



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	04	23		31	03	2024

### Section A

### Reference and administration details

Charity name

Westgate-on-Sea Community Centre Association

Other names charity is known by

Westgate Community Centre

Registered charity number (if any)

265640

Charity's principal address

Lymington Rd

Westgate-on-Sea

Kent

Postcode

CT8 8ES

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ray Clay	Chairman		COMMITTEE
2	Bronwen Wood	Secretary		
3	Susan Midgley	Treasurer		
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15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

	Dates acted if not for whole year
John Skidmore	Not acted
Thanet District Council	CUSTODIAN TRUSTEES

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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# Section B Structure, governance and management

## Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees must ensure that the charity complies with charity law, and with requirements of the Charity Commission as regulator. The charity prepares Reports, Annual Returns and Accounts as required by law.

Ensure that the Charity does not breach any requirements or rules set out and remains true to the charitable purpose and objects set out.

Comply with requirements of other legislation and other regulators which govern the activities of the charity.

Act with integrity, and avoid any personal conflicts of interest or misuse of charity funds or assets.

Ensure that the charity is and will remain solvent

Use charitable funds and assets reasonably, and only in furtherance of the charity's objects.

Avoid undertaking activities that might place the charity's endowment funds, assets or reputation at undue risk

Take special care when investing the funds of the charity, or borrowing funds for the charity to use.

Consider getting external professional advice on all matters where there may be material risk to the charity, or where the trustees may be in breach of their duties.

Use reasonable care and skill in their work as trustees, using their personal skills and experience as needed to ensure that the charity is well-run and efficient. Training can be offered for newly elected trustees via Action with Communities in Rural Kent of which Westgate-on-Sea Community Centre Association is a member.

## Summary of the objects of the charity set out in its governing document

The objects of the Association shall be - To promote the benefit of the inhabitants of Westgate-on-Sea and the neighbourhood without distinction of sex or political, religious and other opinions by associating the Local Authorities voluntary organisations and inhabitants in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

To establish and secure the establishment of a Community Centre and to maintain and manage, or to co-operate with the Local Statuary Authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in the furtherance of the above objects. The Association shall be Non-Party in Politics and Non-Secretarian in Religion

## Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

From April 2023 to March 2024 the Centre has been busy holding well over 30+ events and parties plus the centre being used by the regular hirers providing a safe place for all members of the local community. A well-attended Husting and two elections were also held.

Two new groups started, Athena & Coaching Wellbeing and Home Education group.

Westgate-on- Sea Town Council held their Community Picnic, which was enjoyed by all who attended despite the weather with the community centre at the heart of the event fulfilling the centres objectives.

A new hirer form was produced with procedures on the updated Fire policy. All hirers will have to sign and return.

A policy was also produced regarding hire of Bouncy castles. Any hirers who will be using a bouncy castle on the premises must abide by the policy and procedures.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

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## Section E

## Financial review

### Brief statement of the charity's policy on reserves

There is no policy regarding reserves in the Constitution but a minimum of £10,000 is kept in a National Savings Account.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of income is achieved by hiring the venue to various small businesses, community groups and providing a space for parties and charitable activities.

## Section F

## Other optional information

John Skidmore, President of the association, passed away during the year 2023/24. Vice President, Mick Tomlinson was elected as President. No other candidates were put forward for election

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Susan Midgley	
Position (e.g., Secretary, Chair, etc)	Treasurer	
Date	31/01/2025	

2023-2024	INCOME FOM HALL HIRE	EXPENDITURE
APRIL	1075.00	2804.92
MAY	2851.25	860.23
JUNE	1868.75	1671.71
JULY	2905.25	960.02
AUGUST	2256.50	4306.51
SEPTEMBER	2421.00	1735.52
OCTOBER	2765.83	1221.18
NOVEMBER	2281.50	5653.53
DECEMBER	1843.75	2322.47
JANUARY	3334.00	1484.60
FEBRUARY	2382.50	1006.93
MARCH	2087.75	16707.24
TOTAL	28073.08	40734.86

INVESTMENT A/C
2023-2024
BROUGHT FORWARD
APRIL
MAY
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY INTEREST
FEBRUARY
MARCH TRANSFER
TOTAL

MONEY IN	MONEY OUT
10339.62	
80.00	
15000.00	
25419.62	0

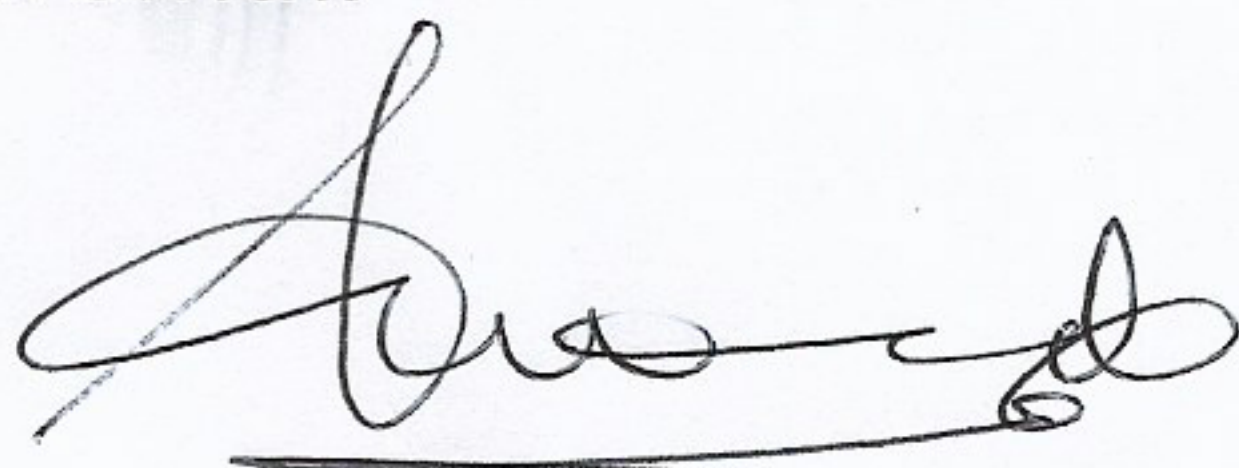


WESTGATE-ON-SEA COMMUNITY CENTRE ASSOCIATION

ACCOUNTS 2023-2024

	General Account	NS & I Account
BROUGHT FORWARD	£27346.79	£10339.62
TOTAL INCOME	£28073.08	
TOTAL EXPENDITURE	£40734.86	INTEREST £80.00
Transfer to NS & I A/C		£15000.00
BALANCE	£14685.01	£25419.62
BANK STATEMENT BALANCE	£14610.01	
Cash to be cleared	75.00	
BALANCE	£14685.01	

I have examined the accounts for Westgate-on-Sea Community Centre Association for the year ending March 2024, with bank statements and books and hereby certify the accounts to be correct and in accordance therewith.



A.W. HEATH.

Retired Bank Official  
18/04/2024