

WINGRAVE COMMUNITY ASSOCIATION

ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Charity

1. The name of the charity is Wingrave Community Association, registered number 265412, based at the Community Centre, Church Street, Wingrave, Aylesbury, HP22 4PE. The charity is an unincorporated association, established in 1973. The current constitution was adopted on 21 May 2001.
2. The objectives of the Association are to work, in partnership with other organisations, to improve the quality of life of the residents of the civil parish of Wingrave-withRowsham in Buckinghamshire, in particular to provide educational and recreational facilities, and to manage a community centre in support of these objectives. The Association works through a mix of direct provision of services and events and of providing support and facilitation to specialist groups and organisations.
3. Membership of the Association is open to all individuals living within Wingrave-withRowsham and to all voluntary or non-profit making organisations and statutory authorities operating wholly or partly within the parish. The Association's policies prohibit discrimination on the grounds of gender, marital status, age¹, race, nationality, religion, political affiliation, social class, sexual orientation or disability.

Governance and management of the Association

4. The Council of the Association exercises the function of the trustee body. The principal functions of the Council are to determine Association policies, to approve an annual budget, to authorise major items of expenditure, and to appoint and mandate the Executive Committee (see below).
5. Council members are either elected by the Annual General Meeting in a personal capacity or are nominated by organisations eligible for Association membership. Members can be co-opted during the year between annual meetings. The Annual General Meeting also elects the three honorary officers: Chairman, Secretary and Treasurer.
6. Day to day management of the Association is the responsibility of an Executive Committee, drawn from the honorary officers and members of the Council. There is a power to co-opt members from other sources. The Executive Committee is supported by sub-committees dealing with specific aspects of the Association's work.

Finances

7. The Association secures income from a variety of sources, including membership fees, charges for hiring the community centre, surpluses from activities run by the Association, and grants. Details are given in the accompanying accounts.

Other assets

8. The community centre is held on a 60-year peppercorn rent lease from Buckinghamshire County Council, with operations commencing in 1973. Three

members of the Council are appointed as “property trustees” to hold the lease on behalf of the Association.

9. The Association owns a range of equipment, held within the community centre, necessary for carrying out a range of activities. The equipment includes tables, chairs, crockery, cutlery, kitchen facilities, a heating boiler, lighting, floor coverings and tools for minor maintenance and repairs.

Summary review of activities

10. Noting that for much of the year COVID restrictions were in place and the community centre was therefore unable to open, the key public activities during the year have been:

(a) completion of the Vision 2020 refurbishment works, which have significantly improved the bar, main hall and kitchen in the community centre making it more useable for a wider range of events. This was marked by holding an Open Day on 19th September 2020;

(b) operating a community grants scheme, with an annual budget of £500, for making small grants to village organisations or groups of people to help with non-profit making activities which benefit the community;

(c) making the community centre available as a facility for groups in organisations;

(d) running a series of summer barbecues, starting early on Friday evenings, which have been attracting people – particularly those with young families - who had not previously used the community centre;

(e) producing and distributing every month a village magazine, The Communiqué, which is delivered free to every household in the parish.

Signed on behalf of Wingrave Community Association

Jacqueline Hutton (Secretary) 22nd January 2022

Registered Charity Number 265412

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st MARCH 2021

WINGRAVE COMMUNITY ASSOCIATION 2020-21

BALANCE SHEET

at 31 March 2021

	Notes	2021	2020
		£	£
FIXED ASSETS	11		
Leasehold premises		3,603	3,893
Furniture and fittings		<u>12,614</u>	<u>13,446</u>
Total fixed assets		16,217	17,339
CURRENT ASSETS			
Stock	7	2,233	2,676
Trade Debtors	10	22	146
Prepayments	10	379	7,918
HSBC Bank account		13,269	4,263
Cash in hand	8	250	250
Virgin Money account		14,351	9,932
COIF deposit account		<u>12,011</u>	<u>4,776</u>
Total current assets		42,515	29,964
Less: CURRENT LIABILITIES			
Creditors and accruals	9	<u>4,009</u>	<u>1,338</u>
		4,009	<u>1,338</u>
Future Liabilities - Bounce Back		14,339	
		<u>14,339</u>	
		40,384	45,965
REPRESENTED BY:			
ACCUMULATED FUND			
As at 1 April 2020		30,418	33,149
Surplus/(deficit) for the year		<u>(34)</u>	<u>(2,730)</u>
At 31 March 2021		30,384	30,418
RESERVE FUNDS			
Major Repairs	18	<u>10,000</u>	<u>15,547</u>
		40,384	45,965

Hon. Chairman

Hon. Treasurer

Date _____

The notes of pages 4 to 9 form part of these Financial Statements

WINGRAVE COMMUNITY ASSOCIATION 2020-21

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021	2020
		£	£
INCOME			
Membership subscriptions		1,045	1673
Donations		163,100	0
Gift Aid refund		72	232
Parish Council		5,128	5,000
Interest received		57	128
200+ Club (net)	12		290
Community Centre hire fees (net - refunds)		1,790	11,493
Social events (net)	13	455	8,433
Trading - bar (net)	14	0	2,102
PV panels		605	966
		172,252	30,317
EXPENDITURE			
Community Centre rent and rates		211	125
Community Centre cleaning		3,599	12,340
Community Centre energy and water		2,278	4,233
Telephone & broadband		603	1,042
Community Centre repairs and maintenance		12,753	6,516
Administration including insurance, PRS, Postie		1,855	3,197
Vision 2020	20	146,824	0
Credit card facility		715	852
Communiqué (net)	16	617	1,042
Wingrave and Rowsham Directory		315	282
Donations		0	543
Community grants	3	0	500
Depreciation	11	2,516	2,372
		172,286	33,047
(EXCESS OF EXPENDITURE OVER INCOME)			(2,730)
Transfer to Major Repairs Reserve Fund	18	0	0
SURPLUS/(DEFICIT) FOR THE YEAR		(34)	(2,730)

NOTES TO THE ACCOUNTS YEAR ENDED 31 MARCH 2021

1. Accounting policy

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's financial statements:

Basis of accounting

The financial statements have been prepared in accordance with Financial Reporting Standard for Smaller Entities and follow recommendations in Statement of Recommended Practice - Accounting by Charities.

Covenants and donations

These comprise amounts receivable during the year.

Income tax recovered (Gift Aid Refund)

These comprise tax recoverable on covenants and donations.

Value added tax

The charity is not registered for value added tax. The figures in these accounts are therefore inclusive of value added tax where applicable.

2. Trustees

	2021	2020
	£	£
Remuneration and other benefits paid to trustees	None	None
Transactions undertaken in which a trustee has a material interest	None	None

3. Community Grants (Grants to Institutions)

Grants made this year are:	0	500
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4. Endowments and Restricted Funds

None

5. Investment Assets

None

WINGRAVE COMMUNITY ASSOCIATION 2020-21

NOTES TO THE ACCOUNTS YEAR ENDED 31 MARCH 2021

	2021	2020
6. Paid employees		
None		
7. Stock	£	£
This represents stock for use at social and other events	2,233	2,676
8. Cash	£	£
No petty cash is held. Cash floats for social events.	250	250
9. Creditors and Accruals	£	£
Contract Natural Gas	0	333
Dayla	0	161
Vision 2020	3459	0
Herts CC	0	28
Rush & Warwick	455	719
Bucks CC	31	31
Worldpay	63	67
	<hr/> 4009	<hr/> 1,339
	2021	2020
10. Debtors and Prepayments	£	£
Microtricity: PV panels	0	92
Bar/Credit card payments	0	47
Community Centre Hire - ZSMKA	0	51
Communique Adverts	22	0
PPL/PRS Licence 4/1/21 to 3/1/22 (prepayments)	379	349
FCC CTP payment - repay re Kirby Fund	0	7,525
	<hr/> 401	<hr/> 8,064

WINGRAVE COMMUNITY ASSOCIATION 2020-21

NOTES TO THE ACCOUNTS YEAR ENDED 31 MARCH 2021

11. Tangible fixed assets and depreciation

Depreciation is charged in the accounts to write off the value of fixed assets over their effective lifetime.

Furniture and fittings	£	£
Reducing balance at 15% per year		
Cost at 1 April 2020		41,879
Additions:		
Foldbank Amp DA500	544	
Subwoofer	188	
Speakers JBL AC95 x 2	391	
Speaker Amp -CrownX64002	270	
		<u>1,393</u>
Total cost at 31 March 2021		<u>43,272</u>
Less depreciation at 31 March 2020		<u>(28,433)</u>
		<u>14,839</u>
Depreciation for 2020-21		<u>(2,226)</u>
Net book value at 31 March 2021		<u>12,613</u>

Leasehold premises

Flat rate at 2.2% per year		
Cost (excluding £4,500 grant received in 1973-4)		17,658
Less depreciation at 31 March 2020		<u>(13,765)</u>
		<u>3,893</u>
Depreciation for 2020-21		<u>(290)</u>
Net book value at 31 March 2021		<u>3,603</u>

12. Bounce Back Loan

This loan is Government backed and repayable anytime over 5 Year Period

£14339

13. Social events

	£
Barbecues net income	0
Bingo net income	0
Other social events and events bars net income	<u>455</u>
	<u>455</u>

WINGRAVE COMMUNITY ASSOCIATION 2020-21

NOTES TO THE ACCOUNTS YEAR ENDED 31 MARCH 2021

	2021	2020
14. Trading - bar		
This figure is the net income from bar sales for private events, all other bar net income has been allocated to the associated social event.		
		210

15. Gross income and expenditure	2021	2020
Several items of income and expenditure are reported net in the Income and Expenditure account. The total gross income and gross expenditure for the Association is:		

Income	177,116	57,357
Expenditure	175,629	65,847

16. Communiqué	£	£
Production costs	(4,709)	(5,074)
Less advertising revenue	4,092	4032
(Cost)/surplus	(617)	(1,042)

17. Major Repairs reserve fund	£	£
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This fund was established in 2006 to accumulate sufficient funds to pay for major repairs or works which cannot be funded from annual income, for example replacing the heating system, refelting the flat roofs, refurbishing the kitchen etc

Brought forward from 2019-20	15,547	15,547
No contribution for year due to Covid19	0	
Ceiling and roof replaced	5,547	
Balance at 31 March 2021	10,000	15,547

18. General cash reserve	£	£
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The general cash reserve is the net amount of current assets excluding stock, less current liabilities and the amounts allocated to reserve funds.

Current assets	39,880	28,847
less stock	(2,233)	(2,676)
less current liabilities	(4,009)	(1,338)
Less Future Liabilities	(14,339)	0
less Major Repairs fund	(10,000)	(15,547)
Balance at 31 March 2021	9,299	9,286

WINGRAVE COMMUNITY ASSOCIATION 2020-21

NOTES TO THE ACCOUNTS YEAR ENDED 31 MARCH 2021

	2021	2020
	£	£
19.. Wingrave Players		
WCA holds the funds belonging to Wingrave Players in a separate account with COIF. This money does not form part of WCA assets and does not form part of these accounts. The movements of funds in this account are:		
Brought forward from 2020-21	4,412	4,386
STAGE CURTAINS	-2,000	0
Interest	5	26
Carried forward to 2021-22	<u>2,417</u>	<u>4,412</u>

WINGRAVE COMMUNITY ASSOCIATION 2020-21

BANK ACCOUNTS RECONCILIATION AT 31 MARCH 2020

	£	£
HSBC current account		13,269
Less unrepresented payments		
RUSH AND WARWICK	455	
WORLDPAY	63	
BUCKS CC	31	
	<hr/>	549
Add uncredited deposits:		
Communique Advert	22	
	<hr/>	22
		<hr/>
		12,742
		<hr/>
Balance per cash book: 31st March 2020		4,264
Total receipts		196,771
Total payments		188,293
Balance per cash book: 31st March 2021		<hr/>
		12,742
		<hr/>
Virgin Money Charity Deposit account		
Balance per cash book:		9,933
Total receipts	Interest	4,419
Total payments		<hr/>
		14,352
		<hr/>
COIF Charities Deposit Fund account		
Balance per cash book:		4,777
Total receipts	Interest	11,234
Total payments		4,000
		<hr/>
		12,011
		<hr/>
COIF Deposit account (Wingrave Players)		4,412
	Interest	5
	Payment	2,000
		<hr/>
		2,417
		<hr/>



Section A

Independent Examiner's Report

Report to the trustees/
members of

WINGRAVE COMMUNITY ASSOCIATION

On accounts for the year
ended

31ST MARCH 2021

Charity no
(if any)

265412

Set out on pages

2-9

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

5/10/21

Name:

PHEROZE BULSARA

Relevant professional
qualification(s) or body
(if any):

ACA (RETD)

Address:

2 GREEN CLOSE

STANBRIDGE

LU7 9JL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None