



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	04	24		31	03	2025

Section A Reference and administration details

Charity name

Westgate-on-Sea Community Centre Association

Other names charity is known by

Westgate Community Centre

Registered charity number (if any)

265640

Charity's principal address

Lymington Rd

Westgate-on-Sea

Kent

Postcode

CT8 8ES

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ray Clay	Chairman		COMMITTEE
2	Bronwen Wood	Secretary		
3	Susan Midgley	Treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

	Dates acted if not for whole year
Thanet District Council	CUSTODIAN TRUSTEES

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Cllr	Tom King	Westgate Town Council

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Trustees must ensure that the charity complies with charity law, and with requirements of the Charity Commission as regulator. The charity prepares Reports, Annual Returns and Accounts as required by law.</p> <p>Ensure that the Charity does not breach any requirements or rules set out and remains true to the charitable purpose and objects set out.</p> <p>Comply with requirements of other legislation and other regulators which govern the activities of the charity.</p> <p>Act with integrity, and avoid any personal conflicts of interest or misuse of charity funds or assets.</p> <p>Ensure that the charity is and will remain solvent</p> <p>Use charitable funds and assets reasonably, and only in furtherance of the charity's objects.</p> <p>Avoid undertaking activities that might place the charity's endowment funds, assets or reputation at undue risk</p> <p>Take special care when investing the funds of the charity, or borrowing funds for the charity to use.</p> <p>Consider getting external professional advice on all matters where there may be material risk to the charity, or where the trustees may be in breach of their duties.</p> <p>Use reasonable care and skill in their work as trustees, using their personal skills and experience as needed to ensure that the charity is well-run and efficient. Training can be offered for newly elected trustees via selected government websites</p>
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Summary of the objects of the charity set out in its governing document

The objects of the Association shall be - To promote the benefit of the inhabitants of Westgate-on-Sea and the neighbourhood without distinction of sex or political, religious and other opinions by associating the Local Authorities voluntary organisations and inhabitants in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

To establish and secure the establishment of a Community Centre and to maintain and manage, or to co-operate with the Local Statuary Authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in the furtherance of the above objects. The Association shall be Non-Party in Politics and Non-Secretarian in Religion

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

From April 2024 to March 2025 the Centre has been busy holding well over 30+ events and parties plus the centre being used by the regular hirers providing a safe place for all members of the local community. Two elections were also held.

A new group supporting Under 5's started at the centre expanding to two days a week as due to the volume of bookings.

Westgate-on- Sea Town Council held their Community Picnic, which was enjoyed by all who attended with the community centre at the heart of the event fulfilling the centres objectives.

Westgate Community Centre is an emergency accommodation centre for the local Infants school and a Retirement Living facility. An agreement was drawn up between both parties and keys were given.

A temporary telecom mast was placed on the adjoining green to the centre. The centre held a public meeting giving the community the chance to put their views across. An agreement was signed between TDC, the Trustees of the Centre and the Telecom Company.

New blinds were installed at the centre.

The curtains were washed and coated with fire retardant spray as recommended in the fire risk assessment.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Bookings are constant and groups are very happy with the Centre and managing the economic crisis. Rents have remained steady and the Centre is making a small profit yearly. Maintenance is ongoing.

Section E Financial review

Brief statement of the charity's policy on reserves

There is no policy regarding reserves in the Constitution but the Committee have agreed to a minimum of £10,000 being kept in a National Savings Account.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of income is achieved by hiring the venue to various small businesses, community groups and providing a space for parties and charitable activities.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S J Midgley	
Full name(s)	Susan Midgley	
Position (e.g., Secretary, Chair, etc)	Treasurer	
Date	31/01/2025	

2024-2025	INCOME	EXPENDITURE
APRIL	2105.75	2558.47
MAY	2326.00	1147.96
JUNE	2588.00	1515.35
JULY	2127.00	2240.98
AUGUST	2374.25	2359.54
SEPTEMBER	2601.75	2354.33
OCTOBER	2085.59	5628.99
NOVEMBER	2639.00	2129.88
DECEMBER	1508.00	2076.04
JANUARY	4125.75	994.44
FEBRUARY	2253.50	1113.4
MARCH	2850.50	1551.74
TOTAL	29585.09	25671.12

SAVINGS A/C		
2024-2025	MONEY IN	MONEY OUT
BROUGHT FORWARD	25419.62	
APRIL		
MAY		
JUNE		
JULY		
AUGUST		
SEPTEMBER		
OCTOBER		
NOVEMBER		
DECEMBER		
JANUARY	220.37	
FEBRUARY		
MARCH		
TOTAL	25639.99	0

WESTGATE-ON-SEA COMMUNITY CENTRE ASSOCIATION

ACCOUNTS 2024-2025

	General Account		NS & I Account
BROUGHT FORWARD	£14685.01		£25419.62
TOTAL INCOME	£29585.09		
TOTAL EXPENDITURE	£25671.12	INTEREST	£220.37
BALANCE	£18598.98		£25639.99
BANK STATEMENT BALANCE	£18337.98		
Income to be cleared - cheques	261.00		
BALANCE	£18598.98		

I have examined the accounts for Westgate-on-Sea Community Centre Association for the year ending March 2025, with bank statements and books and hereby certify the accounts to be correct and in accordance therewith.