



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	04	2021		31	03	2022

Section A Reference and administration details

Charity name Westgate-on-Sea Community Centre Association

Other names charity is known by Westgate Community Centre

Registered charity number (if any) 265640

Charity's principal address

Lymington Rd

Westgate-on-Sea

Kent

Postcode CT8 8ES

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ray Clay	Chairman		COMMITTEE
2	Bronwen Wood	Secretary		
3	Susan Midgley	Treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
John Skidmore	NOT ACTED
Pat Robson	

Thanet District Council	CUSTODIAN TRUSTEES
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Local Council	Gill Gray	St Mildred's Rd, Westgate-on-Sea, Kent.

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Trustees must ensure that the charity complies with charity law, and with requirements of the Charity Commission as regulator. The charity prepares Reports, Annual Returns and Accounts as required by law.

Ensure that the Charity does not breach any requirements or rules set out and remains true to the charitable purpose and objects set out.

Comply with requirements of other legislation and other regulators which govern the activities of the charity.

Act with integrity, and avoid any personal conflicts of interest or misuse of charity funds or assets.

Ensure that the charity is and will remain solvent

Use charitable funds and assets reasonably, and only in furtherance of the charity's objects.

Avoid undertaking activities that might place the charity's endowment funds, assets or reputation at undue risk

Take special care when investing the funds of the charity, or borrowing funds for the charity to use.

Consider getting external professional advice on all matters where there may be material risk to the charity, or where the trustees may be in breach of their duties.

Use reasonable care and skill in their work as trustees, using their personal skills and experience as needed to ensure that the charity is well-run and efficient.

Training can be offered for newly elected trustees via Action with Communities in Rural Kent of which Westgate-on-Sea Community Centre Association is a

member.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the Association shall be - To promote the benefit of the inhabitants of Westgate-on-Sea and the neighbourhood without distinction of sex or political, religious and other opinions by associating the Local Authorities voluntary organisations and inhabitants in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants. To establish and secure the establishment of a Community Centre and to maintain and manage, or to co-operate with the Local Statuary Authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in the furtherance of the above objects. The Association shall be Non-Party in Politics and Non-Secretarian in Religion

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the period between April 2021 to end March 2022 we were still experiencing some restrictions relating to Covid 19, using the QR code and mask wearing. Regular hirers gradually returned from May and parties started to return in July. We even accommodated a choir in the car park to adhere to the covid guidelines.

Action with Communities in Rural England (ACRE) provided safeguard information.

The community under 5's leader retired and sadly the group had to close. At present the vacancy has not been filled.

The Community Centre continued to remain open for Blood donor sessions.

Westgate-on-Sea Town Council and administration team offered advice and support to the committee regarding any covid issues we were unsure about.

Additional details of objectives and activities (Optional information)

A defibrillator has been placed on the outside of the community centre and is on the national register.

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Two new sets of chairs were ordered on trolleys.
The centre now has 94 chairs.

All annual inspections were carried out and any maintenance required was completed.

An old scrap container was removed from the car park.

A new committee member has been appointed to run the social media site for the community centre. This has resulted in more enquires.

Brief statement of the charity's policy on reserves

There is no policy regarding reserves in the Constitution but a minimum of £10,000 is kept in a National Savings Account.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of income is achieved by hiring the venue to various groups and providing a space for parties and charitable activities.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Susan Midgley	
Position (e.g., Secretary, Chair, etc)	Treasurer	
Date	20/01/2023	

2021-2022	INCOME	EXPENDITURE
APRIL	644.00	2419.35
MAY	2354.00	477.35
JUNE	9618.00	1936.79
JULY	2213.50	976.11
AUGUST	2011.96	2543.42
SEPTEMBER	1917.95	5115.91
OCTOBER	2082.00	1649.95
NOVEMBER	2830.50	4629.76
DECEMBER	1938.75	972.50
JANUARY	2031.25	2382.92
FEBRUARY	2672.07	943.46
MARCH	3356.50	1314.37
TOTAL	33670.48	25361.89


SAVINGS A/C		
2021-2022	MONEY IN	MONEY OUT
BROUGHT FORWARD	10328.98	
APRIL		
MAY		
JUNE		
JULY		
AUGUST		
SEPTEMBER		
OCTOBER		
NOVEMBER		
DECEMBER		
JANUARY	1.03	
FEBRUARY		
MARCH		
TOTAL	10330.01	0

WESTGATE-ON-SEA COMMUNITY CENTRE ASSOCIATION

ACCOUNTS 2021-2022

	General Account	NS & I Account
BROUGHT FORWARD	£13454.04	£10328.98
TOTAL INCOME	£33670.48	
TOTAL EXPENDITURE	£25361.89	INTEREST £1.03
BALANCE	£21762.63	£10330.01
BANK STATEMENT BALANCE	£21.762.63	
NO UNPRESENTED CHEQUES		
BALANCE	£21.762.63	

I have examined the accounts for Westgate-on-Sea Community Centre Association for the year ending March 2022, with bank statements and books and hereby certify the accounts to be correct and in accordance therewith.


A.W. HEATH
02/05/2022.