



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1st	Month January	Year 2020		Day 31st	Month December	Year 2020

## Section A Reference and administration details

Charity name	Wiveliscombe Community Centre
Other names charity is known by	n/a
Registered charity number (if any)	266052
Charity's principal address	West Street Wiveliscombe  Postcode TA4 2LZ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Francesca Croft	Chair		
2	Desmond Hawkins	Secretary		
3	Susan Froude	Treasurer		
4	Eileen McHardy			
5	Matt Messom			
6				

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution 17 <sup>th</sup> September 1982, with amendments 6 <sup>th</sup> September 2018
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by the inhabitants of the area of benefit of 18 years of age and upward

### Additional governance issues (Optional information)

- The trustees meet monthly and are responsible for the management of the Community Centre and its facilities in accordance with the charitable objectives.

The trustees are all voluntary and receive no remuneration or other financial benefits.

<b>Section C</b>	<b>Objectives and activities</b>
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**Summary of the objects of the charity set out in its governing document**

The object of the charity is to provide and maintain a village hall for the use of the inhabitants of the Parish of Wiveliscombe and adjoining Parishes without distinction of political, religious or other opinions, including use for meetings, lectures, classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Community Centre and adjoining land is used for a wide range of activities in pursuance of its charitable aim to deliver public benefit.

There are numerous groups and organisations which use the facilities on a regular weekly, fortnightly or monthly basis. There are many other groups and individuals who use the facilities irregularly. We aim to keep hire costs low, with different rates for commercial hirers, to encourage use by the whole community

Many local groups and organisations use the facilities, including: WI, Historical and Civic society, Ukulele and Singing Workshops.

Many activities give support and friendship which helps to combat loneliness and isolation and improve mental health.

There are classes such as Pilates, Yoga and dance classes which provide opportunities for improving physical health too.

We support a weekly Day Care session, which as well as a hot meal and physical activities provides companionship for many elderly and/or disabled people.

We help give a good start in life through the Toddler group attended by many low income families and some single parents.

<b>Section D</b>	<b>Achievements and performance</b>
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Section D	Achievements and performance
<p><b>Summary of the main achievements of the charity during the year</b></p>	<p>This has been a very unusual and challenging year as a result of the Covid-19 pandemic</p> <p>The Trustees have continued with meetings as regularly as they could be. These and email contact helped to make difficult decisions on the way forward, including Covid-19 compliance and the progression of improvement and extension building works.</p> <p>At the beginning of 2020 the Centre was hosting a number of Community Groups both weekly and monthly. We were also very busy with commercial hirers, from ballet to yoga, birthday and other parties and Saturday markets. We were averaging hirings of 100 hours per week.</p> <p>However, following an emergency meeting on 19<sup>th</sup> March 2020 the Centre was closed in compliance with the prevailing restrictions.</p> <p>Once allowed to reopen within the latest restrictions in the autumn, we kept our Community presence going within the rules, by supporting the Saturday Farmers' Market with outdoor tombola/raffles and restricted indoor sales.</p> <p>The website was continually updated and notices were posted to keep everyone up to date.</p> <p>Despite the restrictions, the improvement works have continued to progress.</p> <p>Our hopes for the future reflect our long standing constitutional aim of providing space for the local community to meet for a wide variety of activities whilst keeping hire charges to a minimum. The provision of such a facility is of huge importance in supporting the social and emotional needs highlighted by the restrictions of the pandemic.</p>


Section E	Financial review
<p><b>Brief statement of the charity's policy on reserves</b></p>	<p>We maintain a reserve of one year's basic operating costs, £10 thousand</p>
<p><b>Details of any funds materially in deficit</b></p>	<p>None</p>

Section F	Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	FJ H Croft	
<b>Full name(s)</b>	Francesca Jane Hurst Croft	Desmond Francis Hawkins
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Secretary
<b>Date</b>	27 <sup>th</sup> October 2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Wiveliscombe Community Centre

No (if any)  
266052

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2020

To

Period end date  
31/12/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Rent - Commercial Hire	1,833	-	-	1,833	4,631
Rent - Community Hire	1,851	-	-	1,851	6,158
Fundraising	998	-	-	998	1,358
Grants		66,145	-	66,145	504
Donations	7,620	-	-	7,620	242
Covid Payments	11,334	-	-	11,334	-
Wivey Toddlers		89	-	89	305
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>23,636</b>	<b>66,234</b>	<b>-</b>	<b>89,870</b>	<b>13,198</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>23,636</b>	<b>66,234</b>	<b>-</b>	<b>89,870</b>	<b>13,198</b>
<b>A3 Payments</b>					
Utilities	2,539	-	-	2,539	2,875
Building Repairs	60	-	-	60	600
Building Development	10,270	66,145	-	76,415	-
Wages	-	-	-	-	6,182
Other	899	-	-	899	5,996
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>13,768</b>	<b>66,145</b>	<b>-</b>	<b>79,913</b>	<b>15,653</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>13,768</b>	<b>66,145</b>	<b>-</b>	<b>79,913</b>	<b>15,653</b>
<b>Net of receipts/(payments)</b>	<b>9,868</b>	<b>89</b>	<b>-</b>	<b>9,957</b>	<b>- 2,455</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>7,509</b>	<b>-</b>	<b>-</b>	<b>7,509</b>	<b>9,964</b>
<b>Cash funds this year end</b>	<b>17,377</b>	<b>89</b>	<b>-</b>	<b>17,466</b>	<b>7,509</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account Balance 31/12/20	17,466	-	-
			-	-
		-	-	-
	<b>Total cash funds</b>	17,466	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	FJHCroft	Francesca Jane Hurst Croft	27/10/2021	
	Dhawkins	Desmond Francis Hawkins	27/10/2021	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Wiveliscombe Community Centre

On accounts for the  
year ended

31<sup>st</sup> December 2020

Charity  
no (if any)

266052

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Helen Allen

Date: 27/10/21

Name: Helen Allen

Relevant professional  
qualification(s) or body  
(if any):

Address:

Woodpeckers, Langley Marsh,  
Wiveliscombe, Somerset TA4 2UL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.