

Chairman's and Treasurer's Annual Report for the Year ending 30th September 2023

Charity Name: The Vigo Village Hall Management Committee **Charity No:** 265623

Address: Vigo Village Hall, The Bay, Vigo Village, Gravesend, DA13 0TD

Trustees: Alan White (Chairman), Ken Hill (Treasurer), Caroline Maclean (secretary), Colin Evans, Jayne Gibson

Trustees are recruited from the hall user groups and people in the village and nearby area.

Our mission is to provide and maintain premises to encourage and facilitate a true community spirit. We operate our village hall, which is used by most of the community groups in the Village. These include a Pre-school, a club for older people, Girl Guides, Brownies, Rainbows, several Keep-Fit groups and Dance classes, Vigo Parish Council, and the Anglican Church, as well as various other groups.

The Income actually paid into the bank account during the period was £38,987 the amount paid out from our account was £47,803. This means the cash in the bank was depleted by £8816. All figures have been rounded up or down to the nearest pound as necessary. Although the loss is of concern it should be remembered there was a one-off expense of over £7,000 and a period of around 3 months with no income from the preschool.

Both the income and the expenditure are inflated, the income by a £4,000 loan from a committee member and the payments by the repayment of that loan. The Loan was necessary while we waited receipt of a grant relating to the solar panels.

During the year we had solar panels installed at a total cost of £17,054; the committee decided to commit to this expense to save money on future electricity bills and because our Chairman, Alan White, had managed to secure a £10,000 grant towards the project thus reducing the cost to the hall to £7,054.

The 800 Club

We sold tickets to the value of £1,234 which was up £53 on last year. Although £600 was due in prize money only £350 was deducted from our account within the financial year. Remembering that there are around 800 households in the village it's disappointing that only around 60 households participated in the draw.

In December Sue Marable, unfortunately, had to give up running the preschool due to poor health. We therefore lost a valued user, and a significant part of our income. In April a new Preschool, Little Learners, was opened by Joanne Spalding.

Public Benefit: This is detailed in our mission shown above.

Reserve Policy: It's the committee's intention to build up a cash reserve of £10,000 to be used for emergency repairs such as a replacement boiler:

Increasing Income

Most of the hall hire prime hire slots are taken, therefore, there is limited opportunity to increase our hall hire income. We therefore realise we need to look at other ways of raising income including a renewed drive to increase 800 club members. We also intend to investigate the possibility of letting a room previously used by the preschool as an office.

The Committee would like to thank our Hall Manager, Dani Howard, for continually looking for ways of saving money and looking for any grants that might become available.

Alan White (Chairman)



Ken Hill (Treasurer)





Receipts and payments accounts

CC16a

For the period
from

To

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Full Time Activity (Hall hirer)	23,580	-	-	23,580	18,548
Voluntary income (fund raising/800 club)	1,234	-	-	1,234	1,181
Grants	10,000	-	-	10,000	3,867
Donations	-	-	-	-	13
Other Receipts (insurance Claim)	-	-	-	-	4,306
EDF refund	173	-	-	173	-
Loan	4,000	-	-	4,000	-
Sub total (Gross income for AR)	38,987	-	-	38,987	27,915
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	38,987	-	-	38,987	27,915
A3 Payments					
Rates	383	-	-	383	497
Light and Heat	8,780	-	-	8,780	2,003
Other Heating Costs Solar pannels	17,054	-	-	17,054	-
Telephone + broadband	334	-	-	334	365
Computer Costs	130	-	-	130	196
Bookkeeping	674	-	-	674	612
Office Stationery	308	-	-	308	-
Cleaning and Refuse Collection	923	-	-	923	6,074
Cleaning Staff wages	3,353	-	-	3,353	-
casual cleaner	233	-	-	233	-
Repairs anf Renewals internal	2,964	-	-	2,964	11,581
external repairs	1,769	-	-	1,769	-
Insurance	1,417	-	-	1,417	1,339
wages office	5,132	-	-	5,132	5,429
Sundry expenses	2	-	-	2	312
Fund Raising and publicity	350	-	-	350	820
Loan Repay	4,000	-	-	4,000	-
Sub total	47,803	-	-	47,803	29,226
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	47,803	-	-	47,803	29,226
Net of receipts/(payments)	- 8,816	-	-	- 8,816	- 1,310
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,454	-	-	17,454	18,764
Cash funds this year end	8,638	-	-	8,638	17,454

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Barclays	8,596	-	-
cash	42	-	-
	-	-	-
Total cash funds	8,638	-	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Trade Debtors	5,101	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Vigo Village Hall Premises	1,457,360	-	1,457,360
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Unrestricted Funds	Amount due (optional)	When due (optional)
Trade Creditor	1,144	-	
Other Creditors		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
K C Hill	K C HILL	10/6/24
A R White	A R WHITE	10/6/24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
VIGO VILLAGE HALL MANAGEMENT COMMITTEE

**On accounts for the year
ended**

30 SEPTEMBER 2023

**Charity no
(if any)**

265623

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 SEP 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Joanne Glass

Date:

3.6.24

Name:

Joanne Glass

**Relevant professional
qualification(s) or body
(if any):**

Address:

70 Cranmere Court

Strood

Kent ME2 4UN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.