

Reference and Administrative details

Charity Name: The Vigo Village Hall Management Committee

Charity No: 265623

Address: Vigo Village Hall, The Bay, Vigo Village, Gravesend, DA13 0TD.

Structure. Governance And Management

Type of Governing Document: Trust Deed

The Trust is administered by a committee of Management

Trustees: All members of the Management Committee are Trustees. Some are elected to an official post [Alan White, Chairman, Ken Hill, Treasurer, Colin Evans, Vice Chairman and Jo Spalding, secretary], others are appointed as representatives of named Hall-Users and remainder are elected "working" Committee members.

Offices are Elected by members of the committee

Objectives and Activities is to provide and maintain premises to encourage and facilitate a true community spirit. We operate our village hall, which is used by most of the community groups in the Village. These include Little Leaners Pre-school, Line Dancing, Keep-Fit, Dance-a-cise, Wing Chun, Irish Dance, Fencing and a Pop-up café. The Hall is also the base for Vigo Parish Council and the Anglican Church holds regular services in the hall.

Public Benefit: This is detailed in our mission shown above.

Achievements and Performance:

The committee feels our achievements and performance is shown in Objectives and Activities section above.

Financial review:

The Income actually paid into the bank account during the period was £32,610 and the amount paid out from our account was £32,041. This means the cash in the bank was increased by £569. All figures have been rounded up or down to the nearest pound. Although the surplus is small it is an improvement on last year's loss of £8816.

Both the income and the expenditure are inflated, by a £1,010. This being the amount loaned by a committee member. The Loan was necessary because in October 2023 Barclays Bank closed our account without notice, their error. Luckily, we already had a dormant Co-Op current account, which was devoid of funds. The loan enabled us to meet our obligations until we were able to transfer the money from the closed Barclays account.

We spent £2,005 renovating the now unused Sticky Fingers storeroom and the unused hall managers office. We also reinstated the doorway between the two rooms. The Parish have now moved their office into the refurbished rooms. The preschool now rent the old parish office. The expenditure of £2,005 will result in around £5,000 extra income. The Hall Manager is now working from home. At the end of the financial year our Debtors amounted to £6,699 Our Creditors amounted to £3,423 The Creditors figure was mainly due to energy As the supplier has not been taking enough by direct debit. We intend to contact them to get the direct debit increased. As Stated above we expecting the office letting to increase an increased by around £5,000 per year.

In October 2023 the Brownies folded; we believe because they were unable find a new leader. This was a loss to both the Village and the Hall.

In May 2024 we gained a Line dancing group.

In September we gained the repair café.

The existing Irish Dance group booked extra sessions.

The Parish Council moved to a larger office, increasing the rental income by 50%.

The Preschool moved into the office vacated by the Parish.

The 800 Club

We sold tickets to the value of £1,013 which was £271 down on last year. We paid out £550 prize money. Remembering that there are around 800 households in the village it is disappointing that only around 60 households participated in the draw.

Increasing Income

Most of the hall hire prime-hire slots are taken, therefore, there is limited opportunity to increase our hall hire income. We therefore realise we need to look at other ways of raising income including a renewed drive to increase 800 club members.

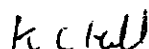
The Committee would like to thank our Hall Manager, Dani Howard, for continually looking for ways of saving money and looking for any grants that might become available.

Reserve Policy: It's the committee's intention to build up a cash reserve of £12,000 to be used for emergency repairs such as a replacement boiler:

Alan White (Chairman)



Ken Hill (Treasurer)





CHARITY COMMISSION
FOR ENGLAND AND WALES

Vigo Village Hall Management Committee

Receipts and payments accounts

CC16a

For the period
from

01/10/2023

To

30/09/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Full Time Activity (Hall hirer)	29,438	-	-	29,438	23,580
Voluntry income (fund raising)	1,240	-	-	1,240	1,234
Grants	-	-	-	-	10,000
Donations	190	-	-	190	
Other Receipts	-	-	-	-	
EDF refund	732	-	-	732	173
Loan	1,010	-	-	1,010	4,000
		-	-	-	
Sub total (Gross income for AR)	32,610	-	-	32,610	38,987
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,610	-	-	32,610	38,987
A3 Payments					
Rates	175	-	-	175	383
Water	215	-	-	215	
Light and Heat	6,003	-	-	6,003	8,780
Other Heating Costs Solar pannels	516	-	-	516	17,054
Telephone + broadband	902	-	-	902	334
Computer Costs	167	-	-	167	130
Bookkeeping	914	-	-	914	674
Refuse collection	156	-	-	156	
Office Stationery	7	-	-	7	308
Cleaning supplies	1,510	-	-	1,510	923
Cleaning Staff wages	4,435	-	-	4,435	3,353
casual cleaner	75	-	-	75	233
Repairs anf Renewals internal	2,472	-	-	2,472	2,964
external repairs	490	-	-	490	1,769
Insurance	1,435	-	-	1,435	1,417
wages office	7,037	-	-	7,037	5,132
Sundry expenses	78	-	-	78	2
Fund Raising and publicity	1,192	-	-	1,192	350
Music Licence	335	-	-	335	
New offices refurbishment	2,005	-	-	2,005	
loan repay	1,011	-	-	1,011	4,000
refund VPC over payment	911	-	-	911	
		-	-	-	
Sub total	32,041	-	-	32,041	47,803
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	32,041	-	-	32,041	47,803
Net of receipts/(payments)	569	-	-	569	8,816
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end	8,638	-	-	8,638	17,454
Cash funds this year end	9,207	-	-	9,207	8,638

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Co-Operative Bank	9,158	-	-
cash	49	-	-
	-	-	-
Total cash funds	9,207	-	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Trade Debtors	6,699	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Vigo Village Hall Premises	1,457,360	-	1,457,360
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Unrestricted Funds	Amount due (optional)	When due (optional)
Trade Creditor	3,423	-	
Other Creditors		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
K C Hill	KENNETH HILL	4/6/25
A L White	ALAN WHITE	4 June 2025



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

VIGO VILLAGE HALL MANAGEMENT COMMITTEE

**On accounts for the year
ended**

30 SEPTEMBER 2024

**Charity no
(if any)**

265623

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 September 2024

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Joanne Glass

Date:

8/6/2025

Name:

Joanne Glass

**Relevant professional
qualification(s) or body
(if any):**

Address:

70 Cranmere Court

Strood

Kent ME2 4UN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.