

Charity number 265418

COPTIC ORTHODOX CHURCH FOUNDATION

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 5 APRIL 2023

COPTIC ORTHODOX CHURCH FOUNDATION

FOR THE YEAR ENDED 5 APRIL 2023

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CHARITY INFORMATION

Trustees	Dr I H Tadros Mr M Neoman Dr M G Mikhail Mr N Boutros Mr M George Dr O K Morris Dr G Hanna Dr N Raphael
Custodian Trustees	Mr N Boutros Mr M George Dr I H Tadros
Registered Charity Number	265418
Registered office	41 Woodlands Avenue New Malden Surrey KT3 3UH
Auditors	TC Group Hamilton Office Park 31 High View Close Leicester LE4 9LJ
Bankers	HSBC Plc 79 Piccadilly London W1V 5RA Barclays Bank Plc London Corporate Banking Strand NatWest Bank PLC 55 Kensington High Street London W8 52G

**REPORT OF THE TRUSTEES
FOR YEAR ENDED 5 APRIL 2023**

The Trustees present their report along with the financial statements of the charity for the year ended 5 April 2023. The financial statements have been prepared in accordance with the accounting policies set out on pages 12 to 14 and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland. (FRS 102) (effective 1 January 2019).

Objectives and Activities

The object of the Foundation is to promote the Coptic Orthodox Church in the United Kingdom and the Republic of Ireland. In furtherance of this object the Trustees may provide and maintain places of public worship carry out religious services, pay the priests salaries and hold religious and other meetings in connection with the Coptic Orthodox Church.

The Coptic Church is a member of "Churches Together in Britain and Ireland" and also an active member of "The Orthodox Oriental Churches Council", together with the Armenian, Eritrean, Ethiopian, Indian, and Syrian churches in Great Britain. The church is also a member of the "Kensington Council of Churches" which is made up of the different churches in Kensington.

Coptic Orthodox Diocese of London

St. Mark Coptic Church in London is part of the Coptic Orthodox Diocese of London.

Summary of the main achievements of the charity

The Church celebrates the Divine Liturgy 5 days a week with two liturgies every Sunday.

The Trustees have paid due regard to the public benefit guidance as published by the Charity Commission. The youths of the church run "City Mission" offering food to the homeless in the streets of London.

During the year, the youths of the church attended and organised conferences, retreats and trips in the UK and abroad.

The church has sports activities for the youth and has football and basketball teams which play and compete against teams of other Coptic churches in the UK.

Performance of fundraising activities against objectives

During the year, Saint Mark Church carried on collecting funds from the congregation to finish the work in the basement under the church which started in May 2019 and is expected to be completed by March 2024.

Investment performance against objectives

The income from the investment properties was higher in the previous year as it included the income from the sale of 75 Dollis Hill. Most of the properties were occupied during the year.

Financial Review

The statement of financial activities is set out on page 9 and shows the result of the year.

The Foundation incurred costs in furtherance of its objects of £642,076 (2022: £1,037,829) and cost of generating funds of £49,918 (2022: £86,336). After taking into account these expenses and other management and administrative expenses of £117,583 (2022: £44,167) the net incoming resources for the year were £176,753 (2022: £237,148), the investment properties were not revalued this year and the net movement of funds for the year was £234,645 (2022: £270,658).

At 5 April 2023, as shown on the balance sheet on page 10, the Foundation has net assets of £7,820,557 (2022: £7,585,912), which were mainly held in fixed assets as shown on notes 9 and 10 and on bank deposits and current accounts.

The charity's principal sources of funds

The charity's main source of funding were the donations received from its members in the form of standing orders, cheques, bank transfers and church collection and also the income from rented properties.

The charity's expenditure

The expenditure during the year was incurred in maintaining the church and making it available to the public to use for worship; the payment of the priest's salaries and expenses; the provision of Sunday schools to teach the children the faith of the church and to provide help to the needy in the community.

Reserves policy

The Trustees aim to keep in reserves at any point of time three months' worth of expenditure to cover unplanned emergency church expenses, including repair to church building and other church properties. The amount of reserves held at the yearend was £7,820,557 (2022: £7,585,912) of which £445,142 (2022: £1,316,524) are regarded as free reserves, after allowing for funds tied up in tangible fixed assets and bank loans secured on some of those assets.

Investment policy and objectives

The Trustees' investment powers are governed by the Trust Deed, which permits the Charity's funds to be invested in properties, any cash investments and chattels as they see fit.

The Trustees have considered the most appropriate policy, in order to spread the Charity's risk, is to invest in properties and in a number of bank account with different banks.

FOR YEAR ENDED 5 APRIL 2023

Risk management

The main risks which may face the charity are:

1. Reduction in donations from the congregation:
The charity relies on donations from a large number of donors; this reduces the risk of huge fluctuations in the income from donations.
2. Reduction of rental income from investment properties:
The charity has a number of properties handled by different agents and in different parts of London and the risk that more than one property is vacant at any time is small.
3. Internal control risks:
Internal control risks are minimized by the implementation of procedures and controls for receiving and paying cash and cheques.

Future plans

The charity will start using the new church basement, which is expected to be ready for use from March 2024, for Sunday Schools and other activities of the church, as well as utilizing it during the week as a nursery.

Description of charity's trusts

The charity was formed on 22 December 1971 as an incorporated trust, registered with the Charity Commission, registration number 265418, and is governed by the Charities Act 2011 and its Trust deed dated the 22 December 1971.

Controlling party

The Coptic Orthodox Church Foundation is managed by the Church Council. No individual has overall control.

Trustee selection methods

The trustees are chosen by members of the Council and appointed by His Eminence the Archbishop of The Coptic Church in London.

Names of the charity trustees:

The Trustees who served during the year were as stated below:

Mr M Neoman	Dr M G Mikhail
Dr I H Tadros	Mr M George
Dr O K Morris	Dr G Hanna
Mr N Boutros	
Dr N Raphael	

FOR YEAR ENDED 5 APRIL 2023

Names of the trustees holding title to property belonging to the charity

Dr I H Tadros
Mr MI George
Mr N Boutros

The Church Council

The Church Council, who manages the charity, consists of the Fathers of the Church, the Charity Trustees and the following Church Members, who were chosen by the Fathers and the Trustees and were appointed by His Eminence The Archbishop of the Coptic Church in London

Name	Date appointed
Mr Emad Elias	1 October 2019
Mr Ehab Roufael	6 June 2023
Ms Manal Fouad	6 June 2023
Mr Mina Nabil	6 June 2023
Mr Mina Tafik	6 June 2023

Policies and procedures adopted for the induction and training of trustees and council members

The trustees and council members are members of the church and as such are familiar with the practical work of the charity. New trustees and council members are given training by existing trustees on:

- The Church Constitution,
- The current financial position as set out in the published accounts.
- Future plans and objectives.

The charity's organisational structure and any wider network with which the charity works

The Foundation is an indivisible part of the Coptic Orthodox Church in Egypt which has as its Supreme Head, the Pope of Alexandria and derives its spiritual authority to function from the Holy Council of the Coptic Orthodox Patriarchate in Cairo, Egypt, such authority cannot be changed, altered, modified or revoked.

The Coptic Orthodox Archbishop of London is appointed by the Holy Synod of the Coptic Orthodox Church by written decree over the area known as the Diocese of London which includes this charity.

Decision making

The Council of the Coptic Orthodox Church Foundation, holds meetings at least four times in the year to take decisions on all matters concerning the administration of the charity. Decisions on the church spiritual services to the congregation are taken by His Eminence the Archbishop of London and the priests of the church.

Funds held as custodian trustees on behalf of others

The charity holds an account with HSBC Bank on behalf of the Patriarchate of the Coptic Orthodox Church in Egypt, which has as one of its objects to offer aid to the poor in Egypt and worldwide. The funds are kept in a separate bank account from the charity's own bank accounts. Instructions on any payment from the account are only given by His Holiness the Pope of Alexandria.

The charity also holds an account with HSBC on behalf of Saint Mary and Pope Kyrillos VI Coptic Orthodox Church, a charity registered in England and Wales whose objects are to advance the religion of the Coptic Orthodox Church. The funds are kept in a separate bank account from the charity's own bank accounts. Instructions for the bank account are received from the trustees of SMPK.

FOR YEAR ENDED 5 APRIL 2023

Statement of trustees' responsibilities in relation to financial statements

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed.

The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees and signed on behalf of the board on 1st February 2024

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Nabeel Boutros
Trustee

**INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF THE COPTIC ORTHODOX CHURCH FOUNDATION**

Opinion

We have audited the financial statements of Coptic Orthodox Church Foundation (the 'charity') for the year ended 5 April 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 5 April 2023 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF THE COPTIC ORTHODOX CHURCH FOUNDATION**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Independent Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks that are applicable to the charity and determined that the most significant frameworks which are directly relevant to specific assertions in the financial statements are those that relate to the reporting framework.

We understood how the charity is complying with those frameworks by making enquiries of management and those responsible for legal and compliance procedures. We corroborated our enquiries through review of board minutes and discussions with those charged with governance.

**INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF THE COPTIC ORTHODOX CHURCH FOUNDATION**

We assessed the susceptibility of the charity's financial statements to material misstatement, including how fraud might occur, by discussion with management from various parts of the business to understand where they considered there was a susceptibility to fraud. We considered the procedures and controls that the charity has established to prevent and detect fraud, and how these are monitored by management, and also any enhanced risk factors such as performance targets.

Based on our understanding, we designed our audit procedures to identify any non-compliance with laws and regulations identified in the paragraphs above.

We also performed audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is provided on the Financial Reporting Council's website at <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

TC Group, Statutory Auditor
Hamilton Office Park
31 High View Close
Leicester
LE4 9LJ

Date: 02.02.2024

Eligible to act as an auditor in Terms of Section 1212 of the Companies Act 2006

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5 APRIL 2023**

		Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Income	Note 3				
Donations		633,037	123,705	756,742	934,219
Charitable activities		1,790	-	1,790	1,982
Investment income		227,241		227,241	469,279
Other incoming resources		557	-	557	-
		<u>862,625</u>	<u>123,705</u>	<u>986,330</u>	<u>1,405,480</u>
Expenditure	4				
Raising funds		49,918	-	49,918	86,336
Charitable activities		642,076	-	642,076	1,037,829
Other		117,583	-	117,583	44,167
		<u>809,577</u>	<u>-</u>	<u>809,577</u>	<u>1,168,332</u>
Net income		53,048	123,705	176,753	237,148
 Other gains		<u>57,892</u>	<u>-</u>	<u>57,892</u>	<u>33,510</u>
Net movements in funds		110,940	123,705	234,645	270,658
Transfer between funds		123,705	(123,705)	-	-
Total funds brought forward		<u>7,475,790</u>	<u>110,122</u>	<u>7,585,912</u>	<u>7,315,254</u>
Total funds carried forward		<u>7,710,435</u>	<u>110,122</u>	<u>7,820,557</u>	<u>7,585,912</u>

BALANCE SHEET AT 5 APRIL 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	9	5,834,939	4,220,386
Investments	10	3,650,000	3,650,000
Total fixed assets		9,484,939	7,870,386
Current assets			
Debtors	11	136,573	225,228
Cash at bank and in hand	12	1,261,322	1,447,696
		1,397,895	1,672,924
Total current assets			
Creditors: Amounts falling due within one year	13.1	(936,806)	(317,088)
Net current assets		461,089	1,355,836
Total assets less current liabilities		9,946,028	9,226,222
Creditors: Amounts falling due after one year	13.2	(2,125,471)	(1,640,310)
Total net assets		7,820,557	7,585,912
Funds of the Charity			
Restricted funds	18	110,122	110,122
Unrestricted funds	17	7,710,435	7,475,790
Total funds		7,820,557	7,585,912

The financial statements were approved and authorised for issue by the Board on 1 February 2024 and signed on behalf of the board by

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Nabeel Boutros
Trustee

The notes on pages 12 to 22 form part of these financial statements.

COPTIC ORTHODOX CHURCH FOUNDATION

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 5 APRIL 2023

	Note	£	2023 £	£	2022 £
Cash flows from operating activities	21		716,133		295,507
Cash flows from investing activities					
Income from property investment		227,241		469,279	
Expenses of property investments		(49,918)		(86,336)	
Purchase of fixed assets		(1,646,248)		(1,305,902)	
Net cash provided by investing activities			(1,468,925)		(922,959)
Cash flows from financing activities					
Proceeds of bank loans		597,254		463,502	
Proceeds of other borrowings		-		-	
Repayment of bank loans		(88,728)		(71,038)	
Repayment of other borrowings		-		-	
			508,526		392,464
Change in cash in the year			(244,266)		(234,988)
Cash at 6 April 2022			1,447,696		1,649,174
Change in cash due to exchange rate movements			57,892		33,510
Cash at 5 April 2023			1,26,1322		1,447,696

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2023**

Basis of preparation**1.1 Basis of accounting**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. They are of the opinion that donation from the church's large congregation and the income from the investment properties will cover any future liabilities.

1.3 Change of accounting policy and change of accounting estimates

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 1.1 and no changes to the accounting estimates have occurred in the year.

1.4 Material prior year errors

No material prior year errors have been identified in the reporting period.

2. Accounting policy**2.1 Income****Recognition of income**

Income is recognised in the period in which the charity is entitled to receive and the amount can be measured with reasonable certainty. All voluntary income which comprises of donations, collection and church boxes is included in income on a receivable basis. Investment income, derived from fixed asset investments, is accounted for on amounts receivable in the year.

Tax reclaim on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor.

Income from membership subscriptions

Membership contributions received in the nature of a gift are recognised in Donations.

Investment gains and losses

The value of the investment properties is kept the same as the previous year, as it is in the trustees' views that there has not been significant change in the market value of similar properties from the previous year (in 2022 no change).

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 5 APRIL 2023**

2.2 Expenditure and liabilities

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of obligation can be measured with reasonable certainty.

Resources expended

Resources expended are included in the Statement of Financial Activities on an accrual's basis inclusive of any irrecoverable VAT.

Charitable activities

Direct charitable expenditure includes all staff costs, property and other expenditure directly related to the charitable activities of the Foundation.

Governance and support cost

Support costs have not been allocated between governance costs and other costs.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions.

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to Statement of Financial Activities.

Taxation

The charity is a registered charity and as such its income and gains falling within the Income Tax Act 2007 are exempt from corporation tax to the extent that they are applied to its charitable objectives.

Realised gains

Realised gains are included in the Statement of Financial Activities in the year of disposal.

Fund accounting

Restricted Funds

The restricted funds wholly relate to donations made specifically towards the cost of the church's basement project.

2.3 Assets

Tangible fixed assets for use by the charity

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Freehold buildings	- 2% straight line
Office equipment	- 15% reducing balance
Fixtures, alterations, fittings & equipment	- 10% reducing balance for church
	- 20% straight line for office and flats
Building under construction	- Not depreciated

COPTIC ORTHODOX CHURCH FOUNDATION

NOTES FORMING PART OF THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5 APRIL 2023**Fixed asset investments**

Investment properties are included in the balance sheet at their open market value. No depreciation is provided on the properties. Net gains and losses on disposal and revaluation of investments are charged or credited to the SOFA.

Critical accounting judgement and key sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Valuation of Investment Property

The investment properties are carried in the financial statements at their market value. Each year the Trustees review the valuation of the assets and use market values to determine if a revaluation is required.

3. Analysis of income

	Unrestricted income funds £	Restricted income funds £	Total funds 2023 £	Total funds 2022 £
Donations and legacies				
Donation and gifts	612,878	89,695	702,573	844,361
Gift Aid	20,159	34,010	54,169	89,858
Total	633,037	123,705	756,742	934,219
Charitable activities				
Canteen sales	-	-	-	30
Book shop sales	565	-	565	1,952
Family meeting	1,225	-	1,225	-
Total	1,790	-	1,790	1,982
Investment income				
Interest income	4,425	-	4,425	227
Rental and leasing income	222,816	-	222,816	226,196
Income from the sale of 75 Dollis Hill	-	-	-	242,856
Total	227,241	-	227,241	469,279
Other incoming resources				
Other	557	-	557	-
Total	557	-	557	-
Total income	862,625	123,705	986,330	1,405,480

In 2022 £424,594 of the total income was attributable to restricted funds with the balance of £980,886 attributable to non-restricted funds.

NOTES FORMING PART OF THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5 APRIL 2023
4. Analysis of expenditure

	Unrestricted income funds £	Restricted income funds £	Total funds 2023 £	Total funds 2022 £
Expenditure on raising funds				
Rent collection, property repairs and maintenance charges	49,918	-	49,918	86,336
Total expenditure on raising funds	49,918	-	49,918	86,336
Expenditure on charitable activities				
Church and community services	148,199	-	148,199	100,089
Staff costs	230,492	-	230,492	227,558
Property expenses	231,690	-	231,690	675,068
Depreciation of tangible assets	31,695	-	31,695	35,114
Total expenditure on charitable activities	642,076	-	642,076	1,037,829
Other expenditure				
Secured loan interest	103,255	-	103,255	32,377
Governance costs	14,328	-	14,328	11,790
Total other expenditure	117,583	-	117,583	44,167
Total expenditure	809,577	-	809,577	1,168,332

In 2022 all expenditure was attributable to unrestricted funds

5. Funds received as agent

The charity has agreed to administer a bank account on behalf of the Patriarchate of the Coptic Orthodox Church in Egypt. At the balance sheet date funds of £1,237,921 (2022: £1,282,095) were held in the account. No funds were received into the account during the year (2022: £Nil) and £44,174 was paid out during the year (2022: £122,037).

6. Paid employees

6.1 Staff costs	2023	2022
	£	£
Salaries and wages	206,209	204,682
Social security costs	19,616	18,969
Pension costs	4,667	3,907
	-	
	<hr/>	<hr/>
Total staff costs	230,492	227,558
	<hr/>	<hr/>

One employee earned more than £60,000 during the year (2022: one).

6.2 Average head count in the year	2023	2022
	Number	Number
Priests	4	4
	<hr/>	<hr/>

7. Volunteers

The charity has a number of unpaid volunteers, who help in the various needs of the church, including administration, cleaning and preparing the churches before and after the services.

8. Auditor's remuneration

The audit fees for the year is £9,600 inclusive of VAT (2022: £8,400).

9. Tangible fixed assets

	Land and Buildings Freehold £	Office Equipment £	Fixtures Fittings Church £	Fixtures Fittings & Equipment £	Buildings under Construction £	Total £
Cost						
At 6 April 2022	915,920	194,965	125,810	216,097	3,444,267	4,897,059
Additions	-	-	-	-	1,646,248	1,646,248
At 5 April 2023	915,920	194,965	125,810	216,097	5,090,515	6,543,307
Depreciation						
Basis	Straight Line	Reducing balance	Reducing balance	Reducing balance	No Depreciation	
Rate	2%	15%	10%	20%		
At 6 April 2022	268,951	65,815	125,810	216,097	-	676,673
Charge for the year	12,323	19,372	-	-	-	31,695
At 5 April 2023	281,274	85,187	125,810	216,097	-	708,368
Net book value						
At 5 April 2023	634,646	109,778	-	-	5,090,515	5,834,939
At 5 April 2022	646,969	129,150	-	-	3,444,267	4,220,386

The carrying value of Freehold Land and Buildings pledged as security for bank loans as disclosed in note 13 is £722,711.

10. Fixed assets investments

	Freehold Property £	Long Leasehold Properties £	Total £
Fair value:			
At 6 April 2022	1,850,000	1,800,000	3,650,000
At 5 April 2023	1,850,000	1,800,000	3,650,000

The properties are valued by the Trustees, based on the advertised prices of similar properties on the market in the same area and the current condition of the properties. In the opinion of the Trustees, the cost of professionally valuing the assets to include a value in the accounts outweighs the benefits to the user of the accounts.

There are no restrictions on the ability to realise investment property.

There are no contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements.

11. Debtors

	2023 £	2022 £
Prepayments and accrued income	13,209	2,228
St Mary & Pope Kyrillos Coptic Church	65,591	123,231
Other debtors	57,773	99,769
	136,573	225,228

12. Cash at bank and in hand

	2023 £	2022 £
Cash at bank	1,261,322	1,447,696

13. Creditors and accruals

13.1 Amounts falling due within one year

	2023	2022
	£	£
Secured bank loan	104,175	80,810
Taxation and social security	5,788	5,858
Accruals and deferred income	820,996	224,804
Other creditors	5,847	5,616
	<u>936,806</u>	<u>317,088</u>

13.2 Amounts falling due after one year

	2023	2022
	£	£
NatWest Bank loan re basement	1,799,537	1,270,953
Loan taken on 7 August 2012 with HSBC for the purchase of house number 66 Broadwalk, Hounslow secured by the property and all existing securities and any future security held by the Bank.	15,005	44,409
Loan taken on 6 October 2017 with NatWest to refinance the loan from HSBC Bank plc taken in 2008 secured by a first legal charge over 36 Cromwell Road	300,929	314,948
Funds from church members repayable within 5 years	10,000	10,000
Total	<u>2,125,471</u>	<u>1,640,310</u>

14. Financial Instruments

	2023 £	2022 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	123,364	223,000
Carrying amount of financial liabilities		
Financial liabilities measured at amortised cost	3,056,489	1,951,540

15. Operating Lease Commitments

As lessor:

At the year end, the charity had contracted with tenants, under non-cancellable operating leases, for the following future minimum lease payments:

	2023 £	2022 £
Amounts receivable:		
Less than one year	72,426	94,787
Between one and five years	99,551	72,252
	171,977	167,039

16. Trustees and related parties

16.1 Transactions with trustees

The charity does not have any transactions with the trustees (2022: Nil).

16.2 Trustees' remuneration and benefits

The trustees did not receive any remuneration or benefits in the year (2022: Nil).

16.3 Trustees expenses

The trustees were not reimbursed for any expenses during the year (2022: Nil).

16.4 Related Party Transaction disclosure

During the year there the following transactions with Saint Mary and Pope Kyrillos VI Coptic Orthodox Church (SMPK), a charity over which there is significant influence by virtue of persons on the board of Coptic Orthodox Church Foundation having more than one-fifth of the voting power of SMPK.

1. Interest of £4,690 was reimbursed by SMPK to Foundation (2022 £4,256)
2. Repayment of the loan to purchase the property £62,278 (2022 £58,022)

At the balance sheet date, £65,591 (2022: £123,231) was owed by SMPK which has been included in Debtors.

16.5 Key Management Personnel

The charity considers its Trustees and the other members of the Church Council to be its Key Management Personnel who are not remunerated for their services.

NOTES FORMING PART OF THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5 APRIL 2023

17. Unrestricted Funds

	Balance at 6 April 2022 £	Incoming Resources £	Expenditure £	Investment Gains/(losses) £	Transfer between funds £	Balance at 5 April 2023 £
General reserve funds	7,475,790	862,625	(809,577)	57,892	123,705	7,710,435
	=====	=====	=====	=====	=====	=====
	Balance at 6 April 2021 £	Incoming Resources £	Expenditure £	Investment Gains/(losses) £	Transfer between funds £	Balance at 5 April 2022 £
General reserve funds	7,205,132	980,886	(1,168,332)	33,510	424,594	7,475,790
	=====	=====	=====	=====	=====	=====

The general reserve fund represents those funds which are unrestricted and not designated for other purposes.

18. Restricted Funds

	Balance at 6 April 2022 £	Income £	Expenditure £	Transfer between funds £	Balance at 5 April 2023 £
Restricted reserve funds	110,122	123,705	-	(123,705)	110,122
	=====	=====	=====	=====	=====
	Balance at 6 April 2021 £	Income £	Expenditure £	Transfer between funds £	Balance at 5 April 2022 £
Restricted reserve funds	110,122	424,594	-	(424,594)	110,122
	=====	=====	=====	=====	=====

19. Analysis of net assets between funds

2023	Fixed assets £	Net current assets £	Non-current liabilities £	Total 2023 £
Unrestricted fund	9,484,939	350,967	(2,125,471)	7,710,435
Restricted fund		110,122	-	110,122
	=====	=====	=====	=====
	9,484,939	461,089	(2,125,471)	7,820,557
	=====	=====	=====	=====
2022	Fixed assets £	Net current assets £	Non-current liabilities £	Total 2022 £
Unrestricted fund	7,870,386	1,245,714	(1,640,310)	7,475,790
Restricted fund	-	110,122	-	110,122
	=====	=====	=====	=====
	7,870,386	1,355,836	(1,640,310)	7,585,912
	=====	=====	=====	=====

NOTES FORMING PART OF THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5 APRIL 2023

20. Post Balance Sheet Events

There were no post balance sheet events.

21. Reconciliation of net income to net cash flow from operating activities

	2023 £	2022 £
Net income		
(as per statement of financial activities)	234,645	270,658
Adjustments for:		
Depreciation charges	31,695	35,114
Income from investments	(227,241)	(469,279)
Investment costs	49,918	86,336
Loss/(Profit) on foreign exchange	(57,892)	(33,510)
Decrease/ (increase) in debtors	88,655	231,999
Increase/(decrease) in creditors	596,353	174,189
Net cash provided by operating activities	<u>716,133</u>	<u>295,507</u>

COPTIC ORTHODOX CHURCH FOUNDATION

The following pages are for the information of the trustees only and do not form part of the statutory financial statements.

COPTIC ORTHODOX CHURCH FOUNDATION

**DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 5 APRIL 2023**

		2023		2022
	£	£	£	£
INCOMING RESOURCES				
Donations and incoming resources				
Membership contributions	114,359		201,158	
Collection and church boxes	166,409		150,547	
Donations	475,974	756,742	582,514	934,219
Church activities				
Church canteen	-		30	
Family meeting	1,225			
Church bookshop	565	1,790	1,952	1,982
Investment income				
Income from rented property	222,816		226,196	
Bank interest	4,425		227	
Income from the sale of 75 Dollis Hill	-		242,856	
Miscellaneous income	557		-	
		227,798		469,279
Total incoming resources		986,330		1,405,480
RESOURCES EXPENDED				
Expenditure on raising funds				
Investment property expenses				
Property management fees	23,926		24,423	
Property services charges	8,873		26,546	
Repairs and maintenance	15,498		13,608	
Insurance	1,456		13,748	
Council Tax	165		161	
Fees for extending lease	-	49,918	7,850	86,336
Charitable activities				
Church and community services				
London Diocese	55,689		39,587	
Donations to other churches	3,600		15,310	
Social Services	36,977		14,400	
Sunday school and education	8,606		3,078	
Church candles, and oil	2,253		5,697	
Hire of church halls for Sundays	25,151		19,880	
Council Tax	1,365		2,137	
Visiting Bishops and Priests	14,558	148,199	-	100,089
Staff costs				
Salaries	206,209		204,682	
Social security costs	19,616		18,969	
Stake holder pension	4,667		3,907	
		230,492		227,558
Property expenses				
Rates and water	641		6,246	
Light and heat	17,541		5,098	
Insurance	19,668		15,073	
Repairs and maintenance	190,815		646,351	
Cleaning	828		966	
Miscellaneous	2,197	231,690	1,334	675,068
Depreciation of tangible assets		31,695		35,114
Total expenditure on charitable activities		642,076		1,037,829

COPTIC ORTHODOX CHURCH FOUNDATION

**DETAILED INCOME AND EXPENDITURE ACCOUNT - CONTINUED
FOR THE YEAR ENDED 5 APRIL 2023**

		2023		2022
	£	£	£	£
Other expenditure				
Secured loan interest		103,255		32,377
Governance costs				
Accountancy fees and auditor's remuneration	9,420		7,800	
Legal and professional	1,440		1,440	
Office costs	3,468	14,328	2,550	11,790
		<u>117,583</u>		<u>44,167</u>
Total other expenditure				
		117,583		44,167
Total expenditure		<u>809,577</u>		<u>1,168,332</u>
Net income/(expenditure)		176,753		237,148
Exchange difference gain/(loss)		57,892		33,510
Net movement in funds for the year		<u>234,645</u>		<u>270,658</u>
Funds balances brought forward at 6 April 2022		<u>7,585,912</u>		<u>7,315,254</u>
Funds balances carried forward at 5 April 2023		<u>7,820,557</u>		<u>7,585,912</u>