' Annual Report for the period

Period start date			Period end date				
From	01	04	2022	To	31	03	2023

Section A Reference and administration details

Charity name

Paston & Gunthorpe Community Association

Other names charity is known by

N/A

Registered charity number (if any)

266181

Charity's principal address

Community Centre, Hallfields Lane

Gunthorpe

Peterborough

Postcode

PE4 7YH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr G Pearson	Chairperson		Membership
2	Mr J Boddy	Vice Chairperson		Membership
3	Ms A Bancroft	Secretary		Membership
4	M Gregory			Membership
5	Mrs M Woods			Membership
6	Mrs R Hughes			Membership
7	Mrs R Brien			Membership
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by membership & Co-opted by Managing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Association is managed by its 3 officers and 4 Managing Trustees. The building is managed by a paid Centre Co-ordinator.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the Association are to: -

(a) promote the benefit of the inhabitants of Paston and Gunthorpe and the neighbourhood defined "the area of benefit" without distinction of sex or of political, religious, or other opinions by associating the local authorities, voluntary organisations, and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

(b) establish or secure the establishment of a Community Centre (hereinafter called "the Centre") and to maintain and manage the same (whether alone or in co-operation with the local authority or other person or body) in furtherance of these objects.

(c) promote such other charitable purposes as may from time to time be determined. The Association shall be non-party in politics and non-sectarian in religion and not to discriminate in race or gender.

The Managing Trustees have paid due regard to the guidance issued by the Charity Commission on the public benefit in the advancement of community development.

Make the building available for hire to local groups, individuals, and commercial hirers that provide a service for the local community.

Make the building available for the local community to hire at affordable prices.

Make the building available for elections (polling station)

The Association has its own sections that provide activities for its members as well as having affiliated groups and commercial hirers that supply a similar service.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investments.
- contribution made by volunteers.

Volunteers are an essential part of the Association ability to function. The trustees recognise the commitment and effort put in by all its volunteers.

Additional funds are having to be set aside to cover for general and essential repairs to the building. The main reason is government cuts to council budgets, which are preventing the council from complying with its lease obligation to carry out the necessary repairs to the building.

6 of this year's Officers & Trustees have agreed to put their names forward for 2023/24 elections.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Bookings are now back to pre-covid levels. We have seen a rise in bookings for community health issues such as diabetic awareness. Most of the groups that hire the centre have seen their numbers attending increase.

The Centre is well used compared with a lot of other Community Centres in the city.

Windows and fire doors of the building are in a poor state of repair and badly need replacing.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Association aim is to have at least 100% of previous year's expenditure in reserve. Also, a fund needs to be built up to cover repairs and replacements due to the part withdrawal of Peterborough City Council funding towards Community buildings.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Association ended with a surplus of funds for this financial year.

Section F


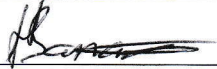
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr G Pearson	Ms A Bancroft
Position (eg Secretary, Chair, etc)	Chairperson	Secretary
Date	25/03/2023	

PASTON & GUNTHORPE
COMMUNITY ASSOCIATION

STATEMENT OF ACCOUNTS
FOR YEAR ENDED
31ST MARCH 2023

AUDITOR'S REPORT

I have prepared the attached Income & Expenditure Account for the year ended 31st March 2023 and the Balance Sheet as at that date from the books, records, information, and explanations received from the Officers of the Association.

Due to the nature of the income received by the Association my examination and audit have been restricted to the entries in the books and records.

From that examination of the books and records it is my opinion that the Income and Expenditure Account correctly reflects the entries which appear in the books and records for the year ended 31st March 2023.

K. T. J. DALTON FCCA

Auditor, 26th April 2023

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

2022		2023
£		£
	Income	
25,651	Hire of Halls (note 1)	37,462
1,238	Income from Sections (note 2)	1,511
5,206	Fund Raising (note 3)	6,251
798	Refreshments (note 4)	1,334
1,116	Grants	0
54	Bar Income	210
248	Membership	196
13	Interest Received	204
<u>0</u>	Misc Income	<u>50</u>
34,324		47,218

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

2022		2023
£		£
34,324	Total Income Brought Forward	47,218
	Less Expenditure	
550	General and Water Rates	1,213
1,909	Light and Heat	4,016
293	Security Maintenance	327
341	Telephone	390
7,798	Cleaning (Wages and Materials)	12,245
1,073	Repairs and Renewals	1,496
491	Printing, Postage, Stationery and Advertising	411
0	AGM Expenses	25
1,191	Book-keeping, Payroll and Audit	1,183
908	Insurance	986
280	Christmas Parties	520
375	Licences & Sundry Expenses	985
454	Officers' Expenses	568
6,901	Centre Co-Ordinator	5,745
492	Depreciation	580
<u>23,056</u>		<u>30,690</u>
11,268	Surplus for the year	16,528

BALANCE SHEET AS AT 31ST MARCH 2023

2022			2023
£			£
		<u>Fixed Assets</u>	
1,200		Equipment Brought Forward	1,850
<u>1,142</u>		Additional Costs	<u>450</u>
2,342			2,300
492		Less Depreciation	580
1,850			1,720
		<u>Current Assets</u>	
935		Stock	1,248
1,269		Debtors	0
25,888		Cash at Bank Current Account	26,081
120,488		Active Saver Account	135,691
<u>500</u>		Cash in Hand	<u>500</u>
149,080			163,520
		<u>Current Liabilities</u>	
3,722		Creditors and Accruals	1,504
<u>145,358</u>		Net Current Assets	<u>162,016</u>
147,208			163,736
		<u>Financed By</u>	
117,310		Acumulated Brought Forward	128,578
11,268		Surplus for Year	16,528
128,578			145,106
<u>18,630</u>		Future Building Maintenance Fund	<u>18,630</u>
147,208			163,736

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023

NOTE 1

Hire of Hall

2022		2023
£		£
25,651	Private Lettings	37,462
<u>0</u>	Tang Soo Do	<u>0</u>
25,651		37,462

NOTE 2

Income from Sections

£		£
976	Bingo	1,094
0	Prize Bingo	0
262	Whist	417
<u>0</u>	Carpet Bowls	<u>0</u>
1,238		1,511

NOTE 3

Fund Raising

£		£
1,259	Football Cards	1,476
1,771	Last Number	1,898
<u>2,176</u>	Raffles	<u>2,877</u>
5,206		6,251

NOTE 4

Refreshments

£		£
1,930	Income	2,468
<u>1,132</u>	Expenditure	<u>1,134</u>
798		1,334

Declaration of conflict of interest

The chairman has two possible conflicts of interest. Firstly, his wife is an employee of P&GCA.

More recently his son in law has been made a director of the cleaning contractor used by P&GCA.

Both appointments were made by P&GCA before the chairman was a trustee & officer of the Association so he took no part in their appointments. If any remuneration changes or contractual negotiation are entered into with these other parties then those talks will be undertaken by other officers & trustees of P&GCA. The chairman will not be present at these talks and will not take part in any of the decision making process.

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