



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1st	Month January	Year 2021		Day 31st	Month December	Year 2021

## Section A Reference and administration details

Charity name	Wiveliscombe Community Centre
Other names charity is known by	n/a
Registered charity number (if any)	266052
Charity's principal address	West Street Wiveliscombe  Postcode TA4 2LZ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Francesca Croft	Chair		
2	Desmond Hawkins	Secretary		
3	Susan Froude	Treasurer		
4	Eileen McHardy			
5	Matt Messom			
6				

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution 17 <sup>th</sup> September 1982, with amendments 6 <sup>th</sup> September 2018
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by the inhabitants of the area of benefit of 18 years of age and upward

### Additional governance issues (Optional information)

- The trustees meet monthly and are responsible for the management of the Community Centre and its facilities in accordance with the charitable objectives.

The trustees are all voluntary and receive no remuneration or other financial benefits.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The object of the charity is to provide and maintain a village hall for the use of the inhabitants of the Parish of Wiveliscombe and adjoining Parishes without distinction of political, religious or other opinions, including use for meetings, lectures, classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Community Centre and adjoining land is used for a wide range of activities in pursuance of its charitable aim to deliver public benefit.

There are numerous groups and organisations which use the facilities on a regular weekly, fortnightly or monthly basis. There are many other groups and individuals who use the facilities irregularly. We aim to keep hire costs low, with different rates for commercial hirers, to encourage use by the whole community

Many local groups and organisations use the facilities, including: WI, Historical and Civic Society, Craft, Art, Ukulele and Singing Workshops.

Many activities give support and friendship which helps to combat loneliness and isolation and improve mental health.

We support a weekly Day Care session, which as well as a hot meal and physical activities provides companionship for many elderly and/or disabled people.

We help give a good start in life through the Baby and Toddler group attended by many low income families and some single parents.

## Section D

## Achievements and performance

Section D	Achievements and performance
<p><b>Summary of the main achievements of the charity during the year</b></p>	<p>Covid-19 restrictions meant that only the Baby and Toddler group was able to restart weekly after Easter, but more groups returned once restrictions lifted in the autumn. Continuing weekly outdoor market, raffles and sales provided a much needed opportunity for social interaction in the community. New groups started to use the Community Centre, taking advantage of our improved facilities. Our guidelines ensured the best needs of everyone were taken into account and activities were run safely. Risk assessments and operating procedures have been updated frequently and communicated to volunteers and Users. The website was continually updated with progress and notices were posted to keep everyone up to date.</p> <p>We held an official Opening Ceremony for the extension on Saturday 25<sup>th</sup> September. With the increased size of the Centre and improvement work, some costs have increased, including for heating &amp; lighting, extra cleaning and also for insurance. The government Covid-19 grants have covered our running costs when we have had a much reduced income.</p> <p>We have added more community benefit by fitting two Electric Vehicle charging points and have approved a Disaster Recovery Plan, which covers not only any issues from running the Centre, but also how we fit in with any local incidents and use through the County Council Places of Safety Scheme.</p> <p>Our hopes for the future reflect our long standing constitutional aim of providing space for the local community to meet for a wide variety of activities whilst keeping hire charges to a minimum. The provision of such a facility is of huge importance in supporting the social and emotional needs highlighted by the restrictions of the pandemic.</p>


Section E	Financial review
<p><b>Brief statement of the charity's policy on reserves</b></p>	<p>We maintained a reserve of £7 thousand</p>
<p><b>Details of any funds materially in deficit</b></p>	<p>None</p>

Section F	Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	FJ H Croft	
<b>Full name(s)</b>	Francesca Jane Hurst Croft	Desmond Francis Hawkins
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Secretary
<b>Date</b>	4 <sup>th</sup> October 2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Wiveliscombe Community Centre**

No (if any)  
**266052**

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	1/1/2021		12/31/2021


### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Rent - Commercial Hire	574	-	-	574
Rent - Community Hire	1,826	-	-	1,826
Fundraising	120	-	-	120
Grants	-	71,917	-	71,917
Donations	6,177	-	-	6,177
Covid Payments	8,336	-	-	8,336
EVCP	-	137	-	137
Wivey Toddlers	-	94	-	94
<b>Sub total</b> (Gross income for AR)	17,033	72,148	-	89,181
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	17,033	72,148	-	89,181
<b>A3 Payments</b>				
Utilities	2,975	-	-	2,975
Insurance	938	-	-	938
Building Repairs	-	-	-	-
Building Maintenance	1,728	-	-	1,728
Building Development	-	63,715	-	63,715
Cleaning	1,238	-	-	1,238
Other	-	-	-	-
	-	-	-	-
<b>Sub total</b>	6,879	63,715	-	70,594
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	6,879	63,715	-	70,594
<b>Net of receipts/(payments)</b>	10,154	8,433	-	18,587
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	17,377	-	-	17,377
<b>Cash funds this year end</b>	27,531	8,433	-	35,964

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Bank Account Balance 31/12/2021	27,531	8,433
		-	-
		-	-
	<b>Total cash funds</b>	<b>27,531</b>	<b>8,433</b>
	(agree balances with receipts and payments account(s))	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
Francesca Croft	Francesca Croft
	Desmond Hawkins

**CC16a**



**Last year**

**to the nearest £**

<b>1,833</b>
<b>1,851</b>
<b>998</b>
<b>66,145</b>
<b>7,620</b>
<b>11,334</b>
-
<b>89</b>
<b>89,870</b>

-
-

<b>89,870</b>
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<b>2,539</b>
-
<b>60</b>
-
<b>76,415</b>
-
<b>899</b>
-
-
<b>79,913</b>

-

<b>79,913</b>
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<b>9,957</b>
-
-
<b>9,957</b>



**Endowment  
funds**

to nearest £

-
-
-
-

OK

**Endowment  
funds**

to nearest £

-
-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-
-
-
-
-

**When due  
(optional)**


Date of  
approval

11.10.2022
12.10.2022





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Wiveliscombe Community Centre

On accounts for the year  
ended

31/12/2021

Charity no  
(if any)

266052

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021/YYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Helen Allen

Date:

13/10/2022

Name:

Helen Allen

Relevant professional  
qualification(s) or body  
(if any):

Address:

Woodpeckers,

Langley Marsh, Wiveliscombe,

Somerset TA4

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**