

WINGRAVE COMMUNITY ASSOCIATION

ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2024

The Charity

1. The name of the charity is Wingrave Community Association, registered number 265412, based at the Community Centre, Church Street, Wingrave, Aylesbury, HP22 4PE ("Association"). The charity is an unincorporated association, established in 1973. The current constitution was adopted on 21 May 2001.

2. The objectives of the Association are to work, in partnership with other organisations, to improve the quality of life of the residents of the civil parish of Wingrave with Rowsham in Buckinghamshire, in particular to provide educational and recreational facilities, and to manage a community centre in support of these objectives. The Association works through a mix of direct provision of services and events and of providing support and facilitation to specialist groups and organisations.

3. Membership of the Association is open to all individuals living within Wingrave with Rowsham and to all voluntary or non-profit making organisations and statutory authorities operating wholly or partly within the parish. The Association's policies prohibit discrimination on the grounds of gender, marital status, age, race, nationality, religion, political affiliation, social class, sexual orientation or disability.

Governance and management of the Association

4. The Council of the Association exercises the function of the trustee body. The principal functions of the Council are to determine Association policies, to approve an annual budget, to authorise major items of expenditure, and to appoint and mandate the Executive Committee (see below).

5. Council members are either elected by the Annual General Meeting in a personal capacity or are nominated by organisations eligible for Association membership. Members can be co-opted during the year between annual meetings. The Annual General Meeting also elects the three honorary officers: Chairman, Secretary and Treasurer.

6. Day to day management of the Association is the responsibility of an Executive Committee, drawn from the honorary officers and members of the Council. There is a power to co-opt members from other sources. The Executive Committee is supported by sub-committees dealing with specific aspects of the Association's work.

Finances

7. The Association secures income from a variety of sources, including membership fees, charges for hiring the community centre, surpluses from activities run by the Association, and grants. Details are given in the accompanying accounts.

Other assets

8. The community centre is held on a 60-year peppercorn rent lease from Buckinghamshire County Council, with operations commencing in 1973. Three members of the Council are appointed as "property trustees" to hold the lease on behalf of the Association.

9. The Association owns a range of equipment, held within the community centre, necessary for carrying out a range of activities. The equipment includes tables, chairs, crockery, cutlery, kitchen facilities, a heating boiler, lighting, floor coverings and tools for minor maintenance and repairs.

Summary review of activities

10. The Community Centre has been open to the public and there has been a steady increase in bookings by the regular clubs and societies holding their events at the Community Centre. In addition the bookings for private hire have increased.

During the year, the Association has:

(a) operated a community grants scheme, with an annual budget of £500, for making small grants to village organisations or groups of people to help with non-profit making activities which benefit the community;

(c) operated the community centre as a facility for local groups and organisations;

(d) organised a series of summer barbecues, and winter “Spud Nights” starting early on Friday evenings, which have been attracting people – particularly those with young families - who had not previously used the community centre;

(e) produced and distributed a monthly village magazine, The Communiqué, which is delivered free to every household in the parish.

Signed on behalf of Wingrave Community Association

Jacqueline Hutton (Secretary) 21st January 2025

Registered Charity Number 265412

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st MARCH 2024

Income	17,000.00	17,000.00
Expenditure	(15,000.00)	(15,000.00)
Surplus	2,000.00	2,000.00
Carried forward	2,000.00	2,000.00
Total	19,000.00	19,000.00

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15/10/24

BALANCE SHEET

at 31 March 2024

	Notes	2024		2023	
		£	£	£	£
FIXED ASSETS	11				
Leasehold premises		2,733		3,023	
Furniture and fittings		12,094		13,291	
Total fixed assets			14,827		16,314
CURRENT ASSETS					
Stock	7	5,091		4,291	
Trade Debtors	10	2,761		840	
Prepayments	10	577		323	
HSBC Bank account		(1097)		1,979	
Cash in hand	8	250		250	
Stripe		171		45	
Virgin Money account		520		4,050	
COIF deposit account		43,268		37,928	
Total current assets			51,891		49,706
Less: CURRENT LIABILITIES					
Creditors and accruals	9	8,542		2,675	
			8,542		2,675
			£60,433		£63,345
Future Liabilities - Bounce Back	12		7,632		10,456
			52,801		52,899
REPRESENTED BY:					
ACCUMULATED FUND					
As at 1 April 2023			32,889		32,514
Surplus/(deficit) for the year			88		375
At 31 March 2023			32,801		32,889
RESERVE FUNDS					
Major Repairs	18		20,000		20,000
			52,801		52,889

Hon. Chairman

Hon. Treasurer

Date

21/10/24

The notes of pages 4 to 9 form part of these Financial Statements

WINGRAVE COMMUNITY ASSOCIATION 2023-24

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024	2023
		£	£
INCOME			
Membership subscriptions		1,709	942
Donations		22	45
Deposits		500	(100)
Parish Council		5,000	5,000
Interest received		1,961	504
Facilities and Bar Service		1,662	2,438
Community Centre hire fees (net - refunds)		18,101	18,553
Social events (net)	13	25,958	18,737
Trading - bar (net)	14	5,171	3,389
PV panels		1,062	1,356
		61,145	50,864
EXPENDITURE			
Community Centre rent and rates		186	211
Community Centre cleaning		14,525	11,457
Community Centre energy and water		10,074	9,046
Telephone & broadband		773	934
Community Centre repairs and maintenance		20,959	12,710
Administration including insurance, PRS, Postie		2,769	2,271
Vision 2020		0	0
Credit card facility+fees=interest		1,464	2,026
Communiqué (net)	16	6,852	8,575
Wingrave and Rowsham Directory		320	288
Donations		1,000	848
Events Costs		0	0
Community grants	3	0	0
Depreciation	11	2,134	2,023
		61,057	50,489
(EXCESS OF EXPENDITURE OVER INCOME)		88	375
Transfer to Major Repairs Reserve Fund	18	0	0
SURPLUS/(DEFICIT) FOR THE YEAR		88	375

NOTES TO THE ACCOUNTS YEAR ENDED 31 MARCH 2024

1. Accounting policy

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's financial statements:

Basis of accounting

The financial statements have been prepared in accordance with Financial Reporting Standard for Smaller Entities and follow recommendations in Statement of Recommended Practice - Accounting by Charities.

Covenants and donations

These comprise amounts receivable during the year.

Income tax recovered (Gift Aid Refund)

These comprise tax recoverable on covenants and donations.

Value added tax

The charity is not registered for value added tax. The figures in these accounts are therefore inclusive of value added tax where applicable.

2. Trustees

	2024 £	2023 £
Remuneration and other benefits paid to trustees	None	None
Transactions undertaken in which a trustee has a material interest	None	None

3. Community Grants (Grants to Institutions)

Grants made this year are:	0	0
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4. Endowments and Restricted Funds

None

5. Investment Assets

None

NOTES TO THE ACCOUNTS YEAR ENDED 31 MARCH 2024

	2024	2023
6. Paid employees		
None		
7. Stock	£	£
This represents stock for use at social and other events	5,091	4,291
8. Cash	£	£
No petty cash is held. Cash floats for social events.	250	250
9. Creditors and Accruals	£	£
Bar	131	0
Tring Brewery	153	0
Elizabeth Freedman	124	0
Wingrave Players (accrual)	2,421	0
Almar	955	0
Dayla	202	0
British Telecom	63	0
EDF	486	362
Porch Roof and ceiling repair (accrual)	4,000	0
HERTS CC	0	197
Bucks CC	0	31
Worldpay	0	62
HSBC	7	11
Lynne RoxbeeCox	0	124
Penny Dell	0	12
Smashing Windows	0	1,875
	8,542	2,674
10. Debtors and Prepayments	2024	2023
	£	£
Yoga with Sam	119	0
Bar/Credit card payments	1,337	0
Membership Fees	110	153
Baby Sensory	358	0
India Loddy	0	42
Microtricity	0	359
Singalong with Gwen	179	122
ZKS Martial Arts	372	163
PPL/PRS Licence 4/1/24 to 3/1/25 (prepayments)	577	323
WCA Event	190	0
National Veg Society	96	0
	3,338	1,162

NOTES TO THE ACCOUNTS YEAR ENDED 31 MARCH 2024

11. Tangible fixed assets and depreciation

Depreciation is charged in the accounts to write off the value of fixed assets over their effective lifetime.

	£	£
Furniture and fittings		
Reducing balance at 15% per year		
Cost at 1 April 2023		48,084
Additions:		
Water Boiler	228	
Floor Cuboard	709	
		937
Total cost at 31 March 2024		49,021
		(34,793)
Less depreciation at 31 March 2023		14,228
		(2,134))
Depreciation for 2023-24		12,094
Net book value at 31 March 2024		

Leasehold premises

Flat rate at 2.2% per year	
Cost (excluding £4,500 grant received in 1973-4)	17,658
Less depreciation at 31 March 2023	(14,635)
	3,023
Depreciation for 2023-24	(290)
Net book value at 31 March 2024	2,733

12. Bounce Back Loan

This loan is Government backed and payable over 10 years	7,632
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13. Social events

	£
Barbecues net income	4,948
Bingo net income	682
Other social events and events bars net income	16,406
	22,036

WINGRAVE COMMUNITY ASSOCIATION 2023-24

NOTES TO THE ACCOUNTS YEAR ENDED 31 MARCH 2024

	2024	2023
14. Trading - bar		
This figure is the net income from bar sales for private events, all other bar net income has been allocated to the associated social event.	5,171	3,389
15. Gross income and expenditure	2024	2023
Several items of income and expenditure are reported net in the Income and Expenditure account. The total gross income and gross expenditure for the Association is:		
Income	124,116	88,476
Expenditure	123,406	95,554
16. Communiqué	£	£
Production costs	(12,231)	(13,419)
Less advertising revenue	5,378	4,556
(Cost)/surplus	(6,853)	(8,863)
17. Major Repairs reserve fund	£	
This fund was established in 2006 to accumulate sufficient funds to pay for major repairs or works which cannot be funded from annual income, for example replacing the heating system, refelting the flat roofs, refurbishin the kitchen etc		
Brought forward from 2022-23	20,000	
Transfer for year	0	
	0	
Balance at 31 March 2024	20,000	
18. General cash reserve	£	£
The general cash reserve is the net amount of current assets excluding stock, less current liabilities and the amounts allocated to reserve funds.		
Current assets	51,891	49,706
less stock	(5,091)	(4,292)
less current liabilities	(8,542)	(2,675)
Less Future Libillites	(7,632)	(10,456)
less Major Repairs fund	(20,000)	(20,000)
Balance at 31 March 2024	10,626	12,283

WINGRAVE COMMUNITY ASSOCIATION 2023-24

NOTES TO THE ACCOUNTS YEAR ENDED 31 MARCH 2024

	2024	2023
	£	£
19.. Wingrave Players		
WCA holds the funds belonging to Wingrave Players in a separate account with COIF. This money does not form part of WCA assets and does not form part of these accounts. The movements of funds in this account are:		
Brought forward from 22-23	3,618	2,418
Interest	0	1,155
	176	45
Carried forward to 2023-24	<u>3,794</u>	<u>3,618</u>

	£	£
HSBC current account		4,106
Less unrepresented payments		
Players	2421	
Porch Repair	4000	
Elizabeth Freedman	124	
Tring Brewery	153	
WCA	131	
British Telecom	62	
HSBC	7	
Almar	955	
EDF	486	
Dayla	202	
		-4,435
Add uncredited deposits:		
PPL/PRS Licence 4/1/24 to 3/2/25 (prepayment)	577	
Baby Sensory	358	
ZKS	372	
Bar	1337	
National Veg	96	
MEMBERSHIP FEE	110	
Yoga with Sam	119	
WCA Event	190	
Singing Gwen	179	
		3,338
		(1097)
Balance per cash book: 31st March 2023		3,492
Total receipts		124,078
Total payments		123,464
Balance per cash book: 31st March 2024		4,106
Virgin Money Charity Deposit account		
Balance per cash book:		500
Total receipts	Interest	20
Total payments		0
		520
COIF Charities Deposit Fund account		
Balance per cash book:		37,928
Total receipts	Interest	1,940
Total Receipt		3,400
		43,268
COIF Deposit account (Wingrave Players)		
		3,618
	Receipts	0
	Interest	128
		3,749



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Wingrave Community Association

On accounts for the year
ended

31st March 2024

Charity no
(if any)

265412

Set out on pages

1 - 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

24/9/2024

Name:

SIMON KLAUS STROVACH

Relevant professional
qualification(s) or body

FCCA

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

P-I